



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

FEBRUARY 10, 2020 MEETING MINUTES

Dr. Giordano MH	Jen Clement HR	Shawn Thelen DMB
Mark Gleason Health	Matthew Clyne BOE	Dave Reilly DMB
Tina Simmons Corr	Rachel Bledi BOE	Sarah Cantwell DMB
John Crudo Corr	Karen Storm Purch	Dee Albert DMB
Tom Goss Sheriff	Tom DeBose Law	Allison Russell DMB
Moir Manning CYF	Mike Perrin Leg.	
Lisa Ramundo DPW	Nicole Antonucci Leg.	
Scott Duncan DPW	George Penn CEO	

The Board will review the minutes from the previous meeting

Board Members : Andrew Joyce , County Legislature - Daniel Lynch Deputy County Executive

Cont. #	Action	Dept.	Vendor	Scope of Service	Est. Term	Est. Amt.
5316	New	A3150 - Correctional Facility	BPI Mechanical	Replace and Install 3 hot water tanks, & replace heating coil	Upon Completion	\$37,090.00

Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Tina Simmons speaks on behalf of the request stating that this was the lowest responsive bidder. This is also including a heating coil . Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.

5413	New	A3150 - Correctional Facility	BPI Mechanical Service	Remove and replace one (1) heating DA tank located in Boiler House	upon completion	\$78,540.00
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Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Tina Simmons states that this request is for a much larger heating tank and this was under an emergent circumstance. Andrew Joyce makes a motion to approve the contract. Dan Lynch seconds the motion. The contract is approved.

5416	New	A3020 - Emergency Telephone/E-911	MISSION CONTROL PARTNERS	VENDOR WILL PROVIDE TECHNICAL SUPPORT SERVICES AND ON-SITE COMPUTER-AIDED DISPATCH NETWORK SUPPORT FOR OUR E-911 PROGRAM	1/1/20 THRU 12/31/20	\$63,200.00
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Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Sargent Goeff states that this is for support of many of the cyber systems. Andrew Joyce asks if this vendor has been used in the past ? This is answered that through other providers they have used this vendor, and this contract the relationship will now be a direct source. Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.

5317	New	A1450 - Board of Elections	KNOWiNK, LLC,	Electronic Poll Books are a necessary component of implementing the newly enacted election reforms in NYS. We acquired an additional 50 poll pads to meet the needs of our elections operations. Knowink provides the stand, carrying case and software for our electronic poll books.	1 year	\$35,750.00
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Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Rachel Bledi states that this request is for 50 additional poll pads and the implements that support this. Andrew Joyce make a motion to approve the contract. Dan Lynch seconds the motion. The contract is approved.

Cont. #	Action	Dept.	Vendor	Scope of Service	Est. Term	Est. Amt.
5332	New	A4310 - Mental Health	DePaula Ford LLC	To purchase a 2019 Ford Customized Van, NA 2019 T-250. RFB Number 2019-147. Funds for the purchase of the van to come from NYS Opioid grant. Van to be used by Albany County Department of Mental Health Staff to perform community outreach.	2/1/2020-4/30/2020	\$68,915.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Dr. Giordano speaks on behalf of the request stating that this is 100 percent state grant funded, for a vehicle for community outreach for more rural areas of Albany county. Andrew Joyce states that this is a very well thought out vehicle. In which Dr. Giordano responds stating that a precedence has been set by neighboring counties and this design gives the flexibility to address many types of treatment. Andrew then asks if other vehicles of this kind exist within the county, which is answered that this is the first of its kind here. Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.						
5344	New	A1432 - Human Resources	PMA Management Corp	Third Party Administration Worker's Compensation to include medical bill review, claims handling, case management	3/1/2020 - 10/31/2020	\$97,950.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Jennifer Clement speaks on behalf of the request for a temporary contract due to the fact that the services have been terminated. Dan Lynch states that this is a sudden withdrawal of services and it is explained that were given a thirty day notice with an extension but this withdrawal is due to the fact that the company will no longer provide TMA services. Thus we will go out to RFP for a permanent contract. Andrew Joyce makes a motion to approve the contract. Dan Lynch seconds the motion. The contract is approved.						
5404	New	A2960-Service for Physically Handicapped	James McGuinness & Associates	Training, Support and Consulting for a Preschool software program for the submission of payment claims for Related Services providers and to collect Medicaid reimbursements from NYSDOH	04/01/2020-3/31/2021	\$21,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Moira Manning speaks on behalf of the vendor and the services that are provided. Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.						
5405	New	A6119-Children, Youth and Families	St. Anne Institute	Provision of Specialized Independent Living Skill Services as per the Chafee Act for 15-20 slots at a monthly cost of \$2500 and a total contract not to exceed \$30,000.	04/01/2020-3/31/2021	\$30,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Moira Manning speaks about the Chafee Act and how this meets the different needs and support for the youth leaving the foster care system. Dan Lynch clarifies the fiscal impact to the state and county. Andrew Joyce makes a motion to approve the contract. Dan Lynch seconds the motion. The contract is approved.						
5402	New	D5110-Main Roads Buildings	Greenman-Pedersen Inc.	Amendment to Original Contract \$73,000; supplemental request additional \$15026 for Construction Inspection Services. Bond HHT35197	9/28/2019-11/22/2019	\$15,026.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Lisa Ramundo speaks on behalf of the request stating that this is for an overage on an existing contract due to the fact that the scope was larger and more time consuming than originally expected. Andrew Joyce asks if this is for a specific project which is answered that it was specifically for County Rte. 6. Andrew Joyce makes a motion to approve the contract. Dan Lynch seconds the motion. The contract is approved.						

Cont. #	Action	Dept.	Vendor	Scope of Service	Est. Term	Est. Amt.
5321	New	D5110 - Maintenance Roads Buildings	Clark Equipment Co. dba Bobcat Company	The purchase of one T76 T4 Bobcat Compact Track Loader from NYS Contract PC67141 Award PGB22792; Bond HHT55197	90 Days (3/1/20-5/31/2020)	\$75,846.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan speaks on behalf of the request stating that this is a replacement for a piece of equipment that this choice also supports the veracity for other attachments we already have. I is also explained that the original machine will go out for auction to defer the cost. Andrew Joyce states that is It is good that this was purchased from an Albany county dealer. Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.						
5322	New	D5110 - Maintenance Roads Buildings	CNH Industrial America, LLC	The purchase of one Case 650M Crawler Dozer w/90" blade from NYS Contract PC67265 Award 22792; Bond HHT55197	90 Days (3/1/2020-5/31/2020)	\$93,299.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan speaks about the request stating that this piece of equipment is to replace two other bulldozers. This item is a mid range size compared to what we already own and therefore will be more useful. Dan Lynch makes a motion to approve the contract. Andrew Joyce seconds the motion . The contract is approved.						
5330	New	D5110 - Maintenance Roads Buildings	Websmart Chevrolet	The purchase of (two) 2020 Chevrolet Blazers AWD 4Dr 2.5L 4 cycle Bond HHT55197	60 Days (3/1/2020-4/30/2020)	\$58,869.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan states that this is to replace an unusable vehicles. Dan Lynch asks if this is off a state contract, which it is acknowledged that it is .Andrew Joyce makes a motion to approve the contract Dan Lynch seconds the motion. The contract is approved.						