

2025 Parks and Playgrounds Grant Acknowledgment Form

Applicant Name:

Applicant Contact Information (address, phone number, email address):

Requested Award Amount:

Description of Proposal:

Contact Person for Proposal:

Grant Restrictions:

- 1) As grant funding is not guaranteed from year to year, proposals which provide for salary increases, new personnel expenses, or salary offsets for employees are **not eligible** for funding through the Parks and Playgrounds Grant.
- 2) Services and expenses incurred for projects outside of Albany County **are not eligible for funding through the Parks and Playgrounds Grant.**
- 3) Grant funding shall only be used for the purposes in the grant Proposal.
- 4) Applicants that are able to raise funds via taxation **are not eligible for funding through the Parks and Playgrounds Grant.**

Grant Responsibilities:

- a. Organizations awarded grant funding shall submit invoices which:
 - 1) is issued by the seller or provider of services;
 - 2) itemizes the goods/services provided;
 - 3) identifies the cost of the goods and services provided;
 - 4) is either an original, photocopy, or digital pdf;
 - 5) identifies the awarded organization as the recipient of the goods/services provided; and
 - 6) provides the amount paid by the organization. Invoices provided must equal the amount awarded. The Albany County Legislature shall determine if the provided by the awarded organization meets these requirements.
- b. Organizations awarded grant funding will coordinate with the County Legislature in all publicity for the event or project for which funds are expended.
- c. The Albany County Legislature relies upon the accuracy of the information provided by the Applicants. Supporting documentation and information may be requested by the Albany County Legislature and/or its staff. Organizations awarded grant funding will comply with all such information requests.

- d. The Contact Person identified shall be required to supply the Albany County Legislature with all necessary information related to the Grant Restrictions or Grant Responsibilities.

I hereby affirm that I have read and understand the Grant Restrictions and Grant Responsibilities, and shall be held responsible for fulfilling them.

Print Name

Signature

Date