

ALBANY COUNTY SHERIFF'S OFFICE			
Special Order	Date Issued 10/06/03	Effective Date 10/06/03	Order Number 55-LE-03
Subject: Distribution of Information Generated by Command Staff		Distribution: All Personnel	
Reference:			
Reviewed: November 2023			

Policy: Not to disseminate information which may be of a sensitive nature.

I. No employee may disseminate information obtained from Command Staff level members, either directly or indirectly, except as listed below:

- A. With the permission of the person relating the information.
- B. To a Command Staff member of equal or higher rank.
- C. When given a direct order to do so.

II Command Staff

For the purposes of this order, the following ranks shall be determined to be members of the Command Staff.

- A. Sheriff
- B. Undersheriff
- C. Chief Deputy
- D. Inspector
- E. Captain
- F. Senior Investigator - Criminal Investigations Unit
- G. Superintendent - Albany County Correctional Facility

General Order Number 55-LE-03

Ordered By:

Craig D. Apple Sr.
Sheriff