



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
Honorable Bruce A. Hidley, *County Clerk*
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

January 13, 2025 MEETING AGENDA

Paul Marra, Coroner	Bill Conners, Probation	Dave Reilly, <i>Mgt. & Bdgt.</i>
Mark Olsen, Shaker Place	Lori Haggerty, Probation	Alex Dott, <i>Mgt. & Bdgt.</i>
Joe Bonarrigo, Aging	Matthew Alpern, Public Defender	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Dr. Stephen Giordano, Mental Health	Nicole Ward, CYF	Zak Smetana, <i>Mgt. & Bdgt.</i>
Lisa Ramundo, Public Works	Michael Lalli, County Executive	Amanda Brady, <i>Mgt. & Bdgt.</i>
Angelo Gaudio, Water Purification	David Berkun, Information Services	Alexandra Araujo, <i>Mgt. & Bdgt.</i>
Kurtis Kennedy, Legislature	Maureen Shea, Purchasing	Katelyn Pauly, <i>Mgt. & Bdgt.</i>
Christine Breton, Comptroller	Yorden Huban, Law	Faye Feters, <i>Mgt. & Bdgt.</i>
Caitlin O'Brien, Legislature		Eli Dey, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

The Board will review minutes from the December CAB meeting.

Bruce Hidley opens the Contract Administration Board at 4:05pm . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature, Bruce Hidley Albany County Clerk and Michael McLaughlin Deputy County Executive. Mr. Hidley entertains a motion to accept the December meeting minutes. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The minutes from the December meeting are approved.

2024-2642	A) New	A1185 - Coroner	Occupational Research and Assessment, Inc	The software will be for an Electronic Case Management System for the Albany County Coroner's Office that will provide a more efficient way to securely store and track data, while maintaining HIPAA privacy rules.	2/1/2025 to 1/31/2026	\$23,851.00
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Bruce Hidley reads the details of the contract. Paul Marra states he has met with other Coroners and Medical Examiners across the State. It gives them a way to look at each others cases and log toxicology, autopsy reports, scenes, photos, etc. It gives them a way to all correspond together whereas currently, they cannot look at any other cases from other areas. Mike McLaughlin asks if this would allow certain privacy protection of information and allow for real time information to be provided. Mr. Marra states that the Coroners office would be allowed to receive that real time information and relay that information accordingly. Joanne Cunningham asks if they will use iPads or tablets. Mr. Marra states they will be bringing those devices with them to scenes and use them in real time. Mr. Hidley asks if they applied for a grant for this and they did. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

2024-2672	A) New	NH6020 - Residential Health Care Facility	Aetna Network Services, LLC.	This agreement is to accept Aetna insurance at Shaker Place Rehabilitation and Nursing Center. This Facility Agreement will allow for Aetna to be the payor for participants in their network with a commercial health product and Medicare advantage plan.	2/1/2025 to 1/31/2028	\$50,000.00
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Bruce Hidley reads the details of the contract. Mark Olsen states Aetna is the insurer that most of the County retirees have. When it comes to placement for these folks, currently the Shaker Place does not accept this insurance. This contract will allow our retirees and other applicants to receive care at the Shaker Place and use their insurance. This is a 3-tier payment system and they will mostly utilize tier 2 which is about \$400 per day. They anticipate around 125 days of service per year and generate around \$50,000 in revenue. Joanne Cunningham asks if this to authorize the Shaker Place to accept Aetna. Mark Olsen states that is correct and to also use their commercial products. Joanne also asks if the \$50,000 is an estimate of what they think they may bill. Mark states that is correct and generally this is short-term rehab care which would be around 20-30 days of coverage. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

2024-2670	A) New	A6772 - Aging	Dietitians on Demand, LLC	The Department for Aging (DFA) requests approval to enter into an agreement with Dietitians on Demand for required dietitian services. It is a NYSOFA regulation that all Aging Departments shall have a full-time / part-time staff person who directs all activities related to the nutrition program which may include the planning, preparation and delivery of nutritious meals and supportive services.	1/1/2025 to 6/30/2025	\$27,040.00
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Bruce Hidley reads the details of the contract. Joe Bonarrigo states that NYSOFA requires a full or part time dietician on hand. The Aging Department has had a difficult time finding a dietician as a County employee for 6 or 7 months. When Commissioner Riitano reached out to see who other places used, there were high recommendations for this company. The six months is to see how things work out. Mike McLaughlin asks if the contract amount is all in or not to exceed. Joe states it is for 16 hours per week. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2024-2605	A) New	A4310 - Mental Health	Kerry Brand Ph.D.	The Consultant will provide court-ordered (Criminal Procedure Law Section 730) competency evaluations. Service will be provided on an as needed basis and dependent upon requests from various criminal courts in Albany County. Evaluations will include a clinical interview of the defendant, review of available records, collateral interviews, if necessary. The consultant will prepare and provide a report to the Court.	1/1/2025 to 12/31/2025	\$20,000.00
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Mr. Hidley entertains a motion to bundle contracts 2024-2605, 2024-2607, 2024-2609 & 2024-2610. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried to bundle the four contracts. Mr. Hidley reads the details of the contract. Dr. Giordano states these four Psychologists have performed these functions for DMH for a number of years. They are bound by Mental Hygiene Law to provide this service to the Courts of Albany County. It falls under the category of unfunded mandate. Mike McLaughlin asks if these are just the assessments on the front end. Dr. Giordano confirms that is correct. Mike proceeds to ask if the number in costs of these are increasing as well and Dr. Giordano confirms that is correct. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

2024-2607	A) New	A4310 - Mental Health	Brett Hartman Ph.D.	The Consultant will provide court-ordered (Criminal Procedure Law Section 730) competency evaluations. Service will be provided on an as needed basis and dependent upon requests from various criminal courts in Albany County. Evaluations will include a clinical interview of the defendant, review of available records, collateral interviews, if necessary. The consultant will prepare and provide a report to the Court.	1/1/2025 to 12/31/2025	\$20,000.00
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See comments on contract 2024-2605.

2024-2633	A) New	G8130 - Sewage Treatment	Slack Chemical Inc	Purchase one year supply of Hydrogen Peroxide to be used as an odor control oxidant, one year contract with the option for one additional year renewal.	1/1/2025 to 12/31/2025	\$85,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states this is for the supply of Hydrogen Peroxide. This is the solution they use to mitigate Hydrogen Sulfide formations in the sludge process. They received three bids and Slack was considered the lowest responsible bidder. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.						
2024-2646	A) New	G8130 - Sewage Treatment	Capital Safety Services	Safety consultant services and employee safety trainings.	1/1/2025 to 12/31/2025	\$55,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states they received three bids for this as well and Capital Safety was considered the lowest responsible bidder. They are making a concerted effort to increase their staff training throughout the year, specifically safety training. They are bringing this outside consultant to not only review the current safety programs, but to also help with the safety trainings and for them to be available throughout the year for issues they may arise. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.						
2025-2697	A) New	A3140 - Probation	VanBortel Ford	Purchase 2 Police Interceptor vehicles with barrier/cage installed.	1/7/2025 to 12/31/2025	\$93,298.08
Bruce Hidley reads the details of the contract. Bill Conners states this will enhance their ability in the transportation of probationers and it will replace two Chargers that they currently have that are 19 years old. These vehicles are all-wheel drive and have dividers for the safety of staff while transporting probationers. Mr. Hidley entertained a motion. Mike McLaughlin made a motion and Joanne Cunningham seconds the motion. The motion is carried.						
2024-2661	C) Renewal	A1170 - Public Defender	New York State Defenders Association	Access to and software maintenance, new software releases, and training for the Public Defender's client management system (PDCMS).	1/1/2025 to 12/31/2025	\$58,720.00
Bruce Hidley reads the details of the contract. Matthew Alpern states they are requesting authorization of a one-year extension for their client management/case management system. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.						
2024-2662	A) New	A1170 - Public Defender	Gideon's Promise	Two Albany County Public Defenders will be provided twenty-four days of training between January 2025 and July 2027 including an orientation from January 24-26, 2025, a two-week initial training in July 2025, and four subsequent weekends offered semi-annually.	1/24/2025 to 7/31/2027	\$26,000.00
Bruce Hidley reads the details of the contract. Matthew Alpern states this is covered by the State. They are requesting the ability to send two additional participants to the program. This has been in effect for a couple of years. Gideon's Promise is a National Public Defender training organization. They are involved with them for training new Lawyers. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.						
2024-2671	C) Renewal	A6071 - Preventative Assistance Program (Title XX)	St. Anne Institute	Provision of Pre-Dispositional Placement Services for PINS youth for a daily per diem rate of \$477.00, not to exceed \$50,000. Second and final option	1/1/2025 to 12/31/2025	\$50,000.00
Bruce Hidley reads the details of the contract. Nicole Ward states this is for youth who there has been a petition filed against that there is concern that they may not make their next appearance at Family Court. This is a very short period of time. Initially they do three days with a request to do an additional three days. Mr. Hidley entertains a motion. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.						

2025-2710	A) New	A8020 - Economic Dev, Conservation and Planning	Morningside Advisors	Morningside will provide a variety of valuation services related to the acquisition and redevelopment of the former St. Rose Campus, including, but not limited to multi-year Operating Expense schedules, Financial Modeling, Feasibility Analysis, Scenario Modeling and Capital Expenditure Planning for final disposition of the assets. These categories are further detailed in the attachment accompanying this submission. This will be at max of \$75,000 with an hourly rate of \$300 per.	1/13/2025 to 12/31/2026	\$75,000.00
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Bruce Hidley reads the details of the contract. Dave Reilly states this is to assist with the disposition of the former St. Rose campus. Morningside is a mergers and acquisitions consulting firm. Initially we had contracted with them on a much smaller basis to help come up with the bid number for what was paid for the entire campus. Based on their financial modeling, the deliverables that were received from the smaller project, they had engaged with them some conversations and they agreed to put a submission in to pitch us at the same hourly rate just a larger do not exceed amount. Joanne Cunningham asks if the vendor will assist when there is a pitch to the County or to the authority and whether it is financially wise or not. Dave Reilly responds they can be used for that, upfront the bigger desire is to have them assist with setting up the next five years of operating budgets. They are going to model out the entire campus, every tax parcel as its own, what the monthly carrying for each one would be, utilities, maintenance, etc. The desire is not to have them solely making any kind of decisions for us, that should be more of the County and with the authority. Mike McLaughlin states that because the relationship between the authority and the County is a little different with the County back stopping the bonding, it's important in and given their performance in the first smaller phase that they have referenced, it's important that folks who are appointed to the board have an independent skill on our side that can feed us information. The work they did that illustrated the differences between the JLL report and the reality boots on the ground with the properties was everything we needed to see when we were going into the bankruptcy and saved us millions of dollars. That is the work that the vendor did for the County that was eye opening, realizing we need an independent voice that is going to allow us to make sure we are seeing everything with open eyes. Bruce Hidley asks about the vendor being located in St. Petersburg, Florida and how are they getting all of this information. Dave Reilly responds that a lot of it they can do remote. When they were doing the initial property valuations they started off with what JLL had provided to the College of St. Rose in the initial evaluation. They can then go back and do research and they scraped all of the real estate sites in the area to get square footage comparisons for all of the different types of buildings that were on the campus. They were able to drill down far more accurately than the much larger multinational firm was. This vendor saved the County approximately 10-15 million dollars in the acquisition costs. Joanne Cunningham asks whether we have to bid this out or not. Dave Reilly responds that they were initially looking into that however, this ended up falling under our professional services. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:40pm. Joanne Cunningham makes the motion and Mike McLaughlin seconds the motion. All are in favor.