

Department Name	Department of General Services
Account(s)	1163, 1164, 1345, 1440, 1610, 1620, 1640, 1660, 1670, 6610, 8754

Department Function
The Department of General Services works to increase efficiencies, maximize cost effectiveness, streamline operations and maximizes existing County resources by providing centralized, coordinated services. The Department of General Services provides support to all County departments through services such as; space management, real property leasing, building maintenance, security, communication system support, vehicle fleet management, acquisition of goods and services, and design, engineering and project management. Under the direction of the Commissioner of General Services, the department provides direct oversight of the Office of Fleet Management, Printing and Central Supply, space management, the leasing of real property and the operation of the County's telephone and mail systems. The administration of General Services also coordinates activities among the other departments and provides them with budgetary support and control as needed.

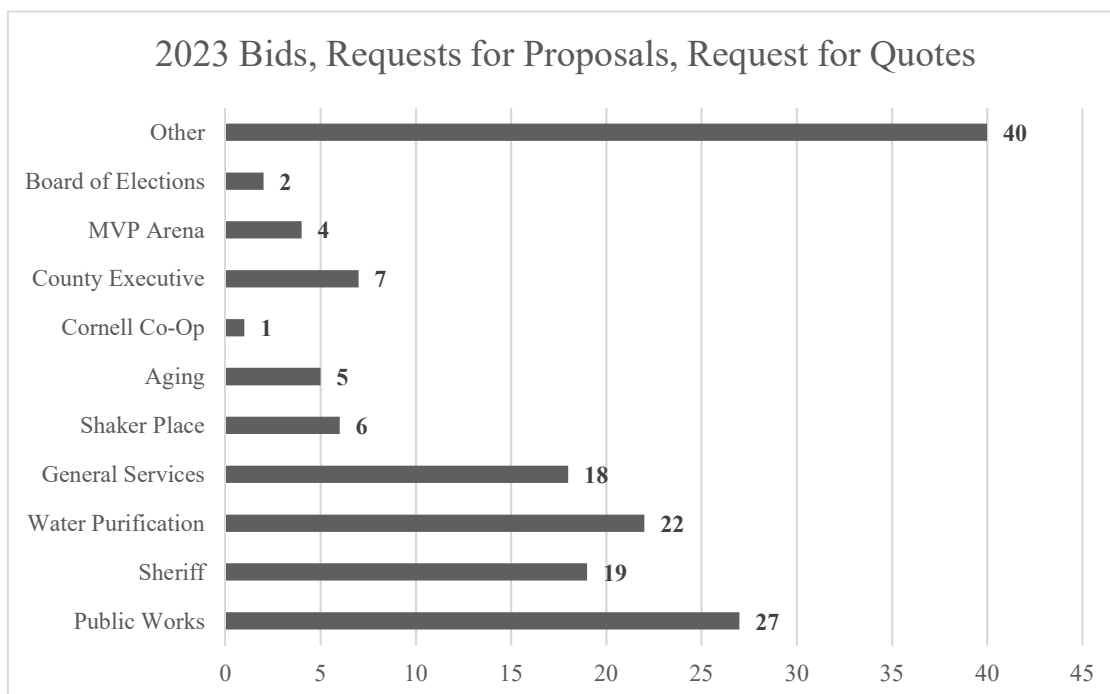
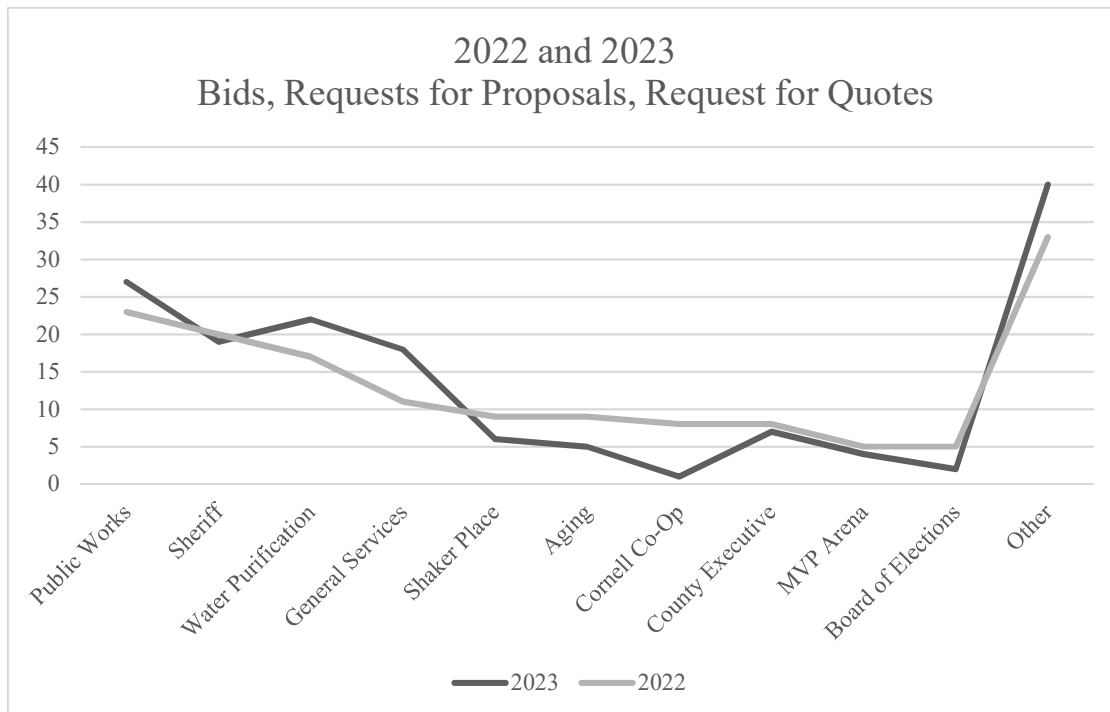
Current Year Highlights
- As we have focused our efforts at 112 State Street on renovating the various floors over the years, we are also addressing the improvements at several of our other facilities. We are in the early phase of how to optimize the space at the Steadman House for optimum efficiency. In addition, the Engineering Department has been working on the outdated elevators at our DSS facilities and renovations will be starting in the near future. - We will continue with the ongoing floor renovations of the County Office building to better manage office space and reduce energy consumption. - An additional project that was addressed in 2024 was the MVP Arena LED upgrade/expansion project. - The County started construction of the multi-year Juvenile Detention Center project in Colonie. We have taken the lead on the construction of the building that will be utilized not only by Albany County but several other surrounding Counties. An opening date for this vast undertaking has not been specifically identified but is planned for later in 2025.

Next Year Projects
- DGS shall continue to focus efforts on the County parking facilities. The Spruce Street garage is scheduled to undergo renovations that will be starting in the very near future. - In our efforts to continue addressing the refurbishing of the MVP Arena, we shall replace the seats throughout the upper level of the arena. The seats are well past their useful life and need to be addressed. - Work with the Department of Public Works at Lawson Lake to renovate and improve this asset so that the County of Albany residents may enjoy the use of this facility. Efforts will be directed towards the upper level camp in 2025. - DGS will continue to address the optimal use of floor space in our various structures. - DGS will be looking to make improvements to our Marillac Family Shelter facilities. These accommodations are operated by the St Catherine's Center for Children to provide a safe and secure temporary housing to families that are without other options / alternatives. During this difficult and transitional time for the families, St. Catherine's also provides other supplemental services via their vast number of programs. - As a result of the ongoing renovations and upgrades at 112 State Street, the building has been designated an Energy Star building by the U.S. Environmental Protection Agency (EPA) for the ninth consecutive year. Furthermore, Family Court received this designation for the seventh time and our facilities for the Health Department, Mental Health, and the Board of Elections have received the designation for the first time. This is a voluntary program that helps businesses save money and protect the climate through energy efficiencies. The Department of General Services will continue to work to ensure we achieve Energy Star ratings in all of our buildings.

Link to Website	https://www.albanycounty.com/departments/general-services
-----------------	---

Department Name	Department of General Services
Account(s)	1163, 1164, 1345, 1440, 1610, 1620, 1640, 1660, 1670, 6610, 8754

Programmatic Highlights



In 2023, the Department of General Service's Division of Central Purchasing coordinated over 150 unique competitive procurement processes on behalf of other Departments. General Municipal Law § 104 requires that Albany County develop their own set of rules for buying goods (under the bidding threshold) and professional services. The Central Purchasing Division ensures departments maintain compliance with the County's Procurement Policy, which is established by Resolution No. 252 of 2004.

Link to Website <https://www.albanycounty.com/departments/general-services>