



DANIEL P. McCOY  
COUNTY EXECUTIVE

YORDEN C. HUBAN, ESQ.  
PUBLIC DEFENDER

COUNTY OF ALBANY  
PUBLIC DEFENDER  
112 STATE STREET – 2<sup>nd</sup> FLR  
ALBANY, NEW YORK 12207-2021  
PHONE: (518) 447-7150 FAX: (518) 447-5533  
[www.albanycountyny.gov](http://www.albanycountyny.gov)

#### HOW TO CLEAR YOUR LICENSE

1. Go to NYS Department of Motor Vehicles and obtain an ABSTRACT OF YOUR DRIVING RECORD. The abstract cost \$12.00. Bring Photo I.D. with you. (Nearest office is in Plaza 1 block away on South Pearl Street, near the corner of Morton Avenue.)
2. If the abstract shows your license is suspended for FAILURE TO ANSWER SUMMONS, contact the Court that issued the Suspension and do as the court directs to pay the fine.
3. If the abstract shows your license is suspended for FAILURE TO PAY A FINE, contact the court that issued the Suspension and do as the court directs to pay the fine.
4. \_ There is a \$75.00 fee to lift EACH suspension, NOTE: That is for EACH suspension, not for each court.
5. If the abstract shows your license is suspended for FAILURE TO PAY CHILD SUPPROT, contact the child support unit of the Family Court and/or Department of Social Services in the County where you owe child support and resolve that issue.
6. GET WRITTEN DOCUMENTATION OF EVERYTHING YOU DO REGARDING 2, 3, 4 ANDS ABOVE.
7. Bring your ABSTRACT and your WRITTEN DOCUMENTATION to court EVERYTIME.
8. DO NOT DRIVE.