



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
Honorable Bruce A. Hidley, *County Clerk*  
Honorable Joanne Cunningham, *Chairwoman, County Legislature*

### June 10, 2024 MEETING AGENDA

|                                   |                                           |
|-----------------------------------|-------------------------------------------|
| Pat Collins, Legislature          | Dave Reilly, <i>Mgt. &amp; Bdgt.</i>      |
| Dave Latina, DGS                  | Patrick Alderson, <i>Mgt. &amp; Bdgt.</i> |
| Dave Berkun, DIS                  | Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i>   |
| Wanda Willingham, Legislature     | Zak Smetana, <i>Mgt. &amp; Bdgt.</i>      |
| Kurtis Kennedy, Legislature       | Amanda Brady, <i>Mgt. &amp; Bdgt.</i>     |
| Mark Olsen, Shaker Place          | Alexandra Araujo, <i>Mgt. &amp; Bdgt.</i> |
| Angelo Gaudio, Water Purification | Katelyn Pauly, <i>Mgt. &amp; Bdgt.</i>    |
| Pam O'Neill, Purchasing           | Faye Feters, <i>Mgt. &amp; Bdgt.</i>      |
| Yorden Huban, Law                 | Alex Dott, <i>Mgt. &amp; Bdgt.</i>        |
| Wesley Hartmann, County Executive | Ian Reeve, <i>Mgt. &amp; Bdgt.</i>        |

Board Members: Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

#### The Board will review minutes from the May CAB meeting.

Mike McLaughlin opens the Contract Administration Board at 4:00pm. In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature and Michael McLaughlin Deputy County Executive. Absent from the meeting is Bruce Hidley Albany County Clerk. Mr. McLaughlin entertains a motion to accept the May meeting minutes. Joanne Cunningham makes a motion and Mike McLaughlin seconds the motion. The minutes from the May meeting are approved.

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| 2024-2047 | C) Renewal | A1010 - Legislature | Carahsoft Technology Corp | Renewal of the Granicus Software package the Legislature uses to conduct it's meetings. This includes the software that allows the production of Agendas, Meeting Notices, Backup information and Electronic Voting. The entire package is necessary to maintain the functionality the Legislature currently enjoys. | 6/29/2024 to 6/25/2025 | \$40,714.30 |
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Mike McLaughlin reads the details of the contract. Pat Collins states this is all part of their modernization efforts. They started this in 2018 and the Executive's Office in 2017, they piggybacked that contract. Joanne asks if this includes the upgrades they wanted to allow for searching capacities. Pat responds that those are already there however, technical glitches made them not able to go live with the website. It is available and a lot of staff use it and is going public within a matter of a few weeks. Mr. McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2014 | A) New | NH6020 - Residential Health Care Facility | Angerame Architects, PC | Provide Architect and Engineering Services for the Design of a Café at the Shaker Place Rehabilitation and Nursing Center. | 7/1/2024 to 12/31/2025) | \$49,500.00 |
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Mike McLaughlin reads the details of the contract. Mark Olsen states this is to design a café for the Nursing Center that would supply food for staff at a reasonable price. This would be done in the area that is currently the employee lounge. This is just to design the area and the vendor was the lowest responsible bidder. Mr. McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2024 | A) New | G8130 - Sewage Treatment | Bobcat of Schenectady, Burnt Hills, NY | Purchase of two (2) Bobcat utility vehicles for in plant use. | 6/10/2024 to 12/10/2024 | \$47,299.20 |
|-----------|--------|--------------------------|----------------------------------------|---------------------------------------------------------------|-------------------------|-------------|

Mike McLaughlin reads the details of the contract. Angelo Gaudio states they are going through State contract and will replace two pickup trucks. Due to the cost of pickup trucks, they felt this route was more economical. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2033 | C) Renewal | A1340 - Management & Budget | Trinity Alliance of the Capital Region Inc. | This is for case management and project management services to Law Enforcement Assistance Diversion (LEAD) clients in Albany County. | 1/1/2024 to 12/31/2025 | \$52,917.00 |
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Mike McLaughlin reads the details of the contract. Kate Pauly states this portion of the money is coming out of a Legislative Initiative funding 2023, to be split amongst the participants of the LEAD program. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2026 | A) New | A1680 - Information Services | Lansweeper, Inc. | Lansweeper Enterprise License Renewal for 10,000 assets. Lansweeper is an IT Asset Management platform provider helping businesses better understand, manage and protect their IT devices and network. Lansweeper helps customers minimize risks and optimize their IT assets by providing actionable insight into their technology assets at all times, offering trustworthy, valuable and accurate insights about the state of users, devices and software. | 8/12/2024 to 8/12/2025 | \$25,000.00 |
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Mike McLaughlin reads the details of the contract. Dave Berkun states this is their asset management tool. It goes out and scans the network and keeps track of our assets. As time goes on, we need to maintain our historical assets and see who has used them. Now they are up to 10,000 licenses. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2053 | A) New | A1680 - Information Services | Squadra Solutions, LLC | Palo Alto Firewall Advanced Threat Prevention Subscription Renewal and Premium Support Renewals | 6/29/2024 to 6/29/2025 | \$23,493.60 |
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Mike McLaughlin reads the details of the contract. Dave Berkun states this is for two sets of firewall that goes to our NYS connections and East West firewall or a segmentation firewall set. This is a renewal for another year of services. This will bring us up to US base support which has been critical in the past. Mr. McLaughlin asks if this contract is just general renewal or if it has anything to do with what has recently occurred. Mr. Berkun states these are simply renewals. Joanne asks if there is anything they are contemplating in response to the recent security issue. Dave responds yes, however most of what they are contemplating has been in motion prior. Adjustments were also made after the incident. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2058 | A) New | A1680 - Information Services | Info-Tech Research Group | IT research and advisory membership to provide DIS access to Info-Tech's diagnostic tools and key research to help DIS systematically improve DIS' performance. The purchase includes; Counselor, Team, and Reference memberships as outlined in quote. | 6/15/2024 to 6/15/2025 | \$53,582.27 |
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Mike McLaughlin reads the details of the contract. Dave Berkun states this is outside help to get us in the right direction and make some additional changes. They have been very proactive on the network side and need some more help on the development side. Also, to improve the capabilities and levels of security. Joanne asks why this is Federally funded and Dave responds that grant funds are being used from Homeland Security Cyber Security grant money. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2041 | B) Amendment | A1620 - Building Services | L.H. Heimburge Well Drilling | Lawson Lake Upper Camp water well installation. This was originally approved at \$35,552.00. The amended amount is \$5,000.00. | 9/14/2023 to 9/15/2024 | \$40,552.00 |
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Mike McLaughlin reads the details of the contract. Dave Latina states they contracted with the vendor for 450 feet of well. They got down to 350 feet and found there was not enough water as they were only getting one gallon per minute. They stopped the drilling at 350 feet because they wanted to make sure they had enough money to get the water this time. Mike McLaughlin entertains a motion. A motion is made and carried.

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| 2024-2049 | A) New | A1620 - Building Services | M & J Engineering, P.C | M & J Engineering, P.C. will provide all Testing and Special Inspection Services based on, but not limited to Project Construction Drawings, Project Manual Specifications and Project Bid Addendums #1 - #5 related to the Lawson Lake Upper Camp Renovations located at #293 Lawson Lake Road, CR 109, Upper (East) Camps, Feura Bush, NY, 12067. | 7/1/2024 to 6/30/2025 | \$25,700.00 |
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Mike McLaughlin reads the details of the contract. Dave Latina states the vendor is the lowest responsible bidder. This is for the construction and they need special inspections completed for the concrete and steel. Joanne asks if this contract and the previous contract are on top of what the legislature just approved for all of the upper camp Lawson Lake. Mike McLaughlin states these are the CAB level contracts. Mike McLaughlin entertains a motion. A motion is made and carried.

**Addendum Contract Below.**

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| 2024-2061 | A) New | A1610 - General Services, A1640 - Fleet Management, D5010 - Public Works, G8110 - Water Purification District | Samsara | Albany County will be entering into an agreement with Samsara to provide global positioning system (GPS) and telematics services for all Albany County vehicles. | 7/1/2024 to 7/1/2027 | \$53,509.20 |
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**This contract is being tabled at the request of the department.**

Mr. McLaughlin entertains a motion to adjourn the meeting at 4:18pm. Mike McLaughlin makes a motion and Joanne Cunningham seconds the motion. All are in favor.