



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
Honorable Bruce A. Hidley, *County Clerk*
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

November 12, 2024 MEETING AGENDA

Kurtis Kennedy, Legislature	Eugenia Condon, Law	Dave Reilly, <i>Mgt. & Bdgt.</i>
Pat Collins, Legislature	Tina Harris, Sheriff	Alex Dott, <i>Mgt. & Bdgt.</i>
Craig Carlson, Hall of Records	Megan Noonan, Sheriff	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Ricardo WrightRamos, Hall of Records	Pam O'Neill, Purchasing	Zak Smetana, <i>Mgt. & Bdgt.</i>
		Amanda Brady, <i>Mgt. & Bdgt.</i>
		Alexandra Araujo, <i>Mgt. & Bdgt.</i>
		Katelyn Pauly, <i>Mgt. & Bdgt.</i>
		Faye Feters, <i>Mgt. & Bdgt.</i>
		Eli Dey, <i>Mgt. & Bdgt.</i>
		Eitan Goldmeer, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

The Board will review minutes from the October CAB meeting.

Bruce Hidley opens the Contract Administration Board at 3:10pm . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature, Bruce Hidley Albany County Clerk and Michael McLaughlin Deputy County Executive. Mr. Hidley entertains a motion to accept the October meeting minutes. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The minutes from the October meeting are approved.

2024-2415	A) New	A3110 - Sheriff	DeNooyer Chevrolet	Purchase a 2024 Chevrolet Traverse to be used within the Albany County Sheriff's Office.	11/1/2024 to 10/31/2025	\$40,993.40
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Bruce Hidley reads the details of the contract. Tina Harris states this is a vehicle that is necessary for the Sheriff's Headquarters. DeNooyer was the lowest vendor to submit a bid for the requested color. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2024-2414	A) New	A3110 - Sheriff	DeNooyer Chevrolet	Purchase 2024 Chevrolet Tahoe to be used within the Albany County Sheriff's Office.	11/1/2024 to 10/31/2025	\$61,191.20
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Bruce Hidley reads the details of the contract. Tina Harris states this vehicle is for the Emergency Management Unit and DeNooyer was the vendor selected for the color needed and the lowest cost. Joanne asks if both of these are replacing vehicles. Tina states they swap out the old and bring in the new. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2024-2396	A) New	A3110 - Sheriff	CavCom, LLC	Specialized headsets for use with two-way portable radios while wearing Level A HazMat Suits	9/27/2024 to 12/31/2024	\$37,053.29
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Bruce Hidley reads the details of the contract. Megan Noonan states this is to purchase six CavCom headsets for the Capital District HazMat teams and will be for use with the two-way radios while wearing their HazMat suits. This is 100% funded through DHSES grant. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2024-2446	C) Renewal	A3150 - Correctional Facility	Viapath Technologies	Annual software and maintenance to the offender management system previously purchased with prior resolution #401 of 2001 at the Correctional Facility	1/1/2024 to 12/31/2024	\$36,622.27
Bruce Hidley reads the details of the contract. Mr. Hidley states a correction that it is under resolution #406 not #401. Tina Harris states this is the annual software and maintenance to the OMS system that was previously purchased with the prior resolution. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.						
2024-2434	C) Renewal	A1411 - Hall of Records	Gimmel LLC	Gimmel LLC, formerly Infolinx has designed and created Albany County Hall of Records physical Content Management System (CMS). This allows for the management of agencies physical records stored at the Hall of Records. Also, provides for the service and training on the software and the cost of the licenses.	12/20/2024 to 12/19/2025	\$52,666.00
Bruce Hidley reads the details of the contract. Ricardo WrightRamos states this is the annual service and software for the Physical Records Management System used internally at the Hall of Records and agencies that hold records at their facility. Joanne asked a question as to whether this was brought up in a Legislative meeting and Ricardo stated she was speaking about their Laser Fiche system. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.						
Mr. Hidley entertains a motion to adjourn the meeting at 3:15pm. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. All are in favor.						