

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, May 29, 2025

6:00 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Personnel Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. AMENDING VARIOUS RESOLUTIONS FOR THE PURPOSE OF REVISING THE COMPOSITION OF CERTAIN BOARDS

CURRENT BUSINESS:

3. APPOINTING A MEMBER TO THE ALBANY COUNTY FIRE ADVISORY BOARD
4. APPROVING A COLLECTIVE BARGAINING MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES AND 1199 SEIU RN UNIT AT SHAKER PLACE REHABILITATION AND NURSING CENTER.
5. CONFIRMING THE APPOINTMENT OF THE ASSIGNED COUNSEL ADMINISTRATOR AND AUTHORIZING A WAIVER TO THE RESIDENCY REQUIREMENT FOR ALBANY COUNTY AND AMENDING THE 2025 ALBANY COUNTY BUDGET
6. CONFIRMING THE APPOINTMENT OF MEMBERS TO THE ALBANY COUNTY AIRPORT AUTHORITY
7. CONFIRMING THE APPOINTMENT OF A MEMBER TO THE ALBANY CONVENTION CENTER AUTHORITY

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Thursday, March 27, 2025

6:00 PM

**Harold L. Joyce Albany County Office Building
Room 730**

Personnel Committee

PREVIOUS BUSINESS:

Present: Lynne Lekakis, Gilbert F. Ethier, Raymond F. Joyce,
Merton D. Simpson, Todd A. Drake and Mark E. Grimm
Excused: Samuel I. Fein, Jeffrey D. Kuhn and Maggie Alix

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:**2. AMENDING VARIOUS RESOLUTIONS FOR THE PURPOSE OF
REVISING THE COMPOSITION OF CERTAIN BOARDS**

This proposal was tabled at the request of the Sponsor.

**3. AUTHORIZING AN AGREEMENT WITH HEALTH INSURANCE
SOLUTIONS, INC. REGARDING THE ADMINISTRATION OF
PRESCRIPTION DRUG BENEFITS FOR ALBANY COUNTY**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

RESOLUTION NO. 93

AMENDING VARIOUS RESOLUTIONS FOR THE PURPOSE OF REVISING THE COMPOSITION OF CERTAIN BOARDS

Introduced: 3/10/25

By: Mauriello

WHEREAS, Albany County has a large number of development corporations and other organizations with boards of directors or otherwise composed of boards, and

WHEREAS, Many boards and boards of directors are comprised, either partly or fully, by legislative appointees, though in many instances these boards do not include participation by appointees of the Minority Conference of the Albany County Legislature, and

WHEREAS, As of February 2025, the Minority Conference of the Albany County Legislature represents more than 70,000 Albany County residents, and

WHEREAS, A large number of Albany County boards and boards of directors already include an appointee by the Minority Leader of the Albany County Legislature, and

WHEREAS, Regardless of political party affiliation, the Minority Conference of the Albany County Legislature should be included in the determination of board memberships as it relates to the administration of Albany County, now, therefore be it

RESOLVED, By the Albany County Legislature that Section 346-5 of the Albany County Code is amended to read as follows:

§ 346-5 Board of Directors.

A. The Board of Directors shall consist of seven members to be appointed by the Albany County Legislature, one of which shall be on the recommendation of the Majority Leader of the County Legislature and one of which shall be on the recommendation of the Minority Leader of the County Legislature. Said members shall represent areas of interest or expertise, including, but not limited to: the building industry; architectural/planning and/or design industry; financial services; law enforcement; property management; municipal affairs; buildings and codes; real estate; building demolition industry; and historical renovation services.

B. All members of the Board shall be residents or have their primary place of business in the County of Albany, and said directors shall serve at the pleasure of the Legislature.

and, be it further

RESOLVED, That Section 320-2 of the Albany County Code is amended to read as follows:

§ 320-2 Composition.

The Committee shall be comprised of the County Superintendent of Highways, one member of the County Legislature designated by the Chair of the County Legislature, one member of the County Legislature designated by the Majority Leader of the County Legislature, one member of the County Legislature designated by the Minority Leader of the County Legislature, and [five] three members who shall be residents of the County, representing a cross-section of civic and business interests, and who shall be appointed by the Chair of the County Legislature. Vacancies shall be filled in the same manner as original appointments.

and, be it further

RESOLVED, That Section 320-19 of the Albany County Code is amended to read as follows:

§ 320-19 Establishment; purpose; members.

The Human Services Advisory Board authorized by Article 21 of the Albany County Charter is established for the purposes set forth in said Article 21 and the County Legislature shall appoint members to the Human Services Advisory Board from time to time, with said individuals to serve thereon at the pleasure of the County Legislature[.] provided, however, that one member shall serve on the recommendation of the Majority Leader of the County Legislature and one member shall serve on the recommendation of the Minority Leader of the County Legislature.

and, be it further

RESOLVED, That Section 320-21 of the Albany County Code is amended to read as follows:

§ 320-21 Increase in membership.

The Legislature finds it is in the best interest of Albany County to expand the membership of the Albany County Industrial Development Agency to seven

members[.] provided, however, that one member shall serve on the recommendation of the Majority Leader of the County Legislature and one member shall serve on the recommendation of the Minority Leader of the County Legislature.

and, be it further

RESOLVED, That this resolution shall take effect on January 1st, 2026, and shall be considered for the appointment of board members for all boards amended under this resolution beginning on that date, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

April 1, 2025

Honorable Joanne Cunningham
Legislative Chairwoman
112 State Street, Room 710
Albany, New York 12207

JO
Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to add one (1) new member to the Albany County Fire Advisory Board. Our office would like to add Anthony Carrow, his resume is attached for your review.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple, Sr.", written over the typed name and title.

Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. Wanda F. Willingham, Deputy Chairwoman

REQUEST FOR LEGISLATIVE ACTION**Description (e.g., Contract Authorization for Information Services):**

..title

Legislative approval to appoint new member to the Albany County Fire Coordinator's Office

..body

Date:	May 2, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Approval of Plan/Procedure Enter text.

CONTRACT TERMS/CONDITIONS:**Party Names and Addresses:**

Albany County Fire Coordinator's Office
58 Verda Avenue Clarksville, N.Y. 12041

Term: (Start/end date or duration) Enter text.

Amount/Raise Schedule/Fee:

BUDGET INFORMATION:Is there a Fiscal Impact: Yes ☐ No ☒Anticipated in Budget: Yes ☒ No ☐Spreadsheet attached: Yes ☐ No ☒**Source of Funding – (Percentages)**

Federal: 0 % County: 0%

State: 0% Local: 0%

County Budget Accounts:

Revenue Account and Line: Enter text.

Revenue Amount: Enter text.

Appropriation Account and Line: Enter text.

Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:Mandated Program/Service: Yes ☒ No ☐

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes ☐ No ☒

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes ☐ No ☒**Previous requests for Identical or Similar Action:**

Resolution/Law Number and Date: #197 of 2024

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Appointing new member to the Albany County Fire Coordinator Office, Advisory Board.

RESOLUTION NO. 197

**AUTHORIZING THE APPOINTMENT OF A MEMBER TO THE FIRE
ADVISORY BOARD**

Introduced: 4/8/24

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has indicated that a vacancy exists on the Albany County Fire Advisory Board, and

WHEREAS, The Sheriff has recommended the confirmation of Michael Romano, Jr., now, therefore, be it

RESOLVED, By the Albany County Legislature, pursuant to Section 225-a of the County Law, that Michael Romano, Jr. of Albany, is hereby appointed as a member of the Albany County Fire Advisory Board for a term commencing immediately through December 31, 2024, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 4/8/24

Anthony J. Carrow
272 Longhouse Lane
Slingerlands, NY 12159
tonycwfd@gmail.com
518-858-7165

January 17, 2025

Gerald E. Paris, Jr.
Albany County Fire Coordinator
58 Verda Avenue
PO Box A
Clarksville, NY 12041

Re: Albany County Deputy Fire Coordinator Position

Dear Chief Paris:

Pursuant to our conversation, please accept this transmittal as letter of interest for the position of Albany County Deputy Fire Coordinator.

As you know I have recently stepped down as Chief of the Westmere Fire Department. I still carry strong passion within the fire service and serving our community.

Attached you will find a snapshot of my professional fire service career.

Very truly yours,


Anthony J. Carrow

Anthony J. Carrow
 272 Longhouse Lane
 Slingerlands, NY 12159
tonycwfd@gmail.com
 518-858-7165

I have a history of a perspective and calm emergency response and planning, with a 36 year background in providing prompt and efficient community response to the Westmere Fire District. I am seeking a position to continue my passion and enhance my leadership abilities within the Albany County Emergency Services.

Joined the Westmere Fire Department in 1988. I am presently an active member.

1990 – 1996 Lieutenant and Captain of the Westmere Fire Department

1997 - 1999 Assistant Chief of the Westmere Fire Department

2000 - 2006 Chief of the Westmere Fire Department

2007 - 2011 Commissioner of the Westmere Fire Department

2012 - 2013 Lieutenant and Captain of the Westmere Fire Department.

2014 - 2017 Assistant Chief of the Westmere Fire Department.

2018 - 2025 Chief of the Westmere Fire Department

Skills:

Critical thinking, verbal and written communication, conflict resolution, active listening, organization, planning, effective collaboration, time management, community engagement and leadership.

Experience:

- Coordinate, develop, and implement a fire protection plan for the residents of the Westmere Fire District utilizing neighboring, County, and Statewide resources.
- Developed a plan to recruit and train volunteer personnel to carry out district fire protection plan.
- Developed a hierarchy management team to oversee “day-to-day” department operations.
- Developed training and education programs for department personnel and community members.
- Developed annual and long range operating and capital budgets based on a continuous needs analysis assessment.
- Worked “hand-in-hand” with local developers on district construction as it related to fire and life safety systems and response.
- Continuous collaboration and training with in-house management to strengthen our leadership skills.
- Attend, conduct, and address meetings at public gatherings to explain the activities and functions of the fire department and to establish favorable public relations.

Please note the above information is a snap-shot of my fire service career over the past 36 years. I am happy to get together to provide you a more in-depth review of my career including experience, education, awards, accomplishments, etc.

References available upon request



Daniel P. McCoy
County Executive

Mark S. Olsen
Executive Director

April 29th, 2025

The Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairwoman Cunningham:

Shaker Place Rehabilitation and Nursing Center (SPRNC) respectfully request approval of a Memorandum of Agreement (MOA) with 1199 SEIU United Healthcare Worker's East (1199 SEIU RN Unit). The agreement will commence January 1st, 2024 and end December 31st, 2027.

Please find attached for review the signed MOA between SPRNC and 1199 SEIU RN Unit. This 1199 bargaining unit consists of Head Nurse and Registered Nurse (RN) worker titles at SPRNC. These titles are counted towards the New York State Public Health Law and Regulations minimum staffing standard of 3.5 hours of care per resident day, with at least 1.1 hours provided by a licensed nurse. The terms of the MOA establishes a new hourly RN rate that is competitive in the area, 3% cost of living adjustments each year for the term of the contract, matching shift and weekend differentials along with the current longevity schedule to the existing 1199 Service and Workers agreement.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Mark S. Olsen
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel





County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6562, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES AND 1199 SEIU RN UNIT AT SHAKER PLACE REHABILITATION AND NURSING CENTER.

Date: 4/29/2025
Department: SHAKER PLACE REHABILITATION AND NURSING CENTER.
Attending Meeting: Mark S. Olsen
Submitted By: Shawn Thelen
Title: Deputy Executive Director
Phone: 518-447-7108

Purpose of Request: Contract Authorization January 1st 2024 through December 31st, 2027

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses: 1199 SEIU RN Unit
Enter text.

Term: (Start/end date or duration) January 1st 2024 through December 31st, 2027
Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Budget: Yes ☒ No ☐
Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal:	0	County:	100
State:	0	Local:	0

County Budget Accounts:

Revenue Account and Line:	Enter text.
Revenue Amount:	Enter text.
Appropriation Account and Line:	Enter text.
Appropriation Amount:	Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒

If Mandated, Cite Authority: Enter text.
Request for Bids / Proposals:
 Competitive Bidding Exempt: Yes ☒ No ☐
 # of Response(s): Enter text.
 # of MWBE: Enter text.
 # of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Shaker Place Rehabilitation and Nursing Center request the approval of a Memorandum of Agreement (MOA) with 1199 SEIU United Healthcare Worker's - RN Unit. This MOA covers Head Nurses and Registered Nurse Titles in the 1199 SEIU RN Unit collective bargaining unit.

MEMORANDUM OF AGREEMENT BY AND BETWEEN ALBANY COUNTY AND 1199

This memorandum of Agreement by and between the County of Albany ("County" and the 1199 ("Union") sets forth the full agreement of the parties to a successor agreement for the period January 1, 2019- December 31, 2023, for the period January 1, 2024-December 31, 2027. The terms and conditions of the 2019-2023 collective bargaining agreement shall remain in full force and effect unless otherwise specifically modified, changed, or altered by the Memorandum of Agreement. This Memorandum of Agreement is subject to ratification by members of the Union and approval by the County Legislators of Albany County.

New Rates effective 1-1-24

RN	Base
New 2024	\$ 38.75
0-5 Years	\$ 39.91
6-10 Years	\$ 40.42
11-15 Years	\$ 40.68
16-20 Years	\$ 40.94
21+ Years	\$ 42.47

Appendix A Salaries General Annual COLA increases follows:

1. 2024 all employees receive a 3% increase; In addition, converting the Employees work week from Forty (40) hours to Thirty- Seven and one Half (37.5) hours from, will result in an additional one-time 6.7% increase to the hourly rate.
2. 2025 all employees receive a 3% increase;
3. 2026 all employees receive a 3% increase;
4. 2027 all employees receive a 3% increase;

New Schedule Effective January 1, 2025

Years of Completed Service	Amount
3-4 years	\$150.00
5-6 years	\$500.00
7-9 years	\$1,000.00
10-14 years	\$1,500.00
15-19 years	\$2,000.00
20+	\$5,000.00

Section 1a.

Full time Employees are defined as those Employees who are scheduled to work thirty-seven and one half hours (37.5) hours per week or seventy-five (75) hours over a two-week period.

Regular part-time Employees are defined as those Employees who are scheduled to work twenty-two and one half (22.5) hours per week. Regular part-time Employees are eligible for pro-rated benefits as noted throughout this agreement.

Part-time Employees are defined as, those Employees who are scheduled to work less than twenty-two and one half (22.5) hours per week. Part-time Employees are not eligible for benefits except where noted throughout the agreement.

ARTICLE 9

JOB CLASSIFICATIONS

Section 1. An Employee regularly assigned to perform the duties of a higher classification, (after ten (10) days in a fiscal year), shall be compensated at the higher rate above his/her regular rate for that tour of duty, (7.5 hours). The rate of compensation shall be the difference between the Employee's current job classification, Step 1, and the higher classification, Step 1. On-the-job training shall be exempt from this clause. Seniority shall apply, on a rotating basis, for the purpose of determining out-of-title assignments, providing the Employees are qualified to perform said work.

ARTICLE 11

SHIFT AND WEEKEND DIFFERENTIAL

Section 1. Shift Differential: Effective upon the signing of this Agreement, employees covered by this Agreement, working on the second (evening) or third (night) shifts shall receive a shift differential as follows:

Shift Differential shall be paid at a rate of \$1.50 for evening and night shifts, designated hours for such shifts shall remain as designated by the prior contract.

~~Regular part-time and part-time Employees shall receive a pro-rated shift differential based on hours worked.~~

Section 1.2. **Weekend Differential:** Weekend differential shall be added effective January 1, 2024 through the term of this contract at rate of \$2.00 per hour. Weekend shift shall be defined as running from the start of the day shift on Saturday through the end of the night shift on Sundays.

Section 1.3.

It is understood by the parties that shift and weekend differential shall only apply to hours worked by the employee(s). Hours worked shall mean all hours physically worked by an employee. There shall be no application of shift differential or weekend differential when the use of accruals of benefit time occurs.

ARTICLE 13

OVERTIME AND WORK WEEK

Section 4.

It is understood by the parties that overtime shall be calculated after thirty-seven and one half (37.5) hours of actual worked hours. Hours worked shall mean all hours physically worked by an employee. There shall be no usage of accruals or benefit time considered in the calculation of overtime.

AMEND: ARTICLE 21 – HOLIDAYS as follows:

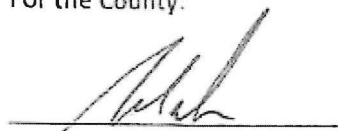
Juneteenth shall be added to the list of paid holidays.

AMEND: ARTICLE 32 –Uniforms as follows:

Effective: January 1st, 2025 The uniform allowance shall be replaced with a Safety Shoe Program allowance for the purchase of certified appropriate footwear through “shoes for Crews” website or an equivalent program/website. The annual \$160 maximum safety shoe allowance per employee shall be administered through the facility which will place the orders and pay the invoices. All footwear worn by Employees shall be ordered through this process. Only certified and approved footwear shall be worn by Employees of the Nursing Home in accordance with industry safety standards. Management and Designated Union Members shall meet annually to review and discuss the matter of uniforms.

IN WITNESS WHEREOF, on this 3rd day of April, 2024, the parties hereto have hereunder signed this Agreement by their respective officers and representatives.

For the County:

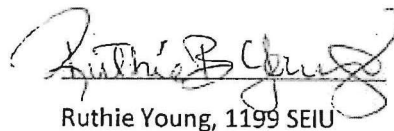


Mark Olsen, Executive Director

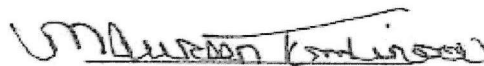


Peter-Daniel Apostol
Director of Employee Relations

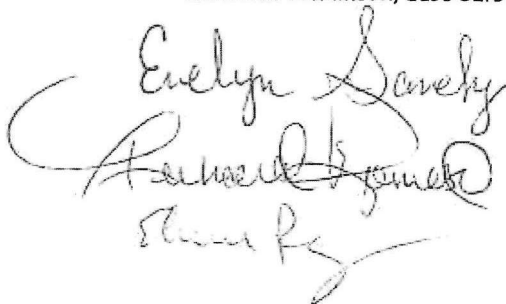
For the Union:



Ruthie Young, 1199 SEIU

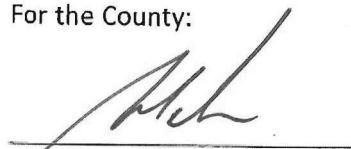


Maureen Tomlinson, 1199 SEIU



IN WITNESS WHEREOF, on this 3rd day of April, 2024⁵, the parties hereto have hereunder signed this Agreement by their respective officers and representatives.

For the County:

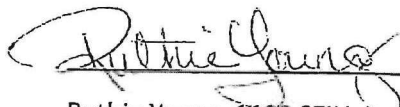


Mark Olsen, Executive Director

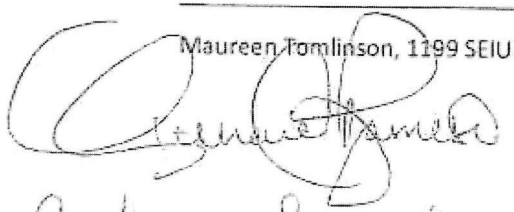


Peter-Daniel Apostol
Director of Employee Relations

For the Union:



Ruthie Young, 1199 SEIU



Maureen Tomlinson, 1199 SEIU






DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

April 10, 2025

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street., Rm 710
Albany, NY 12207

Chairwoman Cunningham,

We request to raise the personnel line Assigned Counsel Administrator (ACA) from \$113,623 to \$124,000. NYS Indigent Legal Services recently approached the County encouraging we raise the salary to attract a qualified ACA with a competitive salary. This increase will be covered 100% with state funds.

Additionally, the candidate selected for Assigned Counsel Administrator, Shane Hug, requires a residency waiver as the head of the Assigned Counsel Program. Mr. Hug is the top qualified candidate for the position and currently lives in Troy, NY. He is an existing County employee who has been with the Public Defender's Office since 2022.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6526, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Personnel Adjustment and Residency Requirement Waiver for Assigned Counsel Administrator

Date: 4/10/2024

Department: CEO

Attending Meeting: Jack Rosenzweig

Submitted By: Michael Lalli

Title: Dir of Operations

Phone: 5184477194

Purpose of Request: Budget Amendment Enter text.

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Enter text.

Term: (Start/end date or duration) Enter text.

Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Budget: Yes ☐ No ☒

Spreadsheet attached: Yes ☒ No ☐

Source of Funding - (Percentages)

Federal: Enter text. County: Enter text.

State: 100% Local: Enter text.

County Budget Accounts:

Revenue Account and Line: Enter text.

Revenue Amount: Enter text.

Appropriation Account and Line: Assigned Counsel Administrator A9.1172.1.5031

Appropriation Amount: \$10,377

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☒ No ☐

If Mandated, Cite Authority: 18-B Public Defense

Request for Bids / Proposals:

Competitive Bidding Exempt:	Yes ☐ No ☒
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

We request to raise the personnel line Assigned Counsel Administrator (ACA) from \$113,623 to \$124,000. NYS Indigent Legal Services recently approached the County encouraging we raise the salary to attract a qualified ACA with a competitive salary. This increase will be covered 100% with state funds.

Additionally, the candidate selected for Assigned Counsel Administrator, Shane Hug, requires a residency waiver as the head of the Assigned Counsel Program. Mr. Hug is the top qualified candidate for the position and currently lives in Troy, NY. He is an existing County employee who has been with the Public Defender's Office since 2022.

APPROPRIATIONS

ACCOUNT NO.		RESOLUTION DESCRIPTION	INCREASE	DECREASE
A 1172	1 5031 001	Assigned Counsel Administor		
TOTAL APPROPRIATIONS			0.00	0.00

ESTIMATED REVENUES

ACCOUNT NO.		RESOLUTION DESCRIPTION	DECREASE	INCREASE
TOTAL ESTIMATED REVENUES			0.00	0.00
GRAND TOTALS			0.00	0.00

UNIT COST	DEPARTMENT NAME
124,000.00	Assigned Counsel Program

UNIT COST	DEPARTMENT NAME
-----------	-----------------

SHANE HUG

EXPERIENCE

Assistant Public Defender

Albany County Public Defender's Office: 2022 - Present

- Represent individuals throughout Albany County who have been charged with high level felony offenses
- Collaborate with attorneys and staff to help ensure professional representation on matters assigned to the Public Defender's Office
- Draft motions and memorandums that get submitted to Superior Court
- Conduct hearings and trials on behalf of clients that I have been assigned to represent

Attorney & Proprietor

The Law Office of Shane Hug: 2016 - Present

- Manage a law firm that handles criminal matters though out the State of New York
- Represent clients in criminal proceedings, ranging from low level offenses to homicides
- Conduct hearings and trials on behalf of clients

Assistant District Attorney & Major Crimes Bureau Chief

Rensselaer County District Attorney's Office: 2008 - 2015

- Collaborated with state and local police agencies to investigate and prosecute offenses in Rensselaer County
- Personally handled the prosecution of thousands of cases, with a primary focus on violent felony offenses and homicides
- Presented countless cases to the Grand Jury and conducted numerous felony trials
- Responded to crimes scenes and autopsies in order to assist in the investigation of criminal matters
- Attended numerous task force meetings and panels, along with local, state and federal officials designed to curb gun violence and combat recidivism
- Supervised attorneys assigned to the Major Crimes Bureau
- Conducted "in service training" programs for police agencies in Rensselaer County

EDUCATION

Albany Law School: Albany, New York

Juris Doctor: 2008

- Member of the Law School's Traveling Trial Team: 2007 & 2008

Boston University: Boston, Massachusetts

Post-graduate Coursework: 2003-2004

- Anthropology Department

College of Saint Rose: Albany, New York

Masters of Business Administration (MBA): 2002

SUNY Oswego: Oswego, New York

Bachelor of Arts (BA): 2000

- Dual Major: Anthropology and History

AWARDS

- Testified Before a Joint Session of the New York State Legislature Regarding Discovery Reform: 2019
- Recipient of the Troy PBA Special Recognition Award: 2012
- Recipient of the Capital District Trial Lawyer's Association Award: 2007 & 2008



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTYNY.GOV

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

January 28, 2025

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

I write to respectfully request that the County Legislature approve the reappointment of Sari O'Connor to the Albany County Airport Authority Board. The State of New York created the Albany County Airport Authority in 1993 and provided for the appointment of seven members. Three of these members are to be appointed by the County Executive.

Board Member O'Connor was first appointed to the Airport Authority Board in 2019, and since then she has served admirably in this leadership role. Considering her term expired December 31, 2024 and the importance of this authority to the effective management of the Albany Airport, I ask for your consideration on this matter.

I have enclosed a resume for review by the legislature. Please advise if there are any questions.

Sincerely,

Daniel P. McCoy Albany County Executive

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Esq. Majority Counsel
James Curran, Esq. Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6318, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Reappointment of Sari O'Connor to the Albany County Airport Authority Board

Date: 01/28/2025
Department: County Executive
Attending Meeting: Cameron Sagan
Submitted By: Jack Rosenzweig
Title: Policy Analyst
Phone: 518-447-7043

Purpose of Request: Other (State if not Listed) Appointment

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:
Enter text.

Term: (Start/end date or duration) 01/01/2025-12/31/2028
Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Budget: Yes ☐ No ☒
Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal: Enter text. County: Enter text.
State: Enter text. Local: Enter text.

County Budget Accounts:

Revenue Account and Line: Enter text.
Revenue Amount: Enter text.
Appropriation Account and Line: Enter text.
Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☒ No ☐
If Mandated, Cite Authority: New York State
Request for Bids / Proposals:

Competitive Bidding Exempt:	Yes ☐ No ☒
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Res. No. 2021-042, Passed on 02/08/2021

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

This is a reappointment of Sari O'Connor to the Albany County Airport Authority Board. Sari was first appointed to the board on 10/15/2019, and the current term expired on 12/31/2024. Her invaluable expertise and abilities make her a great fit for the board, and we look forward to her continued work.

[REDACTED]

Daniel P. McCoy
Albany County Executive
112 State Street, Room 1200
Albany, New York 12207

Dear County Executive McCoy,

I am writing to express my interest in being reappointed to the Albany County Airport Authority Board. It has been an honor and a privilege to serve as a member of the Board since 2019. During this time, I have worked closely with my fellow board members to provide sound leadership and oversight to the Authority that contributes to the continued growth and success of Albany International Airport.

As a board member, I have remained deeply committed to advancing the goals of the airport, ensuring smooth operations, promoting safety, enhancing customer experience, and fostering relationships with local, regional, and national stakeholders. I have also valued the opportunity to contribute to the strategic vision for the future of the airport, including serving as Chair of the Governance Committee, writing the Charter and Co-Chairing the Capital Improvements Committee, and serving as a Member of the Finance and Administration, Personnel, and Public Communications Committees. I have near perfect attendance and attend all Committee Meetings as well as those I am not assigned to.

If reappointed, I am eager to continue serving the Board with integrity, dedication, and offering my expertise to support the continued growth and success of the airport and its role in our community.

Thank you in advance for your consideration of support. I look forward to the opportunity to further contribute to the important work of the Albany County Airport Authority.

Sincerely,

Sari O'Connor

Sari M. O'Connor

Executive Summary:

Effective leader; experienced in non-profit development and board governance; ability to support executive and senior level management in a fast-paced environment; an excellent manager with strong organizational abilities and strengths in strategic planning, business development, and communications.

Professional Experience:

Albany Consulting Group

Albany, NY

Principal

June 2015 - Present

Albany Consulting Group provides strategic planning services for non-profits with an emphasis on development and fundraising, board governance, organizational management, infrastructure, and growth. For-profit businesses are provided with community relations services including corporate responsibility strategies and implementation plans for community giving, volunteerism, and foundation grants administration.

Palace Performing Arts Center

Albany, NY

Executive Operating Officer

June 2015 – October 2017

Leadership: Executive team member responsible for supporting the Board of Directors, Stakeholders and staff by participating in the planning and execution of activities to support organizational success and further the mission of the Palace Theater including an active role on the leadership team in planning and executing organizational operations including human capital, infrastructure, financial planning and business development.

Development: Responsible for the strategy, planning, implementation and oversight of development activities to increase revenue and ensure community support by creating value and cash transactions through stewardship activities, campaigns and community relations.

Northern Rivers Family Services

Schenectady, NY

Chief Development Officer

April 2007 – May

2015

- Founding member of team comprised of board members, executive leadership and consultants formed to create Northern Rivers Family Services by crafting an alliance between Northeast Parent & Child Society and Parsons Child and Family Center
- Member of Senior Management Team overseeing agency programs, finance, administration and policy implementation
- Responsible for the strategic planning, execution and management of fundraising activities including major gifts, corporate giving, foundation grants, appeals, special events, planned giving and capital campaigns
- Lead budget planning process for Development including forecasting, planning, implementation and execution

- Manage external relationships with corporations, foundations, individuals, vendors and volunteers
- Manage board relations including recruitment, governance, philanthropy and stewardship
- Serve as advisor to Chief Executive Officer on issues related to community relations and public image
- Provide oversight of Raisers Edge fundraising software to ensure appropriate collection, management, and analysis of data necessary to communicate with donors, provide stewardship, and generate financial reports to measure performance

**Brokers Network Real Estate
Director of Relocation Services**

Latham, NY
Dec 2002 to May 2007

- Licensed Sales Associate representing buyers and sellers throughout the Capital Region
- Managed contract preparation, negotiations and comparative market analysis
- Collaborated with attorneys, mortgage officers, home inspectors and appraisers from offer to purchase through closing

**Rocky Point Public Schools
Elementary School Teacher, Grade 2**

Rocky Point, NY
Sep 1987 to Nov 1993

- Successfully implemented New York State curriculum on an annual basis to Second grade students; New York State permanently certified; tenure granted in June 1990.

Community Service:

**The College of Saint Rose
Chair of “A Community of Excellence”**

Albany, NY
2004 to 2014

- Annually engaged and led community volunteer committee in the planning and execution of 400+ guest event
- Secured corporate sponsors, honorary committee members and individual guests
- Raised more than \$1.5 million for student scholarships

**Crohn’s & Colitis Foundation of America, Upstate Northeastern NY Chapter
Albany, NY**

**“An Evening To Remember Gala”
to 2013**

2009

- Secured corporate sponsors, honorary committee members and individual guests
- Secured silent and live auction items
- Member of volunteer team raising more than \$80,000 each year to support medical research

**The Albany Institute of History and Art
Chair of "Museum Gala"**

 Albany, NY
2005 to 2008

- Engaged and led 30-member community volunteer committee
- Managed planning and execution of 400+ guest event including budget, marketing and site planning
- Secured corporate sponsors, honorary committee members, individual guests and live and silent auction items annually raising more than \$125,000 in net revenue for museum operations.

Education:

Harvard Business School	Boston, MA
Executive Education-Performance Measurement for Effective Management of Nonprofit Organizations	2011

Indiana-Purdue University	Indianapolis, IN
Human Resource Management Certificate	2001

SUNY Stony Brook	Stony Brook, NY
Master of Arts in Liberal Studies	1989

Adelphi University	Garden City, NY
Bachelor of Science in Education Cum Laude	1986

Memberships and Board Service:

Empire State Performing Arts Center Corp. Executive Committee Member Governor Andrew Cuomo Appointee February 2014 to 2016	Albany Charter School Network Trustee 2012 to 2018
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100 Women of St. Jude Founding Member February 2013 to 2018	City of Albany Planning and Zoning Board Mayoral Appointee February 2004 to August 2011
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Association of Fundraising Professionals Member March 2011 to 2018	Women@Work Connect Advisory Board Member March 2015 to 2018
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RESOLUTION NO. 42

CONFIRMING THE APPOINTMENT OF A MEMBER TO THE ALBANY COUNTY AIRPORT AUTHORITY

Introduced: 2/8/21

By Personnel Committee:

WHEREAS, The State of New York created the Albany County Airport Authority in 1993 and provided for the appointment of seven members, four of said members being appointed by the Majority Leader of the Albany County Legislature and three by the County Executive, and

WHEREAS, The County Executive has recommended the reappointment of Sari M. O'Connor of Albany, NY to serve as a member of the Authority for a term commencing immediately and expiring December 31, 2024, now, therefore be it

RESOLVED, By the Albany County Legislature that the appointment of Sari M. O'Connor of Albany, NY to serve as a member to the Albany County Airport Authority is hereby confirmed for a term commencing immediately and expiring December 31, 2024, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTYNY.GOV

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

January 28, 2025

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

I write to respectfully request that the County Legislature approve the reappointment of Kevin R. Hicks, Sr. to the Albany County Airport Authority Board. The State of New York created the Albany County Airport Authority in 1993 and provided for the appointment of seven members. Three of these members are to be appointed by the County Executive.

Board Member Hicks was first appointed to the Airport Authority Board in 2017, and since then he has served admirably in this leadership role. Considering his term expired December 31, 2024 and the importance of this authority to the effective management of the Albany Airport, I ask for your consideration on this matter.

I have enclosed a bio and resume for review by the legislature. Please advise if there are any questions.

Sincerely,

Daniel P. McCoy Albany County Executive

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Esq. Majority Counsel
James Curran, Esq. Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6292, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Re-Appointment of Kevin R. Hicks to the Albany County Airport Authority Board

Date: 01/28/2025
Department: County Executive
Attending Meeting: Cameron Sagan
Submitted By: Jack Rosenzweig
Title: Policy Executive
Phone: 518-447-7043

Purpose of Request: Other (State if not Listed) Appointment

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:
Enter text.

Term: (Start/end date or duration) 01/01/2025-12/31/2029
Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Budget: Yes ☐ No ☒
Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal: Enter text. County: Enter text.
State: Enter text. Local: Enter text.

County Budget Accounts:

Revenue Account and Line: Enter text.
Revenue Amount: Enter text.
Appropriation Account and Line: Enter text.
Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☒ No ☐
If Mandated, Cite Authority: New York State
Request for Bids / Proposals:

Competitive Bidding Exempt:	Yes ☐ No ☒
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Res. No. 2020-480, Passed on 12/07/2020

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

This RLA is for the reappointment of Kevin R. Hicks to the Albany County Airport Authority Board. Kevin was first appointed on 01/01/2017, and his most recent term was up on 12/31/2024. Kevin has done an incredible job on the Airport Board, and we look forward to many more productive years on the board.

Kevin R Hicks Sr.

Summary of Qualifications

Results-oriented, high-energy, hands-on professional, with a successful record of accomplishments.

Work History/Experience

2016-present Board Member Industrial Development Agency
Town of Guilderland

2014 May-Dec Principle Lobbyist, Saratoga Racing Inc. (KRH Consulting)

2012-2014 Labor Liaison, New York Gaming Assoc. (KRH Consulting)

2009-2019 Taft/Hartley Investment Advisor
PKS Financial Advisors (KRH Consulting)

2007-present Kevin R. Hicks, Sole Proprietor DBA as (KRH Consulting)

2007-2012 Program Associate (Labor-Management ASTP Programs) for NYS
Governor's Office of Employee Relations /NYSCSEA Partnership for Education and
Training.

Duties Responsible for the design and delivery of all labor-management programs and services pertaining to Applied Skills Training Programs. Development of courses, curriculum, customized facilitation and consultation with local, regional and statewide CSEA Locals and Labor Management committees. Worked closely with NYS agency management and union leaders and acted as a credible and neutral liaison. Identified needs for training, that included assessments of NYS Agency needs, conducted on-site assessments of training sites, developed proposals for training, hiring instructors, supervising and/or teaming with other committee staff to accomplish the work of the Labor-management Committee.

2007 retired - United Brotherhood of Carpenters- 50 year union member.

Journeyman Carpenter working 26 years in the field, held many positions in many disciplines in the Carpenter trade including.

Journeyman
Shop Steward
Foreman
General Foreman

Superintendent
Millwright Foreman

2005-2007 President of the Empire State Regional Council of Carpenters (ESRCC)

Duties Chaired all committees dealing with 57 counties under the jurisdiction of the ESRCC, regarding council policy, fiscal responsibility and administration issues. Provide oversight for over 1300 signatory contractors. Also as a trustee and fiduciary I was responsible for oversight of a \$600 million health, pension, annuity and charitable trust fund that provides benefit levels to over 15,000 participants.

2001-2006 Vice-President ESRCC- Provided aid to the President.

2001-2007 Regional Director for ESRCC.

Duties Responsible for oversight of 24 counties, 5 local unions and 23 service and organizing representatives as well as clerical staff. This included negotiating, contact approval and administrative issues. I was responsible for administering all collective bargaining agreements.

2000-2007 Financial Secretary Local 370.

Duties Responsible for oversight of all payment expenditures and union fund investments.

2001-2007 Political Director for ESRCC

Duties Responsible for drafting, obtaining sponsors and introduction of legislation, in order to benefit union members.

2001- 2007 NYS registered lobbyist, NYS Carpenters Labor Management Council. A coalition of labor and management working together to forward their labor legislative agenda.

Duties Meeting with legislators and staff in order to make them aware of the importance and necessity of certain bills that may come before them for consideration.

2000-2001 Assistant Executive Secretary Treasurer Upstate Council of Carpenters.

1999-2000 Adirondack District Council Service Representative.

1997-1999 Union Organizer – Adirondack and Vicinity District Council.

1994-1997 Vice-President Carpenters Local 370.

1983-1994 Journeyman Carpenter.

1977-1983 Journeyman Carpenter - served as Vice-President Carpenters Local 117.

1971-1975 Union member and Carpenter in apprenticeship training.

Certified New York State Department of Labor

Military Service

United States Army 1968-1971 Honorably discharged

Attained rank of Sergeant E-5
In country combat veteran Republic of Vietnam 1970-1971

Education

Cornell University/ School of Industrial Labor Relations – labor studies courses
Albany Law School CLE for Lobbyists/ Government Relations course
George Meany Center for labor Studies/ Organizing in the Construction Industry
United Brotherhood of Carpenters – Organizing and CORE training
Carpenters Apprenticeship Program 1971-1975
Colonie Central High School 1969

Personal

Executive Board Member – Albany County Democratic Committee 2002-2007
Democratic Committeeman 1990-2002
Campaign volunteer for NYS gubernatorial, U. S. Senate, U.S. Congress, State Senate,
State Assembly, mayoral, as well as various other elected offices.

Awards

James Connelly Labor Award 2002
Capital District Union Label Award 2004
Michael Burns Capital Labor Parade Award 2005
Gold Star Mothers Award 2009

Fraternal Organizations

Tri-County Council of Vietnam Veterans
American Legion, Zaloga Post
Veterans of Foreign War, Wigand's Post
Ancient Order of Hibernians JFK #5
BPOE Elks

Community Service

Coached High School Basketball for 13 years
Board Member – Christmas in April
Volunteer Albany Boys Club
Volunteer – Sam Stratton V.A. Hospital

Past Professional Accomplishments/ Career Highlights

President of the Empire State Regional Council of Carpenters (ESRCC) 2007

President of the Tri Cities Building and Construction Trades Council 2000 – 2007

President Emeritus Northeast Regional Building and Construction Trades Council
2007-present

Trustee – Health, Pension, Annuity and Charitable Trust Empire State Regional Council
of Carpenters

Trustee – Carpenters Local 370 Pension Plan

Trustee – First Trade Union Bank

Member of the Voting Board of Directors of the International Benefits Foundation,
representing Labor East

Board Member – Eastern Occupational Health and Safety Board

Board Member – New York Road Improvement Committee (NYRIC)

Board Member – City of Albany Empire Zone

Board Member – NYS Carpenters Labor Management

Trustee – NYS Irish American Heritage Museum

Committee Member International Employee Benefit Foundation 2009-2012

RESOLUTION NO. 480

**CONFIRMING THE APPOINTMENT OF A MEMBER TO THE ALBANY
COUNTY AIRPORT AUTHORITY**

Introduced: 12/7/20

By Personnel Committee, Messrs. Feeney, A. Joyce, Feeney, Peter, O'Brien and
Commisso:

WHEREAS, The State of New York created the Albany County Airport Authority in 1993 and provided for the appointment of seven members, four of said members being appointed by the Majority Leader of the Albany County Legislature and three by the County Executive, and

WHEREAS, The County Executive has selected Kevin R. Hicks Sr. of Guilderland, NY, to continue to serve as a member of the Authority for a term commencing January 1, 2021 and expiring December 31, 2024, now, therefore be it

RESOLVED, By the Albany County Legislature that the appointment of Kevin R. Hicks Sr., to the Albany County Airport Authority is confirmed for the term commencing January 1, 2021 and expiring December 31, 2024, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the Chief Executive Officer of the Albany County Airport Authority and the appropriate County Officials.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

May 5, 2025

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

I write to advise that I am appointing Todd Shapiro to the Albany Convention Center Authority to replace Steven Lerner. Chapter 468 of the Laws of 2004 created the Albany Convention Center Authority, a New York State public benefit corporation charged with providing the City of Albany with the capability to effectively and efficiently develop a new convention facility as a transformational economic development project in the downtown area.

In creating the Authority, this legislation established a nine-member authority board. Two of the Authority's board members shall be appointed by the Albany County Executive upon advice and consent of the Albany County Legislature.

Pursuant to this State Law, I am hereby submitting the name of Todd Shapiro to the County Legislature for their advice and consent as one of my appointments to the Authority.

I have attached a copy of his resume for your consideration. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Daniel P. McCoy
Albany County Executive

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Esq. Majority Counsel
James Curran, Esq. Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6590, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Appointment of Todd Shapiro to the Albany Convention Center Authority

Date: 05/06/2025
Department: County Executive
Attending Meeting: Cameron Sagan
Submitted By: Jack Rosenzweig
Title: Policy Analyst
Phone: 518-447-7043

Purpose of Request: Other (State if not Listed) Appointment

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:
Enter text.

Term: (Start/end date or duration) Enter text.
Amount/Raise Schedule/Fee: Enter text.

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Budget: Yes ☐ No ☒
Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal: Enter text. County: Enter text.
State: Enter text. Local: Enter text.

County Budget Accounts:

Revenue Account and Line: Enter text.
Revenue Amount: Enter text.
Appropriation Account and Line: Enter text.
Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒
If Mandated, Cite Authority: Enter text.
Request for Bids / Proposals:

Competitive Bidding Exempt:	Yes ☒ No ☐
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolution No. 51 of 2024, Passed on 2/12/2024

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

This request for legislative action is for Todd Shapiro to be appointed to the Albany Convention Center Authority. This is pursuant to Chapter 468 of the Laws of 2004.

Todd Shapiro

Public Relations Executive | Entrepreneur | Community Connector

Contact



Community Involvement & Affiliations

- Vice Chair, United States Marines Toys for Tots (NY & Long Island)
- Executive Board Member, Nassau County Centennial Parade Committee
- President & Founder, Jericho Chamber of Commerce
 - Columnist, “High Profile” column in Dan’s Papers

Notable Achievements

- Recognized by City & State Magazine, on its list of the 2024 Political PR Power 75.
 - Featured in major publications such as The New York Times and New York Post for his innovative approaches to public relations and community engagement.

Professional Summary

Todd Shapiro is a seasoned public relations executive and entrepreneur with over 30 years of experience in media relations, crisis management, and strategic communications. As the founder and CEO of Todd Shapiro Associates Public Relations, established in 1995, he has led campaigns across diverse industries, including government, law enforcement, hospitality, and entertainment. His firm, with offices in Manhattan, Long Island, and Albany, is renowned for its hands-on approach and deep-rooted connections in both media and political spheres.

In addition to his PR endeavors, Todd is the owner of the War Room Tavern and Todd’s Back Room Cigar Lounge in Downtown Albany, venues that have become hubs for political discourse and community engagement. His commitment to Albany is evident in his efforts to expand his business presence and foster a space where individuals from all walks of life can connect.

Experience

Founder & CEO

Todd Shapiro Associates Public Relations
1995 – Present

- Established a full-service PR firm specializing in media relations, crisis management, and strategic communications.
- Represented high-profile clients, including the FDNY Firefighters Association, Suffolk and Nassau Police Benevolent Associations, and various political figures.
- Managed publicity for major events and personalities, such as First Lady Hillary Clinton’s visit to Huntington, Long Island
- Expanded firm operations to include offices in Manhattan, Long Island, and Albany.

Owner

War Room Tavern & Todd’s Back Room Cigar Lounge, Albany, NY
2022 – Present

- Launched a politically themed restaurant and cigar lounge near the New York State Capitol, adorned with memorabilia from various political eras.

- Created a unique environment fostering bipartisan discussions and community events, including karaoke nights and political gatherings.
- Initiated innovative promotions, such as offering discounts based on patrons' stock market losses, blending humor with current events.

Vice President

Howard Rubenstein Associates

Prior to 1995

- Oversaw major accounts, including the New York Yankees and Weight Watchers.
- Gained extensive experience in high-stakes media relations and crisis management.

Press Secretary

Suffolk County Executive Bob Gaffney

Early Career

Prior to 1995

- Oversaw major accounts, including the New York Yankees and Weight Watchers.
- Gained extensive experience in high-stakes media relations and crisis management.

Press Secretary

Suffolk County Executive Bob Gaffney

Early Career

- Managed press relations and communications strategies for the county executive's office.
- Developed foundational skills in governmental communications and public affairs.

Education

Bachelor of Arts in Liberal Arts

Hofstra University, 1986

RESOLUTION NO. 51

CONFIRMING THE APPOINTMENT OF A MEMBER OF THE ALBANY CONVENTION CENTER AUTHORITY

Introduced: 2/12/24

By Personnel Committee:

WHEREAS, The County Executive has indicated that a vacancy exists on the nine-member board of the Albany Convention Center Authority, and

WHEREAS, The County Executive has requested confirmation of the appointment of Michael P. McLaughlin, Jr., now, therefore, be it

RESOLVED, By the Albany County Legislature, that Michael P. McLaughlin, Jr. is hereby appointed to the board of the Albany Convention Center Authority to serve at the pleasure of the County Executive, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.