



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
Honorable Bruce A. Hidley, *County Clerk*  
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

### May 19, 2025 MEETING AGENDA

|                                        |                                     |                                         |
|----------------------------------------|-------------------------------------|-----------------------------------------|
| Tina Harris, Sheriff                   | Margaret Skalaris, DSS              | Dave Reilly, <i>Mgt. &amp; Bdgt.</i>    |
| Megan Noonan, Sheriff                  | David Latina, DGS                   | Alex Dott, <i>Mgt. &amp; Bdgt.</i>      |
| Craig Carlson, Hall of Records         | Kevin Butterfield, County Executive | Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i> |
| Ricardo WrightRamos, Hall of Records   | Pam O'Neill, Purchasing             | Katelyn Pauly, <i>Mgt. &amp; Bdgt.</i>  |
| Lisa Ramundo, Public Works             | Thomas DeBose, Legislature          | Amanda Brady, <i>Mgt. &amp; Bdgt.</i>   |
| Patrick Alderson, Information Services | Sue Rizzo, Comptroller              | Faye Feters, <i>Mgt. &amp; Bdgt.</i>    |
| Mark Olsen, Shaker Place               | Christine Breton, Comptroller       | Eli Dey, <i>Mgt. &amp; Bdgt.</i>        |
| Angelo Gaudio, Water Purification      | Jeff Jamison, Law                   |                                         |

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

**The Board will review minutes from the April CAB meeting.**

Bruce Hidley opens the Contract Administration Board at 2:00pm . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature, Michael McLaughlin Deputy County Executive and Bruce Hidley Albany County Clerk. Mr. Hidley entertains a motion to accept the April meeting minutes. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The minutes from the April meeting are approved.

|           |        |                 |                         |                                                                                                                  |                        |             |
|-----------|--------|-----------------|-------------------------|------------------------------------------------------------------------------------------------------------------|------------------------|-------------|
| 2025-2942 | A) New | A3110 - Sheriff | Readiness Network, Inc. | Leadership and Human Performance e-Learning modules for all personnel within the Albany County Sheriff's Office. | 4/15/2025 to 4/14/2026 | \$50,000.00 |
|-----------|--------|-----------------|-------------------------|------------------------------------------------------------------------------------------------------------------|------------------------|-------------|

Bruce Hidley reads the details of the contract. This item was tabled at the April CAB meeting. No additional comments are made. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

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|-----------|--------|-----------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------|
| 2025-2978 | A) New | A3110 - Sheriff | Federal Resources Supply Company | Handheld X-ray device that quickly scans vehicles, packages and more to help locate narcotics, weapons, and other dangerous contraband. This will be used by the Sheriff's SCOPE Unit. | 5/1/2025 to 4/30/2026 | \$57,457.18 |
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Bruce Hidley reads the details of the contract. No additional comments are made. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

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|-----------|--------|-------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------|------------------------|-------------|
| 2025-0358 | A) New | A1411 - Hall of Records | Icc Community Development Solutions LLC | The annual licensing and support for the Laserfiche RIO Digital Records Management Software. | 5/18/2025 to 5/17/2026 | \$29,843.36 |
|-----------|--------|-------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------|------------------------|-------------|

Bruce Hidley reads the details of the contract. This is 100% County funded. Ricardo WrightRamos adds additional comments. Joanne Cunningham asks questions and Ricardo answers them. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

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|-----------|--------|---------------------|-----------------------------------------|---------------------------------------------|----------------------|-------------|
| 2025-0316 | A) New | D5110 - Maintenance | KMEL d/b/a Keystone Precision Solutions | Purchase of Surveying Equipment & Software. | 4/1/2025 to 5/1/2025 | \$38,350.50 |
|-----------|--------|---------------------|-----------------------------------------|---------------------------------------------|----------------------|-------------|

Bruce Hidley reads the details of the contract. This is 100% County funded. The amount was corrected from \$76,701.00 to \$38,350.50 as it was entered in the contract system in error. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

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|-----------|--------|-----------------------------|------------------------------|--------------------------------|------------------------|-------------|
| 2025-0342 | A) New | A1340 - Management & Budget | Capital Markets Advisors LLC | CMA Renewal for ARPA Services. | 1/1/2025 to 12/31/2025 | \$54,000.00 |
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***This contract was removed at the departments request.***

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| 2025-0409                                                                                                                                                                                                                                                                                                                                                | A) New | A7410 - Parks & Recreation, A1680 - Information Services | Crown Castle International | The County desires to obtain services in connection with Two strands of dark fiber between 22-40 Remsen St, Cohoes, NY at the site formerly known as the Gateway Sports Complex and 112 State Street, Albany, NY, where Albany County's data center is located, for the purpose of creating a private network between the sites.               | 8/1/2025 to 7/31/2030 | \$59,700.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Patrick Alderson adds additional comments. Joanne Cunningham asks questions and Patrick answers them. Mike McLaughlin adds closing comments. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried. |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-0411                                                                                                                                                                                                                                                                                                                                                | A) New | A1680 - Information Services                             | First Light Fiber          | The County desires to obtain services in connection with SIP (Session Initiation Protocol) trunk installation and 20 concurrent talkpaths at Family Court, 30 Clinton Ave, Albany, NY, as part the VOIP (Voice over Internet Protocol) upgrade project to enable employees to use their internet connection for phone calls.                   | 7/1/2025 to 6/30/2030 | \$28,800.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Patrick Alderson adds additional comments. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.                                                                                                   |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-0415                                                                                                                                                                                                                                                                                                                                                | A) New | A1680 - Information Services                             | First Light Fiber          | The County desires to obtain services in connection with Two strands of dark fiber between 996 Madison Ave, Albany, NY, at the site formerly known as the Hearst Building at St Rose College, and 112 State Street, Albany, NY, where Albany County's data center is located, for the purpose of creating a private network between the sites. | 8/1/2025 to 7/31/2030 | \$33,980.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Patrick Alderson adds additional comments. Joanne Cunningham asks questions and Patrick answers them. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.                                        |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-0359                                                                                                                                                                                                                                                                                                                                                | A) New | NH6020 - Shaker Place Rehabilitation and Nursing Center  | Saf-Gard Safety Shoe Co.   | The County desires to obtain services in connection with Purchase of Safety Shoes for the workers covered by the 1199 Collective Bargaining Agreement.                                                                                                                                                                                         | 6/1/2025 to 5/31/2026 | \$36,000.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Mark Olsen adds additional comments. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                                                         |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-2958                                                                                                                                                                                                                                                                                                                                                | A) New | G8130 - Sewage Treatment                                 | WSG & Solutions Inc.       | Purchase a supply of grit buckets and stirring flights to be used at North and South plants for the grit removal system.                                                                                                                                                                                                                       | 5/1/2025 to 4/30/2025 | \$70,000.00 |
| Bruce Hidley reads the details of the contract. Angelo Gaudio adds no additional comments. Joanne Cunningham asks for further explanation regarding grit and Angelo answers the additional questions. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                    |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-0367                                                                                                                                                                                                                                                                                                                                                | A) New | G8130 - Sewage Treatment                                 | Koester Associates, Inc.   | Purchase a supply of Vogelsang pump parts.                                                                                                                                                                                                                                                                                                     | 6/1/2025 to 5/31/2026 | \$50,000.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Angelo Gaudio adds additional comments. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.                                                                                                      |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |
| 2025-0368                                                                                                                                                                                                                                                                                                                                                | A) New | G8130 - Sewage Treatment                                 | Siewert Equipment          | Rebuild an existing plant water pump at the North Plant and purchase a new pump impeller.                                                                                                                                                                                                                                                      | 6/1/2025 to 8/31/2025 | \$36,500.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Mike McLaughlin asks a clarifying question and Angelo answers the question with more detail. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.                                                 |        |                                                          |                            |                                                                                                                                                                                                                                                                                                                                                |                       |             |

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| 2025-0371                                                                                                                                                                                                                                                                                                                                                 | A) New     | G8130 - Sewage Treatment  | H2M architects + engineers       | Engineering services provided to design the replacement valves of the District's South Plant influent pump station.                                                                  | 6/1/2025 to 5/31/2026  | \$65,000.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Angelo Gaudio adds additional comments. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                                                       |            |                           |                                  |                                                                                                                                                                                      |                        |             |
| 2025-0270                                                                                                                                                                                                                                                                                                                                                 | A) New     | A6010 - Social Services   | HATAS                            | The provision of a HATAS employee to work onsite at DSS to support and track efforts to assist households experiencing homelessness, particularly those placed in emergency shelter. | 5/1/2025 to 10/31/2025 | \$35,450.00 |
| Bruce Hidley reads the details of the contract. This is 100% County funded. Margaret Skalaris adds additional comments. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.                                                                                                   |            |                           |                                  |                                                                                                                                                                                      |                        |             |
| 2025-2963                                                                                                                                                                                                                                                                                                                                                 | C) Renewal | A1620 - Building Services | J McBain, Inc.                   | Secondary Emergency Electrical Repair services. All terms of the current contract will remain in effect.                                                                             | 6/1/2025 to 5/31/2026  | \$99,000.00 |
| Bruce Hidley reads the details of the contract. David Latina adds additional comments. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.                                                                                                                                    |            |                           |                                  |                                                                                                                                                                                      |                        |             |
| 2025-2980                                                                                                                                                                                                                                                                                                                                                 | A) New     | A1230 - County Executive  | Pioneer Production Services, LLC | Production and Distribution of a mini educational documentation profile of Albany County to be shared nationwide on Public Broadcasting and other networks.                          | 5/19/2025 to 5/19/2026 | \$29,300.00 |
| Bruce Hidley reads the details of the contract. There are no additional comments from Kevin Butterfield. Joanne Cunningham asks a few questions and Mike McLaughlin answers those questions and adds additional comments. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried. |            |                           |                                  |                                                                                                                                                                                      |                        |             |
| Mr. Hidley entertains a motion to adjourn the meeting at 2:35pm. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. All are in favor.                                                                                                                                                                                               |            |                           |                                  |                                                                                                                                                                                      |                        |             |