



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Joanne Cunningham, *Chairwoman, County Legislature*

March 14, 2025 MEETING AGENDA

Bakary Janneh, Recreation	Tina Harris, Sheriff -E911-Correctional Facility	Dave Reilly, <i>Mgt. & Bdgt.</i>
Bill Connors, Probation	Ransom Moore, Health	Alex Dott, <i>Mgt. & Bdgt.</i>
Judge Stephen Herrick, Public Defender	Angelo Gaudio, Water Purification	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
David Latina, DGS	Kevin Crosier, Coroner	Katelyn Pauly, <i>Mgt. & Bdgt.</i>
Shawn Thelen, Shaker Place	Nicole Ward, CYF	Amanda Brady, <i>Mgt. & Bdgt.</i>
Patrick Alderson, Information Services	Kurtis Kennedy, Legislature	Faye Feters, <i>Mgt. & Bdgt.</i>
Christine Breton, Comptroller	Jeff Jamison, Law	Eli Dey, <i>Mgt. & Bdgt.</i>
Pam O'Neill, Purchasing	Thomas DeBose, Legislature	

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

The Board will review minutes from the March CAB meeting.

Bruce Hidley opens the Contract Administration Board at 10:00am . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature, Michael McLaughlin Deputy County Executive and Bruce Hidley Albany County Clerk. Mr. Hidley entertains a motion to accept the February meeting minutes. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The minutes from the February meeting are approved.

2025-2807	C) Renewal	A3020 - Emergency 911	Pulsiam Hitech System	SafetyNet Software Maintenance for E911	4/1/2025 to 3/31/2026	\$23,378.10
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Bruce Hidley reads the details of the contract. Tina Harris states this is a Safety Net Software Maintenance that is an annual cost for the department of E911. Joanne Cunningham asks a question regarding what the platform is used for. Tina states she will get back to the board as she is filling in for Kevin Demarest. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2833	C) Renewal	A3150 - Correctional Facility	Viapath Technologies	Annual software and maintenance to the offender management system previously purchased with prior resolution #401 of 2001 at the Correctional Facility	1/1/2025 to 12/31/2025	\$37,722.00
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Bruce Hidley reads the details of the contract. Tina Harris states this is for a software that is used with OMS. The equipment was originally received in 2001 with resolution #401. The vendor does the annual maintenance. Joanne Cunningham asks if the tracking is for inmates and that is correct. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2025-2808	A) New	A7410 - Parks & Recreation	John W. Danforth	HVAC Preventative maintenance and Emergency service, Hockey Facility HVAC & Dehumidification.	2/28/2025 to 12/31/2027	\$52,000.00
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Bruce Hidley reads the details of the contract. Bakary Janneh states this is for HVAC and dehumidification at the Hockey Facility. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2809	A) New	A7410 - Parks & Recreation	Daikin Applied Americas Inc.	Preventative Maintenance and Emergency Service, Hockey Facility Chillers	2/28/2025 to 12/31/2027	\$56,000.00
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Bruce Hidley reads the details of the contract. Bakary Janneh states this is preventative maintenance that is ongoing with two updates per year. This is a sensitive machine and Daikin is the vendor capable of working with the chillers. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2774	C) Renewal	NH6020 - Residential Health Care Facility	Mobile Imaging, LTD.	X-ray services for the residents of Shaker Place Rehabilitation and Nursing Center.	5/1/2025 to 4/30/2026	\$24,000.00
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Bruce Hidley reads the details of the contract. Shawn Thelen states this is for on sight x-ray services for residents. This is the final renewal of the RFP. Bruce asks a question regarding how many residents this serves. Joanne asks about the process for the billing. Shawn Thelen responds in elaborate detail. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2817	A) New	NH6020 - Residential Health Care Facility	Superior Care Optician	Provide Optician services for the residents of Shaker Place Rehabilitation and Nursing Center. The Optician shall dispense eyeglasses to the residents by prescription from a licensed ophthalmologist or optometrist. Material inventory shall be maintained by the Optician, this includes frames and lenses to be supplied to the residents. A consultation fee shall be charged for dispensing of the eyeglasses including adjustments, repair, pickup and delivery.	4/1/2025 to 3/31/2028	\$25,160.00
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Bruce Hidley reads the details of the contract. Shawn Thelen states this is a three-year term to provide Optician services. Joanne asks a question regarding the billing. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2025-2788	A) New	A4010 - Health	Northway Toyota	Albany County DOH is requesting authorization to purchase two (2) Hybrid Toyota Corolla S vehicles from Northway Toyota. One (1) vehicle purchase will be funded by the Lead Rental Registry grant and one (1) vehicle purchase will be funded by the Drinking Water Enhancement grant. Northway Toyota was the sole bidder and each Hybrid Toyota Corolla S will cost \$29,150.10 for a total of \$58,300.20.	2/7/2025 to 3/31/2025	\$58,300.20
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Bruce Hidley reads the details of the contract. Ransom Moore states they are requesting these two vehicles for the two listed grants. Joanne asks a question about the usage of the vehicles in terms of the specific grant. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2812	A) New	G8130 - Sewage Treatment	Labella Associates D.P.C.	Provide professional engineering services for an assessment of the existing high voltage electrical systems at both the North and South Treatment Plants.	4/1/2025 to 12/31/2025	\$97,500.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states the vendor was pre-qualified under a RFQ. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2025-2813	A) New	G8130 - Sewage Treatment	American Glass Company of Albany	Replacement of various doors at both the District's North and South Treatment Plants.	4/1/2025 to 10/31/2025	\$71,593.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states this is in response to RFB 2025-021. Two bids were received and the vendor chosen was the lowest responsible bidder. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2025-2815	A) New	G8130 - Sewage Treatment	Bearing Distributors, Inc.	Supply various bearings and seals for the District's equipment.	3/14/2025 to 3/1/2026	\$75,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states the vendor chosen was the lowest responsible bidder out of the two bids received for RFB 2025-025. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.						
2025-2768	A) New	A3140 - Probation	Catalis, formerly known as AutoMon	Agreement for two year term from 1.1.2025 through 12.31.2026 to provide maintenance and technical support for Caseload Explorer System.	1/1/2025 to 12/31/2026	\$35,591.85
Bruce Hidley reads the details of the contract. Bill Connors states this is a sole source provider and is installed in all Probation departments in New York State. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.						
2025-2805	A) New	A1185 - Coroner	DeNooyer Chevrolet, Inc.	Purchase of two vehicles for Coroners to utilize while responding to death investigations within the county.	3/1/2025 to 3/31/2025	\$95,436.80
Bruce Hidley reads the details of the contract. Kevin Crosier states these vehicles will be outfitted with the proper equipment to utilize during death investigations. Bruce asks a question regarding the location where the vehicles will be housed. Joanne asks a question regarding the current vehicles being used and GPS. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.						
2025-2732	A) New	A1170 - Public Defender	Thomson Reuters	This three-year subscription for CLEAR software will assist the Public Defender's Office criminal investigators in their investigations in defense of the Office's criminal clients. The Public Defender's Office will be able to accelerate investigations confidently through a vast collection of public and proprietary records with CLEAR's online investigation software.	3/1/2025 to 2/29/2028	\$30,605.00
Bruce Hidley reads the details of the contract. Judge Stephen Herrick states the vendor currently provides their legal research capability. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.						
2025-2814	C) Renewal	A6119 - Children, Youth & Families	St Anne Institute	Specialized Independent Living Skill Services as per the Chafee Act for 20 slots at a monthly cost of \$2,500 and a total contract not to exceed \$30,000.00	4/1/2025 to 3/31/2026	\$30,000.00
Bruce Hidley reads the details. Nicole Ward states this is to assist current and former foster youth up to their 21st birthday to achieve self sufficiency. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.						
2025-2829	A) New	A1680 - Information Services	Carahsoft Technology Corporation	Keeper Software Service & Support. Keeper - PAM Bundle - Keeper PAM Bundle containing Keeper Enterprise Base, AdvancedReporting and Alerts, BreachWatch, Compliance Reporting, 1TB Total pooled storage - Annual Fee Support Platinum Plan includes the following for up to 400 users; Unlimited Email, Unlimited Automated Chat, Unlimited Live Chat and Unlimited Phone Calls.	4/1/2025 to 3/31/2026	\$54,632.52

Bruce Hidley reads the details of the contract. Patrick Alderson states this is to purchase a Password Management Solution for all Albany County employees and for third party accounts. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2025-2810	A) New	A1620 - Building Services	ESCO, Inc.	Install Two New Bryant 4 Ton roof mounted units with ultra-low leak economizer with gas heat to replace the existing mounted on new curb adaptors.	3/15/2025 to 3/14/2026	\$26,775.00
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Bruce Hidley reads the details of the contract. David Latina states two units went bad at 224 S. Pearl Street at BOE. This was put out for quote and ESCO was the lowest responsible bidder. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2025-2816	A) New	A1164 - Unified Court	GP Flooring Solutions	Judicial Center 4th floor, GP Flooring Solutions will remove existing carpet, prep sub flooring and supply and install new Shaw 24x24" carpet tiles with new 4" vinyl wall base.	4/1/2025 to 3/31/2026	\$87,101.39
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Bruce Hidley reads the details of the contract. David Latina states DGS was tasked to update the District Attorney's Office. This was off of NYS contract. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 11:00am. Joanne Cunningham makes the motion and Mike McLaughlin seconds the motion. All are in favor.