



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
Honorable Bruce A. Hidley, *County Clerk*  
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

### June 9, 2025 MEETING AGENDA

|                                      |                                        |                                         |
|--------------------------------------|----------------------------------------|-----------------------------------------|
| Tina Harris, Sheriff                 | Kurtis Kennedy, Legislature            | Dave Reilly, <i>Mgt. &amp; Bdgt.</i>    |
| Jenifer Cioffi, MVP Arena            | Angelo Gaudio, Water Purification      | Alex Dott, <i>Mgt. &amp; Bdgt.</i>      |
| Christine Hayes, MVP Arena           | Dave Latina, DGS                       | Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i> |
| Ricardo WrightRamos, Hall of Records | Nicole Ward, CYF                       | Katelyn Pauly, <i>Mgt. &amp; Bdgt.</i>  |
| Craig Carlson, Hall of Records       | Lisa Ramundo, Public Works             | Amanda Brady, <i>Mgt. &amp; Bdgt.</i>   |
| Gerry Gould, Clerk                   | Patrick Alderson, Information Services | Faye Feters, <i>Mgt. &amp; Bdgt.</i>    |
| Amanda Beedle, Purchasing            | Wesley Hartmann, County Executive      | Eli Dey, <i>Mgt. &amp; Bdgt.</i>        |
| Pam O'Neill, Purchasing              | Christine Breton, Comptroller          | Ian Reeve, <i>Mgt. &amp; Bdgt.</i>      |
| Jeff Jamison, Law                    | Margaret Skalaris, DSS                 |                                         |
| Caitlin O'Brien, Legislature         | Wanda Willingham, Legislature          |                                         |
| Susan Rizzo, Comptroller             |                                        |                                         |

Board Members: Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

**The Board will review minutes from the May CAB meeting.**

Michael McLaughlin opens the Contract Administration Board at 3:00pm . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature and Michael McLaughlin Deputy County Executive. Absent from the meeting is Bruce Hidley Albany County Clerk. Mr. McLaughlin entertains a motion to accept the May meeting minutes. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The minutes from the May meeting are approved.

|           |        |                      |                                          |                                |                       |              |
|-----------|--------|----------------------|------------------------------------------|--------------------------------|-----------------------|--------------|
| 2025-2979 | A) New | A7128 - Civic Center | CDPHP / Nick Kraft, Chief Growth Officer | Renting Suite 23 at MVP Arena. | 9/1/2025 to 8/31/2025 | \$163,500.00 |
|-----------|--------|----------------------|------------------------------------------|--------------------------------|-----------------------|--------------|

Mike McLaughlin reads the details of the contract. No additional comments are made. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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|-----------|--------|----------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------|--------------|
| 2025-0354 | A) New | A7128 - Civic Center | Travelers Insurance Company | The County desires to obtain services in connection with procurement of property insurance for the MVP Arena. | 7/1/2025 to 6/30/2026 | \$124,200.00 |
|-----------|--------|----------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------|--------------|

Mike McLaughlin reads the details of the contract. Jenifer Cioffi adds comments. Joanne Cunningham asks a question and Jenifer answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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|-----------|--------|-----------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------|
| 2025-0582 | A) New | A3110 - Sheriff | Bellevue Fire District #9 | The County desires to obtain services in connection with an Inter Municipal Purchase of a Fire Apparatus 2021 Chevy Tahoe with Bellevue Fire District #9. | 6/15/2025 to 6/14/2026 | \$35,000.00 |
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Mike McLaughlin reads the details of the contract. Tina Harris adds comments. Joanne Cunningham asks a question and Tina answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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| 2025-0523 | A) New | A1010 - Legislature | Carahsoft Technology Corp | The County desires to obtain services in connection with renewal of the Granicus Software package the Legislature uses to conduct its meetings. | 6/28/2025 to 6/28/2026 | \$44,785.74 |
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Mike McLaughlin reads the details of the contract. Thomas DeBose adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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| 2025-0527 | A) New | A1230 - County Executive | Monday.Com | The County desires to obtain services in connection with Monday.com, a project management software that County departments use to organize services, repairs and events. | 6/23/2025 to 6/22/2026 | \$31,149.14 |
|-----------|--------|--------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------|

Mike McLaughlin reads the details of the contract. Wesley Hartmann adds comments. Joanne Cunningham asks a question and Wesley explains the benefits. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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| 2025-0506                                                                                                                                                                                                                                                                                     | A) New | A1410 - County Clerk                                                   | Info Quick Solutions Inc                | The County desires to obtain services in connection with the continuation of the Cashiering, Scanning, & Indexing System for Land and Court Records, Pistol Permits, Liens, Maps, and various miscellaneous filings, also allowing online access to County records. | 6/1/2025 to 5/31/2026   | \$96,000.00  |
| Mike McLaughlin reads the details of the contract. Gerry Gould adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                             |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0528                                                                                                                                                                                                                                                                                     | A) New | A1411 - Hall of Records                                                | Icc Community Development Solutions Llc | The County desires to obtain services in connection with the conversion, formatting, and delivery of electronic records per the terms of the 2024 Local Government Efficiency Grant project.                                                                        | 6/1/2025 to 6/1/2026    | \$31,100.00  |
| Mike McLaughlin reads the details of the contract. Ricardo WrightRamos adds comments. Joanne Cunningham asks a question and Ricardo answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried. |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0399                                                                                                                                                                                                                                                                                     | A) New | D5010 - Public Works                                                   | J&J Equipment, LLC                      | Purchase of an asphalt recycler.                                                                                                                                                                                                                                    | 5/12/2025 to 12/31/2025 | \$94,730.00  |
| Mike McLaughlin reads the details of the contract. Lisa Ramundo adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                            |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0401                                                                                                                                                                                                                                                                                     | A) New | DM5130 - Public Works Road Machinery Maintenance, D5010 - Public Works | Arkel Motors, Inc.                      | Purchase of a trailer.                                                                                                                                                                                                                                              | 5/12/2025 to 12/31/2025 | \$93,500.00  |
| Mike McLaughlin reads the details of the contract. Lisa Ramundo adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                            |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0402                                                                                                                                                                                                                                                                                     | A) New | D5010 - Public Works                                                   | K5 Corporation                          | The County desires to obtain services in connection with RFB2025-059.                                                                                                                                                                                               | 6/1/2025 to 6/1/2026    | \$124,000.00 |
| Mike McLaughlin reads the details of the contract. Lisa Ramundo adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                            |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0453                                                                                                                                                                                                                                                                                     | A) New | A6010 - Social Services                                                | NYSID                                   | The County desires to obtain services in connection with an onsite at DSS scanning project involving 135 boxes of Temporary Assistance-related documents.                                                                                                           | 5/1/2025 to 12/31/2025  | \$81,000.00  |
| Mike McLaughlin reads the details of the contract. Margaret Skalaris adds comments. Mike McLaughlin asks a question and Margaret answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.    |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0457                                                                                                                                                                                                                                                                                     | A) New | A6010 - Social Services                                                | NYSID                                   | The County desires to obtain services in connection with an onsite at DSS scanning project involving 115 boxes of SNAP and Medicaid-related documents.                                                                                                              | 5/1/2025 to 12/31/2025  | \$69,000.00  |
| Mike McLaughlin reads the details of the contract. Margaret Skalaris adds comments. Joanne Cunningham asks a question and Margaret answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.  |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0469                                                                                                                                                                                                                                                                                     | A) New | G8130 - Sewage Treatment                                               | GP Jager, LLC                           | The County desires to obtain services in connection with requesting the supply of Borger pump parts.                                                                                                                                                                | 6/9/2025 to 6/8/2026    | \$75,000.00  |
| Mike McLaughlin reads the details of the contract. Angelo Gaudio adds comments. Mike McLaughlin asks a question and Angelo answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.          |        |                                                                        |                                         |                                                                                                                                                                                                                                                                     |                         |              |
| 2025-0493                                                                                                                                                                                                                                                                                     | A) New | A1680 - Information Services                                           | Carahsoft Technology Corp               | The County desires to obtain services in connection with Legistar - Annual Subscription.                                                                                                                                                                            | 6/29/2025 to 6/28/2026  | \$23,687.09  |

Mike McLaughlin reads the details of the contract. Patrick Alderson adds comments. Joanne Cunningham asks a question and Patrick answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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| 2025-0496 | A) New | A1680 - Information Services | First Light Fiber | The County desires to obtain services in connection with replacing our existing internet circuits with a new 5G x 5G DIA | 7/1/2025 to 7/1/2030 | \$126,000.00 |
|-----------|--------|------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|

Mike McLaughlin reads the details of the contract. Patrick Alderson adds comments. Joanne Cunningham asks a question and Patrick answers the question. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the

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| 2025-0497 | A) New | A1680 - Information Services | Shi, Inc. | The County desires to obtain services in connection with KnowBe4 Security Awareness Training Subscription (Diamond), KnowBe4 PhishER Subscription and KnowBe4 Compliance Plus Subscription. | 6/24/2025 to 6/23/2026 | \$52,311.00 |
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**This contract is removed per the departments request.**

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| 2025-0182 | A) New | A2960 - DCYF<br>Service for<br>Physically<br>Handicapped<br>Children | Cathryn P Abbey | The County desires to obtain services in connection with<br>Preschool Related Services Program. | 7/1/2025 to<br>6/30/2026 | \$74,452.00 |
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**Mike McLaughlin entertains a motion to bundle contracts 2025-0182 through 2025-0481. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.** Mike McLaughlin reads the details of the contract. Nicole Ward adds comments. Mr. McLaughlin entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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| 2025-0192 | A) New | A2960 - DCYF Service for Physically Handicapped Children | Access Therapy Group Pllc | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$42,452.00 |
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**See comments for 2025-0182.**

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| 2025-0193 | A) New | A2960 - DCYF<br>Service for<br>Physically<br>Handicapped<br>Children | Achievements Pllc | The County desires to obtain services in connection with<br>Preschool Related Services Program. | 7/1/2025 to<br>6/30/2026 | \$81,316.00 |
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**See comments for 2025-0182.**

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| 2025-0196 | A) New | A2960 - DCYF<br>Service for<br>Physically<br>Handicapped<br>Children | Blooming Tree,<br>LLC. | The County desires to obtain services in connection with<br>Preschool Related Services Program. | 7/1/2025 to<br>6/30/2026 | \$50,530.00 |
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**See comments for 2025-0182.**

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| 2025-0197 | A) New | A2960 - DCYF<br>Service for<br>Physically<br>Handicapped<br>Children | Camille Bushell | The County desires to obtain services in connection with<br>Preschool Related Services Program. | 7/1/2025 to<br>6/30/2026 | \$44,478.00 |
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**See comments for 2025-0182.**

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| 2025-0198 | A) New | A2960 - DCYF<br>Service for<br>Physically<br>Handicapped<br>Children | Barbara J Collins<br>Otr | The County desires to obtain services in connection with<br>Preschool Related Services Program. | 7/1/2025 to<br>6/30/2026 | \$30,425.00 |
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**See comments for 2025-0182.**

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| 2025-0200                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Sarah Coons                                                | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$31,370.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0201                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Early Childhood Education Center                           | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$31,131.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0203                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Early Childhood Learning Center Inc. DBA Circle of Friends | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$66,146.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0211                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Kristine Doyle Griffin                                     | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$23,622.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0213                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Heidi Gray                                                 | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$20,955.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0214                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Kimberly A Hayes Msccl-Slp                                 | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$25,979.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0218                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Catherine Kunz                                             | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$26,478.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0223                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Julie A. Bievenue                                          | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$43,228.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                                            |                                                                                              |                       |             |
| 2025-0222                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Randi Meier                                                | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$80,002.00 |

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| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0224                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Amie S Murray-Thomson                    | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$33,426.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0226                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Anna Patka                               | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$49,928.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0227                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Reaching New Heights Speech Language Svc | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$60,895.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0229                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Christine Roylance                       | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$32,529.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0230                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Lori Hart Ryan                           | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$22,998.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0231                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Denise Senick-Pirri                      | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$94,733.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0232                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Thomas Nicolla Consulting Service        | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$38,554.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0374                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Sarah Rosa                               | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$52,529.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |
| 2025-0470                          | A) New | A2960 - DCYF Service for Physically Handicapped Children | Capital District Beginnings, Inc.        | The County desires to obtain services in connection with Preschool Related Services Program. | 7/1/2025 to 6/30/2026 | \$50,000.00 |
| <b>See comments for 2025-0182.</b> |        |                                                          |                                          |                                                                                              |                       |             |















