



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
Honorable Bruce A. Hidley, *County Clerk*
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

December 9, 2024 MEETING AGENDA

Pat Collins, Legislature	Angelo Gaudio, Water Purification	Dave Reilly, <i>Mgt. & Bdgt.</i>
Nicole Ward, CYF	Lisa Ramundo, Public Works	Alex Dott, <i>Mgt. & Bdgt.</i>
Margaret Skarlis, DSS	Eugenia Condon, Law	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Kurtis Kennedy, Legislature	Bill Connors, Probation	Zak Smetana, <i>Mgt. & Bdgt.</i>
Pam O'Neill, Purchasing	Laura DeGaetano, EDCAP	Amanda Brady, <i>Mgt. & Bdgt.</i>
Deb Riitano, Aging	Pat Dillon, Aging	Alexandra Araujo, <i>Mgt. & Bdgt.</i>
Kevin Butterfield, County Executive		Katelyn Pauly, <i>Mgt. & Bdgt.</i>
		Faye Feters, <i>Mgt. & Bdgt.</i>
		Eli Dey, <i>Mgt. & Bdgt.</i>
		Eitan Goldmeer, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Michael McLaughlin - Deputy County Executive

The Board will review minutes from the November CAB meeting.

Bruce Hidley opens the Contract Administration Board at 4:05pm. In attendance is Bruce Hidley Albany County Clerk and Michael McLaughlin Deputy County Executive. Absent from the meeting is the Honorable Joanne Cunningham Chairwoman of the County Legislature. Mr. Hidley entertains a motion to accept the November meeting minutes. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The minutes from the November meeting are approved.

2024-2472	A) New	A8020 - Economic Dev, Conservation and Planning	Hudson Valley Agribusiness Development Corporation	HVADC will provide programs to county farmers and municipalities that are designed to support the growth and development of agriculture and related industries by providing agribusiness technical assistance, project planning and development services, and agricultural development support. This partnership was recommended in the adopted County Agricultural and Farmland Protection Plan and is budgeted in the 2025 budget.	1/1/2025 to 12/31/2028	\$25,000.00
Mr. Hidley reads the detail of the contract. Laura DeGaetano states this is their partnership contribution to Hudson Valley Agribusiness Development Corporation. The partnership was recommended in the 2018 Adopted Ag. And Farmland Protection Plan. The organization helps County farmers. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2549	A) New	A8020 - Economic Dev, Conservation and Planning	Albany Leadership Charter School	"Girls Rising: Empowerment & Wellness Program" a comprehensive tobacco and substance use prevention initiative aimed at educating middle and high school students on the risks associated with tobacco, vaping and substance use.	12/2/2024 to 12/1/2025	\$35,000.00

Bruce Hidley reads the details of the contract. Pat Collins states, together with the County Executive and Department of Health, they set up a grant program to try and solicit from Community organizations that are in need of certain help and funding to provide training to young kids. This one is for tobacco, vaping and substance use. It will be at the Leadership Charter School in the city of Albany. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2024-2560	A) New	A8020 - Economic Dev, Conservation and Planning	Black Nurses Coalition, Inc.	Provision of an Albany County Women's Health Initiative program.	12/2/2024 to 12/1/2025	\$20,000.00
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Bruce Hidley entertains a motion to bundle contracts, 2024-2560, 2024-2561 and 2024-2562. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried to bundle the listed contracts. Mr. Hidley reads the details of the contract. Pat Collins states this was an endeavor to invest in women's health. They set aside \$150,000 and together this is \$100,000 of that. This will help make sure women's healthcare in the County is a priority. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2024-2561	A) New	A8020 - Economic Dev, Conservation and Planning	Whitney Young Health	Provision of an Albany County Women's Health Initiative program.	12/2/2024 to 12/1/2025	\$20,000.00
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See comments for contract 2024-2560.

2024-2562	A) New	A8020 - Economic Dev, Conservation and Planning	Empowered Midwifery Care	Provision of an Albany County Women's Health Initiative program.	12/2/2024 to 12/1/2025	\$60,000.00
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See comments for contract 2024-2560.

2024-2390	A) New	D5010 - Public Works	Clark Murals	Clark Murals will design and install a mural along a section of the Helderberg-Hudson Rail Trail under the bridge that crosses over New Scotland Road in Slingerlands. This project aims to enhance the aesthetic appeal of the area surrounding the Rail Trail and to showcase local art.	11/1/2024 to 11/1/2025	\$28,000.00
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Bruce Hidley reads the details of the contract. Michael McLaughlin states there have been extensive conversations with the Chairwoman's Office. All of the questions have been answered and there has been some positive Community input. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2024-2493	A) New	D5010 - Public Works	Motorola Solutions / Pittsfield Communications Systems, Inc	The Public Works Department respectfully requests approval to purchase twelve (12) hand-held and ten (10) truck mounted enhanced radios from Motorola Solutions using Sourcewell Contract #042021-MOT for \$60,879.68.	12/1/2024 to 12/1/2025	\$60,879.68
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Bruce Hidley reads the details of the contract. Lisa Ramundo states the handheld radios will be used during maintenance and protection of traffic operations. They are working off of cell towers so the folks don't need to be within sight distance of one another. This will be a great upgrade for their men in the field. The truck mounted radios will be used in the dump trucks and now they will be in the loaders and additional trucks. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2024-2475	A) New	DM5130 - Road Machinery Maintenance	H.L. Gage	Purchase of parts and repairs for the Department of Public Works International Harvester trucks. The department budget lines DM5130.4029 (Automobile Parts) and DM5130.4070 (Equipment Repair and Rental) will be used.	1/1/2025 to 12/31/2025	\$99,000.00
Bruce Hidley reads the details of the contract. Lisa Ramundo states H.L. Gage was the sole bidder. This is their yearly contract for parts and repairs for their large dump trucks. Michael McLaughlin asks if this is an amount not to exceed \$99,0000 and Lisa Ramundo confirms that is correct. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2484	A) New	A6772 - Aging	SUNY / Center for Women in Government and Civil Society	Approval to enter into an MOU with Center for Women in Government & Civil Society (CWGCS), University at Albany to design and implement Together Against Ageism, an initiative that will combat age discrimination in the county.	1/1/2025 to 12/31/2025	\$30,000.00
Bruce Hidley reads the details of the contract. Pat Dillon states the term ageism has been around since the 60's and we have received feedback over time that this is a concern. The commissioner has an interest in looking into this for our community. There will be two key-note speaker events. There will be a series of 5 focus groups that will consist of community members. There will be some interventions that will include solutions to the issues that come up during those groups. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2476	C) Renewal	G8130 - Sewage Treatment	Holland Company Inc	Purchase & delivery of sodium bisulfite, third year of contract/second year of renewal.	1/1/2025 to 12/31/2025	\$30,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states this is the final renewal year for this contract. It is neutralizing aging for the North Plant. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2477	C) Renewal	G8130 - Sewage Treatment	Surpass Chemical Company Inc	Purchase & delivery of sodium hypochlorite, year 2 of 3 year contract/year 1 or 2 year renewal	1/1/2025 to 12/31/2025	\$80,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states this is another renewal. This is for another disinfection agent for the North Plant. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2513	A) New	G8130 - Sewage Treatment	Ferguson Waterworks	Purchase and delivery of Plug Valves and Yard Hydrants	12/15/2024 to 12/15/2025	\$50,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states they received two bids and Ferguson Waterworks was the lowest responsible bidder. This is for the supply for plug valves and yard hydrants at the North and South Plants. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2514	A) New	G8130 - Sewage Treatment	GP Jager Inc.	Purchase and delivery of WEDECO Duron UV Parts for District's UV system	12/15/2024 to 12/15/2025	\$75,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states GP Jager was the sole bidder. This is to replace the original system currently in place. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						

2024-2533	C) Renewal	A6010 - Social Services, A6772 - Aging	Multiple - please see comments field	Providers will install and maintain electronic communication equipment in the homes of frail, elderly, and/or disabled DSS clients. The equipment is designed to signal an identified emergency contact for help when activated by the client.	1/1/2025 to 12/31/2025	\$75,000.00
Bruce Hidley reads the details of the contract. Margaret Skarlis states the two providers they currently work with will currently provide for what is considered a mandated service which it will enable the populations described to be able to stay in their home. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2565	A) New	A3140 - Probation	DENOOYER CHEVROLET, INC.	New van for Probation Department to aid in programming initiatives.	12/2/2024 to 12/31/2024	\$46,771.29
Bruce Hidley reads the details of the contract. Bill Connors states they manage and operate several groups throughout the year that transport juveniles. In the past they have had to use multiple vehicles and employees. DeNooyer was the lowest vendor for a passenger van. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2530	A) New	A6119 - Children, Youth & Families	Youth Bureau Programs-See Attached Justification	2024 Youth Bureau Programs intended to support youth development programs and runaway and homeless youth services. Funds are intended to be distributed to community-based organizations within Albany County for the purpose of reimbursement of expenses directly related to program operation and service delivery.	1/1/2024 to 12/31/2024	\$92,072.00
Bruce Hidley reads the details of the contract. Nicole Ward states these are 100% state funded. This is for runaway, homeless, youth development and youth sports programs. Pat Collins confirms that there are nine total programs being accepted and that is confirmed. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2531	C) Renewal	A6071 - Preventative Assistance Program (Title XX)	Cayuga Center	Parent Partner services with a focus on reducing reliance on Persons in Need of Supervision (PINS) petitions to address family conflicts.	1/1/2025 to 12/31/2025	\$75,000.00
Bruce Hidley reads the details of the contract. Nicole Ward states this is funding under their supervision and treatment for services for juvenile program. They partner with Probation on this as well. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2024-2501	A) New	A1420 - Law	Gallagher Bassett Services	Provide Claim Management Services for liability claims.	11/1/2024 to 10/31/2025	\$40,000.00
Bruce Hidley reads the details of the contract. Eugenia Condon states this is their required third party administrator contract that's required because of being self-insured. The contract is not to exceed \$40,000. It is estimated to be a little over \$30,000 however considering claim fee and there being subject to an audit there is a possibility that as time goes on, they could reach \$40,000. The vendor is responsible for reporting all claims that may impact the excess carrier, they report them to the excess carrier. All liability claims are reported to Gallagher Bassett. They respond for the County. Michael McLaughlin asks about the increase from last year to this year. Eugenia responds it went from approximately \$29,000 to \$31,000. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. The motion is carried.						

Mr. Hidley entertains a motion to adjourn the meeting at 4:30pm. Michael McLaughlin makes a motion and Bruce Hidley seconds the motion. All are in favor.