

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, March 28, 2024

6:00 PM

**Harold L. Joyce Albany County Office Building
Room 730**

Audit and Finance Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. AUTHORIZING AN AGREEMENT WITH UNITED WAY OF THE GREATER CAPITAL REGION REGARDING RELOCATION OF AN ADDICTION AND RECOVERY CENTER
3. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 10 LEXINGTON AVENUE (TAX MAP NO. 65.64-6-69) IN THE CITY OF ALBANY

CURRENT BUSINESS:

4. AMENDING THE 2024 COMPTROLLER'S OFFICE BUDGET: STAFF ADJUSTMENTS
5. FINALIZING THE ACCOUNTING OF THE 2023 ALBANY COUNTY BUDGET
6. AUTHORIZING AN AGREEMENT WITH INCLUSION SOLUTIONS REGARDING THE PURCHASE OF VOTER PRIVACY BOOTHS
7. AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF ALBANY REGARDING THE CARES OF NY INC. HOUSING RESOURCES CONNECTION PROGRAM AND AMENDING THE 2024 ALBANY COUNTY BUDGET
8. REAUTHORIZING THE ACCEPTANCE OF HAZARD MITIGATION GRANT FUNDING FOR THE DIVISION OF INFORMATION SERVICES AND AMENDING THE 2024 ALBANY COUNTY BUDGET
9. AUTHORIZING THE REFUND OF REAL PROPERTY TAXES IN THE CITY OF ALBANY
10. AUTHORIZING A CORRECTION TO THE TAX ROLL FOR THE CITY OF ALBANY
11. DECLARING A PORTION OF THE ALBANY COUNTY HIGHWAY SYSTEM KNOWN AS OLD COUNTY ROUTE 401 LOCATED IN THE TOWN OF WESTERLO NO LONGER NECESSARY FOR PUBLIC USE

12. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 1168 BROADWAY (TAX MAP NO. 65.44-1-55) IN THE CITY OF ALBANY
13. RESCINDING THE CONVEYANCE OF REAL PROPERTY PURSUANT TO RESOLUTION NO. 271 FOR 2018 AND AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 139 LARK STREET (TAX MAP NO. 65.72-4-29) IN THE CITY OF ALBANY
14. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 556 COUNTY ROUTE 360 (TAX MAP NO. 148.-1-43) IN THE TOWN OF RENSSELAERVILLE
15. AMENDING THE 2024 ALBANY COUNTY BUDGET: DEVELOPING AND IMPLEMENTING THE COUNTY CLIMATE ACTION PLAN
16. PUBLIC HEARING ON THE PROPOSED 2025-2029 ALBANY COUNTY CAPITAL PROGRAM
17. ADOPTING 2025-2029 ALBANY COUNTY CAPITAL PROGRAM

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Wednesday, February 28, 2024

6:30 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Audit and Finance Committee

CURRENT BUSINESS:

Present: Wanda F. Willingham, Dustin M. Reidy, Frank J. Commisso, Gary W. Domalewicz, Lynne Lekakis, Mark E. Grimm and Paul J. Burgdorf

Excused: William M. Clay and Raymond F. Joyce

1. DISCUSSION WITH DISTRICT ATTORNEY DAVID SOARES

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Thursday, February 29, 2024

6:30 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Audit and Finance Committee

PREVIOUS BUSINESS:

Present: Dustin M. Reidy, Frank J. Commisso, Gary W. Domalewicz, Raymond F. Joyce, Lynne Lekakis, Mark E. Grimm and Paul J. Burgdorf

Excused: Wanda F. Willingham and William M. Clay

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:**2. AUTHORIZING AN AGREEMENT WITH IN OUR OWN VOICES, INC. REGARDING PROGRAMMING AT ITS LGBTQIA+ CENTER**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

3. AUTHORIZING AN AGREEMENT WITH UNITED WAY OF THE GREATER CAPITAL REGION REGARDING RELOCATION OF AN ADDICTION AND RECOVERY CENTER

This proposal was tabled at the request of the Committee.

4. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT CENTRE STREET AND LIVINGSTON AVENUE IN THE CITY OF ALBANY

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

5. AUTHORIZING THE PURCHASE OF REAL PROPERTY KNOWN AS THE GATEWAY SPORTS COMPLEX IN THE CITY OF COHOES

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

6. REAUTHORIZING THE ACCEPTANCE OF HAZARD MITIGATION GRANT FUNDING FOR THE DEPARTMENT OF PUBLIC WORKS

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

7. AUTHORIZING A CORRECTION TO THE TAX ROLL FOR THE CITY OF ALBANY

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

8. AUTHORIZING A CORRECTION TO THE TAX ROLL FOR THE CITY OF ALBANY AND THE TOWN OF COLONIE

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

9. AMENDING RESOLUTION NO. 283 FOR 2023 REGARDING NEW YORK STATE HOMES AND COMMUNITY RENEWAL COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT FUNDING

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

10. PUBLIC HEARING ON THE CLOSEOUT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT PROGRAM

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

11. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 10 LEXINGTON AVENUE (TAX MAP NO. 65.64-6-69) IN THE CITY OF ALBANY

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

12. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING A CORE SWITCH, TELEPHONE, AND DATA CENTER CAPITAL PROJECTS FOR THE DIVISION OF INFORMATION SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 13. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING GARAGE AND PARKING LOT EXTENSION PROJECTS AT SHAKER PLACE FOR THE DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$9,295,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$9,295,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 14. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING GREEN CAPITAL PROJECTS FOR THE DEPARTMENT OF GENERAL SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,000,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,000,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 15. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING COUNTY FACILITY ROOF RENOVATION PROJECTS FOR THE DEPARTMENT OF GENERAL SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 16. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS BUILDING UPGRADES AND IMPROVEMENTS FOR THE DEPARTMENT OF GENERAL SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$7,000,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$7,000,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

17. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS MECHANICAL UPGRADES AND IMPROVEMENTS FOR THE DEPARTMENT OF GENERAL SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$3,000,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$3,000,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

18. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING A VEHICLE AND TRUCK REPLACEMENT PROJECT FOR THE DEPARTMENT OF GENERAL SERVICES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

19. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING ADDITIONAL SHOW POWER AND TRANSFORMER REPLACEMENT PROJECTS FOR THE MVP ARENA, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$300,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$300,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

20. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING NETWORK BANDWIDTH UPGRADES FOR THE MVP ARENA, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 21. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING LOADING DOCK RENOVATIONS FOR THE MVP ARENA, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$450,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$450,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 22. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING EAST AND WEST SIDE STAIRWELL ENCLOSURE PROJECTS FOR THE MVP ARENA, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$2,500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 23. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING CONCOURSE AND FLOORING PROJECTS FOR THE MVP ARENA, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 24. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING A HIGHWAY PAVEMENT RECYCLING PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 25. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING A VEHICLE AND TRUCK REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,450,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,450,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 26. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE KRUMKILL ROAD TRUSS REHABILITATION PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,553,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,553,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 27. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE CR405 CULVERT REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,545,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,545,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 28. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE POTTER HOLLOW CREEK STREAMBANK STABILIZATION PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 29. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING IMPROVEMENTS AND ACQUISITION OF ALBANY COUNTY RECREATIONAL FACILITIES FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$550,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$550,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 30. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE CR412 CULVERT REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,200,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,200,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 31. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE NEW KARNER ROAD PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$190,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$190,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 32. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS BRIDGE REHABILITATION AND REPLACEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,000,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,000,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 33. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS CULVERT REHABILITATION AND REPLACEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 34. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS BRIDGE DECK REPLACEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 35. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING NEW HIGHWAY GARAGES IN KNOX AND COEYMANS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$5,250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$5,250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 36. REAUTHORIZING A BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE CR352 OVER FOX CREEK BRIDGE REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$2,070,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,070,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 37. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING CORRIDOR IMPROVEMENTS ALONG NEW KARNER ROAD CAPITAL IMPROVEMENTS PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$7,050,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$7,050,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 38. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING HIGHWAY PAVEMENT RECYCLING PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,250,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,250,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 39. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING A VEHICLE AND TRUCK REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,450,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,450,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 40. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS ALBANY COUNTY BRIDGE REHABILITATION AND REPLACEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$2,500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 41. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS ALBANY COUNTY CULVERT REHABILITATION AND REPLACEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$5,045,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$5,045,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 42. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING IMPROVEMENTS AND ACQUISITION OF ALBANY COUNTY RECREATIONAL FACILITIES FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$12,000,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$12,000,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 43. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING HIGHWAY AND TRAIL IMPROVEMENT PROJECTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$500,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$500,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 44. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING NEW GARAGE BUILDINGS AND OFFICE SPACE PROJECTS IN WESTERLO AND NEW SCOTLAND FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$350,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$350,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 45. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING FUEL MONITORING AND REMEDIATION SYSTEMS IN VOORHEESVILLE FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$350,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$350,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

- 46. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING CORRIDOR ENHANCEMENTS ON ALBANY SHAKER ROAD FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$780,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$780,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION**

A motion was made to move the proposal forward with a positive recommendation as amended. The motion amended by a unanimous vote.

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Monday, March 11, 2024

6:00 PM

**William J. Conboy II Legislative Chambers
Albany County Courthouse**

Audit and Finance Committee

CURRENT BUSINESS:

Present: Wanda F. Willingham, Dustin M. Reidy, Frank J. Commisso, Gary W. Domalewicz, Raymond F. Joyce, Lynne Lekakis, Mark E. Grimm and Paul J. Burgdorf

Excused: William M. Clay

1. AUTHORIZING THE RELEASE OF RIGHT OF REVERTER AND RE-ENTRY OF TITLE TO 43 MYRTLE AVENUE IN THE CITY OF ALBANY

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

January 10, 2024

Honorable Joanne Cunningham, Chair
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham,

I respectfully request the Albany County Legislature's authorization for the \$100,000 appropriation to United Way of the Greater Capital Region to assist with the sale of their former facility's location at 1 United Way, Albany, NY 12205 to Camino Nuevo. This will allow Camino Nuevo to relocate their addiction treatment and recovery facility from their current location at 175 Central Avenue, Albany, NY 12206.

As a non-profit organization in the State of New York, United Way is required to sell their property at full market value, which is reported at \$900,000. With the City of Albany contributing \$100,000 as well, the combined \$200,000 between the City and the County would allow Camino Nuevo to purchase the property and continue their operations and important work on behalf of Albany County residents.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis A. Feeney, Majority Leader
Hon. Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5028, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing the appropriation of \$100,000 to United Way for the sale of property to Camino Nuevo

Date: January 10, 2024
Submitted By: Cameron Sagan
Department: County Executive's Office
Title: Director of Policy
Phone: 518-447-7040
Department Rep.
Attending Meeting: Cameron Sagan

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☒ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☒ Other: (state if not listed) Appropriation

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☒ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

United Way of the Greater Capital Region

1 Steuben St, Albany, NY 12207

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$100,000

Scope of Services: Appropriation

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: A8020 44976

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal:	0
State:	0
County:	100
Local:	0

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) 2/15/2024 to 2/14/2025

Length of Contract: 1 year

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Albany County seeks authorization of a \$100,000 appropriation to United Way of the Greater Capital Region to assist with the sale of their former facility's location at 1 United Way, Albany, NY 12205 to Camino Nuevo. This will allow Camino Nuevo to relocate their addiction treatment and recovery facility from their current location at 175 Central Avenue, Albany, NY 12206. As a non-profit organization in the State of New York, United Way is required to sell their property at full market value, which is reported at \$900,000. With the City of Albany contributing \$100,000 as well, the combined \$200,000 between the City and the County would allow Camino Nuevo to purchase the property and continue their operations and important work.

RESOLUTION NO. 68

AUTHORIZING AN AGREEMENT WITH UNITED WAY OF THE GREATER CAPITAL REGION REGARDING RELOCATION OF AN ADDICTION AND RECOVERY CENTER

Introduced: 2/12/24

By Audit and Finance Committee:

WHEREAS, The County Executive has requested authorization to convey \$100,000 to United Way of the Greater Capital Region in support of its sale of real property to Camino Nuevo, and

WHEREAS, Camino Nuevo is seeking to relocate its addiction treatment and recovery facility to the former United Way of the Greater Capital Region location at 1 United Way, Albany NY 12205, and

WHEREAS, The County Executive has indicated that said funding will be used to support Camino Nuevo's mission and allow them to relocate its addiction treatment and recovery facility, now, therefore, be it

RESOLVED, By the Albany County Legislature, that the County Executive is hereby authorized to enter into an agreement with United Way of the Greater Capital Region, Albany, NY 12207 in support of the relocation of Camino Nuevo in an amount not to exceed \$100,000, and, be it further

RESOLVED, That such funding is conditioned on both the successful conveyance of said parcel and actual relocation of Camino Nuevo to 1 United Way, and if both parts are not completed then said funding must be returned, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF MANAGEMENT AND BUDGET
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207
PHONE: (518) 447-5525 FAX: (518) 447-5589
www.albanycounty.com

M. DAVID REILLY, JR
COMMISSIONER

December 1, 2023

Honorable Andrew Joyce
Chair, Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Legislative authorization is requested to transfer tax-foreclosed property located in the City of Albany, 10 Lexington Avenue to an adjacent property owner.

This transfer is in accordance with Resolution No. 29 of 2019 which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels".

If you have any questions regarding this request, I can make myself available at your earliest convenience. Thank you for your consideration.

Sincerely Yours,

M. David Reilly, JR
Commissioner

cc:

Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4968, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Requesting Legislative Action to Authorize the Conveyance of Tax Delinquent Foreclosed Property located in the City of Albany

Date:	December 27, 2023
Submitted By:	David Reilly
Department:	Management and Budget
Title:	Commissioner
Phone:	518-447-7040
Department Rep.	Michael McLaughlin
Attending Meeting:	David Reilly/Michael McLaughlin

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☒ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☐
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☐
Anticipated in Current Budget: Yes ☐ No ☐

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes ☐ No ☐

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 382

Date of Adoption: September 11, 2023

Justification: (state briefly why legislative action is requested)

Legislative action is requested to authorize the transfer of tax foreclosed property located in the City of Albany, 10 Lexington Ave Tax Map No. 65.64-6-69 to an adjacent owner JMW Estates Inc., 8 Antoinette LN, Colonie, NY 12205 for \$1,500.

Justin Wallace, the President/Owner of JMW Estates Inc, per his submission indicates that he has been involved in the Albany community as a neighborhood Engagement officer and his ownership of this property will bring this building back up to Code, which will be a positive addition to the neighborhood.

This transfer is in accordance with Resolution No. 29 of 2019, which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels ".

As part of this sale, JMW Estates Inc will be subject to:

All closing costs

A pro-rated share of any current real property taxes which are o382wed on the property as of the closing date.

JMW ESTATES INC.

8 ANTOINETTE LN

COLONIE NY 12205

518-320-0074

J.W <jmwestates@aol.com>

I Justin Wallace, the President/Owner of JMW Estates Inc is interested in buying one of the Albany County owned buildings. More specifically, I am very interested in buying 10 Lexington Ave Albany NY 12206 for \$1,500.00. I feel like I would be a positive influence to the area. More specifically, I have been involved in the community with my work as a neighborhood Engagement officer for the past eight years in the area. In addition, I have been a building owner and Landlord in the Arbor hill community since 2016. I also believe, that bringing this building back up to Code, and putting it back on the tax roll will influence that block in a positive way.

Since 2016 I have purchased, and renovated up to Code, ten two family homes in the 12206 and 12210 zip code. Most of those buildings were purchased from the Albany County Land Bank and were all vacant (red X buildings). I have also worked as a Police officer in these areas for the past thirteen years and have a deep Community tie. I have been in building management since 2007 and have managed over forty apartment units.

I plan to use personal cash and a Home Depot credit card to fund my renovation and I can provide proof of funds when requested.

Land Parcels (2020)

Municipality: City of Albany

Parcel Location: 10 Lexington Ave

Land Parcel: 65.64-6-69

Owner Name: Robinson, Charles

Property Class Code: 220

Property Class Description: Two Family Year-Round Residence

School District Code: 010100

School District: Albany City School District

Acres: 0.04 ac.

Land Assessment: \$2,700.00

Total Assessment: \$10,000.00

PDF Tax Map

Google Maps

Zoom to



DEPARTMENT OF MANGEMENT AND BUDGET

Purchaser Review

PROPERTY INFORMATION

Municipality — City of Albany

Address of Properties —10 Lexington Avenue

Tax Map Number-65.64-6-69

Property Description- Two Family Year Round Residence

PROSPECTIVE BUYER NAME AND PROPERTIES OWNED BY PROSPECTIVE BUYER

Purchasers-JMW Estates-Justin Wallace

Town of Colonie-8 Antoinette Lane

CODE ENFORCEMENT INFORMATION

There are no outstanding violations-Verified Colonie Code Enforcement Officer 12/26/2023

DELINQUENT TAX INFORMATION

No delinquent taxes-Verified with Albany County Tax Records Supervisor 12/26/2023

COUNTY FORECLOSURE INFORMATION

NA

Signed- ¹

ANTHONY DILELLA

Property Manager

DATE---December 26, 2023

Department of State

Division of Corporations

Entity Information

[Return to Results](#)[Return to Search](#)

Entity Details

ENTITY NAME: JMW ESTATES INC
DOS ID: 5296185
FOREIGN LEGAL NAME:
FICTITIOUS NAME:
ENTITY TYPE: DOMESTIC BUSINESS CORPORATION
DURATION DATE/LATEST DATE OF DISSOLUTION:
SECTION OF LAW: 402 BCL - BUSINESS CORPORATION LAW
ENTITY STATUS: ACTIVE
DATE OF INITIAL DOS FILING: 03/01/2018
REASON FOR STATUS:
EFFECTIVE DATE INITIAL FILING: 03/01/2018
INACTIVE DATE:
FOREIGN FORMATION DATE:
STATEMENT STATUS: CURRENT
COUNTY: ALBANY
NEXT STATEMENT DUE DATE: 03/31/2024
JURISDICTION: NEW YORK, UNITED STATES
NFP CATEGORY:

[ENTITY DISPLAY](#)[NAME HISTORY](#)[FILING HISTORY](#)[MERGER HISTORY](#)[ASSUMED NAME HISTORY](#)

Service of Process on the Secretary of State as Agent

The Post Office address to which the Secretary of State shall mail a copy of any process against the corporation served upon the Secretary of State by personal delivery:

Name: JMW ESTATES INC.

Address: 8 ANTOINETTE LANE, ALBANY, NY, UNITED STATES, 12205

Electronic Service of Process on the Secretary of State as agent: Not Permitted

Chief Executive Officer's Name and Address

Name: JUSTIN WALLACE

Address: 8 ANTOINETTE LN, ALBANY , NY, UNITED STATES, 12205

Principal Executive Office Address

Address: 8 ANTOINETTE LN, ALBANY , NY, UNITED STATES, 12205

Registered Agent Name and Address

Name:

Address:

Entity Primary Location Name and Address

Name:

Address:

Farmcorpflag

Is The Entity A Farm Corporation: NO

Stock Information

Share Value

Number Of Shares

Value Per Share

NO PAR VALUE

200

\$0.00000

RESOLUTION NO. 142

AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 10 LEXINGTON AVENUE (TAX MAP NO. 65.64-6-69) IN THE CITY OF ALBANY

Introduced: 3/11/24

By Audit and Finance Committee:

WHEREAS, The County of Albany has acquired through “in rem” foreclosure title to a parcel of real property located at 10 Lexington Avenue (Tax Map No. 65.64-6-69) in the City of Albany, and

WHEREAS, JMW Estates Inc., an abutting property owner, has expressed an interest in acquiring the parcel for \$1,500, and plans to rehabilitate the property, and

WHEREAS, Revisions to the County’s Real Property Disposition Plan approved by Resolution No. 29 for 2019 allow for properties to be sold to abutting property owners, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to execute on behalf of the County any and all documents necessary to convey property located at 10 Lexington Avenue (Tax Map No. 65.64-6-69) in the City of Albany to JMW Estates Inc., 8 Antoinette Lane, Colonie NY 12205, for \$1,500, and, be it further

RESOLVED, That JMW Estates Inc. shall be responsible for all closing costs as well as a pro-rated share of any and all property taxes owed on the property at the time of closing, and, be it further

RESOLVED, That the County Attorney is authorized to approve said conveyance as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.



SUSAN A. RIZZO
COUNTY COMPTROLLER

COUNTY OF ALBANY
OFFICE OF THE COMPTROLLER
112 STATE STREET, ROOM 1030
ALBANY, NEW YORK 12207-2021
(518) 447-7130
susan.rizzo@albanycountyny.gov

EDWARD L. DOTT
EXECUTIVE DEPUTY COMPTROLLER

FRANK COMMISSO
EXECUTIVE DEPUTY COMPTROLLER

STEPHANIE SLOMINSKI CIA CFE
CHIEF AUDITOR

March 6, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street – Suite 710
Albany, New York 12207

RE: RLA – Adjustment to the 2024 Adopted Budget of the Department of Audit and Control

Dear Chairwoman Cunningham,

The Department of Audit and Control is requesting approval to amend the 2024 Adopted Budget. The changes requested will enhance our audit capability and claims-processing function by increasing the number of hours worked per week by a key staff member. Please note these changes are budget-neutral. The Request for Legislative Action template and backup are attached for your review and convenience.

Should you require any additional information, please let me know.

Sincerely,

Susan A. Rizzo
Albany County Comptroller
112 State Street, Room 1030
Albany, New York 12207
(518) 447-7130

CC: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Necole Chambers, Clerk of the Legislature
Caitlin O'Brien, Chief of Staff
Patrick Collins, Counsel to the Chair
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

Adjustment to the 2024 Adopted Budget of the Department of Audit and Control

Date: March 6, 2024
Submitted By: Susan A. Rizzo
Department: Department of Audit and Control
Title: Albany County Comptroller
Phone: (518) 447-7130
Department Rep.
Attending Meeting: Susan A. Rizzo

Purpose of Request:

- ☐ Adopting of Local Law
 - ☐ Amendment of Prior Legislation
 - ☐ Approval/Adoption of Plan/Procedure
 - ☐ Bond Approval
 - ☒ Budget Amendment
 - ☐ Contract Authorization
 - ☐ Countywide Services
 - ☐ Environmental Impact/SEQR
 - ☐ Home Rule Request
 - ☐ Property Conveyance
 - ☐ Other: (state if not listed) _____
-

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☒ Personnel
- ☒ Personnel Non-Individual
- ☐ Revenue

Increase Account/Line No.: A.91315.15502.002 (190031 - Administrative Aide PT)
Source of Funds: See attached
Title Change: N/A

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed) _____

Contract Terms/Conditions:

Party (Name/address):

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

Click or tap here to enter text.

Scope of Services:

Click or tap here to enter text.

Bond Res. No.:

Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes ☐ No ☒

If Mandated Cite Authority:

Click or tap here to enter text.

Is there a Fiscal Impact:

Yes ☒ No ☐

Anticipated in Current Budget:

Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line:

Revenue Amount:

Appropriation Account and Line:

A.91315.15502.002

Appropriation Amount:

\$53,797.00

Source of Funding – (Percentages)

Federal:

State:

County:

100%

Local:

Term

Term: (Start and end date)

Click or tap here to enter text.

Length of Contract:

Click or tap here to enter text.

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain:

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Click or tap here to enter text.

Date of Adoption:

Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

This increase enhances the Department of Audit and Control's audit capability and claims-processing function by increasing the hours worked by a current part-time employee in the Department of Audit and Control.

ACCOUNT NO.				RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
A91315	15502	002	190031	ADMINISTRATIVE AIDE PT	\$ 15,371		\$ 53,797	Department of Audit and Control
A91315	19970			TEMPORARY HELP		\$ 10,000	\$ 10,000	Department of Audit and Control
A91315	11132	001	190064	CHIEF OF STAFF		\$ 3,675	\$ 105,000	Department of Audit and Control
A91315	16401	001	190022	CONFIDENTIAL SECRETARY		\$ 1,696	\$ 62,564	Department of Audit and Control
TOTAL APPROPRIATIONS					\$ 15,371	\$ 15,371		

ACCOUNT NO.				RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
TOTAL ESTIMATED REVENUES					\$ -	\$ -		
GRAND TOTAL					\$ 15,371	\$ 15,371		



SUSAN A. RIZZO
COUNTY COMPTROLLER

STEPHANIE SLOMINSKI CIA CFE
CHIEF AUDITOR

COUNTY OF ALBANY
OFFICE OF THE COMPTROLLER
112 STATE STREET, ROOM 1030
ALBANY, NEW YORK 12207-2021
(518) 447-7130
susan.rizzo@albanycountyny.gov

EDWARD L. DOTT
EXECUTIVE DEPUTY COMPTROLLER

FRANK COMMISSO
EXECUTIVE DEPUTY COMPTROLLER

March 20, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street – Suite 710
Albany, New York 12207

RE: RLA – Supporting Documentation – Final Adjustments to 2023 Albany County Budget

Dear Chairwoman Cunningham,

Per my letter dated March 6, 2024, attached are the final budget adjustments necessary to close the 2023 Albany County Budget.

Should you require any additional information, please let me know.

Sincerely,

Susan A. Rizzo
Albany County Comptroller
112 State Street, Room 1030
Albany, New York 12207
(518) 447-7130

CC: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Necole Chambers, Clerk of the Legislature
Caitlin O'Brien, Chief of Staff
Patrick Collins, Counsel to the Chair
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



SUSAN A. RIZZO
COUNTY COMPTROLLER

STEPHANIE SLOMINSKI CIA CFE
CHIEF AUDITOR

COUNTY OF ALBANY
OFFICE OF THE COMPTROLLER
112 STATE STREET, ROOM 1030
ALBANY, NEW YORK 12207-2021
(518) 447-7130
susan.rizzo@albanycountyny.gov

EDWARD L. DOTT
EXECUTIVE DEPUTY COMPTROLLER

FRANK COMMISSO
EXECUTIVE DEPUTY COMPTROLLER

March 6, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street – Suite 710
Albany, New York 12207

RE: RLA – Final Countywide Adjustments to the 2023 Adopted Budget

Dear Chairwoman Cunningham,

The Department of Audit and Control is requesting approval of countywide end-of-year adjustments to the 2023 Adopted Budget. These adjustments are necessary to appropriately close 2023. Additional supporting detail will be provided to the County Legislature in the week of March 18, 2024.

Should you require any additional information, please let me know.

Sincerely,

Susan A. Rizzo
Albany County Comptroller
112 State Street, Room 1030
Albany, New York 12207
(518) 447-7130

CC: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Necole Chambers, Clerk of the Legislature
Caitlin O'Brien, Chief of Staff
Patrick Collins, Counsel to the Chair
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

Final Countywide Adjustments to the 2023 Adopted Budget

Date: March 6, 2024
Submitted By: Susan A. Rizzo
Department: Department of Audit and Control
Title: Albany County Comptroller
Phone: (518) 447-7130
Department Rep.
Attending Meeting: Susan A. Rizzo

Purpose of Request:

- ☐ Adopting of Local Law
 - ☐ Amendment of Prior Legislation
 - ☐ Approval/Adoption of Plan/Procedure
 - ☐ Bond Approval
 - ☒ Budget Amendment
 - ☐ Contract Authorization
 - ☐ Countywide Services
 - ☐ Environmental Impact/SEQR
 - ☐ Home Rule Request
 - ☐ Property Conveyance
 - ☐ Other: (state if not listed) _____
-

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual
- ☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: N/A

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed) _____

Contract Terms/Conditions:

Party (Name/address):

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

Click or tap here to enter text.

Scope of Services:

Click or tap here to enter text.

Bond Res. No.:

Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes ☒ No ☐

If Mandated Cite Authority:

Local Finance Law

Is there a Fiscal Impact:

Yes ☒ No ☐

Anticipated in Current Budget:

Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line:

Detail to be submitted in the week of March 18, 2024.

Revenue Amount:

Appropriation Account and Line:

Detail to be submitted in the week of March 18, 2024.

Appropriation Amount:

Source of Funding – (Percentages)

Federal:

State:

County:

Local:

Click or tap here to enter text.

Term

Term: (Start and end date)

Length of Contract:

Click or tap here to enter text.

Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain:

Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Date of Adoption:

Click or tap here to enter text.

Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Final countywide adjustments to the 2023 adopted budget are necessary to close the 2023 fiscal year.
Supporting detail will be provided to the County Legislature in the week of March 18, 2024.

Albany County Comptroller's Office
2023 Year End Budget Adjustment Report
As of March 13th, 2024

A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91010	10001	Chairman Of Legislature	\$ 0.96	
A91010	10004	Minority Leader	\$ 0.96	
A91010	10007	Counsel to the Chair	\$ 0.10	
A91010	11820	Clerk Of Legislature (CHR)	\$ 328.62	
A91010	11821	Director Of Research (MAJ)	\$ 0.11	
A91010	11920	First Deputy Clerk (CHR)	\$ 0.16	
A91010	12032	Dep. Legislative Counsel (MAJ)	\$ 0.12	
A91010	12518	Administrative Aide (CHR)	\$ 1,426.94	
A91010	12551	Policy Analyst		\$ 41,075.10
A91010	12553	Policy Analyst (Maj)	\$ 41,075.01	
A91010	12556	Policy Analyst PT (MIN)	\$ 352.99	
A91010	15503	Sr Administrative Aide (LBC)	\$ 0.23	
A91010	16401	Confidential Secretary	\$ 0.05	
A91010	19950	Longevity Raise		\$ 2,157.12
A91025	44007	Redistricting Commission Exp.	\$ 45.97	
A91164	18147	Custodial Worker		\$ 5,716.66
A91164	19950	Longevity Raise	\$ 2,300.00	
A91164	19951	Health Insurance Buyout	\$ 416.66	
A91164	19954	Enhanced Pay	\$ 3,000.00	
A91165	12014	Assistant DA III		\$ 45,223.47
A91165	12015	Assistant District Attorney II	\$ 1,447.08	
A91165	12558	Confidential Assist to DA	\$ 644.34	
A91165	14021	Criminal Investigator DA	\$ 10,090.39	
A91165	17107	Clerk of the Works	\$ 8,669.71	
A91165	19951	Health Insurance Buyout	\$ 11,791.66	
A91165	19954	Enhanced Pay	\$ 93.80	
A91165	22001	Office Equipment	\$ 443.41	
A91165	44038	Travel Mileage Freight	\$ 12,043.08	
A91170	11211	Director Of Accounts	\$ 0.53	
A91170	12040	Criminal Defense Caseworker	\$ 0.01	
A91170	12205	Staff Social Worker	\$ 20,503.52	
A91170	15028	Mitigation Specialist	\$ 0.43	
A91170	16401	Confidential Secretary	\$ 7.42	
A91170	19951	Health Insurance Buyout	\$ 8,499.98	
A91170	89010	State Retirement		\$ 29,011.89
A91170	89060	Hospital and Medical Insurance		\$ 284,434.73
A91171	11044	Alternate Public Defender	\$ 0.25	
A91171	15025	Legal Secretary	\$ 0.01	
A91171	16401	Confidential Secretary	\$ 0.15	
A91171	19950	Longevity Raise		\$ 6.76
A91171	44035	Postage	\$ 6.35	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91172	12002	Supervising Attorney	\$ 0.12	
A91172	15025	Legal Secretary	\$ 24.38	
A91172	15031	Assigned Counsel Administrator	\$ 0.32	
A91172	16404	Secretary II	\$ 0.18	
A91172	44043	Legal Fees	\$ 233,892.87	
A91170	89060	Hospital and Medical Insurance		\$ 19,043.10
A91173	16401	Confidential Secretary	\$ 0.06	
A91173	19950	Longevity Raise		\$ 0.06
A91185	16401	Confidential Secretary	\$ 0.06	
A91185	44038	Travel Mileage Freight	\$ 5,453.60	
A91185	44046	Fees For Services	\$ 32,425.00	
A91185	44048	Laboratory Fees And Service	\$ 28,812.87	
A91185	44252	Medical Services Therapy	\$ 25,693.43	
A91170	89060	Hospital and Medical Insurance		\$ 22,825.00
A91230	10100	County Executive	\$ 250.14	
A91230	11352	Dir. of Communications (CHR)	\$ 0.03	
A91230	11810	Deputy County Executive	\$ 3,654.76	
A91230	12049	Counsel to County Executive	\$ 0.07	
A91230	12551	Policy Analyst		\$ 9,234.13
A91230	12565	Dir. of Policy & Interwove Off.	\$ 0.21	
A91230	19950	Longevity Raise	\$ 4,850.00	
A91230	44036	Telephone	\$ 185.32	
A91230	44042	Printing And Advertising	\$ 293.60	
A91310	11110	Deputy Commissioner	\$ 293.59	
A91310	12914	Title Searcher	\$ 0.01	
A91310	19951	Health Insurance Buyout	\$ 1,750.00	
A91310	44036	Telephone	\$ 288.15	
A91310	89060	Hospital and Medical Insurance		\$ 7,660.88
A91310	44014	Bag Reduction Fee Expense	\$ 151,212.57	
A91310	44117	Tax On Adult Use Cannabis Dist. Munich	\$ 9,534.18	
A91310	44046	Fees For Services		\$ 106,380.00
A91310	89060	Hospital and Medical Insurance		\$ 19,341.62
A91310	44083	Bus Stop Arm Enforcement Prog	\$ 300,005.29	
A91310	44116	Tax On Adult Use Cannabis Canty Exp.	\$ 3,178.39	
A91310	16311	Finance Clerk		\$ 86,475.00
A91310	19900	Overtime		\$ 8,590.50
A91315	12508	Chief Accountant	\$ 0.23	
A91315	12521	Auditor	\$ 0.19	
A91315	12551	Policy Analyst		\$ 4,406.62
A91315	12557	Confidential Assist.Comptr.Leg	\$ 4,406.05	
A91315	16100	Senior Account Clerk	\$ 0.13	

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A FUND

APPROPRIATIONS

ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91315	16104	Account Clerk II	\$ 0.02	
A91340	11000	Personal Services	\$ 36,066.50	
A91340	12307	Policy & Grant Coordinator		\$ 40,442.59
A91340	12499	Asst. Dir. of Budgetary Review	\$ 0.23	
A91340	16401	Confidential Secretary	\$ 0.14	
A91340	44035	Postage	\$ 630.14	
A91340	44042	Printing And Advertising	\$ 1,214.05	
A91340	89010	State Retirement	\$ 2,531.53	
A91345	11141	Deputy Purchasing Agent	\$ 0.37	
A91345	19951	Health Insurance Buyout		\$ 0.37
A91355	11025	Director	\$ 294.18	
A91355	13704	Coordinator of Tax Mapping	\$ 0.01	
A91355	15510	Administrative Aide		\$ 382.28
A91355	16206	Clerk I	\$ 1.20	
A91355	44038	Travel Mileage Freight	\$ 86.89	
A91411	11900	Records Manager II	\$ 0.31	
A91410	10112	County Clerk	\$ 0.08	
A91410	11146	Exec Deputy County Clerk	\$ 0.10	
A91410	16204	Clerk II	\$ 0.56	
A91410	16401	Confidential Secretary	\$ 0.42	
A91410	18403	Laborer		\$ 839.21
A91410	44072	Vehicle Maintenance	\$ 838.05	
A91411	12916	Assistant Archivist	\$ 9.07	
A91411	16204	Clerk II		\$ 9.38
A91420	11040	County Attorney	\$ 0.13	
A91420	11046	Deputy County Attorney	\$ 0.20	
A91420	12006	Assistant County Attorney IV	\$ 20,674.52	
A91420	12007	Assistant County Attorney V	\$ 1.28	
A91420	12532	Research Analyst	\$ 0.20	
A91420	15015	Attorneys Trial Assistant	\$ 6,395.19	
A91420	16242	FOIL Information Officer	\$ 0.11	
A91420	19950	Longevity Raise	\$ 6,100.00	
A91420	44037	Insurance	\$ 25.63	
A91420	44043	Legal Fees	\$ 4,494.57	
A91420	44046	Fees For Services	\$ 46,715.38	
A91420	89060	Hospital and Medical Insurance		\$ 86,331.26
A91432	11012	Commissioner Human Resource	\$ 0.26	
A91432	11240	Director Affirmative Action	\$ 0.14	
A91432	11242	Director Employee Relations	\$ 0.11	
A91432	11343	Assistant Risk Manager	\$ 0.25	
A91432	12441	Risk Administrator	\$ 0.13	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91432	12538	Fiscal Officer		\$ 5,578.83
A91432	12545	Program Analyst	\$ 0.17	
A91432	19951	Health Insurance Buyout	\$ 5,250.00	
A91432	44035	Postage	\$ 327.77	
A91440	11233	Deputy Commissioner Plan Pr	\$ 0.32	
A91440	12590	Civil Engineer II	\$ 0.38	
A91440	13605	Engineering Technician	\$ 0.12	
A91440	17101	Construction Manager	\$ 0.21	
A91440	19950	Longevity Raise		\$ 1.03
A91450	11015	Commissioner Of Elections	\$ 0.47	
A91450	11125	Director of Voter Education	\$ 569.89	
A91450	12749	Computer Information Specialist	\$ 0.49	
A91450	16802	Supervising Elections Speci	\$ 366.33	
A91450	19900	Overtime	\$ 11,768.98	
A91450	19970	Temporary Help		\$ 39,184.74
A91450	89030	Social Security	\$ 26,478.58	
A91610	11017	Commissioner General Servic	\$ 0.23	
A91610	11109	Special Assist to Commissioner	\$ 1.89	
A91610	11116	Deputy Commissioner DGS	\$ 0.17	
A91610	16102	Account Clerk I		\$ 2.29
A91620	14411	Security Supervisor	\$ 0.13	
A91620	18114	Building Maintenance Mechan	\$ 10,310.50	
A91620	18141	Custodial Work Supervisor I	\$ 0.43	
A91620	18403	Laborer	\$ 727.46	
A91620	19950	Longevity Raise	\$ 3,000.00	
A91620	19954	Enhanced Pay	\$ 12,000.00	
A91620	12538	Fiscal Officer	\$ 1.91	
A91660	16614	Messenger		\$ 27,915.90
A91620	44022	Maintenance Supplies	\$ 1,546.01	
A91620	44070	Property Repair And Rental	\$ 329.46	
A91640	17236	Equipment Coordinator	\$ 2.11	
A91640	18192	Garage Attendant		\$ 2.11
A91660	16614	Messenger		\$ 7,535.45
A91660	19950	Longevity Raise	\$ 3,250.00	
A91660	44020	Office Supplies	\$ 4,285.45	
A91670	19950	Longevity Raise	\$ 100.00	
A91670	89010	State Retirement	\$ 2,967.90	
A91670	89030	Social Security		\$ 3,067.90
A91680	12710	Database Administrator	\$ 0.30	
A91680	12717	Applications Analyst	\$ 0.25	
A91680	19950	Longevity Raise		\$ 30.55

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91680	19951	Health Insurance Buyout	\$ 30.00	
A91985	44000	Distribution to Municipalities	\$ 12,842,745.80	
A92490	44039	Conferences Training Tuition	\$ 1,493,987.04	
A92960	44039	Conferences Training Tuition	\$ 1,094,504.90	
A93020	12310	Inspector	\$ 0.23	
A93020	13302	Public Safety Comm. Supervisor	\$ 0.03	
A93020	13306	Telecommunicator		\$ 50,440.51
A93020	19900	Overtime	\$ 42,714.26	
A93020	19950	Longevity Raise	\$ 1,000.00	
A93020	19980	Clothing Allowance	\$ 350.00	
A93020	44036	Telephone	\$ 6,375.99	
A93110	10111	Sheriff	\$ 0.24	
A93110	11366	EMS Critical Incident Coord.	\$ 0.07	
A93110	12050	Counsel to Sheriff	\$ 0.13	
A93110	12267	Special Project Coordinator	\$ 0.12	
A93110	12310	Inspector	\$ 0.67	
A93110	12512	Accountant II	\$ 0.03	
A93110	14131	Sheriffs Senior Investigator	\$ 3,227.90	
A93110	14132	Sheriffs Investigator	\$ 11,276.01	
A93110	14138	Deputy Sheriff		\$ 30.00
A93110	14301	Fire Coordinator PT	\$ 0.76	
A93110	14302	Deputy Fire Coord.Hazmat PT	\$ 0.88	
A93110	14304	Asst.Youth Activities Coord.	\$ 0.07	
A93110	16192	Keyboard Specialist	\$ 17,664.67	
A93110	16203	Supervisor Civil Enforcement	\$ 0.14	
A93110	16401	Confidential Secretary	\$ 14,211.41	
A93110	19900	Overtime	\$ 164,302.62	
A93110	22400	Automobiles	\$ 5,936.68	
A93110	22800	Specialty Equipment	\$ 944.59	
A93110	44020	Office Supplies	\$ 20.74	
A93110	44023	Medical Supplies	\$ 1,341.13	
A93110	44029	Automobile Parts/Supplies	\$ 2.94	
A93110	44072	Vehicle Maintenance	\$ 30.00	
A96100	44252	Medical Services Therapy		\$ 1,486,476.04
A96119	19900	Overtime		\$ 665,704.90
A96119	89060	Hospital and Medical Insurance		\$ 428,800.00
A93110	14138	Deputy Sheriff		\$ 235,305.86
A93110	44039	Conferences Training Tuition	\$ 208.86	
A93110	44040	Books Transcripts Subscript	\$ 234.97	
A93110	44070	Equipment Repair And Rental	\$ 2,482.35	
A93110	44072	Vehicle Maintenance	\$ 13,447.88	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A93140	11124	Deputy Director Of Probation	\$ 0.15	
A93140	12551	Policy Analyst		\$ 30,989.21
A93140	19954	Enhanced Pay	\$ 3,000.00	
A93140	44101	Electric	\$ 21,696.14	
A93140	14203R	Probation Supervisor RTA	\$ 6,292.92	
A93150	11144	Undersheriff	\$ 0.21	
A93150	11370	Supt Correctional Facility	\$ 0.25	
A93150	11374	Supt Bldgs And Grnds	\$ 0.22	
A93150	11375	Dir Programs	\$ 1.09	
A93150	12309	Commander	\$ 0.10	
A93150	12322	Inmate Services Specialist	\$ 1,964.98	
A93150	14113	Corrections Sergeant		\$ 95,800.00
A93150	14115	Corrections Officer		\$ 1,478,800.00
A93150	14117	Senior Identification Offic	\$ 1,442.43	
A93150	15505	Administrative Assistant PT	\$ 1.28	
A93150	16052	User Specialist Clerk	\$ 1,447.12	
A93150	16102	Account Clerk I	\$ 2,791.67	
A93150	16512	Senior Store Clerk	\$ 4,951.92	
A93150	17025	Maintenance Mechanic (HVAC)	\$ 0.39	
A93150	17115	Electrician	\$ 0.10	
A93150	18006	Cook	\$ 10,909.67	
A93150	18013	Supervising Food Service He	\$ 0.91	
A93150	18016	Food Service Helper		\$ 167,000.00
A93150	18114	Building Maintenance Mechan	\$ 1,157.82	
A93150	19900	Overtime	\$ 2,620,772.60	
A93150	19915	Hazardous Duty Pay		\$ 103,000.00
A93150	19948	Shift Differential		\$ 215,400.00
A93150	19950	Longevity Raise		\$ 86,000.12
A93150	19952	Compensatory Time Payout	\$ 20,428.40	
A93150	19954	Enhanced Pay		\$ 70,134.96
A93150	19970	Temporary Help	\$ 4,931.00	
A93150	44024	Housekeeping Supplies	\$ 908.70	
A93150	44065	Photocopier Lease	\$ 9,674.19	
A93150	44070	Equipment Repair And Rental	\$ 249,587.12	
A93150	44072	Vehicle Maintenance	\$ 1,633.52	
A93150	44101	Electric	\$ 90,703.68	
A93150	44201	Uniforms And Clothing	\$ 13,604.54	
A93150	44251	Medical Care	\$ 671,063.45	
A93150	44253	Food And Concessions	\$ 20,553.36	
A93150	89010	State Retirement		\$ 737,880.00
A93150	89030	Social Security	\$ 64,085.34	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A93150	89060	Hospital and Medical Insurance		\$ 838,600.98
A93189	19948	Shift Differential	\$ 31.29	
A93189	19950	Longevity Raise	\$ 4,350.00	
A93189	19951	Health Insurance Buyout	\$ 166.67	
A93189	44037	Insurance	\$ 10.28	
A93189	44046	Fees for Services		\$ 16,256.75
A93189	89060	Hospital and Medical Insurance	\$ 11,698.51	
A94010	11114	Asst Commissioner Public He	\$ 0.37	
A94010	11261	Dir Of Public Hlth Nursing	\$ 0.03	
A94010	11264	Director of Public Health	\$ 0.10	
A94010	11266	Director Emergency Prep.Mngt.	\$ 0.15	
A94010	11903	Assistant Dir Ph Nursing	\$ 1.65	
A94010	12128	Registered Nurse		\$ 109,973.98
A94010	12130	Public Health Nurse II	\$ 4,615.15	
A94010	12156	Public Health Educator II	\$ 7,426.52	
A94010	12200	Immun. & Clin. Services Spec.	\$ 2.24	
A94010	12803	Health Program Assistant	\$ 0.09	
A94010	44903	DGS Shared Services Charges	\$ 76,304.87	
A94010	12932	Public Health Sanitarian III	\$ 34.99	
A94010	13100	Supervising Dental Hygienist	\$ 0.04	
A94010	13101	NYS HC & MH Worker Bonus Prg	\$ 0.75	
A94010	13102	Dental Hygienist	\$ 7,426.52	\$ 7,426.52
A94010	15162	Senior Public Health Aide	\$ 1,089.36	
A94010	16106	Account Clerk III	\$ 2.73	
A94010	18605	Dentist PT	\$ 1,431.63	
A94010	19916	NYS HC & MH Worker Bonus Prig	\$ 0.75	
A94010	19951	Health Insurance Buyout	\$ 749.99	
A94010	44035	Postage	\$ 2,465.81	
A94010	44037	Insurance	\$ 4,990.88	
A94010	44072	Vehicle Maintenance	\$ 9,377.98	
A94010	44101	Electric	\$ 1,478.65	
A94059	16206	Clerk I		\$ 1,566.57
A94059	19951	Health Insurance Buyout	\$ 166.67	
A94059	16206	Clerk I		\$ 0.75
A94059	22001	Office Equipment	\$ 1,399.90	
A94230	44422	Trinity Alliance	\$ 100,425.00	
A94230	44428	Albany Citizens Council	\$ 755,101.00	
A94310	11289	Associate Director Finance	\$ 4,652.67	
A94310	11290	Associate Director Clinical	\$ 2,475.65	
A94310	12104	Clinical Director	\$ 413.27	
A94310	12502	Budget Analyst	\$ 0.25	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A94310	15187	Behavioral Health Sys. Manager	\$ 2,451.50	
A94310	15190	Assoc. Dir. of Info & Sys Dev	\$ 0.19	
A94310	16401	Confidential Secretary	\$ 0.16	
A94310	16042	Senior Keyboard Specialist	\$ 231.26	
A94310	16104	Account Clerk II		\$ 3,815.64
A94310	19900	Overtime	\$ 101.62	
A94310	19951	Health Insurance Buyout	\$ 2,916.33	
A94310	19990	Vacation Buy Back	\$ 6,416.84	
A94310	22050	Computer Equipment	\$ 15,775.00	
A94310	44249	Inpatient Hospitalization	\$ 13,870.53	
A94310	89030	Social Security		\$ 95,600.00
A94310	89060	Hospital and Medical Insurance		\$ 314,300.00
A94310	12201A	Supervising Staff Social Work.	\$ 1,087.08	
A94310	12205A	Staff Social Worker		\$ 50,392.35
A94320	89030	Social Security	\$ 1,135.27	
A94322	44435	Parsons Child/Family Care		\$ 382,787.00
A96010	44038	Travel, Mileage, Freight		\$ 2,185.82
A94322	44437	Rehab Support Services		\$ 256,900.00
A94322	44478	Capital Area Peer Services	\$ 194,061.00	
A94610	11028	Dir Rape Crisis Center	\$ 0.11	
A94610	16401	Confidential Secretary	\$ 0.24	
A94610	89010	State Retirement	\$ 1,499.02	
A94610	89060	Hospital and Medical Insurance		\$ 1,499.37
A95630	44450	CDTA	\$ 284,772.25	
A96119	12215	Caseworker		\$ 950,000.00
A94320	11000	Personal Services	\$ 2,680.37	
A95630	44049	Special Programs		\$ 98,660.25
A96010	11110	Deputy Commissioner	\$ 0.17	
A96010	11210	Director of Child Support	\$ 0.11	
A96010	11218	Coordinator of Long Term Care	\$ 0.12	
A96010	11222	Director of Administration	\$ 0.11	
A96010	16004	Computer Operator	\$ 0.06	
A96010	22050	Computer Equipment	\$ 103.79	
A96010	44043	Legal Fees	\$ 2,432.13	
A96010	44907	Legal Service Charge Back	\$ 120,173.32	
A96010	89010	State Retirement		\$ 112,819.90
A96010	89030	Social Security		\$ 261,313.62
A96010	89060	Hospital and Medical Insurance		\$ 986,745.00
A96055	44046	Fees For Services	\$ 365,082.37	
A96100	44252	Medical Services Therapy		\$ 2,659,742.17
A91620	44046	Fees For Services	\$ 700.00	

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A FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
A91620	19951	Health Insurance Buyout		\$ 700.00
A96110	44046	Fees For Services	\$ 978,304.22	
A96119	11010	Commissioner	\$ 0.22	
A96119	11110	Deputy Commissioner	\$ 0.20	
A96119	12212	Senior Caseworker		\$ 75,000.00
A96119	12281	Single Point Entry Coordinator	\$ 0.08	
A96119	19900	Overtime	\$ 607,441.67	
A96119	22001	Office Equipment	\$ 1,331.60	
A96119	44404	Adoption Subsidies	\$ 171,289.80	
A96119	44903	DGS Shared Services Charges	\$ 147,458.56	
A96119	44907	Legal Service Charge Back	\$ 28,179.82	
A96119	89030	Social Security		\$ 207,388.05
A96119	89060	Hospital and Medical Insurance		\$ 248,355.81
A96120	44046	Fees For Services	\$ 2,185.82	
A96119	44402R	Secure Detention	\$ 1,296,235.42	
A96140	44046	Fees For Services	\$ 638,309.14	
A96772	11250	Fiscal Director	\$ 440.96	
A96772	12270	Soc Serv Program Specialist	\$ 0.23	
A96772	89030	Social Security		\$ 441.19
A96989	44901	Payments to Debt Service	\$ 738,320.23	
A96989	44920	Convention Center Planning Ctr	\$ 1,107,480.34	
A96989	44999	Misc. Contractual Expense	\$ 369,160.12	
A97128	44301	Taxes And Assessment	\$ 52,065.97	
A97310	19952	Compensatory Time Payout	\$ 31.81	
A97410	11010	Commissioner	\$ 0.18	
A97410	15298	Community Program Educator		\$ 32,793.83
A97410	19951	Health Insurance Buyout	\$ 1,500.00	
A97410	44036	Telephone	\$ 133.74	
A97410	44046	Fees For Services	\$ 387.27	
A97410	44070	Equipment Repair And Rental	\$ 225.51	
A97410	44101	Electric	\$ 30,515.32	
A91420	44054	Transcription Services	\$ 1,924.05	
A98020	44020	Office Supplies	\$ 6.17	
A98020	44976	Albany County Improvement Inuit	\$ 11,490.00	
A98753	44476	Cooperative Ext Serv Assoc	\$ 112,836.50	
A99060	89060	Hospital and Medical Insurance		\$ 1,735,995.56
A99901	99901	Transfers to Other Funds	\$ 296,034.87	

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A FUND				
REVENUE				
ORG	OBJECT	DESCRIPTION	INCREASE	
A11310	01015	Bag Reduction Fee	\$	29,696.00
A21310	02218	Bus Stop Arm Enforcement Prog	\$	204,939.79
A11310	01116	Tax on Adult Use Cannabis	\$	3,178.39
A11985	01110	SALES TAX	\$	12,842,745.80
A FUND TOTALS			\$ 29,286,489.22	\$ 29,286,489.22

CS FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
CS9171	44047	Consultant Fees	\$	65,100.00
CS9172	44999	Misc. Contractual Expenditures	\$ 20,294.00	
CS99710	66000	PRINCIPAL	\$ 2,179.66	
CS9904	89040	Workers Comp	\$	713,212.86
CS9930	44999	Misc. Contractual Expenditures	\$ 4,371.75	
CS9931	44902	Risk Retention Fund Charges	\$ 751,467.45	
CS FUND TOTALS			\$ 778,312.86	\$ 778,312.86

D FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
D95010	11011	Commissioner Of Public Work	\$ 0.24	
D95010	11111	Deputy Commissioner DPW	\$ 0.10	
D95010	11232	Superintendent Of Buildings	\$ 0.03	
D95010	16204	Clerk II	\$ 0.16	
D95010	16207	Clerk I PT	\$ 1.97	
D95010	44046	Fees For Services	\$ 354.03	
D95020	12601	Civil Engineer	\$	18,879.00
D95020	12605	Traffic Engineer	\$ 1.23	
D95020	12812	Traffic Safety Instructor	\$ 1,663.49	
D95020	13621	Senior Traffic Technician	\$ 0.02	
D95020	19900	Overtime	\$ 111.21	
D95110	11000	Personal Services	\$	207,000.00
D95110	12448	Health And Safety Coordinator	\$ 0.83	
D95110	16206	Clerk I	\$ 4.46	
D95110	17210	Equipment Operator Instructor	\$ 2,984.74	
D95110	17212	Equipment Operator I	\$	291,951.46
D95110	19900	Overtime	\$ 15,860.98	
D95110	44037	Insurance	\$ 846.97	
D95112	44436	RT Bridge Collapse Repairs	\$ 496,000.00	
D FUND TOTALS			\$ 517,830.46	\$ 517,830.46

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DM FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
DM9513	18413	Shop Laborer	\$ 163.49	
DM9513	19980	Clothing Allowance	\$ 370.00	
DM9513	89060	Hospital and Medical Insurance	\$ 84,137.49	
DM9906	89060	Hospital and Medical Insurance		\$ 84,670.98
DM FUND TOTALS			\$ 84,670.98	\$ 84,670.98

G FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
G98110	11130	Executive Director Sewer Di	\$ 0.24	
G98130	13613	Permit Compliance Manager	\$ 0.01	
G98120	17012	Collection Sys Maint Forema	\$ 6.20	
G98130	13612	Permit Compliance Technicia	\$ 0.09	
G98130	17006	Process Operator II		\$ 83,046.19
G98130	17036	Mechanic Specialist (HVAC)	\$ 310.77	
G98130	44101	Electric	\$ 82,728.36	
G99710	66000	PRINCIPAL	\$ 0.36	
G99710	77000	INTEREST PAYMENTS	\$ 0.16	
G FUND TOTALS			\$ 83,046.19	\$ 83,046.19

Albany County Comptroller's Office
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NH FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
NH9602	11000	Personal Services	\$ 171,591.81	
NH9602	11225	Resident Care Director	\$ 3,391.02	
NH9602	11312	Assistant Administrator	\$ 4,907.48	
NH9602	11316	Supt Of Bldgs Grounds Equip	\$ 50.13	
NH9602	11319	Director of Nursing Services	\$ 3,433.24	
NH9602	11329	Admission Director	\$ 6,401.05	
NH9602	11330	Director of Patient Relations	\$ 3,404.06	
NH9602	11335	Director of Patient Relations	\$ 0.18	
NH9602	11928	Assist. Director Environ. Srv.	\$ 1,940.57	
NH9602	12122	Head Nurse	\$ 22,040.66	
NH9602	12126	Supervising Nurse PT	\$ 19,118.31	
NH9602	12128	Registered Nurse	\$ 111,554.00	
NH9602	12129	Registered Nurse Part Time	\$ 30,549.00	
NH9602	12150	Occupational Therapist	\$ 11,132.00	
NH9602	12166	Quality Improvement Coord.	\$ 21,185.23	
NH9602	12540	Fiscal Officer II	\$ 71,499.33	
NH9602	12717	Applications Analyst	\$ 61,783.00	
NH9602	13134	Licensed Practical Nurse PT	\$ 69,832.19	
NH9602	15114	Nursing Assistant PT	\$ 131,716.52	
NH9602	15151	Occupational Therapy Assist	\$ 3,277.14	
NH9602	15291	Activity Leader	\$ 604.70	
NH9602	15504	Administrative Assistant	\$ 0.19	
NH9602	16401	Confidential Secretary	\$ 1,880.29	
NH9602	17135	Plumber	\$ 626.75	
NH9602	18006	Cook	\$ 11,821.03	
NH9602	18009	Assistant Cook Part-Time	\$ 5,925.68	
NH9602	18121	Environmental Services Aide -	\$ 12,582.87	
NH9602	44022	Maintenance Supplies	\$ 14,189.77	
NH9602	44028	Safety Supplies	\$ 21,363.31	
NH9602	44032	Laundry Supplies	\$ 18,915.28	
NH9602	44035	Postage	\$ 20.55	
NH9602	44037	Insurance	\$ 407,890.84	
NH9971	15112	Nursing Assistant	\$ 275,789.02	
NH9602	11310	Medical Director		\$ 4,786.00
NH9602	11311	Administrator		\$ 9,132.00
NH9602	11315	Director of Nursing		\$ 22,300.00
NH9602	11320	Asst. Dir. Nursing Servs		\$ 17,010.00
NH9602	11321	Director of Physical Therapy		\$ 2,238.00
NH9602	11322	Director of Occupational Therapy		\$ 2,230.00
NH9602	11323	Director of Social Work Servs		\$ 2,000.00
NH9602	11324	Director of Fiscal Operations		\$ 27,915.00

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NH FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
NH9602	11327	Director of Speech Therapy	\$	2,239.00
NH9602	11919	Asst. Dir. Leisure Time Activities	\$	3,251.00
NH9602	12124	Wound Care Nurse	\$	2,200.00
NH9602	12125	Supervising Nurse	\$	49,000.00
NH9602	12155	Physical Therapist	\$	3,824.00
NH9602	12165	Resident Care Coordinator	\$	3,642.00
NH9602	12181	Dietitian PT	\$	6,863.44
NH9602	13132	Licensed Practical Nurse	\$	106,000.00
NH9602	14415	Security Guard	\$	16,700.00
NH9602	15116	Senior Nursing Assistants	\$	45,000.00
NH9602	15155	Physical Therapy Assist.	\$	3,763.00
NH9602	15201	Social Worker Assistant	\$	9,000.00
NH9602	16104	Account Clerk II	\$	11,945.00
NH9602	16236	Clerk Typist I	\$	8,347.00
NH9602	16303	Medical Clerk Typist	\$	7,043.00
NH9602	16412	Receptionist	\$	8,117.69
NH9602	17125	Painter	\$	5,600.00
NH960211	18007	Cook PT	\$	5,485.26
NH9602	18013	Supervising Food Service Helper	\$ 33,871.82	
NH9602	18016	Food Service Helper	\$	51,000.00
NH9602	18017	Food Service Helper	\$	3,133.00
NH9602	18103	Bldg Grouds Maint Super	\$	6,733.00
NH9602	18110	Boiler Maint Mechanic	\$	1,772.00
NH9602	18120	Environmental Service Aide	\$	19,659.00
NH9602	18407	Laborer Central Supply	\$	7,063.00
NH9602	18580	Per Diem Therapies	\$	8,398.00
NH9602	19900	Overtime	\$	43,877.00
NH9602	19911	Holiday Pay	\$	7,000.00
NH9602	19916	NYS HC &MH Worker Bonus Prg	\$	95,000.00
NH9602	19921	Recruitment Stipend	\$	2,940.00
NH9602	19945	Charge Pay	\$	25,000.00
NH9602	19948	Shift Differential	\$	32,000.00
NH9602	19949	Experience Differential	\$	2,492.00
NH9602	19950	Longevity Raise	\$	24,000.00
NH9602	19951	Health Insurance Buyout	\$	15,333.00
NH9602	19952	Compensatory Payout	\$	9,662.00
NH9602	19954	Enhanced Pay	\$	9,000.00
NH9602	19970	Temporary Help	\$	21,785.00
NH9602	19980	Clothing Allowance	\$	8,440.00
NH9602	19990	Vacation Buy Back	\$	7,146.00
NH9602	22001	Office Equipment	\$	17,512.00

Albany County Comptroller's Office
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NH FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
NH9602	22050	Computer Equipment		\$ 21,400.00
NH9602	22150	Maintenance Equipment		\$ 35,700.00
NH9602	22610	Nursing Equipment		\$ 19,600.00
NH9602	22620	Dietary		\$ 3,106.00
NH9602	22650	Housekeeping Equipment		\$ 19,813.00
NH9602	44024	Housekeeping Supplies		\$ 28,993.00
NH9602	44033	Greater NYS Education Fund		\$ 9,283.00
NH9602	44034	Child Care Benefit		\$ 9,283.00
NH9602	44036	Telephone		\$ 16,775.00
NH9602	44038	Travel Mileage and Freight		\$ 1,921.00
NH9602	44039	Conferences Training and Tuition		\$ 45,000.00
NH9602	44040	Books Transcripts Subscriptions		\$ 2,050.00
NH9602	44042	Printing and Advertising		\$ 5,787.00
NH9602	44043	Legal Fees		\$ 9,900.00
NH9602	44044	Auditing Fees		\$ 2,000.00
NH9602	44046	Fees for Services		\$ 4,654.00
NH9602	44047	Lab Contracted Services		\$ 44,800.00
NH9602	44049	Special Programs		\$ 2,700.00
NH9602	44050	Refuse Charges		\$ 14,157.00
NH9602	44065	Photocopier Lease	\$ 771.94	
NH9602	44070	Equipment Repair And Rental	\$ 74,477.69	
NH9602	44071	Property Repair and Rental		\$ 13,800.00
NH9602	44091	Client Transportation		\$ 35,965.00
NH9602	44101	Electric	\$ 26,338.15	
NH9602	44104	Natural Gas		\$ 18,100.00
NH9602	44105	Water	\$ 15,131.63	
NH9602	44106	Sewer Charges		\$ 12,924.00
NH9602	44108	Testing		\$ 2,575.00
NH9602	44250	Drugs	\$ 23,658.25	
NH9602	44252	Clinic-Medical Supplies		\$ 5,263.00
NH9602	44253	Food and Concessions		\$ 109,000.00
NH9602	44254	Dry Goods		\$ 1,366.00
NH9602	44300	Association Dues		\$ 1,539.00
NH9602	44699	Assessment	\$ 205,714.00	
NH9602	89010	State Retirement		\$ 7,867.00
NH9602	89030	Social Security		\$ 103,040.00
NH9602	89060	Hospital and Medical Insurance	\$ 184,533.48	
NH9906	44069	Contracted Services	\$ 49,049.40	
NH9906	89060	Hospital and Medical Insurance		\$ 484,693.48

Albany County Comptroller's Office
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NH FUND				
REVENUE				
ORG	OBJECT	DESCRIPTION	INCREASE	
NH1602	01896	Net Available Monthly Income	\$	236,332.69
NH FUND TOTALS			\$ 2,133,963.56	\$ 2,133,963.56

V FUND				
APPROPRIATIONS				
ORG	OBJECT	DESCRIPTION	INCREASE	DECREASE
V91380	44046	Fees For Services	\$ 25,750.00	
V91380	77808	Yield Reduction Payment	\$ 92,301.11	
V99710	66000	PRINCIPAL	\$ 570,277.96	
V99710	77000	INTEREST PAYMENTS	\$ 719,036.94	
V99901	99901	Transfers to Other Funds	\$ 9,200.00	
REVENUE				
ORG	OBJECT	DESCRIPTION	INCREASE	
V29710	02401	Interest and Earnings	\$	1,416,566.01
V FUND TOTALS			\$ 1,416,566.01	\$ 1,416,566.01



Albany County Board of Elections

COMMISSIONERS OF ELECTION
Rachel L. Bledi (R)
Kathleen Donovan (D)

260 S. PEARL ST.
ALBANY, NEW YORK 12202
OFFICE HOURS: 8:30 A.M. TO 4:30 P.M.
TELEPHONE: (518) 487-5060
FAX: (518) 487-5077
WWW.ALBANYCOUNTY.COM /VOTE/

MEMO

TO: Joanne Cunningham, Chairwoman of the Legislature
Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Dave Reilly, Commissioner of Management & Budget

FROM: Rachel Bledi, Board of Elections Republican Commissioner
Kathleen Donovan, Board of Elections Democratic Commissioner

RE: Acquisition of Privacy Booths

DATE: 03/04/2024

Please be advised that the Albany County Board of Elections is seeking approval for the acquisition of two-hundred and twenty (220) privacy booths in the amount of \$216,962 from Inclusion Solutions, the sole bidder on RFB-2024-017. The quoted price on the bid was \$986.19 per 4-station voting booth.

The purchase is part of the overall effort to modernize our aging election infrastructure. The new booths are sturdier and more reliable than the booths currently being used, providing a safer voting experience.

Annexed hereto is the Bid.

REQUEST FOR LEGISLATIVE ACTION

Purchase Authorization for Board of Elections

Date: 03/04/2024
Submitted By: Rachel Bledi and Kathleen Donovan
Department: Albany County Board of Elections
Title: Commissioner
Phone: 518-487-5070
Department Rep.
Attending Meeting: Rachel Bledi and Kathleen Donovan

Purpose of Request:

- ☐ Adopting of Local Law
 - ☐ Amendment of Prior Legislation
 - ☐ Approval/Adoption of Plan/Procedure
 - ☐ Bond Approval
 - ☐ Budget Amendment
 - ☒ Contract Authorization
 - ☐ Countywide Services
 - ☐ Environmental Impact/SEQR
 - ☐ Home Rule Request
 - ☐ Property Conveyance
 - ☐ Other: (state if not listed) Click or tap here to enter text.
-

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual
- ☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☒ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed)

Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address): Inclusion Solutions

2000 Greenleaf St, Suite 3, Evanston, IL 60202

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

\$216,962

Scope of Services:

The Albany County Board of Elections is seeking approval for the acquisition of two-hundred and twenty (220) privacy booths in the amount of \$216,962 from Inclusion Solutions, the sole bidder on RFB-2024-017. The quoted price on the bid was \$986.19 per 4-station voting booth.

Bond Res. No.:

Click or tap here to enter text.

Date of Adoption:

Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes ☒ No ☐

If Mandated Cite Authority:

Election Law 8-102

Is there a Fiscal Impact:

Yes ☒ No ☐

Anticipated in Current Budget:

Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line:

Click or tap here to enter text.

Revenue Amount:

Click or tap here to enter text.

Appropriation Account and Line:

A.1450.22900

Appropriation Amount:

\$216,962

Source of Funding – (Percentages)

Federal:	0
State:	0
County:	0
Local:	100

Term

Term: (Start and end date)	04/08/2024 to 12/31/2024
Length of Contract:	Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain:	Yes ☐ No ☒ Click or tap here to enter text.
------------------	---

Previous requests for Identical or Similar Action:

Resolution/Law Number:	Click or tap here to enter text.
Date of Adoption:	Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Legislative action is required due to the cost of the purchase.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Rachel Bledi, Board of Elections Commissioner
Kathleen Donovan, Board of Elections Commissioner

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: March 4, 2024

RE: RFB #2024-017

I am in receipt of your recommendation to award the aforementioned to Inclusion Solutions in the amount of \$216,962.

As Inclusion Solutions is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES
PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Rachel Bledi
Board of Elections

FROM: David Torncello
Purchasing Department

DATE: February 29, 2024

RE: Request for Bids #2024-017
Purchase of Accessible 4 Station Voting Booths

Enclosed please find the tabulation of bids received for your RFB #2024-017, Purchase of Accessible 4 Station Voting Booths. We received one (1) bid. Please review and return your recommendation for award to the Purchasing Agent.

Official award notification will occur only when your department and purchasing agree on the vendor selection. This selection process should include the department head or, at minimum, the department head should be aware of the vendor selection.

Please do not forward to approving bodies or notify vendors until the above has been completed.

Please contact me if you require any additional information, or if I can be of further assistance.

enc.

Title: Purchase of Accessible 4 Station Voting Booths
Bid Number: 2024-017

Vendor

Inclusion Solution LLC

Item Description

Accessible Voting Booth 4 Station Voting Booth

Est Qty

220

Price Each

\$986.19

#4SFRKLN 4-Station Franklin Booth

Make and Model of Item Being Bid

COUNTY OF ALBANY

REQUEST FOR BIDS ALBANY COUNTY BOARD OF ELECTIONS



RFB #2024-017

PURCHASE OF ACCESSIBLE 4 STATION VOTING BOOTHS

**ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
PAMELA O NEILL, PURCHASING AGENT
112 STATE STREET, ROOM 1000
ALBANY, NY 12207**

**COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES PURCHASING DIVISION
112 STATE STREET, ROOM 1000, ALBANY, NY 12207
TELEPHONE: 518-447-7140/ FAX: 518-447-5588**

TITLE: Purchase of Accessible 4 Station Voting Booth RFB NUMBER: 2024-017

Receipt Confirmation Form

Please complete and return this confirmation form as soon as possible:

Pamela O Neill
Purchasing Agent
County of Albany
112 State Street, Room 1000
Albany, NY 12207

**IF YOU PLAN TO SUBMIT A BID, YOU MUST RETURN
THIS FORM TO ENSURE THAT YOU WILL RECEIVE ALL
FURTHER COMMUNICATION REGARDING THIS RFB.**

Company Name: Inclusion Solutions, LLC

Address: 2000 Greenleaf Street, Suite 3

City: Evanston State: IL Zip Code: 60202

Contact Person: Hollister Bundy

Title: President

Phone Number: 847-869-2500 Fax Number: 847-869-2515 E-Mail: hbundy@inclusionsolutions.com

If a Bidders/Proposers meeting has been arranged for this Bid/RFP, please indicate if you plan to attend:

☐ Yes / ☒ No

I authorize the County of Albany to send further correspondence that the County deems to be of an urgent nature by the following method (check):

Fax Number: _____ E-Mail: X ☒

✓

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NY 12207

NON-BIDDER RESPONSE

RFB #2024-017

Purchase of Accessible 4 Station Voting Booths

The Albany County Department of General Services, Purchasing Division, is interested in the reasons why bidders fail to submit bids. Please indicate your reason(s) by checking all appropriate item(s) below and returning this form to the above address.

- ☐ Could not meet specifications or Scope of Services.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements are too restricting.
- ☐ Bond requirements are too restricting.
- ☐ Specifications or Scope of Services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ Project not suited to firm.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid.
- ☐ Other reasons; please state and define:

Vendor Name: _____

Contact Person: _____

Vendor Address: _____

Vendor Telephone: _____

**NOTICE TO BIDDERS -- ALBANY COUNTY
REQUEST FOR BIDS #2024-017**

Sealed Bids for Purchase of Accessible 4 Station Voting Booth as requested by Albany County Board of Elections will be received by the Albany County Purchasing Agent, Room 1000, 112 State Street, Albany, New York 12207 until 11:00 AM, local time on Thursday, February 29, 2024.

Request for Bid (RFB) documents may be obtained at the office of the Albany County Purchasing Agent, as noted above. RFB documents may be available for download from the Empire State Bid System website at <http://www.empirestatebidsystem.com> starting by close of business (4:30 p.m.) on **February 15, 2024**.

Pamela O Neill
Purchasing Agent

Dated: Albany, New York
February 7, 2024

PUBLISH ONE DAY – FEBRUARY 15, 2024-- THE EVANGELIST
PUBLISH ONE DAY – FEBRUARY 15, 2024 -- THE TIMES UNION

COUNTY OF ALBANY
REQUEST FOR BIDS
GENERAL INSTRUCTIONS TO BIDDERS

BID DISTRIBUTION- *IMPORTANT NOTICE*

The County of Albany officially distributes bidding documents through the Purchasing Division Office or through the Empire State Bid System website at <http://www.empirestatebidsystem.com>. Copies of bidding documents obtained from any other source are not considered official documents. Only those vendors who obtain bidding documents from either the Purchasing Division Office or the Empire State Bid System are guaranteed to receive addendum information, if such information is issued.

If you have obtained this document from a source other than the Albany County Purchasing Division or the Empire State Bid System, it is strongly recommended that you obtain an official copy.

SECTION 1: BID IDENTIFICATION

- 1.1 Title: **Purchase of Accessible 4 Station Voting Booths**
- 1.2 Requesting Department: **Albany County Board of Elections**
- 1.3 Bid Number: **2024-017**

SECTION 2: PURPOSE

- 2.1 The intent of these specifications is to furnish information to responsible bidders for the purpose of obtaining bids for **Purchase of Accessible 4 Station Voting Booths** as requested by **Albany County Board of Elections**
- 2.2 Minority Business Enterprises (MBE's) and Women Business Enterprises (WBE's) are encouraged to apply.

SECTION 3: BIDDING DOCUMENTS

- 3.1 Complete sets of the Bidding Documents may be obtained or examined as stated in the Notice to Bidders.
- 3.2 Complete sets of Bidding Documents must be used in preparing bids. The County does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

SECTION 4: SUBMISSION OF BIDS

- 4.1 Bids and any other required documents must be submitted, sealed in an opaque envelope, plainly marked with the name and number of the bid and the name and address of the bidder and accompanied by the required documents. Bids must be received no later than **11:00am Thursday February 29, 2024** at the following address:

Pamela O Neill
Albany County Purchasing Agent
112 State Street, **Room 1000**
Albany, NY 12207

- 4.2 All bids received after the time stated in the “Notice to Bidders”, or the bid submission deadline as modified by formal addendum consistent with Section 14 of this Request for Bids, may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of Albany County. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
- 4.3 Albany County reserves the right to reject any or all bids in whole or in part, to waive any and all informalities, and to disregard all non-conforming, non-responsive or conditional bids.

SECTION 5: TERM OF BID

- 5.1 The bid shall be for the period of six (6) months from the date of award to date ending. Prices shall remain firm for the entire bid period.

SECTION 6: BID SECURITY

- 6.1 There will be no bid security requested for this bid.

SECTION 7: QUALIFICATION OF BIDDER

- 7.1 No formal written Bidder Qualification questionnaire is being requested for this bid.
- 7.2 All bidders shall submit the Vendor Responsibility Questionnaire (Attachment “C”) as part of the bid.
- 7.3 In addition, Albany County may make such investigations it deems necessary to determine the ability of the Bidder to perform the work. The bidder shall furnish to the County, within five (5) days of a request, all such information and data for this purpose as may be requested. The County reserves the right to reject any bid if the information submitted by, or investigation of, a bidder fails to satisfy the County that such bidder is properly qualified

to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

SECTION 8: Section not in use

SECTION 9: DISQUALIFICATION

9.1 The County reserves the right to refuse to issue Bidding Documents to a prospective bidder should such bidder be in default for any of the following reasons:

- (a) Failure to comply with any pre-qualification regulations of the County, if such regulations are cited, or otherwise included, in the Bidding Documents as a requirement for bidding.
- (b) Bidder's failure to pay, or satisfactorily settle, all bills due for labor and materials on former contracts in force (with the Owner) at the time the County issues the Bidding Documents to a prospective bidder.
- (c) Bidder's default under previous contracts with the County.
- (d) Bidder's unsatisfactory work on previous contracts with the County.

9.2 Bids received from bidders who have previously failed to complete contracts within the time required, or who have previously performed similar work in an unsatisfactory manner, may be rejected. A bid may be rejected if the bidder cannot show that it has the necessary ability, plant and equipment to commence the work at the time prescribed and thereafter to perform and complete the work at the rate or within the time specified. A bid may be rejected if the bidder is already obligated for the performance of other work which would delay the commencement, performance or completion of the work.

9.3 Albany County reserves the right to reject any bid if the information submitted by, or investigation of, such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

9.4 Bids will be considered irregular and shall be subject to rejection for the following reasons:

- (a) If the bid is on a form other than that furnished by Albany County, or, if the Albany County's form is altered, or, if any part of the bidding documents is detached.
- (b) If there are unauthorized additions, conditional or alternate pay items, or irregularities of any kind which make the bid incomplete, indefinite, or otherwise ambiguous.
- (c) If the bid is not accompanied by the bid security specified by the Albany County.

SECTION 10: Section not use

SECTION 11: NON-COLLUSIVE BIDDING CERTIFICATE

- 11.1 All bidders bidding under the provisions of the specifications are subject to the provisions of Section 103 of the General Municipal Law of the State of New York. A signed Non-Collusive Bidding Certificate (Attachment "A") is required to be submitted with each bid on the form provided by the County.

SECTION 12: BID FORM

- 12.1 The Bid Form is attached hereto; additional copies may be obtained from the County.
- 12.2 Bids must be made on the Bid Form provided by the County. The Bid Form must be completed in ink or by typewriter. The Bid Form must also be signed by an authorized representative of the bidder.
- 12.3 Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign on behalf of the corporation) and the corporate seal must be affixed by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.
- 12.4 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature. The official address of the partnership must be shown below the signature.
- 12.5 All names must be printed or typed below the signature.
- 12.6 The bid must contain an acknowledgment of receipt of all Addenda (the number of which will be filled in on the Bid Form).
- 12.7 The address to which communications regarding the bid are to be directed must be included on the Bid Form.

SECTION 13: EQUIVALENT GOODS

- 13.1 Manufacturers name brands are listed to indicate minimum requirements and bidding may be on brands listed, (if specified), or equivalent. Specifications shall be furnished by bidder to support equivalency. In the event of any claim by any unsuccessful bidder concerning or relating to the issue of "equal or better" or "or equal", the successful bidder agrees, that his own cost and expense, to defend such claim or claims and agrees to hold the County of Albany free and harmless from any and all claims for loss or damage arising out of this transaction for any reasons.

SECTION 14: SPECIFICATION CLARIFICATION

- 14.1 All inquiries with respect to this Request for Bids must be directed to the Albany County Purchasing Agent as follows:

Pamela O Neill
 Albany County Purchasing Agent
 112 State Street, ***Room 1000***
 Albany, NY 12207
 Telephone: (518) 447-7140
 Facsimile: (518) 447-5588
 Email: pamela.oneill@albanycountyny.gov

- 14.2 All questions about the meaning or intent of the specifications must be submitted to the aforementioned designated person in writing. Replies will be issued by Addenda mailed or delivered to all parties recorded as having received the bidding documents. Questions received less than four (4) days prior to the date of submission of bids will not be answered. The County will be bound only by responses given by formal written Addenda.

SECTION 15: BID EVALUATION

- 15.1 Bids shall remain valid until:

- (a) the execution of a contract by Albany County; or
- (b) the award of a purchase order by Albany County; or
- (c) as otherwise rejected by Albany County.

- 15.2 Bids received will be evaluated by Albany County and will be based, as a minimum, upon the following criteria:

- (a) Lowest total bid cost and projected timetable for completion of services and/or delivery of goods described herein;
- (b) Completeness of the bid; and
- (c) Bidder's demonstrated capabilities and professional qualifications.

- 15.3 The County reserves the right to award this contract on a per item or aggregate basis, whichever is most beneficial to the County of Albany. Bidders need not submit bids for all items listed to be eligible for an award of this contract.

- 15.4 The County reserves the right to purchase items pursuant to General Municipal Law 103 from New York State Contracts, other County, political subdivision or district contracts, or other Governmental Agency or New York State Preferred Sources within its discretion.

SECTION 16: MODIFICATION AND WITHDRAWAL OF BIDS

- 16.1 Bids may be modified or withdrawn at any time prior to the opening of bids by an appropriate document duly executed (in the manner that a bid must be executed) and delivered to the place where bids are to be submitted.
- 16.2 If, prior to awarding of the contract or within three days after opening, whichever period is shorter, any bidder files a duly signed written notice with the County and promptly thereafter demonstrates to the reasonable satisfaction of the County that there was a material and substantial mistake in the preparation of its bid, that bidder may withdraw its bid and the bid security will be returned.

SECTION 17: AWARD OF BID

- 17.1 The apparent successful Bidder will be issued a Notice of Award in the form of an Albany County purchase order.
- 17.2 No successful bidder to whom a contract or purchase order is let, granted or awarded, shall assign, transfer, convey, sublet, or otherwise dispose of same, or of its right, title, and interest herein, including the performance of the contract or purchase order or the right to receive monies due or to become due, or of its power to execute the contract or purchase order without the prior written consent of the Albany County Purchasing Agent. In the event the contractor shall without prior written consent assign, transfer, convey, sublet or otherwise dispose of the contract or purchase order or of its right, title and interest therein, including the performance of this contract or purchase order, or the right to receive monies due or to become due, or its power to execute such contract or purchase order to any other person or corporations, or upon receipt by Albany County of an attachment against the Successful Bidder, the County of Albany shall be relieved and discharged from any and all liability and obligation growing out of such contract or purchase order to such contractor, and the person or corporation to which such contract or purchase order shall have been assigned, its assignees, transferees or sub lessees shall forfeit and lose all monies theretofore assigned under the contract or purchase order, except so much as may be required to pay its employees.

SECTION 18: PERFORMANCE BOND

- 18.1 No Performance bond is requested for this bid.

SECTION 19: INSURANCE REQUIREMENTS

- 19.1 The successful Bidder will be required to procure and maintain at its own expense the following insurance coverage:

- (a) **Workers' Compensation and Employers Liability Insurance:** A policy or policies providing protection for employees in the event of job-related injuries.
- (b) **Automobile Liability Insurance:** A policy or policies with the limits of not less than \$500,000 combined for each accident because of bodily injury sickness or disease, sustained by any person, caused by accident, and arising out of the ownership, maintenance or use of any automobile for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance or use of any automobile.
- (c) **General Liability Insurance:** A policy or policies of comprehensive all-risk insurance with limits of not less than:

Liability For:	Combined Single Limit
Property Damage	\$1,000,000
Bodily Injury	\$1,000,000
Personal Injury	\$1,000,000

19.2 Each policy of insurance required shall be of form and content satisfactory to the Albany County Attorney.

- (a) The insurance policies shall name the County of Albany as certificate holder and primary/non-contributory additional insured on all liability policies. **The bid number must appear on policy.**
- (b) The policy shall not be changed or canceled until the expiration of thirty (30) days after written notice to Albany County. It shall be automatically renewed upon expiration and continued in force unless Albany County is given at least thirty (30) days written notice to the contrary.

19.3 No work shall be commenced under the contract or purchase order until the successful Bidder has delivered to the County Purchasing Agent or his designee proof of issuance of all policies of insurance required by the contract to be procured by the successful Bidder. If at any time, any of said policies shall expire or become unsatisfactory to the County, the successful Bidder shall promptly obtain a new policy and submit proof of insurance of the same to the County for approval. Upon failure of the successful Bidder to furnish, deliver and maintain such insurance as above provided, the contract or purchase order may, at the election of the County, be forthwith declared suspended, discontinued or terminated. Failure of the successful Bidder to procure and maintain any required insurance shall not relieve the successful Bidder from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligations of the successful Bidder concerning indemnification.

SECTION 20: INDEMNIFICATION

- 20.1 The successful Bidder shall defend, indemnify and save harmless the County, its employees and agents, from and against all claims, damages, losses and expenses (including, without limitation, reasonable attorneys' fees) arising out of, or in consequence of, any negligent or intentional act or omission of the successful Bidder, its employees or agents, to the extent of its or their responsibility for such claims, damages, losses and expenses.

SECTION 21: REMEDY FOR BREACH

- 21.1 In the event of a breach by CONTRACTOR, CONTRACTOR shall pay to the COUNTY all direct and consequential damages caused by such breach, including, but not limited to, all sums expended by the COUNTY to procure a substitute contractor to satisfactorily complete the contract work, together with the COUNTY's own costs incurred in procuring a substitute contractor.

SECTION 22: DELIVERY AND PAYMENT

- 22.1 All bid prices shall include freight and shall be quoted F.O.B. destination.
- 22.2 Albany County operates a formal Purchase Order System. Under **NO** circumstances will the vendor or contractor be paid without a purchase order. Contractor shall deliver only the items specified on the purchase order. Any Contractor who delivers items which are not ordered, or who duplicates or overships items, does so entirely at his own expense. Such shipments will be at no cost or responsibility to Albany County.
- 22.3 All deliveries shall be made within ten (10) business days of vendor's receipt of purchase order, unless otherwise specified in this Request for Bids, or as otherwise agreed upon between the vendor and the Purchasing Division.
- 22.4 Unless otherwise specified by the County, inside delivery is required. Some delivery locations are not equipped with loading docks and no additional compensation shall be paid to vendors for inside delivery at those locations.
- 22.5 Orders will be placed on an "as-needed" basis by Albany County departments. There are to be no minimum order amounts required. Bids stipulating minimum quantity or dollar value orders will not be considered.
- 22.6 Prior to payment, the items furnished and or work performed will be inspected by the Purchasing Agent or his designee to determine their conformity to specification. No payment will be made for items or work not meeting specification.
- 22.7 ALBANY COUNTY IS NOT SUBJECT TO FEDERAL, STATE OR LOCAL TAXES.

SECTION 23: CASH DISCOUNT

- 23.1 Cash discounts may be offered by a bidder for prompt payment of bills, but such cash discounts will not be taken into consideration in determining the low bidder.
- 23.2 For purposes of any applicable cash discount, the payment date shall be calculated from the receipt of invoice or final acceptance of the goods, whichever is later.

SECTION 24: EXTENSION OF BIDS TO ALL POLITICAL SUBDIVISIONS AND AUTHORIZED DISTRICTS LOCATED IN THE STATE OF NEW YORK

- 24.1 It is the intent of this Request For Bids that all political subdivisions, and districts located in the State of New York, be entitled to make purchases of materials, equipment or supplies from the resulting the bid award.
- 24.2 No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
- 24.3 All purchases shall be subject to audit and inspection by the other political subdivisions for which the purchase was made.
- 24.4 All orders will be placed by the participating entities. Each participating entity shall be billed by and make payment directly to the successful Bidder.
- 24.5 Upon request, participating entities must furnish the successful Bidder with the proper tax exemption certificates or documentation of tax exempt status. (Purchase orders should have this information and be retained for documenting the tax exempt sale.)
- 24.6 The sole responsibility in regard to performance of the bid, or any obligation, covenant, condition or term thereunder by the successful Bidder and the participating entities will be borne and is expressly assumed by the successful Bidder and the participating entities and not by Albany County. In the event of a failure or breach in performance of any such bid by a participating entity or the successful Bidder, Albany County, specifically and expressly disclaims any and all liability for such defective performance or breach, or failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of this Albany County centralized bid.

SECTION 25: MACBRIDE PRINCIPLES

- 25.1 Contractor/Proposer hereby represents that said contractor/proposer is in compliance with the MacBride Principles of Fair Employment as set forth in Albany County Local Law No. [3] for 1993, in that said contractor/proposer either (a) has no business operations in Northern Ireland or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles, and shall permit

independent monitoring of their compliance with such principles. In the event of a violation of this stipulation, the County reserves all rights to take remedial measures as authorized under section 4 of Local Law No. [3] in 1993, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the contract/proposer in default and/or seeking debarment or suspension of the contractor/proposer.

25.2 In the case of a contract which must be let by competitive sealed bidding, whenever the lowest bidder has not agreed to stipulate to the conditions set forth in this section, and another bidder who has agreed to stipulate to such conditions has submitted a bid within five percent of the lowest bid for a contract to supply goods, services or construction of comparable quality, the contracting entity shall refer the contract to the County Legislature, which shall determine whether the lowest bidder is responsible. In making such determination, the County Legislature may consider, as a factor bearing on responsibility, whether the lowest bidder discriminates in employment in Northern Ireland.

25.3 As used in this section, the term "contract" shall not include contracts with government and non-profit organizations, contracts awarded pursuant to an emergency procurement procedure or contracts, resolutions, indentures, declarations of trust or other instruments of authorizing or relating to the authorization, issuance, award, sale or purchase or bonds, certificates of indebtedness, notes or other fiscal obligations of the County, provided that the policies of this section shall be considered when selecting managing underwriters in connection with such activities.

25.4 The provisions of this section shall not apply to contracts for which the County receive funds administered by the United States Department of Transportation, except to the extent Congress has directed that the Department of Transportation not withhold funds from states and localities that choose to implement selective purchasing policies based on agreement to comply with the MacBride Principles, or to the extent that such funds are not otherwise withheld by the Department of Transportation.

SECTION 26: Section not in use

SECTION 27: Section not in use

SECTION 28: Section not in use

SECTION 29: ANTI DISCRIMINATION CLAUSE

29.1 In accordance with Article 15 of N.Y. EXECUTIVE LAW (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor agrees that neither it nor any of its County-approved subcontractors shall, by reason of age, race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or status as a victim of domestic violence,

refuse to hire or employ or to bar or to discharge from employment such individual or to discriminate against such individual in compensation or in terms, conditions or privileges of employment.

SECTION 30: Section not in use

SECTION 31: INTERPRETATION

- 31.1 In the event of any discrepancy, disagreement or ambiguity among the documents which comprise this RFB, and/or, the Agreement (between the County and the successful bidder/proposer) and its incorporated documents, the documents shall be given preference in the following order to interpret and to resolve such discrepancy, disagreement or ambiguity: 1) the Agreement; 2) the RFB; 3) the Contractor's bid.

SECTION 32: NON APPROPRIATIONS CLAUSE

- 32.1 Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to the County for payment under this Agreement. The County will immediately notify the Contractor of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the County of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

SECTION 33: IRANIAN ENERGY SECTOR DIVESTMENT

- 33.1 Contractor/Proposer hereby represents that said Contractor/Proposer is in compliance with New York State General Municipal Law Section 103-g entitled "Iranian Energy Sector Divestment", in that said Contractor/Proposer has not:
- (a) Provided goods or services of \$20 Million or more in the energy sector of Iran including but not limited to the provision of oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
 - (b) Acted as a financial institution and extended \$20 Million or more in credit to another person for forty-five days or more, if that person's intent was to use the credit to provide goods or services in the energy sector in Iran.
- 33.2 Any Contractor/Proposer who has undertaken any of the above and is identified on a list created pursuant to Section 165-a (3)(b) of the New York State Finance Law as a person engaging in investment activities in Iran, shall not be deemed a responsible bidder pursuant to Section 103 of the New York State General Municipal Law.

33.3 Except as otherwise specifically provided herein, every Contractor/Proposer submitting a bid/proposal in response to this Request for Bids/Request for Proposals must certify and affirm the following under penalties of perjury:

- (a) "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief, that each bidder is not on the list created pursuant to NYS Finance Law Section 165-a (3)(b)."

Albany County will accept this statement electronically in accordance with the provisions of Section 103 of the General Municipal Law.

33.4 Except as otherwise specifically provided herein, any Bid/Proposal that is submitted without having complied with subdivision (a) above, shall not be considered for award. In any case where the Bidder/Proposer cannot make the certification as set forth in subdivision (a) above, the Bidder/Proposer shall so state and shall furnish with the bid a signed statement setting forth in detail the reasons therefor. The County reserves its rights, in accordance with General Municipal Law Section 103-g to award the Bid/Proposal to any Bidder/Proposer who cannot make the certification, on a case-by-case basis under the following circumstances:

- (1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- (2) The County of Albany has made a determination that the goods or services are necessary for the County to perform its functions and that, absent such an exemption, the County of Albany would be unable to obtain the goods or services for which the Bid/Proposal is offered. Such determination shall be made by the County in writing and shall be a public document.

SECTION 34: Section not in use

SECTION 35: Section not in use

Title: **Purchase of Accessible 4 Station Voting Booth**
 Requesting Department: **ALBANY COUNTY BOARD OF ELECTIONS**
 Bid Number: **RFB-2024-017**

BID SPECIFICATIONS

General

It is the intent of these specifications to describe the purchase of Accessible 4 Station Voting Booth or equivalent, as requested by the Albany County Board of Elections.

All minimum standard equipment as shown in the manufacturer's printed literature must be included. The item furnished to this specification shall meet or exceed all requirements herein.

The name of any manufacturer, trade name, manufacturer or vendor catalog number mentioned in specifications and proposal sheets is for the purpose of designating a minimum standard of quality and type and for no other reason. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The County reserves the right to waive minor variances from the specifications, provided that these differences do not violate the specification intent, materially affect the operation for which the item is being purchased.

Estimated Quantity: 220

This is an estimate and is not to be considered a minimum or maximum purchase during the six month bid term.

MINIMUM DETAILED SPECIFICATIONS

ACCESSIBLE 4-STATION VOTING BOOTH DETAILED SPECIFICATION SHEET

Booth Specifications

Accessible Voting Booth with 4 voter stations – one at an accessible and three at a standard height meeting the following dimensions and standards.

Polling Booth General Requirements

- All compartments are accessible on the horizontal plane to voters who use wheelchairs or voters who need to sit while marking their ballot.



- At least one writing table is at a lower level on the vertical plane.
- Writing shelves must be different color and “high contrast” from frame of booth.
- Specific Color Scheme of Red, White and Blue (as shown in photograph)
- One piece construction with no loose parts. No tools required for either assembly or dismantling.
- Telescopic leg assembly that “locks in place”. Spring button on inner leg of the telescopic leg assembly must have a no-collapse feature, for the safety of handlers and users with upgraded spring-back feature on legs
- Booths must include extension visors that provide additional privacy to voters with disabilities and others.
- Booth must include at no additional charge visor pockets for including voter information/sample ballots which attach to said extension visors
- Booths must contain industrial standard furniture casters for ease of transport. Casters may be at top or bottom of shelving area.
- Booths delivered in 3 ply corrugated board.
- Booth requires upgraded shelf catch
- Mechanism for ensuring shelf stays up
- Booths must fold up for easy storage and minimal footprint.
- Folded booth must be secured with strap and buckle.
- Booth must be available with curtain kit with no height limit if specified.

Booth Color

- Patriotic Red White and Blue Franklin Color Scheme – no substitutions

Specific Polling Booth Dimensions

- Assembled dimensions
 - 61” to frame top
 - 68”/70” to visor top (can be extended)
 - 37 ½ inches to standard writing shelf
 - 30 inches to seated/wheelchair/accessible shelf
 - 32 inch width between outside legs
- Writing Table Dimensions
 - Extended shelf depth for larger ballots of a full 20.5 inches
 - 20 ¾ across shelf
 - 29” across entire width of booth
- Packed Dimensions
 - 38 ½” length, 25 ¼” height, 9 ½” depth
 - Weight: Gross weight 48 lbs, net weight 42 lbs net weight

Framing/Exterior Components

- All-metal framing constructed from Aluminium extruded profile to 6060 T6 with minimum wall thickness of 1.5mm with framing and metal components anodised to AA5

Shelf Design

- Upgraded, reinforced shelf with additional rigidity (Improved, strengthened shelf from earlier version of product)
- Extended shelf
- Loops on shelves for ease of pulling shelf catch
- “Punch out” hole in booth for optional cord management

Plastic/Shelf Components

- Twin wall Polycarbonate using UV stabilized Polycarbonate resin warranted for a period of 10 years against weather resistance and discolouring. Class 1 fire rating and thermal insulation properties with a K value of 3.1 w/m²/°C for 10mm sheet.
- Plastic injection mouldings manufactured to ISO 9001:2000

Fittings Components

- Buckles, fasteners, buttons, guide bushes, anti-rotational devices and other accessories on booth must be made from Nylon or Acetal.
 - Acetal is a crystalline thermoplastic polymer material. Acetal characteristically has excellent tensile strength, stiffness, surface hardness and chemical resistance. Acetal has excellent flexural memory and property retention when subjected to repeated loading. The normal short-term use temperature range is -40°F to +270°F (-40°C to +132°C). Physical properties remain consistent across a wide range of temperature, relative humidity, and weather conditions.
 - Delrin 500T is a toughened Acetal. This material possesses all of the positive attributes of standard Acetal combined with superior resistance to impact loads. Designed to withstand the toughest of environments and excessive treatment.
 - Nylon 6/6 is a thermoplastic polyamide resin. This material maintains good tensile strength, chemical resistance, stiffness and flexural memory. Nylon is excellent in high temperature applications. The normal short-term use temperature range is - 40°F to +390°F (-40°C to +199°C). Nylon is however, a hydroscopic resin, therefore, physical properties will vary as the relative humidity changes. When dry, tensile strength is higher and impact is lower. When wet, tensile strength is lower and impact strength is higher. Elastomeric Resin is a thermoplastic material. It is a flexible plastic that bridges the gap between rubbery elastomers and rigid plastics. In general, it exhibits good low temperature flexibility, good toughness, chemical resistance and excellent abrasion resistance. Normal short-term use temperature range is 0°F to +293°F (-18°C to +145°C). Material properties will change drastically outside of this range. This temperature range is material-based and individual parts may perform differently.
 - Flame Retardant Grilon BS V0 is a, self extinguishing PA6 injection molding material that is Halogen and Phosphorous free. Polypropylene Webbing is manufactured from 1/1100 Dtex Polypropylene material which is UV stable yarn to minimize fading this gives great strength, wear resistance and durability.

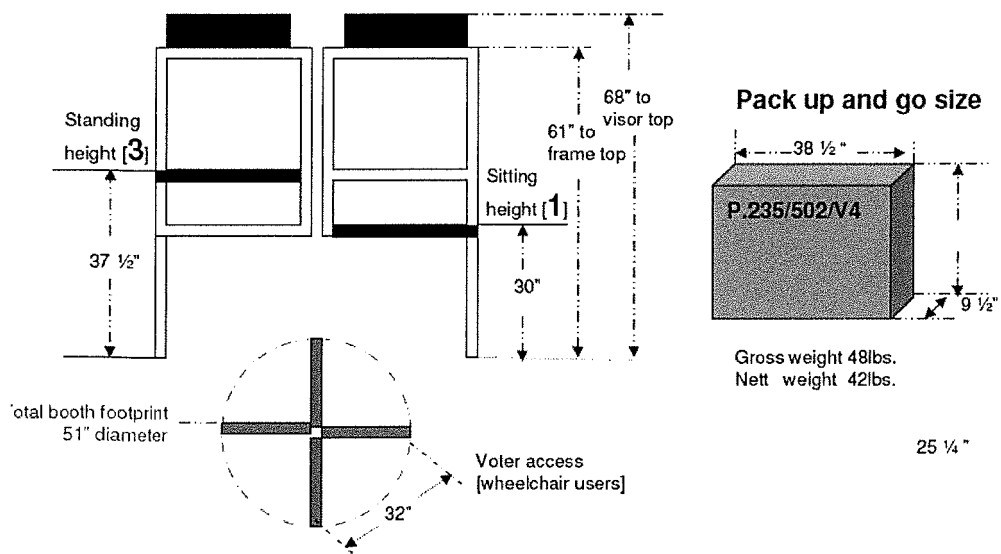
- Must include Superstrong Side Release Retaining Buckle with all plastic side release. Must accommodate 40mm webbing and features a Red Buttoned single finger release and high load resistance.
- Compatible with optional curtain system (not included)

Environmental Footprint of Booth:

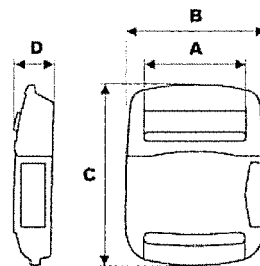
Booth must meet limits of Greenhouse gas emissions of 8.0 tCO₂-eq/tAL, Acidification potential 38.8 kg SO₂ -eq/tAL, Eutrophication potential 1.75kg PO₄-eq/tAL based upon all upstream activities including raw material extraction, transport, fuel production and use and electricity production, as well as process specific emissions.

Appendix: Dimensional Drawings

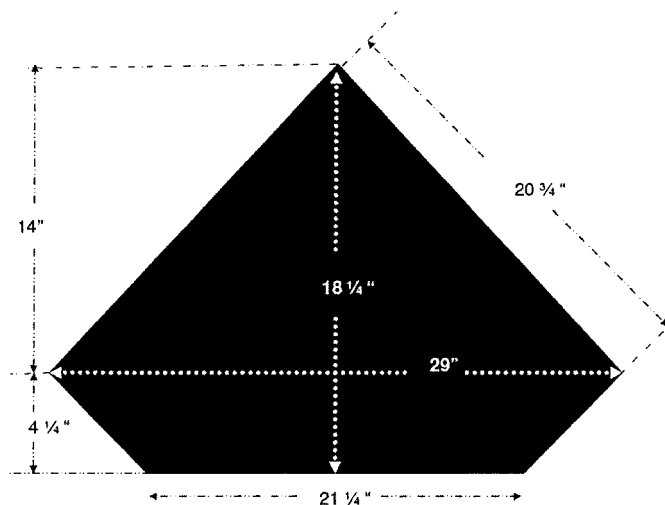
Appendix 1: Booth Dimensions



Appendix 2: Buckle Dimensions



Appendix 3: Shelf Dimensions



COUNTY OF ALBANY

BID FORM

BID IDENTIFICATION:

Title: Purchase of Accessible 4 Station Voting Booths
 Bid Number: 2024-017

THIS BID IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
 Albany County Department of General Services
 Purchasing Division
 112 State Street, Room 1000
 Albany, NY 12207-2021

1. The undersigned BIDDER proposes and agrees, if this bid is accepted, to accept a Purchase Order for the goods described in the bid form and deliver said goods within the time indicated in this bid.
2. BIDDER accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the Disposition of Bid Security. This Bid may remain open for ninety (90) days after the day of Bid opening. BIDDER will submit the Contract Security and other documents required by the General Instructions to Bidder within fifteen days after the date of OWNER'S Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in this Bid, that:
 - (a) BIDDER has examined copies of all the Bid Documents and of the following addenda: (If none, so state)

Date	Number
------	--------

None

(receipt of all of which is hereby acknowledged) and also copies of the Notice to Bidders and the Instructions to Bidders;

- (b) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over the owner.

BF1

4. BIDDER will deliver the goods for the following prices(s): (Attach Bid Proposal)
5. BIDDER agrees to deliver the Goods within the number of calendar days or by the specific date indicated in the Bid.
6. The following documents are attached to and made a condition of this Bid:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
7. Communication concerning this Bid shall be addressed to:

Hollister Bundy- President

Phone: 847-869-2500 Fax: 847-869-2515

E-mail: hbundy@inclusionsolutions.com
8. Terms used in this Bid have the meanings assigned to them in the Contract and General Provisions.

BID FORM**BID IDENTIFICATION:**

Title: Purchase of Accessible 4 Station Voting Booths
 Bid Number: 2024-017

<u>Item Description</u>	<u>Est Qty</u>	<u>Price Each</u>
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Accessible Voting Booth 4 Station Voting Booth	220	\$ 986.19
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*Product will be available for delivery after April 30, 2024.

#4SFRKLN 4-Station Franklin Booth

Make and Model of Item Being Bid

**Vendors shall submit with their bid product literature to support product equivalency as described in the detailed specifications.

COMPANY: Inclusion Solutions, LLC

ADDRESS: 2000 Greenleaf Street, Suite 3

CITY, STATE, ZIP: Evanston, IL 60202

TEL. NO.: 847-869-2500

FAX NO.: 847-869-2515

FEDERAL TAX ID NO.: 36-4402376

REPRESENTATIVE: Hollister Bundy

E-MAIL: hbundy@inclusionsolutions.com

SIGNATURE AND TITLE  President

DATE February 26, 2024

BF3

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

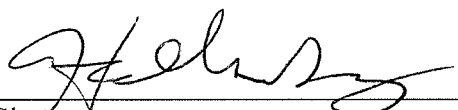
(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation



 Signature

 President

 Title

February 26, 2024

Date

 Inclusion Solutions, LLC

 Company Name

ATTACHMENT "B" **ACKNOWLEDGMENT BY BIDDER**

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 200____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____

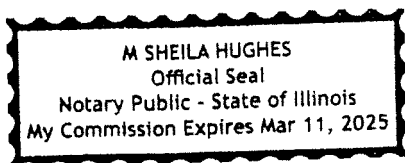
Qualified in _____

Commission Expires _____

If Corporation:

STATE OF IL)
COUNTY OF Cook) SS.:

On this 21 day of February, 2008, before me personally appeared Hollister Bundy to me known, who, being by me sworn, did say that he resides at (give address) 2000 Greenleaf; that he is the (give title) Executive IL of the (name of corporation) Inclusion Solutions, LLC, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by order.

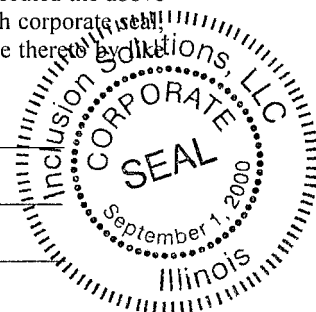


M. Sheila Hughes

Notary Public, State of IL

Qualified in IL

Commission Expires 3/11/25



If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 200____, before me personally came _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: ☒ PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME Inclusion Solutions, LLC		3. IDENTIFICATION NUMBERS a) FEIN # 36-4402376 b) DUNS # 052312027	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) www.inclusionsolutions.com	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 2000 Greenleaf Street, Suite 3 Evanston, IL 60202		7. TELEPHONE NUMBER 847-869-2500	8. FAX NUMBER 847-869-2515
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Hollister Bundy Title President Telephone Number 847-869-2500 Fax Number 847-869-2515 e-mail hbundy@inclusionsolutions.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME Hollister Bundy	TITLE President	b) NAME Clark Fetridge	TITLE Vice President
c) NAME Sheila Hughes	TITLE COO	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		☐ Yes ☒ No	
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:			
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		☐ Yes ☒ No	
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		☐ Yes ☒ No	

16.	WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:	
a)	1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process; 2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease; 3. entered into an agreement to a voluntary exclusion from bidding/contracting; 4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles; 5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract; 6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited; 7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract; 8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or 9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.	☐ Yes ☒ No
b)	been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?	☐ Yes ☒ No
c)	been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of: 1. federal, state or local health laws, rules or regulations.	☐ Yes ☒ No
17.	IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES 1 HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."	☐ Yes ☒ No
18.	DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO: a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i> b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i> c) Property Tax <i>Indicate the years the vendor failed to file.</i>	☐ Yes ☒ No ☐ Yes ☒ No ☐ Yes ☒ No
19.	HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES 1 WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING? Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.	☐ Yes ☒ No
20.	IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ratio, Debt Ratio, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.	☐ Yes ☒ No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES¹ : ☐ Yes ☒ No
- a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

¹ "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

**ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE**

FEIN #

State of:)
) ss:
 County of:)

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

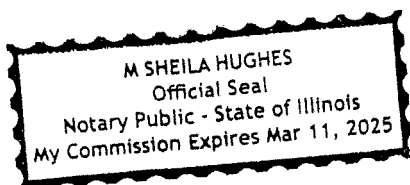
The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information and belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business INCLUSION SOLUTIONS, LLC Signature of Owner [Signature]
 Address 2000 GREENLEAF ST, STE 3 Printed Name of Signatory HOLLISTER BUNDY
 City, State, Zip EVANSTON, IL 60202 Title PRESIDENT

Sworn before me this 21 day of February, 2024

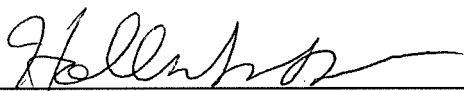
Notary Public



M. Sheila Hughes
 Printed Name
[Signature]
 Signature
2/21/25
 Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



 Signature

PRESIDENT

 Title

2/26/2024

 Date

INNOVATION SOLUTIONS

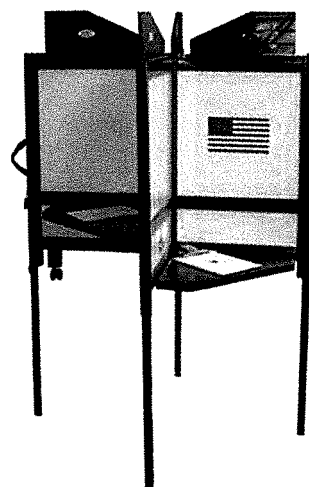
 Company Name

The PakFlatt Franklin: Technical Specifications

Inclusion Solutions is offering the Pakflatt Franklin Red White and Blue Quad-style voting booth. This is by far the best booth on the market with a proven history of success. This overview provides technical and dimensional specs and explains more about this booth.

1. Technical Booth Specifications

- All compartments accessible on the horizontal plane to voters who use wheelchair users or voters who need to sit while marking their ballot.
- One writing table is at a lower level on the vertical plane
- Booth provides additional privacy to voters with disabilities and others through privacy screens and visors
- Booths is one piece construction with no loose parts. No tools required for either assembly or dismantling.
- Telescopic leg assembly that “locks in place”. Spring button on inner leg of the telescopic leg assembly has a no-collapse feature, for the safety of handlers and users.
- Booths contain industrial standard furniture casters for ease of transport on the bottom of the shelving area
- Booths are delivered in 3 ply corrugated board.
- Booths fold up for easy storage and minimal footprint.
- Folded booth is secured with strap and buckle.
- Booths are constructed of durable, weather resistant material and humidity does not compromise booths stability

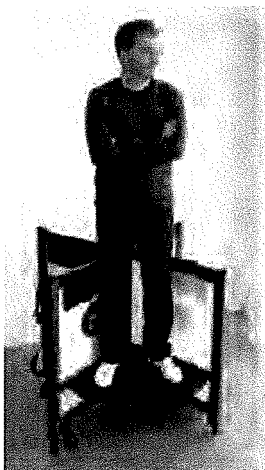


2. Specific Polling Booth Dimensions:

Voting Booths have the following dimensions:

- 61" to frame top
- 68" to visor top
- 37 ½ inches to standard writing shelf
- 30 inches to seated/wheelchair/accessible shelf
- 32 inch width between outside legs
- Weight: 48 lbs
- Writing Table Dimensions
 - 20 ¾ across shelf-
 - 29" across entire width of booth

3. Pakflatt/Inclusion Solutions Quality of Workmanship is Unmatched

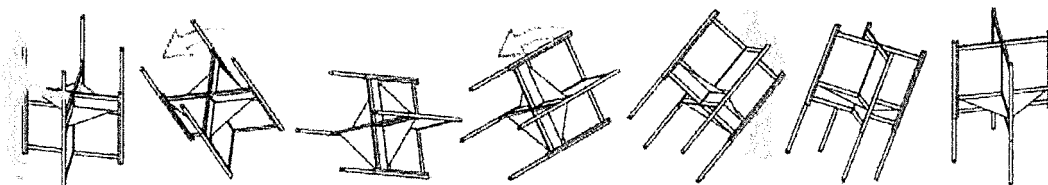


Durability of The Booth

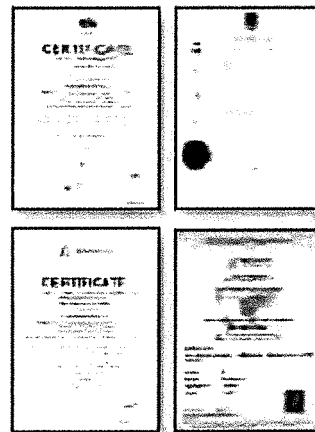
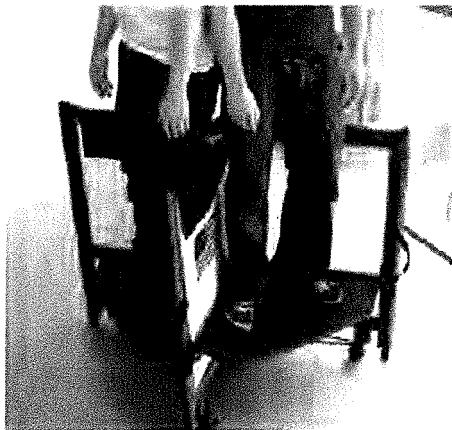
The Pakflatt booth is designed to provide a lightweight, multi-featured structure that is free standing, simple and fast to erect. The booth is constructed using premium engineering materials to give excellent function, durability and long service life.

The main structural framework is constructed from premium grade aluminum that has been custom manufactured for Pakflatt and is coated with a process called anodizing to give superior surface finish, and corrosion resistance to ensure long service life.

In addition to providing the structural integrity of the frame, each of the extruded aluminum sections has a number of additional integral functional features; for example, the hinging system that is used on the shelf and the spine of the product. With a conventional hinge as used on other products, all of the loading on the product must be transmitted through the securing screws. This eventually leads to hinge failure as has been experienced with many other booths. The Pakflatt booth product, however, employs a unique hinging system which transmits the load throughout the complete length of the structural component, thus reducing the stresses in the component and dramatically reducing the chance of a failure in the product. In short, this translates to a more robust product that will give much longer trouble-free service.



The privacy panels that separate the compartments are made from a



COA certificates from our principal component suppliers

material called polycarbonate which is produced using a specialized plastic extrusion process and contains an internal box structure that gives it an unrivaled strength / rigidity ratio. The plastic components, e.g., shelves, are manufactured using best grade engineering polymers. Pakflatt has control of the process of production of the virgin polymer materials. The plastics are selected to give the best performance in terms of strength, impact resistance, durability and long in-service life. Pakflatt has shown by experience that the production of structural plastic components is a complicated process and Pakflatt applies 25 years of in-service experience to component development and production.

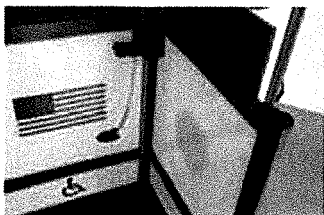
Each of Pakflatt's plastic components is load tested and proven to be fit for purpose. This is backed up by zero in-service returns over a period of 25 years. In the case of the shelf, for example, the aspect of severe overload is modified and tested (see photographs). The shelf is designed to flex and not shatter, thus reducing the possibility of it breaking and causing injury. Others cannot be considered responsible because they cannot accommodate such loads. Any overload of the shelf produces high stress in the component but this is dissipated through a series of carefully designed ribs. The result is a shelf that is almost impossible to break and will continue in service after the overload without any permanent distortion or the need to repair it. The additional privacy visors are designed to be shatterproof and robust even if they receive very rough handling. The castor mounting brackets are designed to handle the stresses resulting from impact loads that might occur during delivery to the polling station. The webbing handle is designed to accept loads that are many times that of the weight of the booth. The buckle is a high quality assembly with an easy action.



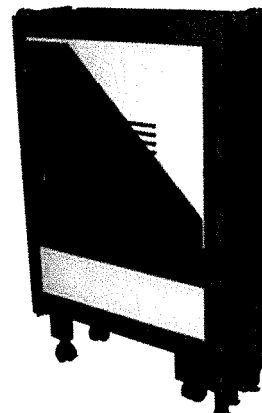
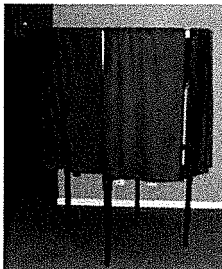
Again, the entire booth is designed from the highest-quality engineering materials for minimal weight and maximum durability.

No other booth comes close to our superior quality of workmanship or can be considered responsible. Other booths unfortunately have a history of failure, sometimes during the first election. Any booth purchased must be tested under these rigorous conditions (e.g. standing on the shelves, pushing booth down stairs) for an accurate evaluation of quality of workmanship – something that IS Elections and PakFlatt pride ourselves on.

4. PakFlatt/IS Elections Booth Meets and Exceeds Specifications



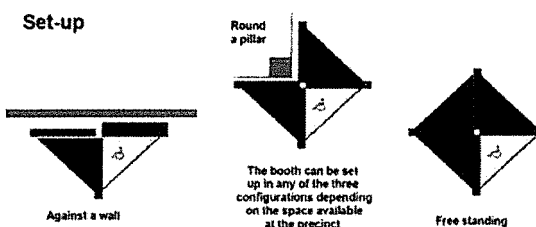
Optional Light Unit on Booth



B. Additional Overview of Superior Specifications

Franklin Booth Features

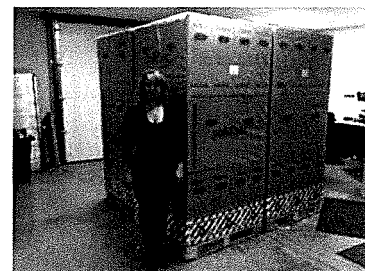
- Universal Design: All compartments are accessible on the horizontal plane to voters who use wheelchairs, or voters who need to sit while marking their ballot
- One writing table at a lower level on the vertical plane
- Writing shelves are Red White and Blue -- "high contrast" from frame
- One-piece construction with no loose parts; No tools required for either assembly or dismantling and no parts to lose
- Telescopic leg assembly that "locks in place". Spring button on inner leg of the telescopic leg assembly must have a no collapse feature, for the safety of voters
- Booth extension visors provide additional privacy to voters
- Booths contain industrial standard furniture casters for easy transport.
- Magnet mechanism for ensuring shelf stays up, secured with strap buckle
- Can be set up as double or triple booth



Materials:

Framing/Exterior Components: All-metal framing constructed from Aluminum extruded profile to 6060 T6 with minimum wall thickness of 1.5mm with framing and metal components anodized to AA5 (this automotive-grade aluminum is superior to those used in most booths)

Plastic/Shelf Components: Twin wall Polycarbonate using UV stabilized Polycarbonate resin warrantied for a period of 10 years against weather



resistance and discoloring. Class 1 fire ratinthermal insulation properties with a K value of $3.1 \text{ w/m}^2/\text{°C}$ for 10mm sheet. Plastic injection moldings manufactured to ISO 9001:2000

Design The design of the Franklin booth is based upon 25 years of experience in booth manufacturing and the real-life needs of our clients. The booth also embodies principle of “universal design” Universal design is the concept that products or built environments are constructed in a way such that they are easily usable by people with and without disabilities in a uniform manner.

Storage: Because our clients have limited storage space, the Franklin stores in a fraction of the space of single booths – and because the folded characteristics are “uniform”, in a much smaller space than even competitive quad booths. This photograph shows 50 booths stored in a small space.

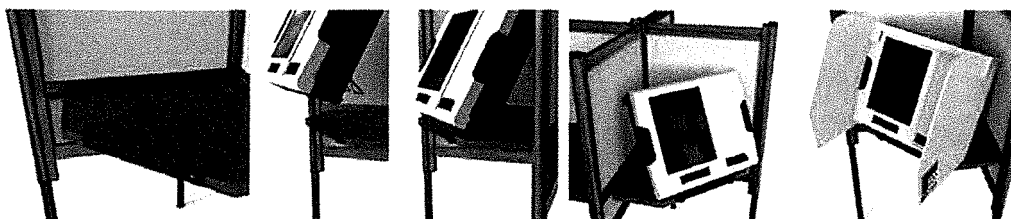
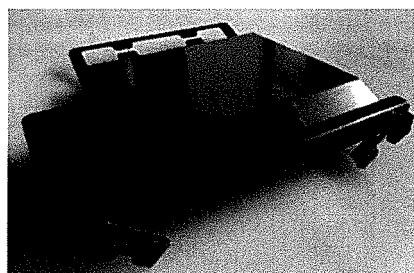
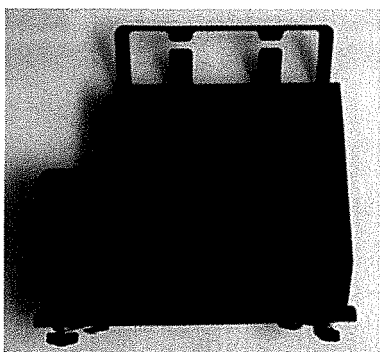
Accessories: The Pakflatt Franklin booth has a shelf adaptor available that allows the ES&S ExpressVote® to rest comfortably on a Franklin shelf. Includes stand capture mechanism in back to secure the ExpressVote to the shelf adaptor.

ExpressVote® Shelf Adapter Specs:

Material: Aluminum

Color: Red

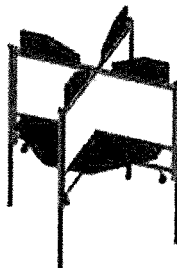
Size: 11.75" W x 12.5" D x 1.125" H



5. Intellectual Property Protects Pakflatt/IS Elections as the Supplier of this Booth Style.

United States of America

United States Patent and Trademark Office



Reg. No. 4,858,866

Registered Nov. 24, 2015

Int. Cl.: 20

TRADEMARK

PRINCIPAL REGISTER

PAKFLATT (UK) LIMITED (NORTHERN IRELAND COMPANY)
22 SPRINGTOWN PARK
SPRINGTOWN INDUSTRIAL ESTATE
COUNTY LONDONDERRY, UNITED KINGDOM BT480LY

FOR: PORTABLE VOTING BOOTHS USED FOR FILLING OUT A PAPER BALLOT AND NOT INCORPORATING ANY ELECTRONIC OR COMPUTERIZED VOTING DEVICE, IN CLASS 20 (U.S. CLS. 2, 13, 22, 25, 32 AND 50).

FIRST USE 4-27-2009; IN COMMERCE 4-27-2009.

OWNER OF U.S. REG. NO. 4,123,180.

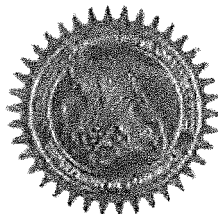
THE COLOR(S) BLUE, RED AND WHITE IS/ARE CLAIMED AS A FEATURE OF THE MARK.

THE MARK CONSISTS OF A THREE-DIMENSIONAL CONFIGURATION OF A VOTING BOOTH HAVING A CRUCIFORM SHAPE AND PENTAGONAL SHELVES WHERE THE LEGS, PENTAGONAL SHELVES AND VISORS ARE BLUE, THE PARTITION FRAME IS RED AND THE PARTITION PANELS ARE WHITE. THE BROKEN LINES DEPICTING THE CRUCIFORM SHAPE, PARTITION FRAME AND PARTITION PANELS INDICATE PLACEMENT OF THE MARK ON THE GOODS AND ARE NOT PART OF THE MARK.

SEC. 2(F).

SER. NO. 86-598,039, FILED 4-15-2015.

KEVON CHISOLM, EXAMINING ATTORNEY



Michelle K. Lee

Director of the United States
Patent and Trademark Office

United States of America
United States Patent and Trademark Office

FRANKLIN

Reg. No. 4,858,867

Registered Nov. 24, 2015

Int. Cl.: 20

TRADEMARK

PRINCIPAL REGISTER

PAKFLATT (UK) LIMITED (NORTHERN IRELAND COMPANY)
22 SPRINGTOWN PARK
SPRINGTOWN INDUSTRIAL ESTATE
COUNTY LONDONDERRY, UNITED KINGDOM BT480LY

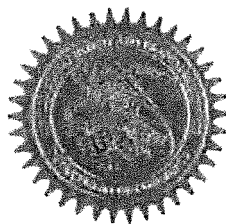
FOR: PORTABLE VOTING BOOTHS USED FOR FILLING OUT A PAPER BALLOT AND
NOT INCORPORATING ANY ELECTRONIC OR COMPUTERIZED VOTING DEVICE, IN
CLASS 20 (U.S. CLS. 2, 13, 22, 25, 32 AND 50).

FIRST USE 6-30-2009; IN COMMERCE 6-30-2009.

THE MARK CONSISTS OF STANDARD CHARACTERS WITHOUT CLAIM TO ANY PAR-
TICULAR FONT, STYLE, SIZE, OR COLOR.

SER. NO. 86-598,052, FILED 4-15-2015.

KEVON CHISOLM, EXAMINING ATTORNEY



Michelle K. Lee

Director of the United States
Patent and Trademark Office

**REQUIREMENTS TO MAINTAIN YOUR FEDERAL
TRADEMARK REGISTRATION**

**WARNING: YOUR REGISTRATION WILL BE CANCELLED IF YOU DO NOT FILE THE
DOCUMENTS BELOW DURING THE SPECIFIED TIME PERIODS.**

Requirements in the First Ten Years*

What and When to File:

- **First Filing Deadline:** You must file a Declaration of Use (or Excusable Nonuse) between the 5th and 6th years after the registration date. *See* 15 U.S.C. §§1058, 1141k. If the declaration is accepted, the registration will continue in force for the remainder of the ten-year period, calculated from the registration date, unless cancelled by an order of the Commissioner for Trademarks or a federal court.
- **Second Filing Deadline:** You must file a Declaration of Use (or Excusable Nonuse) and an Application for Renewal between the 9th and 10th years after the registration date.* *See* 15 U.S.C. §1059.

Requirements in Successive Ten-Year Periods*

What and When to File:

- You must file a Declaration of Use (or Excusable Nonuse) and an Application for Renewal between every 9th and 10th-year period, calculated from the registration date.*

Grace Period Filings*

The above documents will be accepted as timely if filed within six months after the deadlines listed above with the payment of an additional fee.

***ATTENTION MADRID PROTOCOL REGISTRANTS:** The holder of an international registration with an extension of protection to the United States under the Madrid Protocol must timely file the Declarations of Use (or Excusable Nonuse) referenced above directly with the United States Patent and Trademark Office (USPTO). The time periods for filing are based on the U.S. registration date (not the international registration date). The deadlines and grace periods for the Declarations of Use (or Excusable Nonuse) are identical to those for nationally issued registrations. *See* 15 U.S.C. §§1058, 1141k. However, owners of international registrations do not file renewal applications at the USPTO. Instead, the holder must file a renewal of the underlying international registration at the International Bureau of the World Intellectual Property Organization, under Article 7 of the Madrid Protocol, before the expiration of each ten-year term of protection, calculated from the date of the international registration. *See* 15 U.S.C. §1141j. For more information and renewal forms for the international registration, see <http://www.wipo.int/madrid/en/>.

NOTE: Fees and requirements for maintaining registrations are subject to change. Please check the USPTO website for further information. With the exception of renewal applications for registered extensions of protection, you can file the registration maintenance documents referenced above online at <http://www.uspto.gov>.

NOTE: A courtesy e-mail reminder of USPTO maintenance filing deadlines will be sent to trademark owners/holders who authorize e-mail communication and maintain a current e-mail address with the USPTO. To ensure that e-mail is authorized and your address is current, please use the Trademark Electronic Application System (TEAS) Correspondence Address and Change of Owner Address Forms available at <http://www.uspto.gov>.


Pakflatt® Group

22 Springtown Park
Derry, BT48 0LY
Northern Ireland

United Kingdom

Tel: + 44 (0) 2871 287111

Fax: + 44 (0) 2871 287780

www.pakflatt.com

Inclusion Solutions - ISDC

2000 Greenleaf At., Suite 3
Evanston, IL 60202
USA Tel: (847) 869 2515

January 27th 2016

To Whom It May Concern:

The Pakflatt® Group of Londonderry, Northern Ireland, is the sole manufacturer of the complete range of Pakflatt® Election Equipment used throughout the world. Included in our product range are the Benjamin Franklin® Voting Booth and its accessories, the Totem sign system, the Triple Crown sign system. We also manufacture the Fortress™ Lander, The MXB™ Modular Kiosk System, Orion™ ballot boxes, booth lights and a number of other items.

Pakflatt® election products are sold exclusively in the United States of America, Canada and all US National Territories by Inclusion Solutions of 2000 Greenleaf Street, Suite 3, Evanston Illinois 60202. Since October 2009 to-date, the partnership of Pakflatt/Inclusion Solutions has succeeded in selling these products in some 700 American counties across 39 States and two National Territories, US Virgin Islands and Guam.

The Benjamin Franklin® Voting Booth range (including the four compartment Franklin®, the two compartment Franklin® and the single compartment Frankie) is protected by US Patent Number 8011138 which went to grant September 6th 2011 and a copy of the Patent Certificate is available on request.

The red, white & blue design of the Benjamin Franklin® booth, and the Mark "Franklin®", are US Registered Trademarks on the Principal Trademark Register under Registration Numbers 4858866 and 86598052 both granted November 8th 2015. Copies of the Notices of Registration are available on request.

The Fortress Ballot Box is protected by US Patent Number US 7,395,956 B1 which went to grant July 8th 2008. Copies of Notices of Registration are available on request.

Respectfully,

Patrick McGonagle MBE CEng. FIET
Managing Director
Pakflatt® Group
22 Springtown Park
Londonderry, BT48 0LY
Northern Ireland, UK

7. The IS Elections/PakFlatt Warranty Exceeds the Specifications and Our Service is Unmatched in the Industry

Our Warranty (and Service) are the Best in the Industry

Inclusion Solutions and Pakflatt have the best warranty in the industry. Other vendors may abandon their clients when booths fail – and we've heard horror stories of other booths failing in the first election and falling apart within a few years. Not only is our product superior, but our warranty and service is unmatched.

Inclusion Solutions Limited Warranty

QUALITY

- 1 *Inclusion Solutions ("IS Elections") warrants that (subject to the other provisions of these conditions) on Delivery the Goods shall be of satisfactory quality, free of defects in materials or workmanship, and fit for the purpose for which Buyer intends to use the Goods.*
- 2 *IS Elections shall not be liable for a breach of the warranty unless: (a) the Buyer gives written notice of the defect to IS Elections within 5 business days of the time when the Buyer discovers or ought to have discovered the defect; and (b) IS Elections is given a reasonable opportunity to examine such Goods and the Buyer (if asked to do so by IS Elections returns such Goods to IS Elections place of business, at Pakflatt's sole expense for packaging and shipment to and from IS Elections' place of business.*
- 3 *Pakflatt shall not be liable for a breach of the warranty if: (a) the Buyer makes any further use of such Goods after giving such notice; or (b) the defect arises because the Buyer failed to follow Pakflatt's instructions as to the storage, assembly, use or maintenance of the Goods; or (c) the Buyer alters or repairs such Goods without Pakflatt's written consent.*
- 4 *Subject to condition 9.2 and 9.3, during the period of 5 years from the date of manufacture, if any of the Goods do not conform with the warranty: (a) on account of any defect(s) in the design or build of the Goods, IS Elections shall within 5 working days replace such Goods (or the defective part), or (b) on any other account, IS Elections shall, at its option, repair or replace such Goods (or the defective part) or refund the price of such Goods at the pro rata Contract rate. If IS Elections complies with this condition 9.4 it shall have no further liability for a breach of the warranty in respect of such Goods. For the avoidance of doubt, the warranty does not cover damage in transit or handling, in respect of which, Pakflatt will, upon return of such Goods, use all reasonable endeavors to repair promptly at the Buyer's cost.*

Warranty Notice:

*To proceed under this warranty, please contact Inclusion Solutions,
847-869-2500, 2000 Greenleaf Street, Suite 3, Evanston, IL 60202 Attn. Hollister Bundy*



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES
PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Rachel Bledi
Board of Elections

FROM: David Torncello
Purchasing Department

DATE: February 29, 2024

RE: Request for Bids #2024-017
Purchase of Accessible 4 Station Voting Booths

Enclosed please find the tabulation of bids received for your RFB #2024-017, Purchase of Accessible 4 Station Voting Booths. We received one (1) bid. Please review and return your recommendation for award to the Purchasing Agent.

Official award notification will occur only when your department and purchasing agree on the vendor selection. This selection process should include the department head or, at minimum, the department head should be aware of the vendor selection.

Please do not forward to approving bodies or notify vendors until the above has been completed.

Please contact me if you require any additional information, or if I can be of further assistance.

enc.

Title: Purchase of Accessible 4 Station Voting Booths
Bid Number: 2024-017

Vendor

Inclusion Solution LLC

Item Description

Accessible Voting Booth 4 Station Voting Booth

Est Qty

220

Price Each

\$986.19

#4SFRKLN 4-Station Franklin Booth

Make and Model of Item Being Bid



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

February 28, 2024

Honorable Joanne Cunningham, Chair
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham,

I respectfully request the Albany County Legislature's authorization of an MOU between Albany County and the City of Albany and the associated budget amendment to accept \$900,000 from the City, which will match Albany County's investment in the CARES of NY Housing Resource Connection Program. This is a three-year contract connecting homeless individuals with housing assistance and mental health and addiction services. The County has agreed to provide a matching \$900,000 to support the program, for a combined \$1.8 million over a three-year period.

Thank you for your time and consideration on this matter. If you have any questions or concerns, please do not hesitate to reach out to my office.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis A. Feeney, Majority Leader
Hon. Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5225, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing an MOU with the City of Albany and budget amendment to accept funding for joint homeless outreach and resource connection.

Date: February 28, 2024
Submitted By: Cameron Sagan
Department: County Executive's Office
Title: Director of Policy
Phone: 518-447-7040
Department Rep.
Attending Meeting: Cameron Sagan

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed)

Acceptance of funding for joint initiatives

Contract Terms/Conditions:

Party (Name/address):

City of Albany
24 Eagle Street, Albany, NY 12207

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$1 million

Scope of Services: Joint funding for homeless outreach and resource connection, as well as the relocation of the Camino Nuevo addiction treatment center.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Housing Resource Connection Pg / A2 8020 02372

Revenue Amount: \$900,000

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: 0
State: 0
County: 0
Local: 100%

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Three years

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Requesting the approval of an MOU between Albany County and the City of Albany and the associated budget amendment to accept \$900,000 from the City that will match Albany County's investment in the CARES of NY Housing Resource Connection Program. This is a three-year contract connecting homeless individuals with housing assistance and mental health and addiction services, with the County contributing a matching \$900,000, for a combined total of \$1.8 million over a three-year period.

APPROPRIATIONS									
BUDGET LINE				DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME	
FUND	ORG	OBJ	PROJECT						
				STATE POS. CODE	POSITION CONTROL				
A	8020	44976	00000	000	000000	Albany County Improvement Init	\$900,000		
TOTAL APPROPRIATIONS							\$900,000	\$0	



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 825
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

February 5th, 2024

Hon. Joanne Cunningham
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham:

I respectfully request the County Legislature's authorization to enter into a contract between Albany County and CARES of NY, Inc. for the Housing Resource Connection Program.

The Albany County Department of Social Services is seeking contract authorization with CARES of NY Inc. to address unsheltered homelessness in the City of Albany and the County of Albany by connecting unsheltered individuals with substance abuse treatment, mental health treatment, and housing assistance. The Department of Social Services seeks to bring services directly to place unsheltered persons spend their time, including but not limited to breakfast programs, warming centers, on the street, and other locations. The program will serve all parts of Albany County, with particular focus on South Pearl Street, Lark Street, Henry Johnson Blvd., and the Central Avenue Corridor of the City of Albany.

CARES of NY, Inc. will be providing a program of addressing homelessness through the connection of housing resources and mental health programs. Albany County will provide \$300,000 annually over a three-year period, with matching funding from the City of Albany for this program, for a combined \$600,000 annually over a three-year period.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgne, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5147, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization to enter into a contract with CARES of NY, Inc. for the Housing Resource Connection Program

Date: 2/5/2024
Submitted By: Christina Rust
Department: County Executive's Office
Title: Policy Analyst
Phone: (518) 447-7040
Department Rep.
Attending Meeting: Christina Rust

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) [Click or tap here to enter text.](#)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☒ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

CARES of NY, Inc.
5 Pine West Plaza, Suite 503 Albany, NY 12205

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$900,000

Scope of Services: CARES of NY, Inc. will be working directly with the unsheltered population within Albany County to connect them to resources (behavioral support, addiction support, housing support, etc.), document barriers to success, and document outcomes from working with unsheltered persons.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: A 8020 44976

Appropriation Amount: \$900,000

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Albany County

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) TBD

Length of Contract: Three years, with eligibility to renew

Impact on Pending Litigation Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Albany County Department of Social Services is seeking contract authorization with CARES of NY Inc. to address unsheltered homelessness in the City of Albany and the County of Albany by connecting unsheltered individuals with substance abuse treatment, mental health treatment, and housing assistance. The Department of Social Services seeks to bring services directly to place unsheltered persons spend their time, including but not limited to breakfast programs, warming centers, on the street, and other locations. The program will serve all parts of Albany County, with particular focus on South Pearl Street, Lark Street, Henry Johnson Blvd., and the Central Avenue Corridor of the City of Albany.

CARES of NY, Inc. will be providing a program of addressing homelessness through the connection of housing resources and mental health programs. Albany County will provide \$300,000 annually over a three-year period, with matching funding from the City of Albany for this program, for a combined \$600,000 annually over a three-year period.

Title: Housing Resource Connection Program
RFP Number: 2024-009
Name of the Agency: CARES of NY, Inc.
Address: 5 Pine West Plaza, Suite 503 Albany, NY 12205
Telephone Number: 518-421-1205
Contact Person: Nancy Harrington, Executive Director

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Section II: Qualification / Experience

This section must address proposer's qualifications and experience to carry out the requested service, inclusive of, but not limited to qualification to do business in NYS, number of years in business and length of experience.

2.1 Provide the name, a brief history and description of your firm.

CARES of NY, Inc. (CARES) headquartered in Albany, NY was established in 1990 with the mission to collaborate with and support our communities towards the creation of systems that prevent and end homelessness. CARES is qualified to do business in NY registered as a 501C (3).

CARES is the HUD designated homeless service planning lead in Albany County and in twenty-seven additional counties in NYS. CARES is funded to coordinate the implementation of a housing and service system which establishes, monitors and measures performance targets. CARES' role is to collaborate with local communities to ensure the homeless service system is having a positive impact on preventing and reducing homelessness.

In addition to the system planning and administration role, CARES has expertise as a direct service provider, via the Coordinated Entry and Supportive Housing programs in Albany County. CARES partners with HATAS to deliver the Albany Coordinated Entry Program (CE Program). The CE Program manages supportive housing in the community and effectively connects persons experiencing unsheltered and sheltered homelessness to available units to rapidly end their homelessness. The CE Program relies on community partners, in addition to its housing partners, to help prevent and end homelessness. These partners include Capital Area Council of Churches, Capital City Rescue Mission, Community Maternity Services, Equinox, Family Promise of the Capital Region, Interfaith Partnership for the Homeless (IPH), Joseph's House, St. Catherine's Center for Children, Schuyler Inn, Albany Damien Center, Albany Housing Coalition (AHC), Capital Area Peer Services (CAPS), Homeless and Travelers Aid Society (HATAS), Hope House, Rehabilitation Support Services (RSS), St. Peter's Addiction Recovery Services (SPARC), and Legal Aid Society (LAS).

CARES' Supportive Housing Program's portfolio consists of the following:

- 1)Owning and operating 57 units of supportive housing for singles and families who are formerly homeless and living with a HUD defined disabling condition including serious mental illness (SMI), HIV/AIDS, substance use disorder (SUD), and a population of youth and parenting youth.
- 2)Managing a scattered-site tenant-based rental assistance program of 70 units for formerly homeless persons living with varying HUD-defined disabilities.
- 3)Providing contracted case management services to homeless persons living in Albany Housing Authority units.

2.2 Identify your firm's professional staff members who will be involved in the County engagement and the experience each possesses and the location of the office from which each work.

Below are the identified CARES Staff members involved in this project along with a summary of their professional experience and the role they will hold in it. All staff members will be located at 5 Pine West, Suite 503, Albany NY 12205.

- Elizabeth Mosier is the Proposed Project Coordinator. She earned a master's degree in social and public policy in December 2020 and has worked with the homeless population for the last 10 years. She spent the first of those working in shelter before she moved into a management role where she supervised HUD funding programming and frontline staff in the City of Schenectady. As an employee of CARES, the lead administrative agency for the proposed project Elizabeth Mosier will provide program coordination, administration, and oversight, managing contracts for all funded partners, coordinate meetings, and measure and report outcomes with data.
- Megan Dolan is the proposed Coordinated Entry Staff for the project. Megan has been at CARES since 2020, beginning as an intern then becoming Coordinated Entry (CE) Systems Data Analyst managing data in HMIS, facilitating CE case review meetings, collaborating with providers from multiple counties, coordinating the Emergency Housing Voucher process for two counties and presenting CE trainings. As the Coordinated Entry Specialist for this project Megan will work to connect participants with Coordinated Entry and other safe and affordable housing options in and around Albany County.
- Michelle Sandoz Dennis is CARES Deputy Director and will oversee the proposed project. Michelle has been with CARES for fifteen years and has expertise in the development of homeless services programs and program oversight and supervision.

In addition to the noted staff members CARES is hiring for the following three positions.

- Street Outreach Case Manager position will be responsible for 1) coordination with Street Outreach team to provide direct client services; 2) coordination with the Behavioral Health Systems Care Coordinator to ensure connect and tracking of behavioral health services for client; and 3) coalition building with system partners. The Outreach Case Manager position provides effective coordination of client services and engages and encourages participation of key systems partners.
- Behavioral Health Systems Coordinator position will be responsible for 1) coordination with Street Outreach and Street Outreach Case Management team; 2) coordination of behavioral health services for individual client; and 3) coalition building with behavioral health care system partners. The Behavioral Health Systems Coordinator position provides effective coordination of service to ensure the provision of appropriate and high-quality services for program participants.
- Housing Stability Case Manager position will be responsible for 1) coordination with participants when they have obtained a permanent housing unit to ensure stable housing 2) Coordinates with Behavioral Health Systems Coordinator to ensure treatment plan is communicated 3) Will continue case management for no less than one year.

Subcontracted Staff, through subcontract, Joseph's House, and Shelter and the Homeless and Traveler's Aid Society (HATAS) will have staff involved in the project (conducting Street Outreach and Landlord Engagement services).

- Joseph's House and Shelter, Inc. (JH) is a community-based, not-for-profit corporation that provides a continuum of homeless services to residents of the Capital Region including emergency shelter, street outreach, and support services. This contract will allow Joseph's House to expand upon its existing Albany Street Outreach program to meet the growing need.

- HATAS, located in Albany NY, provides immediate relief and long-term solutions for the most vulnerable members of our community by preventing, combating, and reducing homelessness within the Capital Region. CARES will collaborate with HATAS' Landlord Navigator position specifically relying on this program to identify available affordable rental units to move housing ready clients off the streets and into permanent housing. CARES will fund this program when the current funding source, City of Albany ARPA, expires.

2.3 Name and title of person(s) authorized to bind the Proposer, together with the main office address, and telephone number (including area code).

Nancy Harrington
Executive Director
CARES of NY, Inc.
5 Pine West Plaza, Suite 503
Albany, New York 12205
518-421-1205

2.4 Detail your firm's experience with housing services that pertains to the scope of services requested in this RFP.

CARES and its proposed funded partners, Joseph's House and Shelter (JH) and Traveler's Aid Society (HATAS) have decades of experience providing services in Albany County. These services include A. Outreach and Engagement, B. System Partner Coordination, C. Direct Housing Services D. Landlord Engagement Services E. Coordinated Entry Administration and F. Grant Administration and Oversight. Please see sections below for experience details.

A. Outreach and Engagement Services

CARES proposed funded partner, Joseph's House and Shelter (JH), is a local housing expert providing outreach and engagement services to unsheltered individuals needing substance abuse and mental health treatment and housing assistance in Albany and Troy. JH currently administers a successful program which will mirror the services needed for this proposed program. Outreach Team members currently engage persons who are unsheltered and provide services to lead to stable housing including but not limited to connections to behavioral health services and housing connections.

JH outreach program participates within the Albany County Coordinated Entry Program directly connecting clients to supportive housing resources. While waiting for housing opportunities, JH refers unsheltered persons to emergency shelters while engaging clients to address barriers to entering shelter such as lack of identification.

B. System Partner Coordination

CARES, in its role as the Coordinated Entry Program partner to HATAS, is the lead planning entity for the Albany County Coalition on Homelessness. The Planning team at CARES Coordinates the implementation of a housing and service system by, facilitating the development of Strategic Plans within the Continuum of Care, establish performance target, monitor performance and evaluate outcomes.

CARES is an owner and operator of Supportive Housing for persons living with has a working relationship for referrals with the following behavioral and mental health Providers in the community: Addition Care Center of Albany

- Albany County Department of Mental Health

- Alliance for Positive Health
- Capital Area Peer Services, Inc.
- CDPHP / BHO
- Equinox
- Rehabilitative Support Services
- St. Peter's Addiction Recovery Center (SPARC)
- Albany Medical Center
- Whitney M. Young

C. Housing Service

CARES, JH and HATAS each have over 20 years of experience in this area, specifically through the operations of their supportive housing programs. In total the combined three agencies own or manage and operate over 200 supportive housing units serving formerly homeless persons. An essential component of housing case management is making and managing referrals for its clients including scheduling, warm handoff to a known provider, assisting with transportation, implementing treatment including encouraging medication compliance, and necessary follow up. All three entities have a direct connection to existing behavioral health providers in Albany.

D. Landlord Engagement

CARES of NY, Inc. designed and funded a landlord engagement program with the City of Albany ARPA funding. CARES contracts with HATAS to provide this service for the contract period of March 2023 to March 2025. The program developed strong landlord relationships over the last year to prevent evictions within the City of Albany. The program measured goals are:

- Develop strong landlord relationships through landlord specific engagement/training to prevent tenant evictions.
- Pilot a new project focused on eviction prevention with the Landlord community.
- Coordinate eviction prevention services with community-based organizations.
- Coordinate with landlords to quickly fill site-based vacancies.

E. Coordination Entry Administration

CARES, in partnership with HATAS, over the last 7 years have developed and manage the Albany County by-name list of homeless persons who applied for supportive housing. This program requires CARES/HATAS to assess clients seeking housing assistance, assist clients with completing the application for services, prioritize persons on the list to ensure the most vulnerable are first in line for housing, and make referrals for housing and housing assistance. Persons on this "waitlist" for housing assistance are provided case management to ensure no one falls off the list and misses the opportunity to be housed. This list is managed in the CARES managed Homeless Management Information System (HMIS).

F. Grant Administration and Oversight

CARES has experience serving as a lead administrative agency. Below is CARES portfolio of administrative lead projects.

- 1) City of Albany American Rescue Plan Act Funds – CARES funded \$1.9 million and manages four subcontracts with this grant for a three-year period.
- 2) NYS Empire State Poverty Reduction Initiative – City of Albany funded CARES to lead this program in the amount of \$1.5 million.

- 3)NYS OTDA funded CARES to administer CARES Act Emergency Solutions Grant (ESG) for three counties in NYS for a total \$400,000.
- 4)US Department of Housing and Urban Development Funding – CARES holds and administers contracts on behalf of HUD for 4 Continuums of Care in NYS and manages a total of \$11 million in funds annually.

G. Additional information that would distinguish CARES in its service to Albany County

CARES has the unique qualification as the HUD funded and community chosen lead agency for the Albany County Continuum of Care to collaborate with its community partners to design and implement a homeless service system to prevent and end homelessness. This experience will lead to the success of this proposed pilot program. CARES will pull on the known community experts and its current system stakeholders to participate in the project and work to ensure the learned best practices and positive outcomes will continue past the three-year funding.

H. Resumes

Please see the resumes for the CARES lead staff under the attachments section.

1. Michelle Sandoz-Dennis
2. Elizabeth Mosier
3. Megan Dolan

SECTION III: References

The References section must include references from similar type projects.

Ability to serve in Lead Administrative Role Reference

- 1) Faye Andrews
Commissioner
City of Albany Neighborhood and Community Services
Phone: 518-434-2489
Email: fandrews@albanyny.gov

Program Expertise in Homeless Services

- 2) Chiquita D'Arbeau – Board Co-Chair for Albany County Continuum of Care
Executive Director
Albany Housing Authority
518-542-0444
cdarbeau@albanyhousing.org
- 3) Perry Junjulus – Board Co-Chair for Albany County Continuum of Care
Executive Director
Albany Damien Center
518-449-7119
perryj@albanydamiencenter.org

SECTION IV: Plan Implementation

The Plan Implementation Section must address the Scope of Services in terms of the proposer's plan to carry out the requested service.

4.1 The County of Albany is seeking proposals to address unsheltered homelessness in the City of Albany and the County of Albany by connecting unsheltered individuals with substance abuse and mental health treatment and housing assistance as requested by the Albany County Department of Social Services.

The focus of this project is to develop a system of care that prioritizes healthy and safe communities where all can live in dignity is key. The proposed program will provide intensive services to connect unsheltered persons with substance abuse and mental health treatment and housing. CARES has created a flow that assists participants on the street and then stays with them through various stages of progress; starting with street outreach and then moving into street outreach case management. Once a participant is willing and able to attend appointments, the Behavioral Health Systems coordinator will schedule appointments and track all progress for them. The participant will also begin collecting documents for eligibility for all housing options. The participant will be supported through Coordinated Entry program and when housing opportunities are identified, they will be moved into housing and connected to Housing Case Managers that will work with them for a year after move in.

4.2 Albany County Department of Social Services is seeking a proactive approach, bringing services directly to places unsheltered persons spend their time, including but not limited to breakfast programs, warming centers, on the street and other locations.

This program brings a proactive approach to service delivery. Services will be delivered in places unsheltered persons are including but not limited to; breakfast programs, warming centers and directly on the street. The program will serve all parts of Albany County, with particular focus on South Pearl Street, Lark Street, Henry Johnson Blvd., and the Central Avenue Corridor of the City of Albany. The program will be proactive with a Street Outreach team and Street Outreach Case management bringing services out of an office setting and to places where unsheltered people spend their time. Street Outreach team will have non-traditional work hours beginning at 5am and ending at 11pm hour. This allows for proactive contact with participants at places including breakfast programs, warming centers and on the street.

4.3 The provision of housing and service connection and delivery will happen simultaneously by focusing on direct connections to mental health and substance abuse treatment and to supportive housing, through the Coordinated Entry (CE) System.

This program will simultaneously provide service connection delivery and housing stability. The program will focus on ensuring direct connection to mental health and substance abuse treatment and housing search and location through the CE system. Participants will work with Street Outreach case manager and the Behavioral Health systems coordinator simultaneously to ensure appointments are being kept. Documents will be collected as needed for housing programs eligibility requirement. The Behavioral Health Systems coordinator will work with the CE specialist to ensure all documents are received and the participant is reviewed for housing eligibility and services. The CE specialist will continue to seek additional affordable housing options for participants seeking housing. Once a participant is housed the Housing Case manager will work with the participant for no less than one year to ensure barriers are eliminated.

4.4 The pilot will fund staff to work directly with unsheltered persons, connect them to needed and available resources, document barriers to success, including lack of resources, and document outcomes to inform resource investment for this population.

The program will address the unprecedented increase in unsheltered homeless with barriers to services due to a lack of funding for community case managers for this population. This pilot program will fund 2.5 Street Outreach staff members who will work directly with unsheltered persons by providing outreach services on the street. The Street Outreach team will connect people to needed resources including but not limited to shelter, food, and clothing. The Street outreach team will attend case review meetings and system coordination meetings to become aware of and informed of available resources and new initiatives. The street outreach team will document barriers, success and outcomes into Homeless Management Information System (HMIS) for reporting purposes. CARES will work to create open communication amongst similar programs and encourage teamwork with other programs to create services that are meeting the needs of the unsheltered in the community without duplication of services.

4.5 Outreach and engagement services will include traditional and non-traditional hours (hours outside of 9-5) and on weekends.

The proposed project will operate outreach and engagement services during both traditional and non-traditional hours and on the weekend to meet the current need. Joseph's House Street Outreach team staff will be present on the street beginning at or around 5am and then again in the late hours after regular business hours and ending at 11pm. The street outreach team will provide immediate assistance and work with participants to get into shelter and off the street. The street outreach team will then refer participants to the Joseph's House Street Outreach Case manager for further ongoing assistance.

4.6 This program will fund a full-time Street Outreach Case Manager to engage systems partners who interact with the unsheltered population (i.e., hospitals, jails, businesses, City Mission and IPH's Community Connections Center). This staff will work with newly enrolled clients, maintain constant contact and be responsible for warm handoffs to the Behavioral Health Systems Coordinator who will ensure care coordination for substance abuse and mental health treatment.

The proposed project will fund a full-time Street Outreach Case Manager who will focus on system partner engagement while ensuring newly enrolled clients receive effective support. The Street Outreach Case Manager will maintain constant contact and be responsible for warm handoffs to the staff member who will ensure care coordination for substance abuse and mental health services. The Street Outreach Case Manager will be employed by CARES. This case manager will attend all internal case review meetings and Systems Coordination meetings where partners will be invited to the table to discuss concerns and possible resources for the Street Case Manager to use in their work.

4.7 This program will fund a full-time Behavioral Health Systems Coordinator whose role is to manage the referral, enrollment, and care coordination of clients with existing treatment programs.

The proposed project will fund a full-time Behavioral Health Systems Coordinator. This staff member will track and record participants' appointments schedule, appointments successfully attended, reasons for not making appointments and progress with treatment and medication adherence. The Behavioral Health System Coordinator will work with the Street Outreach Case Manager to obtain a warm hand off for client rapport building for best outcomes and open communication of services that may be required.

4.8 This pilot program will fund positions to work with landlords to create an increased supply of rental units for this population and to ensure clients are connected to all housing options in the community.

In Year 3, the proposed project will fund a full-time Landlord Engagement Specialist focused on increasing the supply of rental units; specially for the homeless population and to ensure clients are connected to all housing options. Currently, and for the next 2 years the City of Albany ARPA program funds this position. Extending the funding to continue this position will allow staff to continue to develop landlord relationships and to increase the supply of rental units for this population.

4.9 This program will support an employee who will create and manage a by-name list of clients seeking housing (both affordable and supportive) and match housing options. As the single point of entry for supportive housing and Rapid Rehousing programs, this staff will dedicate time to enroll clients on the waitlist for all housing options.

This program will support a .70 employee as the Coordinated Entry Specialist this position will directly connected to the Albany County Coordinated Entry team and will work to create and manage a list of landlords and property owners who offer affordable housing options. Additionally, this position will create and manage a by-name list of participants seeking housing and match them to available housing options.

4.10 The proposer serves as the lead administrative agency and provide program coordination, administration, and oversight, managing contracts for all funded partners, coordinate meetings, and measure and report outcomes with data.

CARES will serve as the lead administrative agency and will oversee program coordination, administration, manage contracts, coordinate, and facilitate meetings, as the lead administrator agency CARES will measure and report outcomes with data. The program will support a full-time program administrator who will be responsible for coordinating and overseeing the activities detailed above.

SECTION V: Cost Proposal Section

The Cost Proposal Section must include all costs associated with the proposer's plan to carry out the requested service.

The following page is the excel spreadsheet budget in the amount of \$1.8 million. The below provides a narrative of the budget. This page will provide a narrative of the proposed expenses in the budget.

Budget for CARES staff and services = \$1,262,000 total over three years

CARES is proposing to staff the following positions to successfully implement and manage the project. The attached budget details the following program positions to be hired by CARES.

Program Staffing

1. Coordinated Entry Staff at 70% FTE
2. Project Coordinator, one full-time position to manage the project.
3. Engagement Specialist – one full-time position to
4. Behavioral Specialist – one full-time position to
5. Housing Stability Case Managers - One full-time position to begin in year one in month six, and an additional full-time position to begin in year two.

Administrative Lead Staffing

1. Michelle Sandoz-Denis, Deputy Director – 3% of her time over three years
2. Denise Doin, Director Partner Services – 5% of her time to supervise staff
3. Asia Casino, Director Grants and Contracts – 2% of her time
4. Staff Accountant – 5% of his time

Fringe

1. CARES fringe rate is 21%

Non-Personnel

1. Equipment and supplies for new staff = \$3200 total spend over three years
2. Mileage for Staff in field to meet with community agencies and partners = \$3000
3. Training and related expenses = \$10,560 total spend over three years to learn best practices on services for this population as well as to present on model at appropriate conferences in an effort to secure additional funding for sustainability.
4. Consulting Services = \$11,000 total spend over three years to hire experts to lend support to the program. For example, hire an RN to assist with completing Long-term Care applications.

Budget for Subcontractors = \$538,000 total over three years

This project will fund Joseph's House and Shelter for three years w/a subcontract of \$480,000. This funding will support 2.5 FTE to conduct the street outreach and to purchase a vehicle for the workers to meet with unsheltered homeless persons at the geographic targeted locations.

CARES will fund HATAS at \$58,000 for a one-year contract, in year three of the grant to continue funding the Landlord Navigator position when the City of Albany ARPA funding ceases for this position.

Job Title for Program Staff	Salary	FTE	Year One	Year Two	Year 3	Total Award
Coordinated Entry Staff	\$ 62,000.00	70.0%	\$ 43,400.00	\$ 43,400.00	\$ 43,400.00	\$ 130,200.00
Project Coordinator	\$ 72,000.00	100.0%	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00	\$ 216,000.00
Engagement Specialist	\$ 57,000.00	100.0%	\$ 52,250.00	\$ 57,000.00	\$ 57,000.00	\$ 166,250.00
Behavioral Health Connection Specialist	\$ 65,000.00	100.0%	\$ 59,583.00	\$ 65,000.00	\$ 65,000.00	\$ 189,583.00
Housing Stability Case Manager	\$ 62,000.00	100.0%	\$ 31,000.00	\$ 62,000.00	\$ 62,000.00	\$ 155,000.00
Housing Stability Case Manager	\$ 62,000.00	100.0%		\$ 62,000.00	\$ 62,000.00	\$ 124,000.00
Total Salaries			\$ 258,233.00	\$ 361,400.00	\$ 361,400.00	\$ 981,033.00
Fringe 21%			\$ 54,229.00	\$ 75,894.00	\$ 75,894.00	\$ 206,017.00
Equipment /Supplies New Staff			\$ 2,400.00	\$ 800.00	\$ -	\$ 3,200.00
Mileage for Staff in Fielded			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
Training & related travel			\$ 9,000.00	\$ -	\$ -	\$ 10,560.00
Consulting for Experts			\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
Subtotal Program Costs			\$ 335,862.00	\$ 439,094.00	\$ 438,294.00	\$ 1,214,810.00
Administrative:						
Director of Partner Services	\$ 83,000.00	5.0%	\$ 4,150.00	\$ 4,150.00	\$ 4,150.00	\$ 12,450.00
Deputy Director	\$ 125,000.00	3%	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 11,250.00
Director of Grants and Contracts	\$ 80,000.00	2%	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 4,800.00
Staff Accountant	\$ 70,000.00	5%	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 10,500.00
Fringe 21%			\$ 2,730.00	\$ 2,730.00	\$ 2,730.00	\$ 8,190.00
Total Budget			\$ 351,592.00	\$ 454,824.00	\$ 454,024.00	\$ 1,262,000.00
					JH	\$ 480,000.00
					HATAS	\$ 58,000.00
					Total	\$ 1,800,000.00

Joseph's House and Shelter will receive a total of \$480,000 for three years and HATAS will receive \$58,000 in year three.

Attachment 1- Staff Resumes

This attachment contains the resumes for the following CARES staff members who will lead the project:

- a. Michelle Sandoz-Dennis
- b. Elizabeth Mosier
- c. Megan Dolan

EMPLOYMENT EXPERIENCE

May 2019 - Present	CARES of NY, Inc., Deputy Director, CARES of NY, Inc. • Supports Executive Director in day-to-day organization operations and program management and compliance • Manage team of 43 providing technical assistance and planning services to 14 Continuums of Care • Oversees grant writing and grant consultation services to non-profit entities
May 2009 - Present	CARES of NY, Inc., Director, Continuum of Care Unit • Managed a team providing technical assistance and planning services to NYS CoCs • Conducted monitoring visits for New York State Office of Mental Health Shelter Plus Care programs • Provided grant writing and grant consultation services to non-profit entities • Organized and facilitated coalition meetings for local homeless service providers
April 2007 - March 2009	Creighton Manning Engineering, Transportation Planner • Collected and analyzed transportation data for traffic impact studies • Prepared public participation plans • Organized and facilitated committee and public meetings
2004 – April 2007	NYS Child Care Coordinating Council, Data Services Specialist • Collected and analyzed various statewide/countywide child care data • Assisted coordinators with the dissemination and analysis of data • Organized and conducted various trainings
2005 – 2006	Family & Children Services of the Capital Region, Data Specialist • Collected data for Capital Region 211 11 county area • Assisted in the implementation of organizational collaboration plan
2003 - 2004	Cornell Urban Scholars Program, Graduate Assistant • Assisted Director of community service program with program coordination • Assisted first year graduate students with research projects
Summer 2003	Cornell Urban Scholars Program, Research Intern • Explored child care utilization patterns in Brooklyn • Utilized mixed method research design to create report and presentation
2001-2002	Mellon Fellowship Research Project/ Hunter College, CUNY, Fellow • Explored social mobility of NYC Public Housing residents • Utilized qualitative and quantitative methods to create report and presentation

EDUCATION

Cornell University, City and Regional Planning, Ithaca, NY
Masters of Regional Planning, May 2004 GPA 3.5

Hunter College, CUNY, NY, NY
Major: Urban Affairs/Black and Puerto Rican Studies
Bachelor of Arts Degree, June 2002 GPA 3.5

HONORS

Cornell Fellowship, City and Regional Planning Department -
National Capital Area Chapter Scholarship - Mellon Fellowship

SKILLS

Microsoft Word – Excel – PowerPoint - Access – AWARDS

Elizabeth A. Mosier



Work Experience:

1/2023- Present American Plan Rescue Act Program Specialist

CARES of NY, Inc, Albany, NY

As a Program Specialist I lead and manage the ARPA funded programs and spending. APRA is a government funded program that was granted to communities across the United States. Many communities use the funds in various ways to best serve the population. CARES used the funds to assist the households that were in active eviction court after all other funding services available during COVID were depleted. As the program manager I oversaw all of the spending in the community not only for Eviction Prevention, but also for the agencies that partnered with CARES to serve a population of Homeless households during time in shelter. I conducted site visits and monitoring of funds and services that were provided.

8/2020- 1/2023 Child Protective Caseworker

Saratoga County, Saratoga, NY

As a CPS caseworker I investigated reports received in Saratoga County by the NYS State Central Registry. I work with families from day one of the reports of abuse or maltreatment of children. I gathered collateral information for my investigation to develop the facts to determine if a report is founded or unfounded. I work with other community providers to collect facts and provide services that best suit the families I was working with.

10/2016 - 8/2020 Housing Coordinator

Schenectady Community Action Program (SCAP), Schenectady, NY

As the housing coordinator I had additional responsibilities to the below supervisor description. The additions were 3 HUD permanent supportive housing programs. I supervise two front line supervisors that are also supervising front line staff for the 3 HUD Permanent Supportive Housing Programs. These 3 programs have a combined caseload of 200 families and individuals in permanent and transitional housing. I conducted weekly and monthly supervisions with each supervisor. I conducted housing inspections for our Permanent Housing Program of 28 units in the community. I worked directly with the Department of Social Services to ensure the quality of case management and housing safety were met on a daily basis. I attended community trainings and information meetings to build relationships and contacts to better serve my customers. I conducted a 9 month 9 credit college course, Family Development Credential class for my peers within my agency as well as other community members. I monitor the data quality for the Homeless Management Information System for our agency to ensure data quality is accurate for all reporting. I complete and submit the Quarterly reports for programs known as NYSSHP and STEHP for the housing programs I oversaw. I sit on the Coordinated Entry Committee to ensure all homeless families and individuals are connected to supportive housing programs in the community.

01/2015 - 10/2016 Sojourn House Case Manager & Site Supervisor

Schenectady Community Action Program (SCAP), Schenectady, NY

In addition to the below description of the Case Manager Position, I was the Site Supervisor. As the site Supervisor I managed the House Staff schedule and conducted weekly supervision with staff and monthly full staff meetings. I created and managed the Staff on call schedule and was the main on call provider. I oversaw the purchasing and ordering of food and household supplies. I oversaw house maintenance and scheduled all need repairs with the maintenance department. I also attended outside agency meeting to learn more about available resources for my residents.

03/2014 - 01/2015 Sojourn House Case Manager

Schenectady Community Action Program (SCAP), Schenectady, NY

Sojourn House is transitional housing for homeless women and children. As the Case manager I was responsible for the management of their case while they were residents. I was the contact person for the Department of Social Services, I assisted with apartment searches required by the department of social services. I advocated for my customers every need while they are staying at Sojourn House as well as for up to one year after they discharged into permanent housing.

04/2013 - 03/2014 Residential Operations Specialist

Schenectady Community Action Program (SCAP), Schenectady, NY

As an ROS staff member in the Sojourn House my duties include assisting in maintaining a safe and healthy residential setting for homeless women and children, overseeing all activities within the residence. ROS staff prepared three meals per day for residents and completed cleaning of the house on a regular daily maintenance schedule.

09/2012 - 09/2014 Private Home Health Aid

Angelina's Home Care, Rotterdam, NY

This position is made up of many tasks. I assist clients with many things to help them stay in their homes longer as they age. My primary tasks have been but are not limited to, assisting with transport to the bathroom, bathing, house cleaning, laundry, grocery shopping, and companionship. We kept records of our daily activities and we set goals with our clients and their families to help us all stay on task in the assistance of the elderly without taking their independence away. Most of my clients have had dementia and/or some mild mental health challenges.

05/2005 - 03/2014 Assistant / Child Care Professional / Logistics Coordinator

Dr. Hee-Joo Cheon-Schingo & Dr. Victor Schingo Niskayuna, NY

There is no true job description for what I did. My domestic duties ranged from cleaning the house to shopping for groceries. I manage an organized calendar of events from scheduling home maintenance to Children's extracurricular activities. I also assisted children with homework and social interaction as well as preparing them with the tools to develop their own life skills. I was and still teaching them with positive reinforcement. I point out choices and consequences for any and all of their choices.

Education:

12/2020 SUNY Empire State College, Saratoga, NY
Master of Arts in Social and Public Policy

9/2016 Certified Instructor of the Family Development Credential, University of Connecticut

8/2015 Family Development Credential, University of Connecticut

9/2004 –12/2007 Sage College of Albany, Albany, NY
Bachelor of Science in Psychology and Children in Society.

9/2001 – 5/2004 Sage College of Albany, Albany, NY
Associate of the Art of Education.

9/1994 – 6/2001 Schenectady High School, Schenectady, NY

Megan J. Dolan

EXPERIENCE

CARES OF NY, INC.

Coordinated Entry Specialist | January 2024-Present

- Serve as CE Specialist for the Pilot Street Outreach Project, connecting people experiencing unsheltered homelessness to HUD funded housing opportunities and housing opportunities that exist outside of the CoC.
- Provide data management to Albany's Coordinated Entry system and support the Coordinated Entry lead with providing reports, referrals, and guidance.

Coordinated Entry Systems Data Analyst | May 2021-Present

- Collaborate with team as Coordinated Entry (CE) leads for multiple Continuums of Care.
- Manage data in Homeless Management Information System (HMIS) for multiple CoCs in their CE programs.
- Facilitate CE Case Review meetings where we review client level information, HUD regulations and best practices.
- Present CE trainings for mainstream and prevention CE.
- Coordinate the Emergency Housing Voucher process for Schenectady and Albany.

Intern | September 2020-May 2021

- Assist in implementing Health & Wellness Program for clients of the housing program.
- Research and gather information on the issue of youth homelessness for the Capital Region Advisory Board on Youth Homelessness subcommittee in an effort to develop a youth-specific coordinated entry tool.
- Develop an understanding of New York State & HUD policies and practices.

CONTACT INFORMATION

Schenectady, NY 12306

UNIVERSITY AT ALBANY

Intern | May 2020-August 2020

- Develop exit survey for students leaving the University at Albany.
- Completed courses on research from the Collaborative Institutional Training Initiative.

WILKINSON RESIDENTIAL HEALTH CARE FACILITY

Social Work Intern | September 2019-February 2020

- Create and maintain positive relationships with residents in the long term care and short term rehabilitation settings while advocating for their needs and desires.
- Conduct psychosocial assessments, initial interview assessments, as well as mood and cognition assessments using the Long Term Care Minimum Data Set (MDS) screening tool.

MOHAWK OPPORTUNITIES INC.

Service Coordinator | February 2018- February 2020

- Provide restorative services for adults with a mental illness diagnosis living in independent apartments throughout Schenectady.
- Administer supportive counseling, crisis intervention, medication supervision, while teaching daily living skills and socialization skills.
- Support clients in their homes and in the community through individualized goals that prepare them for the next level of independence.
- Develop an awareness of resources in the community such as the Department of Social Services, local food pantries, shelters, clinics, and doctors.
- Recipient of the Spirit of Caring Award

THELMA P. LALLY EARLY LEARNING CENTER

Lead Teacher/Assistant Teacher | June 2016- February 2018

- Manage Toddler Two classroom of two-year-olds by nurturing and teaching toddlers through structured play.
- Write and execute weekly lesson plans, as well as goals for each child using the Creative Curriculum.
- Maintain relationships with parents through constant communication with Tadpoles system and annual parent-teacher conferences.

CENTER FOR PREVENTION OF CHILD ABUSE

Personal Safety Program Intern | January 2016- May 2016

- Led classes and conducted presentations regarding sexual abuse prevention to children from Pre-K to 6th grade.
- Educated children on internet safety and body empowerment.

GRACE SMITH HOUSE: DOMESTIC VIOLENCE AGENCY

Advocacy and Counseling Intern | January 2015- May 2015

- Completed 12-hour domestic violence training program.
- Observe and participate in support groups and one-on-one counseling sessions.

EDUCATION

University at Albany
School of Social Welfare

Masters of Social Work

Received: May 2021; GPA: 4.0

**State University at
New Paltz**

B.A. Sociology

& Human Services

*Minor in Women, Gender, &
Sexuality Studies*

Received: May 2016

GPA: 3.88

Deans List Scholar All Semesters

Attachment 2- Proposal Forms

This attachment includes the proposal form required by the County of Albany.

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Housing Resource Connection Program

RFP Number: 2024-009

THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date

Number

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

- (c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.
4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
- (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
 - (e) Proposer Qualification Questionnaire (Attachment "E")
7. Communication concerning this Proposal shall be addressed to:
- Nancy Harrington, Executive Director
- 5 Pine West Plaza, Suite 503
- Albany, NY 12205
- Phone: 518-421-1205
8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Housing Resource Connection Program
RFP Number: 2024-009

Submit a cost proposal as described in Section 4 Scope of Services.

COMPANY: CARES of NY, Inc.

ADDRESS: 5 Pine West Plaza, Suite 503

CITY, STATE, ZIP: Albany, NY 12205

TEL. NO.: 518-425-1205

FAX NO.: 518-430-2071

FEDERAL TAX ID NO.: 14-1731746

REPRESENTATIVE: Nancy Harrington

E-MAIL: nharrington@caresny.org

SIGNATURE AND TITLE Nancy Harrington, Executive Director

DATE January 24, 2024

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation


Signature

Executive Director

Title

CARES of NY, Inc.

Company Name

January 24, 2024

Date

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

If Corporation:

STATE OF New York)
COUNTY OF Albany) SS.:

On this 24 day of January, 2024, before me personally appeared Nancy Harrington to me known, who, being by me sworn, did say that he resides at (give address) 5 Pine West Plaza Albany, NY; that he is the (give title) Executive Director of the (name of corporation) Cares of NY Inc, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.



Rachel Bradt
Notary Public, State of New York
Qualified in Albany County
Commission Expires 12/19/26

If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 20____, before me personally came _____ to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: ☒ PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME CARES of NY, Inc.		3. IDENTIFICATION NUMBERS a) FEIN # 14-1731746 b) DUNS # 070919852	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) www.caresny.org	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 5 Pine West Plaza, Suite 503 Albany, NY 12205		7. TELEPHONE NUMBER 518-421-1205	8. FAX NUMBER
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Nancy Harrington Title Executive Director Telephone Number 518-421-1205 Fax Number e-mail nharrington@caresny.org			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME	TITLE	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor. ☐ Yes ☒ No 			
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:			
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i> ☐ Yes ☒ No 			
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i> ☐ Yes ☒ No 			

16.	WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS: a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process; ☐ Yes ☒ No 2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease; 3. entered into an agreement to a voluntary exclusion from bidding/contracting; 4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles; 5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract; 6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited; 7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract; 8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or 9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract. b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct? ☐ Yes ☒ No c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of: ☐ Yes ☒ No 1. federal, state or local health laws, rules or regulations.
17.	IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? ☐ Yes ☒ No Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."
18.	DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO: a) file returns or pay any applicable federal, state or city taxes? ☐ Yes ☒ No <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i> b) file returns or pay New York State unemployment insurance? ☐ Yes ☒ No <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i> c) Property Tax ☐ Yes ☒ No <i>Indicate the years the vendor failed to file.</i>
19.	HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING? ☐ Yes ☒ No Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.
20.	IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation. ☐ Yes ☒ No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES¹ :

☐ Yes ☒ No

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

¹ "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

**ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE**

FEIN # 14-1731746

State of:)
) ss:
County of:)

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business CARES of NY, Inc.

Signature of Owner

Nancy Harrington

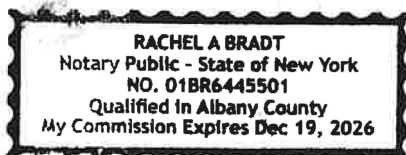
Address 5 Pine West Plaza, Suite 503

Printed Name of Signatory Nancy Harrington

City, State, Zip Albany, NY 12205

Title Executive Director

Sworn before me this 24 day of January, 2024
Notary Public



Rachel Bradt

Printed Name

Rachel Bradt

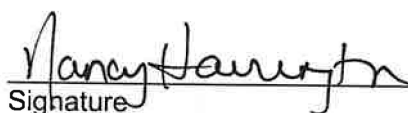
Signature

January 24, 2024

Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



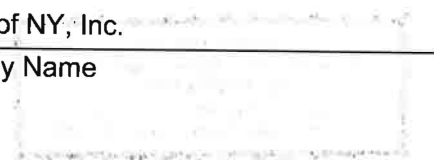
Signature

Executive Director

Title

January 24, 2024
Date

CARES of NY, Inc.
Company Name



County of Albany
Article SC19- Affirmative Action Plan

STATEMENT OF POLICY

The following is taken from Resolution No. 495 adopted by the Albany County Legislature on October 9, 2018.

Resolved, That the Albany County Legislature hereby approves and adopts the updates to the Affirmative Action Policy as reflected in the document annexed hereto, and be it further that the updated Affirmative Action Plan shall take effect immediately, and that the Commissioner of Human Resources and Director of the Division of Affirmative Action are directed to implement the policies reflected in the updated language of the Affirmative Action policy immediately and on a County-wide basis.

The following is taken from Resolution No. 26 adopted by the Albany County Legislature on June 10, 1996.

Resolved, By the Albany County Legislature that the Affirmative Action Plan so endorsed by the Albany County Executive and which is currently on file with the Clerk of the County Legislature, shall be the official plan of the County of Albany including the objectives, procedures and goals so stipulated.

It is the policy of the County of Albany that Minority Business Enterprises (MBE) and Woman Business Enterprises (WBE) are afforded the maximum opportunity to participate in the performance of contracts, in excess of \$100,000, let by the County and its several agencies and authorities. The County commits itself to a goal oriented Contract Compliance Program which assures that Minority Business Enterprises and Woman Business Enterprises are considered in awarding contracts for goods, services and construction. Furthermore, it is the policy of the County of Albany that contractors and subcontractors utilize minority and women labor to the greatest extent feasible.

In bidding on this contract, the contractor acknowledges an understanding of this policy. The contractor shall carry out the policy by making every reasonable effort to award contracts and subcontracts to MBEs and WBEs and utilizing minority and women labor in the performance of this contract.

ANTI-DISCRIMINATION CLAUSE 220-E - NYS Labor Law. Provisions in contracts prohibiting discrimination on account of race, creed, color or national origin in employment of citizens upon public works. Every contract for or on behalf of the state or a municipality for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies shall contain provisions by which the contractor with the state or municipality agrees: (a) That in the hiring of employees for the performance of work under this contract or any subcontract hereunder, no contractor, subcontractor, nor any person acting on behalf of such contractor or subcontractor, shall by reason of race, creed, color, disability, sex or national origin discriminate against any citizen of the state of New York who is qualified and available to perform the work to which the employment relates; (b) That no contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, color, disability, sex or national origin; (c) That there may be deducted from the amount payable to the contractor by the state or municipality under this contract a penalty of fifty dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the contract; (d) That this contract may be cancelled or terminated by the state or municipality, and all moneys due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the contract; and (e) The aforesaid provisions of this section covering every contract for or on behalf of the state or a municipality for the manufacture, sale or distribution of materials, equipment or supplies shall be limited to operations performed within the territorial limits of the state of New York.

ADMINISTRATION

The County's Division of Affirmative Action is charged with the responsibility of monitoring Affirmative Action in all contracts. All County procurements will be made with an understanding that the complete participation of bona fide MBE and WBE shall be assured by balanced and equitable contract involvement.

The **subcontracting participation goals** for County public procurements are:

- to award 7% of the total dollar value of the contract to a certified MBE.
- to award 5% of the total dollar value of the contract to a certified WBE.

The **workforce goals** for County public procurements are as follows:

- 7% of the total workforce should be minorities.
- 5% of the total workforce should be women.

• CONTRACTOR'S RESPONSIBILITIES

The Contractor's responsibilities include, but are not limited to, the following. The Contractor **must:**

- 1) Submit to the Division of Affirmative Action a completed Schedule of MBE/WBE and Labor Performance or Request for Waiver within **fifteen (15) days** of receiving the Notice of Award.
- 2) Prior to being issued a Notice to Proceed, submit evidence of MBE/WBE contracts proposed to the Division of Affirmative Action.
- 3) Submit monthly utilization reports to the Division of Affirmative Action for review.
- 4) Immediately notify the Division of Affirmative Action of any changes during the project, especially if the change affects the Schedule of MBE/WBE and Labor Performance submitted for the project.
- 5) Make good faith efforts to replace an MBE/WBE subcontractor that is unable to perform successfully with another MBE/WBE.
- 6) Notify the Division of Affirmative Action of any suspected instances of companies fraudulently claiming MBE/WBE status.
- 7) If possible, provide any needed technical assistance to MBE/WBE firms under subcontract.
- 8) If possible, design payment schedules to minimize cash flow problems faced by MBEs/WBEs.
- 9) Maintain for three years such records as are necessary to determine compliance with MBE/WBE obligations and to submit regular reports to enable the Albany County MBE Officer to monitor this compliance.

• DEVELOPING A SCHEDULE OF MBE/WBE AND LABOR PERFORMANCE

The Schedule of MBE/WBE and Labor Performance must detail:

1. The contractor's name, address, phone number, federal identification number and the total dollar value of the contract.
2. Whether the contract is a joint venture.
3. The MBE and WBE goal for the contract.
4. A brief description of each proposed subcontractor, including the name, address, phone number, federal identification number and the total dollar amount of each subcontractor.
5. An estimate of the total number of hours to be worked on the project.

• COMPLIANCE

Each contractor must furnish monthly utilization reports while working on the project. The reports must detail the total number of hours worked, total minority /female labor hours and payments made to MBE and WBE firms.

- **WAIVER REQUEST FOR SUBCONTRACTING AND/OR LABOR PERFORMANCE**

Contractors which determine that the subcontracting and/or labor participation goals must cannot be achieved **must** request a waiver within **fifteen (15) days** of receiving the Notice of Award. The request must justify why the firm cannot accomplish the subcontracting and/or labor participation goals established for the project. The justification must detail actions taken to solicit MBE/WBE subcontractors, minority or female labor participation and the impediments encountered. Each waiver request will be evaluated individually. Submission of the request for waiver does **not** guarantee the requirements will be waived. Additional information or supporting documentation may be required to determine a contractor's good faith effort.

- **MBE/WBE RESPONSIBILITIES**

Each Minority Business Enterprise/Woman Business Enterprise shall:

1. Establish through certification that the company is a bona fide MBE/WBE. The Division of Affirmative Action reviews MBE/WBE eligibility status for contractors and subcontractors.
 2. Exhibit an interest in bidding a particular project by attending pre-bid conferences and/or by responding timely to contract solicitations for bid quotations prior to bid date.
 3. Be responsible for entering into all necessary contractual agreements.
 4. Arrange for and supervise contract performance.
 5. Secure equipment, materials and crew sufficient to complete their contract or subcontract.
 6. Provide bonding, insurance and collateral as required for surety in contract performance.
 7. Authorize payrolls, payments and reports as required for routine compliance.
- The County will accept MBE/WBE Certifications made by other governmental agencies which are in compliance with our DBE policy.*

SANCTIONS

SC-19.5.1

If **CONTRACTOR** cannot meet the WBE/MBE participation goals, he must document to the Albany County MBE Officer, that he has made all positive efforts to achieve it. Failure to meet the goals or to document that all positive efforts have been made to achieve it may result in the County invoking any legal or equitable remedy available to the County for breach of contract including withholding future payments under the **CONTRACT** involved; disqualification of the **CONTRACTOR** from future contracting opportunities for a period not to exceed two years; and cancellation of the contract and declaration of forfeiture of the **PERFORMANCE BOND**.

A decision by the Albany County MBE Officer to invoke the above sanctions shall be issued in writing by registered mail. The **CONTRACTOR** shall have ten (10) days from receipt of the decision to appeal the MBE Officer's decision to the Grievance committee of the Albany County Legislature. Both sides of the dispute shall have the opportunity to be heard at a meeting of the Grievance Committee to be held within ten (10) days of the receipt of an appeal, and the Committee shall send a final decision to both sides within ten (10) days by registered mail (or hand delivery in the case of the MBE Officer's copy).

STANDARDS

A **Minority Business Enterprise (MBE)** shall be any business enterprise which is at least fifty-one percent (51%) owned or in that case of a publicly-owned business, at least fifty-one percent (51%) of the common stock of which is owned, by a minority person(s), and such ownership interest is real, substantial and continuing. The minority ownership must have and exercise the authority to independently control the business decisions of the entity.

A **Woman Business Enterprise (WBE)** shall be any business enterprise which is at least fifty-one percent (51%) owned or in the case of a publicly-owned business, at least fifty-one percent (51%) of the common stock of which is owned, by a woman (women), and such ownership interest is real, substantial and continuing. The woman ownership must have and exercise the authority to independently control the business decisions of the entity. WBEs shall not be considered as MBEs unless 51% of the assets of the company is held by a minority person(s).

A Disadvantaged Business Enterprise (DBE) mean a business enterprise controlled by one or more socially or economically disadvantaged individuals and whose management and daily business operations are controlled by one or more socially and economically disadvantaged individuals who own it. Such disadvantaged may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to citizens of the United States (or lawfully admitted permanent residents) and who are African Americans, Puerto Ricans, Hispanic Americans, Asian-Pacific Americans, American Indians, Eskimos, Aleuts, Asian Indians and Women.

Minority: A person who is a member of one or more of the following groups:

- A) Black (not of Hispanic origin) – a person having origins in any of the Black racial group of Africa.
- B) Hispanic -- a person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
- C) Asian or Pacific Islander – a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.
- D) Native American or Alaskan Natives – a person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.

Woman: A person who is of the feminine gender who are not otherwise classified as a minority. For

assistance or additional information, contact

County of Albany

Division of Affirmative Action

112 State Street, Room 900, Albany, NY 12207

Phone: (518) 447-7010

Fax: (518) 447-5586

County of Albany
Division of Affirmative Action
MBE/WBE Compliance Forms



Daniel P. McCoy
Albany County Executive

County of Albany
Schedule of MBE/WBE and Labor Performance

The Division of Affirmative Action monitors subcontracting and labor participation for contracts let by agencies and authorities of Albany County. The Schedule of MBE/WBE and Labor Performance must be completed and submitted within 15 days of receiving the Notice of Award. The figures represent the contractor's best estimate of workforce needs and minority/female representation of that workforce.

Questions regarding completion of this form can be directed to the County of Albany, Division of Affirmative Action at (518) 447-7010.

Contractor: _____ Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax Number: _____ Federal ID No.: _____

Project Name: _____ Project Cost: _____ Completion Date: _____

Contract Description: _____

Bidder is an approved ☐ MBE ☐ WBE

If yes, specify agency: _____

Joint Venture

MBE/WBE participation is broken down into Joint Ventures with Bidder, Subcontracting Construction, Trucking or Services, and Materials or Supplies. Joint ventures between the Prime Bidder and MBE/WBE firms are shown below. Joint Ventures with Bidder (check one):

No MBE/WBE joint ventures
with Bidder on this Contract.

Bidder is joint venturing with the following firm(s)
(Attach a copy of joint venture agreements to this form)

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Federal ID No.: _____

MBE Share of Joint Venture: _____ % x Total Bid Amount = \$ _____

WBE Share of Joint Venture: _____ % x Total Bid Amount = \$ _____

Sub-contractor Performance

MBE Goal: 7% x Total Bid Amount = \$ _____

WBE Goal: 5% x Total Bid Amount = \$ _____

Please provide the information requested for **all** subcontractors participating on this project (include MBE/WBE firms).

Sub-contractor Name, Address, Phone	MBE, WBE or N/A	Amount of Sub- contract & Award Date	Description of Work (Trade)	Start Date Completion Date	Contracted Payment Schedule
	Select				
	Select				
	Select				
	Select				
	Select				
	Select				
	Select				
	Select				
	Select				
	Select				

I, _____, representative of _____
 declare that the information provided is true and represents accurately my firm's efforts to comply with the Affirmative Action
 Policy. We shall continue to make every effort to ensure that MBE/WBE firms have the maximum opportunity to compete for, and
 perform contracts let by the County of Albany.

SUBMIT MONTHLY**County of Albany MBE/WBE and
Labor Performance
Monthly Utilization Report**

This report must be completed by each firm working on the site and submitted to the General Contractor on a monthly basis. The General Contractor forwards the reports to the County of Albany, Division of Affirmative Action, 112 State Street, Room 900, Albany, NY 12207. Fax (518) 447-5560. For assistance, call (518) 447-7010.

Contractor: _____ Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax Number: _____ Federal ID No.: _____

Project Name: _____ Project Cost: _____ Completion Date: _____

Reporting Period: _____ Month _____ Year

Trade	Number of Hours Worked by Minorities	Number of Hours Worked by Women	Number of Hours Worked by Non-Minorities	Total Hours Worked
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
Total(s):	0.00	0.00	0.00	0.00

Information Provided By _____

Date _____

MBE/WBE Payments

MBE/WBE Firm(s) Participating on the Project	Payments Made this Month	Payments Made to Date

INSTRUCTIONS

This form must be completed and submitted by the Contractor/Vendor by the **10th** of each month for the duration of the contract. The form must be accompanied by copies of checks (front and back) made payable to MBE/WBE subcontractor and suppliers.

This form is required pursuant to the contract specifications. Failure to submit will result in non-compliance.

County of Albany
Department of Human Resources Division of
Affirmative Action
112 State Street, Room 900, Albany, NY 12207
Phone:(518) 447-7010

NOTE: IF THERE IS NO ACTIVITY FOR THE REPORTING PERIOD, PLEASE NOTE ACCORDINGLY.

County of Albany
Waiver Request for MBE/WBE Subcontracting and/or Labor Performance

If your firm has determined that it is not feasible to meet the subcontracting and/or labor performance goals specified in the contract, complete and return this form within fifteen days of the Intent to Award. The request must identify reasons why the firm cannot reach the labor and subcontractor goals applicable. The Division of Affirmative Action will evaluate each waiver individually. Please be advised that sub- mission of this request does not guarantee waiver of the requirements. Attach additional sheets if necessary. Please refer to the County of Albany Criteria for Establishing Good Faith Effort.

Contractor: _____ Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax Number: _____ Federal ID No.: _____

Contract Type/Number: _____ Project Cost: _____

(☐) **Request Waiver of Minority/Women Labor Participation Goal. Please explain:**

Actions taken to include minority/women labor _____

(☐) **Request Waiver of Minority Subcontractor Participation Goal. Please explain:**

Actions taken to include MBE and/or WBE Subcontractor(s) _____

Signature

Name (Printed)

Title

County Of Albany
Criteria for Establishing Good Faith Effort

The following list of the good faith efforts criteria complies with NYS Executive Law, Article 15-A which should be considered for determining whether a contractor has documented good faith efforts:

1. Was a completed, acceptable utilization plan submitted in accordance with applicable requirements to meet goals for participation of certified minority and women-owned business enterprises established in the same contract?
2. Were advertisements placed in appropriate trade, general circulation and minority and women- oriented publications in a timely fashion?
3. Were written solicitations made in a timely fashion of certified minority and women-owned business enterprises listed in the directory of certified business?
4. Were timely responses to any such advertisements and solicitations provided by certified minority and women-owned business enterprises?
5. Did the contractor attend pre-bid, pre-award, or other meetings, if any, scheduled by the agency awarding the contract, with certified minority or women-owned business enterprises which the State or County agency determined were capable of performing the contract scope of work, for purposes of complying with goal requirements?
6. What efforts were undertaken by the contractor to reasonably structure the contract scope of work for purposes of subcontracting with certified minority and women-owned business enterprises?
7. How many minority and women-owned business enterprises in the directories of certified businesses could perform work required by the contract scope of work in your region?
8. What actions were taken to contact and assess the financial ability of certified minority and women- owned businesses enterprises to participation on the contract, and which enterprises are located out- side of the region in which the contract scope of work was or will be performed?
9. Were relevant plans, specification or terms and conditions of the contract, necessary to prepare an informed response to a contractor solicitation, provided in a timely fashion to certified minority or women-owned business enterprises?
10. What subcontract terms and conditions were offered to certified minority and women- owned business enterprises, and how do those subcontract terms and conditions compare to those offered in the ordinary course of the contractor's business and to other subcontractors of the contractor?
11. Has the contractor made payments for work performed by certified minority and women- owned business enterprises in a timely fashion so as to facilitate continued performance by certified minority or women-owned business enterprises?
12. Has the contractor offered to make up any inability to comply with the minority and women-owned business enterprise goals established in a contract, in other contracts being performed or to be awarded to the contractor?



DANIEL P. MCCOY
County Executive

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 825
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. MCLAUGHLIN
Deputy County Executive

TO: Pamela O'Neill, Purchasing Division

FROM: Christina Rust, Policy Analyst

RE: Housing Resource Connection Program RFP

DATE: February 1st, 2024

I am recommending that CARES of NY, Inc. be awarded the Housing Resource Connection Program contract in the maximum amount of \$900,000.00. CARES of NY, Inc. was the only agency to respond to RFP#2024-009. Their response met the specifications required and budget criteria as outlined in said RFP. Thank you.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Christina Rust, Policy Analyst
County Executive Office

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: February 7, 2024

RE: RFP#2024-009 Housing Resource Connection Program

I am in receipt of your recommendation to award the aforementioned to CARES of NY Inc. in the amount of \$900,000.00

As CARES of NY, Inc. was the only proposal received and you have reviewed their proposal and feel they met the specification requirement and budget, I have no objection to the selection of CARES of NY Inc.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.



DANIEL P. MCCOY
COUNTY EXECUTIVE

M. DAVID REILLY
COMMISSIONER

PATRICK ALDERSON
DEPUTY COMMISSIONER

COUNTY OF ALBANY
DEPARTMENT OF MANAGEMENT AND BUDGET
DIVISION OF INFORMATION SERVICES
112 STATE STREET, ROOM 500
ALBANY, NEW YORK 12207
PHONE: (518) 447-7277 FAX: (518) 447-3000
www.albanycounty.com

ANDREW BELLINGER
CHIEF INFORMATION OFFICER

DAVID S. BERKUN
DEPUTY CHIEF INFORMATION OFFICER

February 28, 2024

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

The Division of Information Services is respectfully requesting a budget amendment to the 2024 Albany County Budget to re-allocate funds for the NYS Division of Homeland Security and Emergency Services (DHSES) FY2021 State Homeland Security Grant Program and the FY2022 State Homeland Security Grant Program.

The Albany County Division of Information Services is requesting a budget amendment due to the fact that the Albany County Comptroller is not extending encumbrances past 1 year. The Comptroller cancelled our encumbrance for these grants (Encumbrance 22244004, 22244005 and 22244006) in 2023. This money needs to be re-appropriated in the 2024 Albany County Budget because these grants doesn't expire until 8/31/24 and 8/31/25 respectively.

If you should have any questions, please don't hesitate to contact me.

Sincerely,

Andrew Bellinger /spg
Andrew Bellinger

cc: Hon. Dennis A. Feeney, Majority Leader
Hon. Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5228, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization for the Division of Information Services to request a budget amendment to the 2024 Albany County Budget for the FY2021 SHSP Grant Program and the FY2022 SHSP Grant Program.

Date: 2/28/2024
Submitted By: Sue Gross
Department: Division of Information Services
Title: Implementation Specialist
Phone: 518-447-5612
Department Rep.
Attending Meeting: Andrew Bellinger

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☒ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: A91680.44021.HSP21 and A91680.22050.HSP22
Source of Funds: 100% Federal
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: A41680.04306.HSP21 and A41680.04306.HSP22

Revenue Amount: \$10,596.77 and \$45,213.55 respectively

Appropriation Account and Line: A91680.44021.HSP21 and A91680.22050.HSP22

Appropriation Amount: \$10,596.77 and \$45,213.55 Respectively

Source of Funding - (Percentages)

Federal: 100%

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

US Department of Homeland Security

New York State Pass-Through Agency (if applicable):

NYS Division of Homeland Security and Emergency Services

Term

Term: (Start and end date) 9/1/21 - 8/31/24 and 9/1/22 - 8/31/25

Length of Contract: 3 years

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

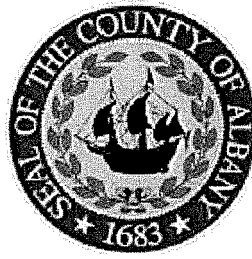
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

We are requesting a budget amendment due to the fact that the Albany County Comptroller is not extending encumbrances past 1 year. The Comptroller cancelled our encumbrances for these grants (Encumbrance #'s 22244004, 22244005 and 22244006. This money needs to be re-appropriated in the 2024 Albany County Budget because the grants don't expire until 8/31/24 and 8/31/25 respectively.

APPROPRIATIONS									
BUDGET LINE			DESCRIPTION			INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
FUND	ORG	OBJ	PRO	FOR POSITIONS ONLY					
				STATE POS. CODE	POSITION CONTROL				
						Computer Supplies - 2021			Information Services
A9	1680	44021	HSP21	000	000000		\$10,596.77		
						SHSP Grant			
						Computer Equipment -			
A9	1680	22050	HSP22				\$45,213.55		
						2022 SHSP Grant			
TOTAL APPROPRIATIONS						\$55,810.32	\$0		

ESTIMATED REVENUES									
BUDGET LINE			DESCRIPTION			DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
FUND	ORG	OBJ	PRO	FOR POSITIONS ONLY					
				STATE POS. CODE	POSITION CONTROL				
						Revenue - 2021 SHSP			Information Services
A4	1680	04306	HSP21	000	000000		\$10,596.77		
						Grant			
						Revenue - 2022 SHSP			
A4	1680	04306	HSP22				\$45,213.55		
						Grant			
TOTAL REVENUES						\$0	\$55,810.32		
GRAND TOTAL						\$55,810.32	\$55,810.32		



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
REAL PROPERTY TAX SERVICE AGENCY
112 SATE STREET, ROOM 1340
ALBANY, NEW YORK 12207
OFFICE: (518) 487-5291
FAX: (518) 447-2503
www.albanycounty.com

MICHAEL McGUIRE
DIRECTOR

February 7, 2024

Honorable Joanne Cunningham, Chairperson
Albany County Legislature
112 State Street, Rm 710
Albany, NY 12207

Re: RP-556 Application for Refund or Credit of Real Property Taxes
Wayne Holmes
120 Krumkill Rd, City of Albany, Tax ID #64.61-3-1

Dear Chairperson Cunningham,

The City of Albany, Mr. Trey Kingston, has submitted an Application for Refund or Credit of Real Property Taxes for the Mr. Wayne Holmes, owner of 120 Krumkill Rd, City of Albany NY, Tax ID number 64.61-3-1.

An Error of Essential Fact defined by RPTL §550 (3) (b), has occurred. Physical improvements made to 120 Krumkill Rd which did not exist as of taxable status date 2023 were incorrectly valued as taxable real property. The 2023 assessment roll incorrectly valued a partial construct home as being completed.

Real Property Tax Law §554 allows for the correction of Errors of Essential Fact made on the assessment and tax roll. I recommend that the Albany County Legislature approve the correction to the tax rolls and authorize the refund of \$3,931.08.

Sincerely,

Michael McGuire, IAO, CCD
Real Property Tax Service Agency

CC: Dennis Feeny, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5170, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

REQUEST TO AUTHORIZE THE PARTIAL REFUND OF THE 2024 PROPERTY TAXES OF 120 KRUMKILL RD, CITY OF ALBANY

Date: 2/7/2024
Submitted By: Michael McGuire
Department: Real Property
Title: Director
Phone: 518-487-5292
Department Rep.
Attending Meeting: Michael McGuire

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☒ Other: (state if not listed)

Authorize the partial refund of taxes paid on behalf of 120 Krumkill Rd

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐
If Mandated Cite Authority: RPTL - §556

Is there a Fiscal Impact: Yes ☐ No ☒
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The City of Albany, Mr. Trey Kingston, has submitted an Application for Refund or Credit of Real Property Taxes for the Mr. Wayne Holmes, owner of 120 Krumkill Rd, City of Albany NY, Tax ID number 64.61-3-1.

An Error of Essential Fact defined by RPTL §550 (3) (b), has occurred. Physical improvements made to 120 Krumkill Rd which did not exist as of taxable status date 2023 were incorrectly valued as taxable real property. The 2023 assessment roll incorrectly valued a partial construct home as being completed.

Real Property Tax Law §554 allows for the correction of Errors of Essential Fact made on the assessment and tax roll. I recommend that the Albany County Legislature approve the correction to the tax rolls and authorize the refund of \$3,931.08.

Albany County Real Property Tax Service Agency
Tax Bill Refund Worksheet

Date: 2/7/2024
Municipality: City of Albany
Property Address: 120 Krumkill Rd
Tax ID Number: 64.61-3-1
Tax(s) to be refunded: 2024 Property Tax

Original Bill

Levy Description	Taxable Value / Units	Rate	Tax Amount
County Tax	497,000	4.080263	\$ 2,027.89
City Tax	497,000	11.70725	\$ 5,818.50
Waste Collection Fee			\$ 90.00
Total Tax Due			\$ 7,936.39

Correct Bill

Levy Description	Taxable Value / Units	Rate	Tax Amount
County Tax	248,000	4.080263	\$ 1,011.91
City Tax	248,000	11.70725	\$ 2,903.40
Waste Collection Fee			\$ 90.00
Total Tax Due			\$ 4,005.31

Refund

Amount Paid	\$ 7,936.39
Correct Amount Due	\$ 4,005.31

Refund Due	\$ 3,931.08
-------------------	--------------------

Re: 64.61-3-1

120 Krumkill Rd

Albany NY 12208

Wayne Holmes

A refund is to be issued due to the new AV. The revised assessment which brought the property to \$ 248,000.00 which results in the following refund totals:

County - \$ 1,015.98

City - \$ 2,915.10



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Wayne Holmes			
Mailing address of owners (number and street or PO box) 120 Krumkill Rd		Location of property (street address) 120 Krumkill Rd	
City, village, or post office Albany	State NY	ZIP code 12208	City, town, or village Albany
Daytime contact number	Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 64.61-3-1	
Account number (as appears on tax bill) 250704	Amount of taxes paid or payable 7,936.39	Date of payment 01-30-2024	
Reasons for requesting a refund or credit: A refund is due for County/City according to the new AV which is 248,000.00 County refund should be: 1,015.98 City refund should be: 2,915.10			

I hereby request a refund or credit of real property taxes levied by Albany for the year(s) 2024.
(County, city, village, etc.)

Signature of applicant <i>TPJ KSC</i>	Date 1/31/24
--	-----------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 2/6/2024	Date warrant annexed 1/1/2024
Last day for collection of taxes without interest 1/31/2024	Recommendation Approve application* ☒ Deny application ☐
Signature of official <i>[Signature]</i>	Date 2/7/2024

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☒ Unlawful Entry ☐

Amount of taxes paid 7,936.39	Amount of taxes due 4,005.31	Amount of refund or credit 3,931.08
----------------------------------	---------------------------------	--

Application denied (reason):

Signature of chief executive officer or official designated by resolution	Date
---	------



CITY OF ALBANY - 2024 PROPERTY TAXES

FISCAL YEAR: 1/1/2024 to 12/31/2024	WARRANT: 12/30/2023	ESTIMATED COUNTY STATE AID: \$111,509,350
	BANK	BILL 250704
		TAX MAP NUMBER 64.61-3-1

MAKE CHECKS PAYABLE TO:
CITY OF ALBANY

TO PAY IN PERSON:
City Hall Room 110
24 Eagle Street
Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:

ACCOUNT #: 32170
DIMENSION: 180 X 115
ROLL: 1
LOCATION: 120 Krumkill Rd
SCHOOL: 010100
FULL MARKET VALUE: 701,680
UNIFORM % OF VALUE: 70.83%
TOTAL ASSESSMENT: 497,000
TAXABLE VALUE: 497,000

PROPERTY OWNER:

HOLMES WAYNE
120 Krumkill Rd
Albany, NY 12208

EXEMPTION	VALUE	FULL VALUE	TAX PURPOSE
-----------	-------	------------	-------------

PROPERTY TAX PAYERS BILL OF RIGHT

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

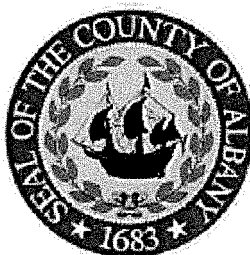
LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
County Tax	20,149,052	2.6%	497,000	4.080263	2,027.89
City Tax	61,747,000	1.6%	497,000	11.707250	5,818.50
Waste Collection Fee			0		90.00
TOTAL BASE TAXES DUE:					\$7,936.39

PAID

Date Paid	Amount Paid
1/30/2024	\$7,936.39

Tax Amount	Interest	Total Paid
\$7,936.39	\$0.00	\$7,936.39

TOTAL TAX DUE: 0.00



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
REAL PROPERTY TAX SERVICE AGENCY
112 STATE STREET, ROOM 1340
ALBANY, NEW YORK 12207
OFFICE: (518) 487-5291
FAX: (518) 447-2503
www.albanycounty.com

MICHAEL McGUIRE
DIRECTOR

February 7, 2024

Honorable Joanne Cunningham, Chairperson
Albany County Legislature
112 State Street, Rm 710
Albany, NY 12207

Re: RP-554 Application for Corrected Tax Roll
Kingdom Services Global Outreach Ministries
233 Third St, City of Albany, Tax ID #65.56-5-28
237 Third St, City of Albany, Tax ID #65.56-5-29

Dear Chairperson Cunningham,

The City of Albany, Mr. Trey Kingston, has submitted two Application(s) for Corrected Tax Roll for the benefit of Kingdom Services Global Outreach Ministries, owners of 233 & 237 Third St, City of Albany NY, Tax ID numbers 65.56-5-28 & 65.56-5-29.

Due to an Unlawful Entry error, as defined under NYS RPRL §550 (7) (a) the wholly exempt Kingdom Services Global Outreach Ministries owned property incorrectly appeared in the taxable portion of the assessment roll. The Church submitted a RP-420-a renewal application in January 2023. The exemption was not applied to the Kingdom Services Global Outreach Ministries owned properties. Both Kingdom Services Global Outreach Ministries properties should be wholly exempt from taxation.

Real Property Tax Law §554 allows for the correction of Unlawful Entry errors made on the assessment and tax roll. I recommend that the Albany County Legislature approve the correction to the tax rolls and authorize the reissue of corrected tax bills in the amount of \$0.00.

Sincerely,

Michael McGuire, IAO, CCD
Real Property Tax Service Agency

CC: Dennis Feeny, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5173, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

REQUEST TO AUTHORIZE THE CORRECTION OF THE 2024 PROPERTY TAXES OF 233 & 237
THIRD ST, CITY OF ALBANY

Date: 2/7/2024
Submitted By: Michael McGuire
Department: Real Property
Title: Director
Phone: 518-487-5292
Department Rep.
Attending Meeting: Michael McGuire

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☒ Other: (state if not listed)

Adopt resolution authorizing the correction of tax bills for 233 & 237

Third St, City of Albany

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe

- ☐ Personnel
☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐
If Mandated Cite Authority: RPTL §554

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The City of Albany, Mr. Trey Kingston, has submitted two Application(s) for Corrected Tax Roll for the benefit of Kingdom Services Global Outreach Ministries, owners of 233 & 237 Third St, City of Albany NY, Tax ID numbers 65.56-5-28 & 65.56-5-29.

Due to an Unlawful Entry error, as defined under NYS RPRL §550 (7) (a) the wholly exempt Kingdom Services Global Outreach Ministries owned property incorrectly appeared in the taxable portion of the assessment roll. The Church submitted a RP-420-a renewal application in January 2023. The exemption was not applied to the Kingdom Services Global Outreach Ministries owned properties. Both Kingdom Services Global Outreach Ministries properties should be wholly exempt from taxation.

Real Property Tax Law §554 allows for the correction of Unlawful Entry errors made on the assessment and tax roll. I recommend that the Albany County Legislature approve the correction to the tax rolls and authorize the reissue of corrected tax bills in the amount of \$0.00.

Albany County Real Property Tax Service Agency
Tax Bill Correction Worksheet

Date: 2/7/2024
Municipality: City of Albany
Property Address: 233 Third St
Tax ID Number: 65.56-5-28
Tax(s) to be corrected: 2024 Property Tax

Original Bill

Levy Description	Taxable Value	Rate	Tax Amount
County Tax	175,000	4.080263	\$ 714.05
City Tax	175,000	14.138373	\$ 2,474.22
Total Tax Due			\$ 3,188.27

Correct Bill

Levy Description	Taxable Value	Rate	Tax Amount
County Tax	-	4.080263	\$ -
City Tax	-	14.138373	\$ -
Total Tax Due			\$ -

Correction

Original Amount Due	\$ 3,188.27
Correct Amount Due	\$ -

Date: 2/7/2024
Municipality: City of Albany
Property Address: 237 Third St
Tax ID Number: 65.56-5-29
Tax(s) to be corrected: 2024 Property Tax

Original Bill

Levy Description	Taxable Value	Rate	Tax Amount
County Tax	3,500	4.080263	\$ 14.28
City Tax	3,500	14.138373	\$ 49.48
Total Tax Due			\$ 63.76

Correct Bill

Levy Description	Taxable Value	Rate	Tax Amount
County Tax	-	4.080263	\$ -
City Tax	-	14.138373	\$ -
Total Tax Due			\$ -

Correction

Original Amount Due	\$ 63.76
Correct Amount Due	\$ -



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Kingdom Services Global Outreach Ministries					
Mailing address of owners (number and street or PO box) 233 Third St			Location of property (street address) 233 Third St		
City, village, or post office Albany		State NY	ZIP code 12206		
Daytime contact number		Evening contact number		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 65.56-5-28	
Account number (as appears on tax bill) 262888			Amount of taxes currently billed 3,188.27		
Reasons for requesting a correction to tax roll: Submitted non for profit exemption on January 9, 2023, exemption was never entered into RPS. Corrected tax bill should be \$0.00 and all interest/penalties should be cancelled.					

I hereby request a correction of tax levied by Albany for the year(s) 2024.
(County, city, village, etc.)

Signature of applicant <i>TR [Signature]</i>	Date <u>1/31/24</u>
---	------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>2/6/2024</u>	Period of warrant for collection of taxes <u>1/1/2024</u>
Last day for collection of taxes without interest <u>1/31/2024</u>	Recommendation Approve application ☒ Deny application ☐
Signature of official <i>[Signature]</i>	Date <u>2/7/2024</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of _____ who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error ☐

Error in essential fact ☐

Unlawful Entry ☒

Amount of taxes currently billed	Corrected tax
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

CITY OF ALBANY - 2024 PROPERTY TAXES

FISCAL YEAR: 1/1/2024 to 12/31/2024	WARRANT 12/29/2023	ESTIMATED COUNTY STATE AID: \$0	
MAKE CHECKS PAYABLE TO:		BANK	BILL 262888
		TAX MAP NUMBER 65.56-5-28	

CITY OF ALBANY
CITY HALL, RM. 110
24 EAGLE ST.
ALBANY, NY 12207

TO PAY IN PERSON:

City Hall Room 109
24 Eagle Street
Albany, NY 12207
(518) 434-5035

PROPERTY INFORMATION:

ACCOUNT #: 15083
DIMENSION: 45.98 X 130.00
ROLL SECTION: 1 CLASS: 620 - RELIGIOUS
LOCATION: 233 Third St
SCHOOL: Albany
FULL MARKET VALUE: As of 3/1/23 247,070
UNIFORM % OF VALUE: 70.83
LAND ASSESSMENT: 57,000
TOTAL ASSESSMENT: 175,000

PROPERTY OWNER:

Kingdom Services Global
Outreach Ministries
233 Third St
Albany, NY 12206

EXEMPTION	VALUE	FULL VALUE	TAX PURPOSE

PROPERTY TAX PAYERS BILL OF RIGHTS

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
COUNTY TAX	20,149,052	2.6	175,000.00	4.08026300	714.05
CITY TAX	61,747,000	1.6	175,000.00	14.13837300	2,474.22

TOTAL TAXES/FEES DUE BY: JANUARY 31, 2024:

~~\$3,188.27~~

Full Payment Options

-OR-

Installment Payment Options

PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
01/31/2024	3,188.27	0.00	3,188.27
02/29/2024	3,188.27	127.53	3,315.80
03/31/2024	3,188.27	159.41	3,347.68

First Installment Due On or Before January 31st			
PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
01/31/2024	1,594.14	0.00	1,594.14
Second Installment			
PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
07/31/2024	1,594.13	143.47	1,737.60

The Treasurer's office may now accept installment payments for this bill as shown above. This may be a change from any prior bills. For more information, see the reverse.

Note: Please refer to reverse side for important information.

RECEIVER'S STUB MUST BE RETURNED. FOR A RECEIPT OF PAYMENT, RETURN THIS ENTIRE BILL.

CITY OF ALBANY - 2024 PROPERTY TAXES
RECEIVER'S STUB

CITY OF: ALBANY
PROPERTY ADDRESS: 233 THIRD ST

SCHOOL: ALBANY

ACCOUNT #: 15083
BILL NUMBER: 262888
Tax Map #: 65.56-5-28
BANK CODE:

		Tax Amount	Interest	Total Due	TOTAL INSTALLMENT #1
Kingdom Services Global	01/31/2024	3,188.27	0.00	3,188.27	\$1,594.14
Outreach Ministries	02/29/2024	3,188.27	127.53	3,315.80	OR TO PAY IN FULL
233 Third St	03/31/2024	3,188.27	159.41	3,347.68	\$3,188.27
Albany, NY 12206					

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Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Kingdom Services Global Outreach Ministries					
Mailing address of owners (number and street or PO box) 233 Third St			Location of property (street address) 237 Third St		
City, village, or post office Albany		State NY	ZIP code 12206		
Daytime contact number		Evening contact number		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 65.56-5-29	
Account number (as appears on tax bill) 262891			Amount of taxes currently billed 63.76		
Reasons for requesting a correction to tax roll: Submitted non for profit exemption on January 9, 2023, exemption was never entered into RPS. Corrected tax bill should be \$0.00 and all interest/penalties should be cancelled.					

I hereby request a correction of tax levied by Albany for the year(s) 2024.
(County, city, village, etc.)

Signature of applicant <i>T.B. KSC</i>	Date 1/31/24
---	-----------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 2/6/2024	Period of warrant for collection of taxes 1/1/2024
Last day for collection of taxes without interest 2/31/2024	Recommendation Approve application ☒ Deny application ☐
Signature of official <i>Michael J. P. [Signature]</i>	Date 2/7/2024

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of _____ who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☒

Amount of taxes currently billed	Corrected tax
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

CITY OF ALBANY - 2024 PROPERTY TAXES

FISCAL YEAR: 1/1/2024 to 12/31/2024	WARRANT 12/29/2023	ESTIMATED COUNTY STATE AID: \$0	
MAKE CHECKS PAYABLE TO:		BANK	BILL 262891
		TAX MAP NUMBER 65.56-5-29	

CITY OF ALBANY

CITY HALL, RM. 110

24 EAGLE ST.

ALBANY, NY 12207

TO PAY IN PERSON:

City Hall Room 109

24 Eagle Street

Albany, NY 12207

(518) 434-5035

PROPERTY INFORMATION:

ACCOUNT #: 15084

DIMENSION: 22.08 X 130.00

ROLL SECTION: 1 CLASS: 340 - VACANT INDU:

LOCATION: 237 Third St

SCHOOL: Albany

FULL MARKET VALUE: As of 3/1/23 4,941

UNIFORM % OF VALUE: 70.83

LAND ASSESSMENT: 3,500

TOTAL ASSESSMENT: 3,500

PROPERTY OWNER:

Kingdom Services Global

Outreach Ministries

233 Third St

Albany, NY 12206

EXEMPTION	VALUE	FULL VALUE	TAX PURPOSE
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PROPERTY TAX PAYERS BILL OF RIGHTS

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
COUNTY TAX	20,149,052	2.6	3,500.00	4.08026300	14.28
CITY TAX	61,747,000	1.6	3,500.00	14.13837300	49.48

TOTAL TAXES/FEES DUE BY: JANUARY 31, 2024:

\$63.76

Full Payment Options

-OR-

Installment Payment Options

PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
01/31/2024	63.76	0.00	63.76
02/29/2024	63.76	2.55	66.31
03/31/2024	63.76	3.19	66.95

First Installment Due On or Before January 31st			
PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
01/31/2024	31.88	0.00	31.88
Second Installment			
PAY BY	TAX AMOUNT	INTEREST	TOTAL DUE
07/31/2024	31.88	2.87	34.75

The Treasurer's office may now accept installment payments for this bill as shown above. This may be a change from any prior bills. For more information, see the reverse.

Note: Please refer to reverse side for important information.

RECEIVER'S STUB MUST BE RETURNED. FOR A RECEIPT OF PAYMENT, RETURN THIS ENTIRE BILL.

CITY OF ALBANY - 2024 PROPERTY TAXES
RECEIVER'S STUB

CITY OF: ALBANY
PROPERTY ADDRESS: 237 THIRD ST

SCHOOL: ALBANY

ACCOUNT #: 15084
BILL NUMBER: 262891
Tax Map #: 65.56-5-29
BANK CODE:

		Tax Amount	Interest	Total Due	TOTAL INSTALLMENT #1
Kingdom Services Global	01/31/2024	63.76	0.00	63.76	\$31.88
Outreach Ministries	02/29/2024	63.76	2.55	66.31	OR TO PAY IN FULL
233 Third St	03/31/2024	63.76	3.19	66.95	\$63.76
Albany, NY 12206					

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Department of
Taxation and Finance

Office of Processing and Taxpayer Services
W A Harriman Campus, Albany NY 12227-0863

RP-420-a/b-Rnw-1
(2/22)

**Renewal Application for Real Property Tax Exemption for
Nonprofit Organizations
Part 1: Organization Purpose**

File with your local assessor by the taxable status date. See instructions.

Do not file this form with the Office of Real Property Tax Services.

Name of organization Kingdom Services Global Outreach					
Mailing address (number and street or PO Box) 233 Third Street			Location of property (street address) 237 & 233 Third Street		
City, village, or post office Albany	State NY	ZIP code 12206	City, village, or post office Albany	State	ZIP code
Contact number			Email address (optional)		
Employer ID no.			Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 65.56-5-29 65.56-5-28		

1. Have any of the following changes occurred since the last application for this property tax exemption was filed? If any of the listed changes have occurred, provide a detailed explanation of each change on the back of this form, mark an X in the appropriate boxes below, and complete and sign the statement. If none of the changes have occurred, mark an X in the *Statement of no change* box below and complete and sign the statement.

- ☐ A change has occurred in the purpose(s) of the organization.
- ☐ A change has occurred in the organization as a result of action taken by one or more regulatory agencies (such as issuance, restriction, or withdrawal of an operating certificate, permit, charter, or similar authorization).
- ☐ A change has occurred in the organization's status with regard to exemption from federal income taxes (such as exempt status has been recognized, denied, or revoked by the Internal Revenue Service (IRS), or the Internal Revenue Code classification of exemption has been changed).
- ☐ **Statement of change** – I hereby certify that all of the changes, as listed above, that have occurred since application for exemption was last filed have been noted and the explanations of such changes are true and correct to the best of my knowledge and belief.
- ☒ **Statement of no change** – I hereby certify that none of the changes listed above have occurred since the last application for an exemption was filed to the best of my knowledge and belief.

Signature <i>Dee Lee</i>	Phone number	Date <i>1/9/23</i>
-----------------------------	--------------	-----------------------

2. Mark an X in the box for all applicable forms filed with the IRS by the organization since the last application for property tax exemption was last filed (Note: Assessor may request a copy of filed forms):

- ☐ Federal Form 1023, *Application for Recognition of Exemption*
- ☐ Federal Form 1024, *Application for Recognition of Exemption*
- ☐ Federal Form 990, *Return of Organization Exempt from Income Tax*
- ☐ Federal Schedule A Form 990 or 990-EZ, *Public Charity Status and Public Support*
- ☐ Federal Form 990-PF, *Return of Private Foundation Trust Treated as Private Foundation*
- ☐ Federal Form 990-T, *Exempt Organization Business Income Tax*
- ☐ None of the above

RECEIVED

JAN 9 2023

Department of
Assessment
City of Albany N.Y.

www.tax.ny.gov

Explanation of changes that have occurred

Attach additional sheets if necessary. Provide the organization's name, its employer identification number, and the parcel number on each attachment.

Type of change 1.	Explanation
Type of change 2.	Explanation
Type of change 3.	Explanation

This Area for Assessor's Use Only

Assessing unit	County
City/town	Village
School district	

Date application filed:	
Action on application: Approved ☐	Disapproved ☐
Assessed valuation: Taxable \$	Exempt \$
Documentary evidence presented:	
Assessor's signature	
Date	

Instructions

Application

For purposes of exemptions granted pursuant to Real Property Tax Law § 420-b, each year following the year in which exemption is granted on the basis of application forms RP-420-b-Org, *Application for Real Property Tax Exemption for Nonprofit Organizations - Permissive Class I - Organization Purpose*, and RP-420-a/b-Use, *Application for Real Property Tax Exemption for Nonprofit Organizations II - Property Use*, a renewal application must be filed. One copy of RP-420-a/b-Rnw-1, must be filed in each assessing unit; one copy of RP-420-a/b-Rnw-II, *Renewal Application for Real Property Tax Exemption for Nonprofit Organizations II - Property Use*, must be filed in each assessing unit for each separately assessed parcel for which exemption renewal is sought. The assessor may request information in addition to the information contained in the application.

For purposes of exemptions granted pursuant to Real Property Tax Law § 420-a, the same forms may be used (except RP-420-a-Org, *Application for Real Property Tax Exemptions for Nonprofit Organizations - Mandatory Class I - Organization Purpose*, replaces RP-420-b-Org),

or the owner may submit proof of their continued exempt status that their assessor has deemed acceptable, instead.

Place of filing application

Applications for exemption from city, town, or village taxes must be filed with the city, town, or village assessor. Applications for exemption from county or school district taxes must be filed with the city or town assessor who prepares the assessment roll used in levying county or school taxes. In Nassau County, applications for county, town and school tax purposes should be filed with the Nassau County Board of Assessors. In Tompkins County, applications should be filed with the Tompkins County Division of Assessment. **Do not file with the Office of Real Property Tax Services.**

Time of filing application

The application must be filed in the assessor's office on or before the appropriate taxable status date. For further information, ask your local assessor. To find your local assessor's contact information, visit our website or your locality's website.



RP-420-a/b-Rnw-II (9/08)

**NYS DEPARTMENT OF TAXATION & FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES**

**RENEWAL APPLICATION FOR REAL PROPERTY TAX EXEMPTION
FOR NONPROFIT ORGANIZATIONS
II – PROPERTY USE**

(See general information and instructions on back form)

- 1a. Name of organization
Kingdom Services Global Outreach
- b. Mailing address
233 Third St
Albany, NY 12206
- c. Employer ID no. 04-2675425
- d. Name of contact person
- e. Telephone no. of contact person
Day () Evening ()
- f. E-mail address (optional)
- g. Property identification (see tax bill or assessment roll) Tax map number or section/block/lot
65.56-5-29

2. Have any of the following changes occurred since application for this property tax exemption was last filed? If any of the listed changes have occurred, please give a detailed explanation of each change on the back of this form, check the appropriate line below, and complete and sign the statement. If none of the changes has occurred, please check the appropriate line below and complete and sign the statement.

- ☐ a. A change has occurred in the ownership of all or part of the property.
- ☐ b. A change has occurred in the use or uses of the property by the owner.
- ☐ c. A change has occurred in that all or part of the property is now being offered for sale or lease.
- ☐ d. All or part of the property is occupied by an organization other than the owner: the user organization(s) make payments for use of the property, and a change has occurred in (1) the proportion of the property so occupied, (2) the terms of the occupancy, or (3) the payments made by the occupant(s).
- ☐ e. Physical changes in the property (such as construction, alterations, or demolition) have occurred.
- ☐ f. A change has occurred in the nature or schedule of planned construction of buildings or other improvements on an unimproved portion of the property.
- ☐ g. One of the organization's purposes is hospital, and a change has occurred in the amount of space or time that the property is used for the private practice of staff members or others rather than for the direct hospital related activities.

☐ **STATEMENT OF CHANGE**

I hereby certify that all of the changes, as listed above, that have occurred since application for exemption was last filed have been noted and the explanations of such charges are true and correct to the best of my knowledge and belief.

☒ **STATEMENT OF NO CHANGE**

I hereby certify that none of the changes listed above has occurred since application for exemption was last filed to the best of my knowledge and belief.

David Lee
Signature

1/9/23
Date

RECEIVED
Title JAN 9 2023

FOR ASSESSOR'S USE

Assessing unit _____
City/Town _____
School District _____

County _____
Village _____

Department of
Assessment
City of Albany N.Y.

EXPLANATIONS OF CHANGES THAT HAVE OCCURRED

(If more space is needed, attach additional sheets. Please give the organization's name, its employer identification number and the parcel number on each attachment)

Change No. _____ Explanation _____

GENERAL INFORMATION AND FILING REQUIREMENTS**1. Application**

For purposes of exemptions granted pursuant to section 420-b of the Real Property Tax Law, each year following the year in which exemption is granted on the basis of application forms RP-420-b-Orig and RP-420-a/b-Use, a renewal application must be filed. One copy of RP-420-a/b-Rnw-I must be filed in each assessing unit; one copy of RP-420-a/b-Rnw-II must be filed in each assessing unit for each separately assessed parcel for which exemption renewal is sought. The assessor may request information in addition to the information contained in the application.

For purposes of exemptions granted pursuant to section 420-a of the Real Property Tax Law, the same forms may be used (except RP-420-a-Orig replaces RP-420-b-Orig). In the alternative, the owner may submit proof of continued exempt status to the assessor in whatever form is mutually acceptable.

2. Place of filing application

Application for exemption from city, town, or village taxes must be filed with the city, town, or village assessor. Application for exemption from county or school district taxes must be filed with the city or town assessor who prepares the assessment roll used in levying county or school taxes. In Nassau County, applications must be filed with the Nassau County Board of Assessors. In Tompkins County, applications must be filed with the Tompkins County Division of Assessment. **Do not file with the Office of Real Property Tax Services.**

3. Time of filing application

The application must be filed in the assessor's office on or before the appropriate taxable status date. In towns preparing their assessment roll in accordance with the schedule provided by the Real Property Tax Law, the taxable status is March 1. In towns in Nassau County, the taxable status date is January 2. Westchester County towns have either a May 1 or June 1 taxable status date; contact the assessor. In villages and cities, the taxable status dates vary, and the appropriate assessor should be consulted for the correct date.

SPACE BELOW FOR ASSESSOR'S USE

Parcel identification no. (s)

Applicant organization _____ Employer ID no. _____ Date application filed _____

Application ☐ Approved ☐ Disapproved

Assessed Valuation \$ _____ Taxable \$ _____ Exempt

Documentary evidence presented: _____

Assessing unit _____

Assessor's signature _____

Date _____



RP-420-a/b-Rnw-II (9/08)

**NYS DEPARTMENT OF TAXATION & FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES**

**RENEWAL APPLICATION FOR REAL PROPERTY TAX EXEMPTION
FOR NONPROFIT ORGANIZATIONS**

II - PROPERTY USE

(See general information and instructions on back form)

- | | |
|---|---|
| <p>1a. Name of organization
Kingdom Services Global Outreach</p> <p>b. Mailing address
233 Third St
Albany, NY 12206</p> <p>c. Employer ID no. 04-2675425</p> | <p>d. Name of contact person</p> <p>e. Telephone no. of contact person
Day () Evening ()</p> <p>f. E-mail address (optional)</p> <p>g. Property identification (see tax bill or assessment roll) Tax map number or section/block/lot
65.56-5-28</p> |
|---|---|

2. Have any of the following changes occurred since application for this property tax exemption was last filed? If any of the listed changes have occurred, please give a detailed explanation of each change on the back of this form, check the appropriate line below, and complete and sign the statement. If none of the changes has occurred, please check the appropriate line below and complete and sign the statement.

- ☐ a. A change has occurred in the ownership of all or part of the property.
- ☐ b. A change has occurred in the use or uses of the property by the owner.
- ☐ c. A change has occurred in that all or part of the property is now being offered for sale or lease.
- ☐ d. All or part of the property is occupied by an organization other than the owner: the user organization(s) make payments for use of the property, and a change has occurred in (1) the proportion of the property so occupied, (2) the terms of the occupancy, or (3) the payments made by the occupant(s).
- ☐ e. Physical changes in the property (such as construction, alterations, or demolition) have occurred.
- ☐ f. A change has occurred in the nature or schedule of planned construction of buildings or other improvements on an unimproved portion of the property.
- ☐ g. One of the organization's purposes is hospital, and a change has occurred in the amount of space or time that the property is used for the private practice of staff members or others rather than for the direct hospital related activities.

☐ **STATEMENT OF CHANGE**

I hereby certify that all of the changes, as listed above, that have occurred since application for exemption was last filed have been noted and the explanations of such changes are true and correct to the best of my knowledge and belief.

☒ **STATEMENT OF NO CHANGE**

I hereby certify that none of the changes listed above has occurred since application for exemption was last filed to the best of my knowledge and belief.

David Lee
Signature

1/9/23
Date

FOR ASSESSOR'S USE

RECEIVED

Assessing unit _____
City/Town _____
School District _____

County _____
Village _____

JAN 9 2023

Department of
Assessment
City of Albany N.Y.

EXPLANATIONS OF CHANGES THAT HAVE OCCURRED

(If more space is needed, attach additional sheets. Please give the organization's name, its employer identification number and the parcel number on each attachment)

Change No. _____ Explanation _____

GENERAL INFORMATION AND FILING REQUIREMENTS**1. Application**

For purposes of exemptions granted pursuant to section 420-b of the Real Property Tax Law, each year following the year in which exemption is granted on the basis of application forms RP-420-b-Org and RP-420-a/b-Use, a renewal application must be filed. One copy of RP-420-a/b-Rnw-I must be filed in each assessing unit; one copy of RP-420-a/b-Rnw-II must be filed in each assessing unit for each separately assessed parcel for which exemption renewal is sought. The assessor may request information in addition to the information contained in the application.

For purposes of exemptions granted pursuant to section 420-a of the Real Property Tax Law, the same forms may be used (except RP-420-a-Org replaces RP-420-b-Org). In the alternative, the owner may submit proof of continued exempt status to the assessor in whatever form is mutually acceptable.

2. Place of filing application

Application for exemption from city, town, or village taxes must be filed with the city, town, or village assessor. Application for exemption from county or school district taxes must be filed with the city or town assessor who prepares the assessment roll used in levying county or school taxes. In Nassau County, applications must be filed with the Nassau County Board of Assessors. In Tompkins County, applications must be filed with the Tompkins County Division of Assessment. Do not file with the Office of Real Property Tax Services.

3. Time of filing application

The application must be filed in the assessor's office on or before the appropriate taxable status date. In towns preparing their assessment roll in accordance with the schedule provided by the Real Property Tax Law, the taxable status is March 1. In towns in Nassau County, the taxable status date is January 2. Westchester County towns have either a May 1 or June 1 taxable status date; contact the assessor. In villages and cities, the taxable status dates vary, and the appropriate assessor should be consulted for the correct date.

SPACE BELOW FOR ASSESSOR'S USE

Parcel identification no. (s)

Applicant organization _____ Employer ID no. _____ Date application filed _____

Application ☐ Approved ☐ Disapproved

Assessed Valuation \$ _____ Taxable \$ _____ Exempt

Documentary evidence presented: _____

Assessing unit _____ Assessor's signature _____ Date _____



CITY OF ALBANY
DEPARTMENT OF ASSESSMENT
24 EAGLE STREET
ALBANY, NEW YORK 12207
TELEPHONE (518) 434-5155
WWW.ALBANYNY.GOV

KATHY SHEEHAN
MAYOR

TREY KINGSTON
ASSESSOR

The properties in the attached RP 554 both submitted not-for-profit exemption applications on January 9, 2023 but the exemption was never entered into RPS. As a result, the tax bills attached should be canceled along with interest and penalties.



DANIEL P. MCCOY
COUNTY EXECUTIVE

MICHAEL MCLAUGHLIN
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS

449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

February 20, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham:

The Department of Public Works is requesting the Legislature's adoption of a Resolution to transfer maintenance responsibilities and ownership of a no longer needed portion of the County Highway System and authorization to convey it to the Town of Westerlo as per the Town's request.

The portion of the County Highway System is known as Old CR401. This portion of road is no longer needed for Albany County use since CR401 was realigned many years ago. This portion of the road is also not built to County specifications. It is however built to a Towns specification and safer for a Town to plow with smaller equipment versus the county. The Westerlo Town Board approved a resolution to accept Old CR401 at their meeting on 12/27/23.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Amis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5187, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Legislature's adoption of a Resolution to transfer maintenance responsibilities and ownership of a no longer needed portion of the County Highway System and authorization to convey it to the Town of Westerlo as per the Town's request. ...body

Date: 02/20/2024
Submitted By: Rosa Maria Tirino
Department: Public Works
Title: Director of Operations
Phone: 518.655.7919
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☒ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe

- ☐ Personnel
- ☐ Personnel Non-Individual
- ☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Town of Westerlo
933 CR 401
Westerlo, NY 12193

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: 0
Scope of Services: Property Conveyance

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: 0%

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) 04/15/24-07/15/24

Length of Contract: 3 months

Impact on Pending Litigation Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

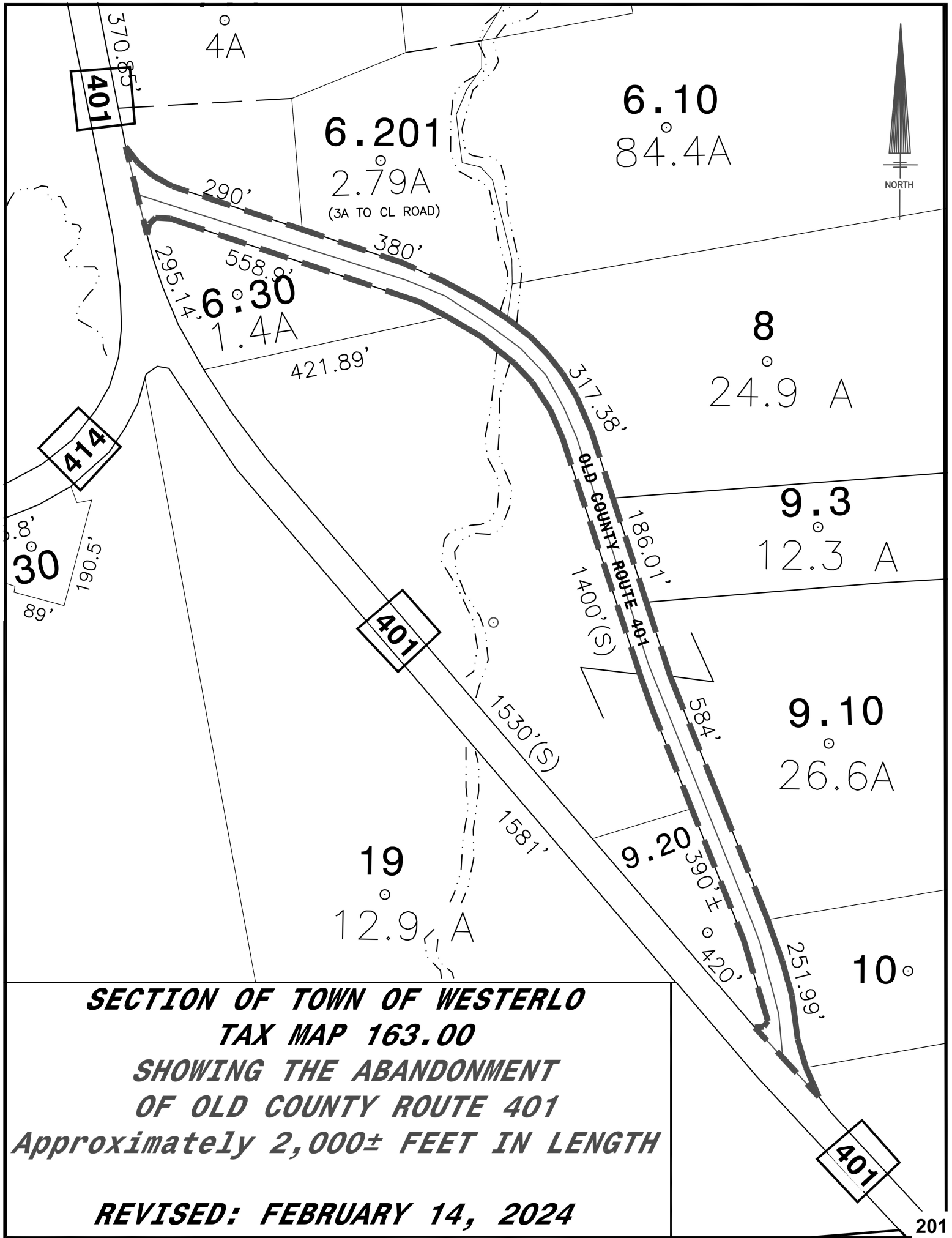
Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's adoption of a Resolution to transfer maintenance responsibilities and ownership of a no longer needed portion of the County Highway System and authorization to convey it to the Town of Westerlo as per the Town's request.

The portion of the County Highway System is known as Old CR401. This portion of road is no longer needed for Albany County use since CR401 was realigned many years ago. This portion of the road is also not built to County specifications. It is however built to a Towns specification and safer for a Town to plow with smaller equipment versus the county. The Westerlo Town Board approved a resolution to accept Old CR401 at their meeting on 12/27/23.



**TOWN OF WESTERLO
END OF YEAR
SPECIAL TOWN BOARD MEETING
OF
WEDNESDAY, DECEMBER 27, 2023**

The Town of Westerlo Town Board held an End of year Special Town Board meeting on Wednesday, December 27, 2023 at 6 PM at the Town Hall 933 CR 401, Westerlo, NY. Supervisor Kryzak opened the meeting with the Pledge of Allegiance to the Flag at 6:00 PM.

ATTENDING WERE: Supervisor Matthew Kryzak
Councilman Joshua Beers
Councilwoman Lorraine Pecylak
Councilwoman Amie Burnside
ABSENT WERE: Councilman Peter Mahan

Also attending were: Highway Employee Rick Rupeka, Planning Board Member Bill Hall, Museum Member Becky Kryzak, Confidential Administrator Lisa DeGroff, Democratic Chairperson Edwin Stevens, Town Clerk Karla Weaver and approximately 13 interested residents.

OPEN SPECIAL TOWN BOARD MEETING

Councilwoman Burnside made a motion to open the Special Town Board meeting. Councilman Beers seconded; motion carried by those present.

BUDGET AMENDMENT

Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: the Town of Westerlo has had unforeseen expense in the following account; and
WHEREAS: the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, a budget amendment is necessary; be it hereby
RESOLVED: that the Town Board of the Town of Westerlo does hereby authorize Town Supervisor Matthew Kryzak to make the following transfers:

General Fund

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$25,000.00	230.4 – Park Improvement Reserve Fund	(A) 7110.2 – Parks - Equipment

Councilwoman Pecylak seconded; a vote resulted as followed:

AYES: Councilwoman Burnside, Councilman Beers, Councilwoman Pecylak,
Supervisor Kryzak

NAYS: None

RESOLUTION # 126 - 2023 was thereby duly adopted.

PAYMENT OF MONTHLY BILLS

Councilwoman Burnside made a motion to adopt the following resolution:

WHEREAS: the Town Board has audited the end of the year bills, be it hereby
RESOLVED: that the following bills be paid: Voucher # 678 through Voucher # 696 in the amount of \$50,963.48.

Councilman Beers seconded; a vote resulted as follows:

AYES: Councilman Beers, Supervisor Kryzak and Councilwoman Pecylak

NAYS: None.

RESOLUTION # 127 – 2023 was thereby duly adopted

OLD COUNTY ROUTE 401 RESOLUTION

Supervisor Kryzak mentioned that the vote for the adoption of Old County 401 as a town road during the December 19th, 2023 meeting was not done correctly and needed to be redone. Supervisor Kryzak made a motion to adopt the following resolution:

WHEREAS: The Town of Westerlo has requested that the Albany County Department of Public Works transfer ownership Old County Route 401 from the County of Albany to the Town of Westerlo; be it hereby

RESOLVED: that the Town Board of the Town of Westerlo hereby requests that the County of Albany initiate formal adoption proceedings pursuant to all applicable laws

Councilwoman Burnside seconded; a vote resulted as followed:

AYES: Councilwoman Burnside, Councilman Beers, Councilwoman Pecylak, Supervisor Kryzak

NAYS: None

RESOLUTION # 128 – 2023 was thereby duly adopted.

PUBLIC COMMENT

Confidential Administrator Lisa DeGroff reminded the public about the Youth Roundtable on Thursday December 28th, 2023.

Democratic Chairperson Edwin Stevens thanked the Town Board members and he expressed his appreciation for everything they do.

ADJORN MEETING

With there being no further business to discuss, Councilman Beers made a motion to adjourn the meeting. Councilwoman Pecylak seconded; motion carried by those present. Meeting adjourned at 6:04 pm.

Respectfully submitted,

Karla Weaver Town Clerk



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

February 28th, 2024

Honorable Joanne Cunningham
Chair, Albany County Legislature
112 State St. Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham,

Legislative authorization is requested to transfer tax-foreclosed property located in the City of Albany, 1168 Broadway to an adjacent property owner.

This transfer is in accordance with Resolution No. 29 of 2019 which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels".

If you have any questions regarding this request, I can make myself available at your earliest convenience. Thank you for your consideration.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5194, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing the conveyance of real properties located at 1168 Broadway (Tax Map No. 65.44-1-55)

Date: 2/22/2024
Submitted By: Patrick Curran
Department: CEO
Title: Policy Analyst
Phone: 5184475639
Department Rep.
Attending Meeting: Click or tap here to enter text.

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☒ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A1310 01051
Revenue Amount: 1600.00

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☐
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Legislative Action is requested to authorize the transfer of tax foreclosed properties located in the City of Albany, 1168 Broadway Tax Map No. 65.44-1-55 to an abutting property owner Michael Griffin, 1166 Broadway, Albany NY 12202 for \$1,600.

Mr. Griffin per his submission indicates that he has maintained the property over the years with no assistance from City personnel and would purchase the property with the intention of paving the lot to extend off-street parking.

This transfer is in accordance with Resolution No. 29 of 2019, which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels ".

As part of this sale, Mr. Griffin will be subject to all closing costs.

County Executive-Daniel McCoy
112 State Street, Room 120
Albany NY 12207
January 30, 2024

From: Michael Griffin
1166 Broadway St
Albany, NY 12202

Re: Vacant Lot at 1168 Broadway, Albany

As per several conversations and written correspondence with various members in the County Executive Office.
I write to request the purchase of the above lot.
I am prepared to pay \$1600 to acquire this vacant Lot.

I live next door to property and have maintained the property over the years with no assistance from City personal.
The plans for this property is to pave and extend my back yard and off street parking. Which is very scarce as we are aware, this area is upcoming via. Businesses, housing and community.
Off street parking will allow parking space for visitors to area for business and/or pleasure to have closer parking to their destination.
I have lived in this area; same building for over 30 years. Before the demolition; I took care of the property at 1168 mowing and cutting tall weeds; that I believe was a safety concerns as the building was not totally secure to keep out vagrants.

Thank you for your attention to this matter!
I look forward to a resolve at your earliest convenience.

Respectfully,
Michael Griffin



RECEIVED

FEB 2 2024

ALBANY COUNTY
EXECUTIVE OFFICE



Land Parcels (2022)

Municipality: City of Albany
Parcel Location: 1168 Broadway
Land Parcel: 65.44-1-55
Owner Name: BANFIELD, RICHARD
Property Class Code: 330
Property Class Description: Vacant Land in Commercial Areas
Year Built:
School District Code: 010100
School District: Albany City School District
Acres: 0.06 ac.
Deed Reference: 2019-10695
Land Assessment: \$2,500.00
Total Assessment: \$2,500.00

[PDF Tax Map](#)

[Google Maps](#)

[Zoom to](#)

M. Griffin-1166
Broadway



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

March 4th, 2024

Honorable Joanne Cunningham
Chair, Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Honorable Joanne Cunningham
Chair, Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham:

Legislative authorization is requested to transfer tax-delinquent foreclosed properties located in the City of Albany, 139 Lark Street.

This transfer is in accordance with Resolution No. 29 of 2019, which states ““Properties which will be discretionally conveyed by the County to individuals or entities for economic development purposes””.

If you have any questions regarding this request, I can make myself available at your earliest convenience. Thank you for your consideration.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5204, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing the conveyance of real properties located at 139 Lark Street (Tax Map No. 65.72-4-29)

Date: 2/22/2024
Submitted By: Patrick Curran
Department: CEO
Title: Policy Analyst
Phone: 5184475639
Department Rep.
Attending Meeting: Click or tap here to enter text.

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☒ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A1310 01051
Revenue Amount: 17,000.00

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☒
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Legislative Action is being requested in two parts, first rescinding the sale of 139 Lark Street Tax Map No. 65.72-4-29 granted pursuant to ABL Resolution No. 271 of 2018 to the Albany County Land Bank Corporation. Then to authorize the sale of 139 Lark Street for \$17,000 located in the City of Albany to 139 Lark Street LLC, 63 State Street, Albany NY 12207.

As part of the attached request, 139 Lark Street LLC owner Patrick Chiou indicates he owns buildings on the same block as this property and with this acquisition he hopes to expand the development of it and create a positive change in the community.

This sale is in accordance with resolution No 29 of 2019, "Properties which will be discretionally conveyed by the County to individuals or entities for economic development purposes", "The amount to be paid for these properties shall be either its appraised value or outstanding delinquent tax liability"

As part of this sale, 139 Lark Street LLC will be subject to:

All closing costs

A pro-rated share of any current real property taxes which are owed on the property as of the closing date.

Requesting Legislative Action to Authorize the Conveyance of Tax Delinquent Foreclosed Property located in the City of

Albany

Patrick Chiou
Upstate General Construction
63 State Street Albany, NY 12206

February 20, 2024

Dear Albany County Executive ,

The purpose of this letter is to apply for the acquisition of the parcel at 139 Lark Street Albany New York 12210 for the outstanding tax balances of \$17,000.00 and 201 Elk Street Albany, NY 12210 for \$10,000.00.

I am an established real estate developer who owns buildings on the same block and want to expand my development. When done thoughtfully and sustainably, can bring about positive changes in communities and generate a range of benefits, including: economic growth, increased property value, tax revenue, urban renewal and diversification in housing.

Please let me know what the process for acquiring the property will be and if you have any questions, comments, or concerns regarding me or the project.

Sincerely,

A handwritten signature in black ink, appearing to be 'Patrick Chiou', with a stylized, sweeping flourish at the end.

Patrick Chiou
CEO/Owner



DEPARTMENT OF MANGEMENT AND BUDGET

Purchaser Review

PROPERTY INFORMATION

Municipality — City of Albany

Address of Properties —139 Lark Street and 201 Elk Street

Tax Map Number-65.72-4-29, 65.72-4-22

Property Description- Downtown Row Type – Vacant Land

PROSPECTIVE BUYER NAME AND PROPERTIES OWNED BY PROSPECTIVE BUYER

Purchasers-139 Lark Street LLC - Owner Patrick Chiou

City of Albany-45 S Pine Ave -142 Green St-275 N Pearl Street-629 Washington Ave

CODE ENFORCEMENT INFORMATION

There are no outstanding violations-Albany Building-Citizen Portal 2/20/2024

DELINQUENT TAX INFORMATION

No delinquent taxes-Verified with Albany County Tax Records Supervisor 2/20/2024

COUNTY FORECLOSURE INFORMATION

NA

Signed- ¹

ANTHONY DILELLA

Property Manager

DATE---February 23, 2023



COUNTY OF ALBANY



Parcel Find

PARCEL: 065072000402900000000
LOCATION: 139 LARK ST
NAME: ** VARIOUS **
TAX LIEN - 2018
EFF DATE: 01/11/2024

YEAR	CAT	BILL	#SC	REFERENCE	BILLED/ADJ	UNPAID BAL	DUE NOW
2021	RE-1	5793	Y	139 LARK ST	554.51	554.51	
2018	TL-1	1241	N	139 LARK ST	5,468.45	5,468.45	
2017	TL-1	1818	N	139 LARK ST	559.95	559.95	
2017	TL-E	1188	N	139 LARK ST	520.06	520.06	
2016	TL-E	1730	N	139 LARK ST	555.73	555.73	
2016	TL-1	1013	N	139 LARK ST	3,237.93	3,237.93	
2015	TL-E	1269	N	139 LARK ST	533.83	533.83	
2015	TL-1	802	N	139 LARK ST	709.73	709.73	
2014	TL-E	989	N	139 LARK ST	547.47	547.47	
2014	RE-1	7168	Y	139 LARK ST	544.66	544.66	
2013	TL-1	2007	N	139 LARK ST	1,530.32	1,530.32	
2013	TL-E	1165	N	139 LARK ST	726.65	726.65	
2012	TL-E	1952	N	139 LARK ST	785.20	785.20	
2012	TL-1	1279	N	139 LARK ST	625.21	625.21	
TOTAL UNPAID						16,899.70	

, *

LEGAL NOTICE

Notice is hereby given that the following properties will be given consideration by the Albany County Legislature for transfer:

City of Albany

201 Elk Street

TWO FAMILY YEAR ROUND

RESIDENCE

MAP NO. 65.72-4-22

CITY OF ALBANY

139 LARK STREET

DOWNTOWN ROW TYPE

(COMMON WALL)

65.72-4-29

ALBANY COUNTY DEPARTMENT
OF MANAGEMENT AND BUDGET

Dated: 1.25.24

Albany, New York

EV 1/25/24

ORDER DETAILS

Order Number:	IPLATU0034208
Order Status:	Saved
Classification:	Legals
Package:	Albany Times Union 2 Col...
Affidavit Yes:	\$9.99
Final Cost:	\$33.99
Payment Type:	
User ID:	

PREVIEW FOR AD NUMBER

IPL0014728

2.38inches x 1.61inches

LEGAL NOTICE

Notice is hereby given that the following properties will be given consideration by the Albany County Legislature for transfer:

City of Albany
201 Elk Street
TWO FAMILY YEAR ROUND RESIDENCE
MAP NO. 65.72-4-22
CITY OF ALBANY
139 LARK STREET
DOWNTOWN ROW TYPE (COMMON WALL)
65.72-4-29
ALBANY COUNTY DEPARTMENT OF MANAGEMENT AND BUDGET
Dated: January 25, 2024
Albany, New York

SCHEDULE FOR AD NUMBER

IPL0014728

January 25, 2024

Albany Times Union Print

RESOLUTION NO. 348

RESCINDING THE CONVEYANCE OF REAL PROPERTY PURSUANT TO RESOLUTION NO. 399 FOR 2019 AND AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 20 BENSON STREET (TAX MAP NO. 65.54-2-35) IN THE CITY OF ALBANY

Introduced: 8/14/23

By Audit and Finance Committee:

WHEREAS, By Resolution No. 399 for 2019, this Honorable Body authorized the conveyance of various parcels of real property acquired through in rem foreclosure to the Albany County Land Bank Corporation (the “Land Bank”), including 20 Benson Street (Tax Map No. 65.54-2-35) in the City of Albany, and

WHEREAS, NH Matiasco, LLC., has expressed an interest in acquiring the parcel and has offered to pay \$25,000 for the property, and plans to restore the property back to regular use, and

WHEREAS, The Albany County Real Property Disposition Plan, adopted by Resolution No. 29 for 2019, implemented procedures for properties to be discretionally conveyed by the County to individuals or entities for economic development purposes, now, therefore, be it

RESOLVED, By the Albany County Legislature, that Resolution No. 399 for 2019 is hereby amended by rescinding the authorization to convey the parcel located at 20 Benson Street (Tax Map No. 65.54-2-35) in the City of Albany, and, be it further

RESOLVED, That the County Executive is authorized to execute on behalf of the County any documents necessary to convey the parcel located at 20 Benson Street (Tax Map No. 65.54-2-35) in the City of Albany, to NH Matiasco, LLC, 194 Mount Hope Drive, Albany, NY 12202 for the amount of \$25,000, and, be it further

RESOLVED, That NH Matiasco, LLC., shall be responsible for any and all closing costs, as well as a pro-rated share of any current real property taxes owes as of the closing date, and, be it further

RESOLVED, That the County Attorney is authorized to approve said conveyance as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.



DANIEL P. McCoy
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. MCLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

February 22nd, 2024

Brad Glass
Director
City of Albany
Department of Planning and Development
200 Henry Johnson Boulevard
Albany, New York 12210

Director Glass,

Pursuant to the Albany County Property Disposition Plan, I am contacting you to make you aware we are undertaking the legislative authorization process to potentially dispense of the properties located at 139 Lark Street (65.72-4-29) in the City of Albany. Provided this request gains the approval of the County Legislature, we will convey these parcels to an interested receiver.

We view this transaction as beneficial to both County and City residents in our effort to remedy blight by returning these properties to productive use. Please let us know if you know of any potential issues that might arise with such a transfer or if the City of Albany has any objection.

Best,

Patrick Curran
Policy Analyst
Albany County Executive's Office



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. McLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

March 4th, 2024

Honorable Joanne Cunningham
Chair, Albany County Legislature
112 State St. Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham,

Legislative authorization is requested to transfer tax-foreclosed property located in the Town of Berne, 556 County Route 360 to the former property owner.

This transfer is in accordance with County Disposition Plan and will resolve equity issues under the Supreme Court Case Tyler V Hennepin County.

If you have any questions regarding this request, I can make myself available at your earliest convenience. Thank you for your consideration.

Sincerely,

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5193, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing the conveyance of real properties located at 556 County Route 360 (Tax Map No. 148.-1-43)

Date: 2/22/2024
Submitted By: Patrick Curran
Department: CEO
Title: Policy Analyst
Phone: 5184475639
Department Rep.
Attending Meeting: Click or tap here to enter text.

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☒ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A1310 01051

Revenue Amount: 7,495.65

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes ☐ No ☐

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Legislative action is requested to authorize the reacquisition of tax foreclosed properties located at 556 CR 360, Medusa, NY 12120 by the previous owner, Katie R (Valenti) Biance, with the total amount of delinquent taxes being paid as \$7,495.65.

Pursuant to the 2023 Supreme Court Case *Tyler v Hennepin County*, reacquisition of property by a previous owner by payment of delinquent taxes resolves the issue of distribution of equity and should be first priority for transfer of parcels in 2024 and moving forward.

Reacquisition of parcels by previous owner by payment of delinquent taxes is in compliance with the Albany County Disposition Plan.

I, Katie R (Valenti) Bance, ~~am~~ am
paying the total amount due on delinquent
taxes of \$7,495.65. I would like to ~~reacq~~
re-acquire tax map ID# 148.-1-43, 556
CR 360 Melosa NY 12120. I am
the former owner (Katie R Valenti),
my contact information.

Katie R Bance

Thank you for your attention on
this matter,

Katie R Bance

THIS DOCUMENT HAS TRUE WATERMARK HOLD AT LIGHT TO VIEW / ENDORSEMENT BACKER / MICROPRINT / SIGNATURE LINE

Broadview Federal Credit Union 700 Patroon Creek Boulevard
Albany, NY 12206

OFFICIAL CHECK 

DATE: 01/04/2024 CHECK NO. 593581
29-7338/2213

PAY TO THE ORDER OF Director of Finance Ref:

PAY Seven Thousand Four Hundred Ninety-Five and 65/100*****
Director of Finance

\$ **** 7,495.65 ****

556 CR 360 148.-1-43 reacquisition

[Signature]

THIS DOCUMENT IS A WATERMARK. HOLD AT ANGLE TO VIEW. ENDORSEMENT BACKER. MICROPRINT SIGNATURE LINE.

Broadview Federal Credit Union
700 Patroon Creek Boulevard
Albany, NY 12206

OFFICIAL CHECK 

CHECK NO. 593581
DATE: 01/04/2024
29-7338/2213

PAY TO THE ORDER OF **Director of Finance**

PAY **Seven Thousand Four Hundred Ninety-Five and 65/100*******

Ref: **Director of Finance**

\$ **** 7,495.65 ****



RECEIVED
JAN - 4 2024
Albany Co. Dept. of Management & Budget
Division of Finance

Rec'd per Pending
Resolution in February 2024
Jeddy meal


realRecord™
OWNERSHIP INFORMATION

VALENTI KATIE
556 CR 360
RENSSELAERVILLE NY 12147-0000

PARCEL NO: 148.-1-43

Mail: 1734 SR 9W
12158-0000

PHONE NUMBER:

COUNTY: ALBANY

CENSUS TRACT:

PROPERTY CLASS: 314 - RURAL VACANT LOTS OF 10
ACRES OR LESS

SALE INFORMATION

Sale Date 05/30/2014 Price \$ 20,600 Deed Date 06/03/2014
Arms Length Y Libre 3101 Page 250 # Total Parcels 1
Seller MANOOGIAN HAROLD Buyer VALENTI KATIE Personal Property 0

PRIOR SALES	PRICE	DATE	ARMS LENGTH	SELLER	BUYER
1	\$ 1	11/13/2001	N	MANOOGIAN HAROLD	TRUSTEE MANOOGIAN HAROLD

STRUCTURAL INFORMATION

Square Feet 0
Sqft. 1st Floor
Sqft. 2nd Floor
Fin. Basement Sqft.
Year Built 0
Bldg Style UNKNOWN
Units 1
Stories 0.00
Baths 0
Bedrooms 0
Fireplaces
Kitchens
Garage Type
Garage Bays
Cooling Detail NONE
HEAT:
(UNKNOWN)
FUEL:
(UNKNOWN)
Exterior UNKNOWN
Condition AVERAGE
Basement Type UNKNOWN

LOT INFORMATION

Lot Size Dim.: 0.00x0.00
Land SQFT 348,480
Lot Size Acres 8.00
Zoning 07
Nbhd Code 36002
School District 193201 - GREENVILLE
Desirability TYPICAL
Water Front N
Sewer NONE
Water NONE
Utilities ELECTRIC
Nbhd. Rating AVERAGE
Nbhd. Type RURAL
Res. Sites 1
Comm. Sites 0
Swis Code 013600

TAX INFORMATION

Tax ID# 148.-1-43
Assessed Value \$ 23,000
Land Assessment \$ 23,000
School Tax \$ 859
County/Town Tax \$ 212
City/Village Tax \$
Total Tax \$ 1,071
Full Tax Value \$ 38,333
Equalization Rate 0.60
Prior Tax ID# 3.-57-3
Full Land Value \$ 38,333

*The calculated tax amounts are not exact.
No special district tax amounts or
exemptions have been included. All
numbers are estimated based on town
values. Taxes should be verified directly
from the local tax collector.

Updated:01/05/2024 5:09 pm

EXEMPTIONS:
IMPROVEMENTS:

Note: Display indicates first residential site and up to four improvements.

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Scanned

OFFICE OF THE COMMISSIONER

New York State Department of Environmental Conservation
625 Broadway, 14th Floor, Albany, New York 12233-1010
P: (518) 402-8545 | F: (518) 402-8541
www.dec.ny.gov

JAN 3 2023

Honorable Daniel McCoy
County Executive
Albany County
112 State Street
Albany, NY 12207

Re: CFA Application # 121601 Climate Smart Communities Project – Climate Action Plan

Dear County Executive McCoy:

The Department of Environmental Conservation (DEC) Office of Climate Change is pleased to inform you that the Climate Action Plan project has been selected to receive a Climate Smart Communities grant in the amount of \$35,000. If you applied for funding from other programs or other State agencies, you will receive information from those programs or agencies separately.

Once DEC has received approval from the Office of the State Comptroller, we will reach out to the person identified in your grant application as the primary contact to provide additional information related to developing a contract for state assistance.

We look forward to working with you on this important climate action project. If you have any questions, please contact the Climate Smart Communities grant program staff at CSCgrants@dec.ny.gov or call 518-402-8448.

Sincerely,



Basil Seggos
Commissioner

c: Mr. Lucas Rogers

RECEIVED

JAN 3 REC'D

ALBANY COUNTY
EXECUTIVE OFFICE



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4595, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for an award from DEC for a County Climate Action Plan

Date: 9/26/2023
Submitted By: Patrick Curran
Department: County Executive
Title: Policy Analyst
Phone: 518-447-5639
Department Rep.
Attending Meeting: [Click or tap here to enter text.](#)

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) [Click or tap here to enter text.](#)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☒ Grant

Acceptance

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

New York State Department of Environmental Conservation Office of Climate Change
625 Broadway, 14th Floor, Albany, New York 12233

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$35,000

Scope of Services: This award is for the planning, development and implementation of a County-wide Climate Action Plan to improve sustainability efforts and combat climate change.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: A28020 02770

Revenue Amount: \$35,000

Appropriation Account and Line: A28020 44046

Appropriation Amount: \$35,000

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: 50

County: 50

Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending LitigationYes ☐ No ☐

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Legislative approval is requested to accept an award for grant funding from the New York State Department of Environmental Conservation Office of Climate Change Climate Smart Communities Program in the amount of \$35,000 for the development of an Albany County Climate Action Plan. The Climate Action Plan will build off of the Albany County greenhouse gas inventory, which is also funded by grant funding from the Climate Smart Communities Program and is currently being conducted to better understand and mitigate Albany County's carbon emissions. The Climate Action Plan will develop practices and strategies to build sustainability and combat climate change throughout the County.

APPROPRIATIONS									
BUDGET LINE					DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
FUND	ORG	OBJ	PRO	FOR POSITIONS ONLY					
				STATE POS. CODE	POSITION CONTROL				
A	8020	44046	CAP23			Fees for service	\$35,000		EDCAP
TOTAL APPROPRIATIONS							\$35,000	\$0	

ESTIMATED REVENUES									
BUDGET LINE					DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
FUND	ORG	OBJ	PRO	FOR POSITIONS ONLY					
				STATE POS. CODE	POSITION CONTROL				
A	A28020	02770	CAP23			Other Unclassified Revenues		\$35,000	EDCAP
TOTAL REVENUES							\$0	\$35,000	
GRAND TOTAL							\$35,000	\$35,000	



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

October 3rd, 2023

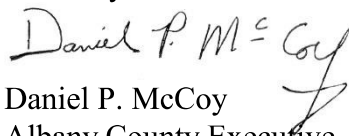
Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The Office of the Albany County Executive is requesting authorization to accept an award of grant funding in the amount of \$35,000 from the New York State Department of Environmental Conservation (DEC) Office of Climate Change for the planning and development of an Albany County Climate Action Plan. The County is eligible for this funding through completing action items in the Office of Climate Change's Climate Smart Communities Program. Albany County has already received funding through this program to execute a County-wide government operations and community greenhouse gas emissions inventory to better understand and mitigate the County's carbon emissions. This greenhouse gas inventory, which is currently being conducted by the County, will be the basis and foundation for an Albany County Climate Action Plan. The goal of the Albany County Climate Action Plan will be to address the causes of and impacts from climate change, build sustainability efforts across the County, and take steps to improve the County's economic, social, and environmental resiliency.

If you should have any questions, please do not hesitate to contact me.

Sincerely


Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

RESOLUTION NO. 509

AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR THE PURPOSE OF DEVELOPING AND IMPLEMENTING THE COUNTY CLIMATE ACTION PLAN

Introduced: 11/13/23

By Conservation, Sustainability, and Green Initiatives Committee:

WHEREAS, The County Executive has requested authorization to accept funding in the amount of \$35,000 from the New York State Department of Environmental Conservation Office of Climate Change to support the development of an Albany County Climate Action Plan, and

WHEREAS, By Resolution Nos. 315 for 2021 and 330 for 2022, this Honorable Body previously authorized the County to complete action items that made it eligible to accept this grant funding, and

WHEREAS, The County Executive has indicated that the proposed Climate Action Plan aims to utilize the groundwork established by the ongoing greenhouse gas emissions inventory, also funded by the Climate Smart Communities Program, to gain a comprehensive understanding of the County's carbon emissions and to develop strategies to mitigate these emissions and enhance sustainability, and

WHEREAS, The County Executive has indicated that the ultimate objective of the Albany County Climate Action Plan will be to address the root causes and consequences of climate change, promote sustainable practices, and bolster economic, social, and environmental resilience within Albany County, now, therefore, be it,

RESOLVED, By the Albany County Legislature that the County Executive is authorized to accept funding in the amount of \$35,000 from the New York State Department of Environmental Conservation Office of Climate Change to support the development of an Albany County Climate Action Plan, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL McLAUGHLIN
DEPUTY COUNTY EXECUTIVE

March 11, 2024

Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
112 State Street, Suite 710
Albany, New York, 12207

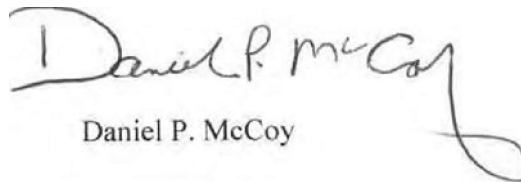
Dear Chairwoman Cunningham:

In accordance with Article 6, section 608 of the Albany County Charter, I hereby submit the 2025-2029 Albany County Capital Program for legislative review and action. The plan provided is based on the recommendation made by the Capital Projects Committee at its March 4th, 2024 meeting.

The attached plan provides an estimate of Albany County's capital needs, their associated costs and funding mechanisms over the course of the next five (5) years. It is important to note that the Capital Program is a plan that does not commit the County to any particular project, schedule, cost or funding source. The projects found in the Capital Program will be continually revisited, taking into consideration changes in project needs and priorities, cash flow, and budget constraints. Given the impact of property tax cap legislation on the County's budget processes and the County's cash situation, the flexibility to undertake capital project, in general and defined as part of this plan, may be limited.

If there are any questions regarding this plan, please contact David Reilly who will be available during the legislative committee schedule to address any question.

Sincerely,


Daniel P. McCoy

cc. Dennis A. Feeney, Majority Leader
Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel
M. David Reilly



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5245, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Approval for the 2025 - 2029 Capital Projects Plan

Date: 3/5/2024
Submitted By: Sarah Cantwell
Department: Management and Budget
Title: Assistant Director of Budgetary Review
Phone: 518-447-5698
Department Rep.
Attending Meeting: David Reilly

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☒ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐

If Mandated Cite Authority: Article 6, section 608 of the Albany County Charter

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) 2025 - 2029
Length of Contract: 5 years

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Article 6, section 608 of the Albany County Charter, requires the submission of a 5-year capital plan form the Office of the County Executive to the Legislature. The plan provided is based on the recommendations made by the Capital Projects Committee at its March 4th, 2024 meeting. Please see attachments for a detailed breakdown of the proposed plan.



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5245, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Approval for the 2025 - 2029 Capital Projects Plan

Date: 3/5/2024
Submitted By: Sarah Cantwell
Department: Management and Budget
Title: Assistant Director of Budgetary Review
Phone: 518-447-5698
Department Rep.
Attending Meeting: David Reilly

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☒ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐

If Mandated Cite Authority: Article 6, section 608 of the Albany County Charter

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) 2025 - 2029
Length of Contract: 5 years

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Article 6, section 608 of the Albany County Charter, requires the submission of a 5-year capital plan form the Office of the County Executive to the Legislature. The plan provided is based on the recommendations made by the Capital Projects Committee at its March 4th, 2024 meeting. Please see attachments for a detailed breakdown of the proposed plan.

2025-2029 Capital Plan Summary

Project Status: 5 New 28 Existing 17 Amended 3 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
Civic Center	9.512	2.600	0.000	0.000	0.000	0.000	2.500	14.612
General Services	39.289	25.441	11.203	9.165	8.621	1.077	-13.245	81.551
Information Services	0.850	1.800	0.650	0.200	0.000	0.000	0.000	3.500
Public Works	58.423	31.871	25.127	20.900	7.930	6.250	2.700	153.201
Water Purification	0.150	5.050	20.850	90.000	47.400	16.686	0.000	180.136
Shaker Place	78.658	2.000	0.750	0.000	0.000	0.250	0.000	81.658
Total Project Cost	186.882	68.762	58.580	120.265	63.951	24.263	-8.045	514.658

All amounts listed in this plan are in millions of dollars.

A Fund Civic Center Capital Projects

Upper Level Seating Replacement

Project Number: C1501

Debt Account: HKUJ

Project Description:

The chairs in the upper level are 25 years old. The lower level seating was replaced in 2010. This plan was originally spread over two years utilizing Facility Fees. Combining the projects into the same year we would realize an approximate savings of \$100,000. Given lead time of the chairs, installation of chairs will begin spring of 2019, purchase of chairs will be in 2018.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.375	-						3.375
State								
Federal								
Other								-
Total Project Cost	3.375	-	-	-	-	-	-	3.375

Main Arena Sound System

Project Number: C1801

Debt Account: HKUW

Project Description:

The intent is to design and install a new sound system. The existing system has been maintained for over 20 years. It has been maintained and still operates, but the sound quality is failing. The components are outdated and difficult to replace. There are few assisted listening devices active. The purchase of over 200 units will be needed to keep up with Americans With Disabilities Act (ADA) code.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.950	0.850						1.800
State								-
Federal								
Other								
Total Project Cost	0.950	0.850	-	-	-	-	-	1.800

WiFi

Project Number: C1802

Debt Account: HKUX

Project Description:

The wireless network system in the building has been pieced together over the years. The system does not have the capacity for the growing needs of the shows, media and patrons. The wired network has been upgraded. The awards of the National Collegiate Athletic Association (NCAA) Basketball Championship has put the need of this project to forefront to accommodate National Media needs.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.826							0.826
State								
Federal								
Other								-
Total Project Cost	0.826	-	-	-	-	-	-	0.826

A Fund Civic Center Capital Projects

Arena Equipment Replacement										
Project Number: <u>C1901</u>			Debt Account: <u>HKUY</u>							
Project Description:			All equipment is at least 15 years old. Replace staging that is old and degrading. Spotlights are in need of frequent repair and replacement parts. Existing barricade lacks step to assist patrons from GA floor. The turnstiles are needed for accurate counts of patrons entering. Forklifts are up in age. The West End curtains will cover the lights in the suites for end stage shows that production often have concerns about during shows.							
Amendment(s):										
Project Status: <u> </u> New			<u> </u> 1	Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding			Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other			0.597							0.597
										-
Total Project Cost			0.597	-	-	-	-	-	-	0.597

Replacement of Chiller, BMS Control, Concourse heat/Fan Coil Replacement, Lighting Upgrade										
Project Number: C1902			Debt Account: HKUZ							
Project Description:			Comfort Chiller is original to building construction and is past its useful life. The work for this project would also include replacement of motors, pumps, valves and suction diffusers. This work will offer significant energy reduction savings. This project is needed to run the building more efficiently and help accommodate the increased building load of the front atrium enclosure. Building sealing is needed to prevent loss of conditioned air. Concourse heat is needed rather than ambient from arena bowl. Additional BMS controls to automate more systems for energy conservation. Lighting upgrades are to replace high energy consumption bulbs.							
			Amendment(s):							
Project Status:			New	1	Existing	Amended	Continual	Completed		
Authorized Funding			Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other			1.950			-	-	-	-	1.950
										-
Total Project Cost			1.950	-	-	-	-	-	-	1.950

Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium door patching									
Project Number:		C1903			Debt Account:		HKUZ		
Project Description:		The main arena floor has sustained several significant gouges. Rebar is showing in several areas. There have been several attempts to patch, but they continue to come out. The kitchen floor has had years of wear and tear. The existing floor covering is coming up in pieces and makes the kitchen look unsanitary. The Quad stairs going to the bathrooms stick out because it sits next to the refinished concourse and bathroom lobby floors.							
Amendment(s):									
Project Status:		New	1	Existing	Amended	Continual	Completed		
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.500							0.500
State									
Federal									
Other									-
Total Project Cost		0.500	-	-	-	-	-	-	0.500

A Fund Civic Center Capital Projects

Loading Dock Renovation

Project Number: C1904

Debt Account: HKUZ

Project Description: Design and construction of loading dock platforms, doors and bays. Trucks have found it increasingly more difficult to back into the dock area. The dock plates are old and in constant need of adjustment. Weather proof doorways to keep the elements out.

Amendment(s): 2023-2027 - Push out end date.

Project Status:	<u> </u> New	<u>1</u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	-	-					0.500
State								
Federal								
Other								-
Total Project Cost	0.500	-	-	-	-	-	-	0.500

Additional Show Power and Transformer Replacement

Project Number: C2001

Debt Account: HKUZ

Project Description: Events are getting bigger and their expectations are higher. We have 2000 amps of show power. Shows often require more and they need to bring in a generator. This may make the building less desirable to put a show in than the next arena. There is available power in our switchgear, but work is needed to extend it and make it available. There are also several transformers that are over 20 years old and should be replaced before they fail.

Amendment(s): 2022-2026 - increase cost.

2023-2027 - updatd funding needs.

Project Status:	<u> </u> New	<u>1</u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.506							0.506
								-
Total Project Cost	0.506	-	-	-	-	-	-	0.506

Low Roof Replacement

Project Number: C2002

Debt Account: HKUZ

Project Description: The low roof is the last of the roofs that need replacement. There have been several leaks over renovated areas that need patching. The leaks seem to be coming from age, seals coming loose and general wear and tear.

Amendment(s):

Project Status:	<u> </u> New	<u>1</u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.308							0.308
State								
Federal								
Other								-
Total Project Cost	0.308	-	-	-	-	-	-	0.308

A Fund Civic Center Capital Projects

Stairwell Enclosure | Concourse | Flooring

Project Number: C2201

Debt Account: _____

Project Description:

The stairwells on the East side of the arena has been unsightly due to being unable to keep wildlife out. There have been multiple attempts by several means with no success. Enclosing these stairwells will allow us to keep animals out. It will also provide an extra level of security and utility savings to the adjacent area. There are multiple railings that are determined due to street salt and weather damage. There are various concrete steps / facades that need reconstruction or replacing around the entire property. The concourse entrance from the MVP Arena garage could be utilized as a revenue generating event space. We are looking to add a cooler to the concourse level for concessions to restock the stands quicker. The stairs going from the concourse level to the bathroom lobbies are the only flooring area that has not been refinished and we are looking to have completed. Refinishing the kitchen floor will also be included in this project.

Amendment(s): 2023-2027 - Incorporating Concourse and Flooring project.

Project Status: _____ New _____ 1 _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County	2.500							2.500
	State								
	Federal								
	Other								
Total Project Cost		2.500	-	-	-	-	-	-	2.500

Network Bandwidth Upgrade

Project Number: C2301

Debt Account: _____

Project Description:

The arena network was upgraded in 2017. The capacity of the system can handle 1 gigabyte of bandwidth which was adequate at the time. Increased event needs have required the arena to order temporary internet services to run outside the system firewalls and protections.

Amendment(s): 2024-2028 - Amended to push out project date.

Project Status: _____ New _____ 1 _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County		0.250						0.250
	State								
	Federal								
	Other								-
Total Project Cost		-	0.250	-	-	-	-	-	0.250

Upper Level Curtain Replacement

Project Number: C2501

Debt Account: _____

Project Description:

The existing curtains were installed in 1993 and have been maintained and operational since. The curtain motor, wires and material are starting to age and have been in need of more significant repair. Safety lines need to be added to the truss so lifts will not be needed to access the curtain areas for repairs or other needs.

Amendment(s):

Project Status: _____ 1 _____ New _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County		1.500						1.500
	State								
	Federal								
	Other								-
Total Project Cost		-	1.500	-	-	-	-	-	1.500

A Fund Civic Center Capital Projects

Civic Center Capital Plan Summary: All Projects

Project Status: 1 New 11 Existing 0 Amended 0 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	9.512	2.600	-	-	-	-	2.500	14.612
State	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Project Cost	9.512	2.600	-	-	-	-	2.500	14.612

A Fund General Services Capital Projects

Vehicle and Truck Replacement Project

Project Number: B1201

Debt Account: HH07

Project Description: This project would replace fleet pool vehicles in accordance with our Department Vehicle Replacement Plan. This plan would replace 11 +/- vehicles per year for the next 2 years and the vehicles being replaced are 10 years old or older. This project was amended to change the completion date to 2027.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> Amended	<u> </u> 1	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.039	0.500	0.500	0.500	0.500			4.039
State								-
Federal								
Other								-
Total Project Cost	2.039	0.500	0.500	0.500	0.500	-	-	4.039

County-wide Facilities Evaluation

Project Number: B1501

Debt Account: HKUV

Project Description: Many of the County's facilities are aged and would benefit from a structural and engineering evaluation. The proposed evaluation will allow the County to make the best use of its resources. This project will include evaluation and engineering fees starting in 2015, with any construction beginning in the out years.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1 Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	1.350							1.350
								-
								-
Total Project Cost	1.350	-	-	-	-	-	-	1.350

Renovation of Shaker Complex

Project Number: B1601

Debt Account: HHSA

Project Description: This project is to renovate and reconstruct County facilities including roofs at the historic Shaker site. This is being done alongside a \$500,000 grant (reimbursement) from NY State for this purpose.

Amendment(s): 2023-2027 - Moved from NH plan. Increased costs.

Project Status:	<u> </u> New	<u> </u> 1 Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	0.800						1.300
State		(0.500)						(0.500)
Federal								
Other								-
Total Project Cost	0.500	0.300	-	-	-	-	-	0.800

A Fund General Services Capital Projects

Youth Facility Renovation & Upgrade

Project Number: B1902

Debt Account: HHW0

Project Description:

The State of New York has stipulated that Albany County modify / renovate their youth facilities to be more conducive to both the age & sex of the child. Therefore, we must address revamping our facilities at DCYF as well as Family Court to comply. Initial cost estimate of the NYS project is \$22.3 million to be split 89% NYS and 11% of four municipalities. DASNY will bond \$16.120 million plus utilize Albany County previous bond of \$6.2 million according to Resolution No. 18-570. County shares are 6.73% Albany; 1.79% Schenectady; 1.79% Rensselaer and .89% Saratoga, plus NYS share of 88.8%. The scope of the makeover project shall include, but are not limited to, design fees, HVAC modification, renovation and fit-up of viewing rooms & common areas, electrical, plumbing & bathroom facilities, painting & carpeting as well as furniture & fixtures. Reimbursement will be long term, over approximately a 20 year period.

Amendment(s): 2023-20207 - Extended reimbursement time line.
2024-2028 - Included additional year of reimbursement.
2025-2029 - amend funding to show full project cost and expand scope.

Project Status:	New	Existing	1	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029 - 2040	Total
County	22.320							22.320
State	(1.352)	(0.759)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	(19.790)
Federal								
Other	(0.068)							(0.068)
Total Project Cost	20.900	(0.759)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	2.530

Building Renovations at 175 Green St. & 240,250 & 260 S Pearl St

Project Number: B2001

Debt Account: HHYZ

Project Description:

As part of our continuing program to maintain existing facilities, this project addresses the building renovations at our structures located at 175 Green St., 240, 250 & 260 S. Pearl St. Improvements will primarily focus on HVAC, mechanicals, generators & energy management systems, construction fit-up costs (retro fit /office build out), design fees, office moving & relocation fees, painting & carpeting, the parking lot (paving & striping), and fencing. We anticipate this project to be completed in three to four years.

Amendment(s): 2022-2026 - increase total cost

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	4.500	-	-	-	-	-	5.000
State								-
Federal								
Other								-
Total Project Cost	0.500	4.500	-	-	-	-	-	5.000

A Fund General Services Capital Projects

Parking Facility Renovations

Project Number: **B2002**

Debt Account: _____

Project Description: The purpose of this project is to address the ongoing needed parking facility renovation, preservation /upkeep to County owned garages & facilities. We are proposing this plan to address the overall concern over the needed maintenance. The project has a projected completion date of 2024.

Amendment(s): 2022-2026 - extend timeline

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.000	-						2.000
State								
Federal								-
Other								-
Total Project Cost	2.000	-	-	-	-	-	-	2.000

Albany County Green Capital Projects

Project Number: **B2201**

Debt Account: **HHG4**

Project Description: This project will include the purchase of some electric vehicles and zero emission vehicles. It will also include some infrastructure improvements with renewable energy technology and energy efficient improvements. This year's request positions the County to make additional investments in renewable energy generation and clean heating and cooling of County facilities.

Amendment(s): 2024-2028 - Project amended to add funding to outer years and expand scope.

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.000	9.400	1.000	1.000	1.000	1.000	1.000	16.400
State								-
Federal								-
Other								-
Total Project Cost	2.000	9.400	1.000	1.000	1.000	1.000	1.000	16.400

Various Building Upgrades & Improvements

Project Number: **B2301**

Debt Account: _____

Project Description: This project will address the long term improvements to any / all County owned and operated facilities. Improvements will include, but not limited to, various upgrades such as mechanicals, HVAC, chillers, electrical, roofs, painting/carpeting, energy management systems, department moving & relocation costs, and engineering, structural, & property evaluations. NOTE: this project replaces several projects including, but not limited to, the County Office Building project, Facility Improvement Project, and the Office Modernization Project. These projects will generally have a useful life of 15 – 20 years.

Amendment(s): 2024-2028 - Amended to clarify scope and increase funding needs.

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	7.000	7.000	7.000	5.000	5.000		-	31.000
State								-
Federal								-
Other								-
Total Project Cost	7.000	7.000	7.000	5.000	5.000	-	-	31.000

A Fund General Services Capital Projects

County Facility Roof Renovations

Project Number: B2302

Debt Account: _____

The purpose of this project is to address the ongoing needed repair / restoration to the roofs of various County owned properties. We are proposing this plan to address the overall concern over the necessary maintenance.

Amendment(s): _____

Project Status:	<u> </u> New	<u> 1 </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	-	1.500	0.500	0.500				2.500
State								-
Federal								
Other								-
Total Project Cost	-	1.500	0.500	0.500	-	-	-	2.500

Various Mechanical Upgrades & Improvements

Project Number: B2303

Debt Account: _____

As part of our efforts to maintain any/all existing facilities, this project will address any mechanical repairs to our existing properties. These improvements will generally include, but not be limited to, all HVAC repairs, all energy management system improvements, all chiller repairs, and all electrical repairs. Improvements will generally have a useful life of 7 – 12 years.

Amendment(s): 2024-2028 - Amended to clarify scope and increase funding needs.

Project Status: _____	New	_____ 1	Existing	_____ Amended	_____ Continual	_____ Completed			
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other		3.000	3.000	3.000	3.000	3.000	1.000		16.000
									-
									-
Total Project Cost		3.000	3.000	3.000	3.000	3.000	1.000	-	16.000

General Services Capital Plan Summary: All Projects

Project Status: 0 New 8 Existing 1 Amended 1 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	40.709	26.700	12.000	10.000	9.500	2.000	1.000	100.909
State	(1.352)	(1.259)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	(20.290)
Federal	-	-	-	-	-	-	-	
Other	(0.068)	-	-	-	-	-	-	(0.068)
Total Project Cost	39.289	25.441	11.203	9.165	8.621	1.077	(13.245)	80.551

A Fund Information Services Capital Projects

Core Switch and Telephone replacement and Data Closet Upgrade

Project Number: I2301

Debt Account:

Project Description:

The County is in need of replacing and upgrading some of our core IT equipment at various County owned sites. The priority projects at this time include, but are not limited to, our telephone system, data closet switches, switching equipment, server room infrastructure, core network switches and related equipment. These projects will support more efficient and faster data.

Amendment(s):

Project Status:	New	Existing	Amended	1	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.850	0.400	0.650	0.200				2.100
								-
		1.400						1.400
								-
Total Project Cost	0.850	1.800	0.650	0.200	-	-	-	3.500

Department of Information Services Capital Plan Summary: All Projects

Project Status:	<u>0</u>	New	<u>0</u>	Existing	<u>0</u>	Amended	<u>1</u>	Continual	<u>0</u>	Completed
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County	0.850	0.400	0.650	0.200	-	-	-	2.100		
State	-	-	-	-	-	-	-	-		
Federal	-	1.400	-	-	-	-	-	1.400		
Other	-	-	-	-	-	-	-	-		
Total Project Cost	0.850	1.800	0.650	0.200	-	-	-	3.500		

D - DM Fund Public Works Capital Projects

CR 157, SR 155 Watervliet-Shaker Road (New Karner Road to Sand Creek Road) [Airport Area FGEIS]

Project Number: D0101

Debt Account: HHYB

Project Description: This project is Phase 3 of the Watervliet-Shaker Road Realignment Project. The section of Watervliet-Shaker Road (WSR) included in this project extends from New Karner Rd. to Sand Creek Rd. The project includes reconstruction and widening of approximately 0.75 miles of CR157 which could include the addition of a center or two additional lanes (depending on traffic study outcome), a new traffic signal at the intersection of New Karner Rd. and WSR, drainage improvements and new pavement. This last phase will complete the Albany-Shaker Rd/WSR Airport Improvement Project started in 2001.

Amendment(s): 2022-2026 - reflect an updated construction cost and completed SEQR.

2023-2027 - Add another year and increase costs.

2024-2028 - Amended to reflect a new construction completion date.

2025-2029 - Increase cost and push out completion date.

Project Status:	<u>New</u>	<u>Existing</u>	<u>1</u>	<u>Amended</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	8.381	2.100						10.481
State								-
Federal								-
Other								-
Total Project Cost	8.381	2.100	-	-	-	-	-	10.481

Highway Pavement Recycling Projects

Project Number: D1102

Debt Account: HHT8

Project Description: Rehabilitation of several lane miles of County Roadways by Cold in Place Recycling pavement, re-establishing binder course and repaving entire road with 2" of top course asphalt. This pavement process is a very cost effective method of rehabilitating certain low traffic volume, rural County roadways.

Amendment(s):

Project Status:	<u>New</u>	<u>Existing</u>	<u>Amended</u>	<u>1</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	10.700	1.250	1.250	1.250	1.250	1.250	1.250	18.200
NY State								-
Federal								-
Other								
Total Project Cost	10.700	1.250	1.250	1.250	1.250	1.250	1.250	18.200

New Karner Road (NY 155) From US 20 to NY 5: Corridor Improvements

Project Number: D1103

Debt Account: HHT7

Project Description: The project involves pavement rehabilitation, safety improvements, signal timing updates and addition of complete streets components along New Karner Road (NY 155) from US 20 to Watervliet Shaker Road. Added the inclusion of a potential roundabout or diverging left at the Washington Ave Extension Intersection and the costs are also included.

Amendment(s): 2023-2027 - Push out start date and increase costs.

2024-2028 - Increase costs and updated completion date.

2025-2029 - Push out completion date and increase costs.

Project Status:	<u>New</u>	<u>Existing</u>	<u>1</u>	<u>Amended</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.650	6.690	8.000					15.340
NY State								-
Federal	(0.520)	(5.352)	(8.000)					(13.872)
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	0.130	1.338	-	-	-	-	-	1.468
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Vehicle and Truck Replacement

Project Number: D1104

Debt Account: HHYB

Project Description: This project would replace heavy-duty trucks and equipment and light-duty pickup trucks and cars in accordance with our Department Vehicle and Equipment Replacement Plan.

Amendment(s):

Project Status: <u> </u> New		<u> </u> Existing		<u> </u> Amended		<u> </u> 1	<u> </u> Continual	<u> </u> Completed	
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County NY State Federal Other		11.048	1.450	1.600	1.450	1.450	1.450	1.450	19.898
									-
									-
									-
Total Project Cost		11.048	1.450	1.600	1.450	1.450	1.450	1.450	19.898

Traffic Sign Compliance Project

Project Number: D1201

Debt Account: HHSB

Project Description: This project will ensure that the County of Albany complies with Federal and State regulations contained in the national Manual on Uniform Traffic Control Devices and the New York State Supplement to the Manual on Uniform Traffic Control Devices, primarily regarding traffic sign retro reflectivity (night-time visibility). All regulatory, warning and guide signs other than street name signs must meet minimum requirements for retro reflectivity as they are replaced. There are close to 8,000 signs on County roadways, in various conditions.

Amendment(s):

Project Status: _____		New	1	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County NY State Federal Other		1.375	-						1.375	
									-	
									-	
									-	
Total Project Cost		1.375	-	-	-	-	-	-	1.375	

DPW Facilities Assessment/Building/Salt Sheds/Fuel Monitoring System

Project Number: D1501

Debt Account: HHT7

Project Description: This project is an assessment to determine the feasibility of renovation or replacement of DPW facilities, buildings, salt sheds, and the fuel monitoring system. (Will also explore shared services)

Amendment(s): 2023-2027 - Added fuel remediation project to this project.

Project Status: _____		New	1	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
	County	0.700	0.650						1.350	
	NY State								-	
	Federal								-	
	Other								-	
Total Project Cost		0.700	0.650	-	-	-	-	-	1.350	

D - DM Fund Public Works Capital Projects

Krumkill Rd. Truss over Normanskill Bridge

Project Number: D1806 **Debt Account:** HHT8

Project Description: Krumkill Rd. Truss over Normanskill Bridge Rehabilitation Project - BIN 3301270 Rehabilitation of a 137' x 29' steel truss structure. The bridge was built in 1939 and has undergone a few repairs over the past years. The bridge will be stripped and repainted along with minor repairs to the truss as part of this project. The bridge is located in the Town of New Scotland.

Amendment(s): 2022-2026 - new construction year and update project costs.
2023-2027 - Increase costs.
2025-2029 - Push out completion date.

Project Status:	<u> </u> New	<u> </u> Existing	<u>1</u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.673							1.673
NY State								-
Federal								-
Other								-
Total Project Cost	1.673	-	-	-	-	-	-	1.673

HHRT Bridge over State RTE 85

Project Number: D1904 **Debt Account:** HHT8

Project Description: Replacement of the existing HHRT Bridge (BIN 7032650) over New Scotland Road (State RTE 85) with a pedestrian structure. The existing girder and floor beam structure was built approximately in 1912. It is located in the Town of Bethlehem. The bridge is not currently posted as it is used for pedestrian traffic only, however advanced section loss in the many of the steel columns combined with severe impact distortion to two columns makes this bridge a candidate for replacement. The bridge also has substandard vertical clearance of 12'-2", 14' is the required minimum. Emergency repairs were performed in January of 2019 to address structural issues with two support columns.

Amendment(s): 2022-2026 - new construction completion date
2023-2027 - Push out construction completion date and increase costs.
2024-2028 - Amended to increase costs.
2025-2029 - Push out completion date and increase State funding.

Project Status:	<u> </u> New	<u> </u> Existing	<u>1</u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.966	0.200						4.166
NY State	(0.320)	(0.188)						(0.508)
Federal								-
Other								-
Total Project Cost	3.646	0.012	-	-	-	-	-	3.658

CR352 over Fox Creek Bridge Replacement Project - BIN-3301400

Project Number: D2003 **Debt Account:** HHT8

Project Description: This project will replace the existing 40' long x 30' wide Inverse Structure over Fox Creek (BIN 3301400) in the Town of Rensselaerville. Minor approach work and new railing will be included in the project.

Amendment(s): 2022-2026 - new construction year and updated construction cost
2023-2027 - Push out construction completion date and increase costs.
2024-2028 - Amended to increase costs.

Project Status:	<u> </u> New	<u>1</u>	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.870							3.870
NY State								-
Federal								-
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	3.870	-	-	-	-	-	-	3.870
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CR405 over 8 Mile Creek Culvert Replacement

Project Number: D2004

Debt Account: HHYB

Project Description: This project replaces the existing triple, 60 foot long, 4 foot diameter corrugated metal pipe culverts with a single pre-cast concrete box culvert. The project is in the Town of Westerlo. Minor approach work and new railing will be included.

Amendment(s): 2022-2026 - New construction year and to update design and construction costs.

We applied for Bridge NY funding for this project. Funding for Bridge NY expected December 2021.

2023-2027 - Push out start date and increase costs.

2024-2028 - Push out start date and increase costs.

2025-2029 - Push out completion year and increase costs.

Project Status: _____		New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County NY State Federal Other		1.700							1.700		
									-		
									-		
									-		
Total Project Cost		1.700	-	-	-	-	-	-	1.700		

CR 412 Culvert Replacement Project

Project Number: D2005

Debt Account: HHT7

Project Description: This project was previously programmed as two separate projects in the capital plan. They were combined in an effort to save on construction costs. Two Culvert replacement projects on CR412 in the Town of Westerlo were combined into one project. Site 1 is located Just South of the Berne/Westerlo Line and Site 2 is located 0.25miles North of Slade Hill Rd. The existing corrugated metal pipes and reinforced concrete pipe culverts will be replaced with precast concrete box culverts.

Amendment(s): 2022-2026 - new construction completion date.

2023-2027 - Push out end date and increase costs.

2025-2029 - Pushout completion date.

Project Status: _____		New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County NY State Federal Other		1.200							1.200		
									-		
									-		
									-		
Total Project Cost		1.200	-	-	-	-	-	-	1.200		

Construction New Garage Buildings with Office Space for Various Subdivisions

Project Number: D2204

Debt Account: HHT8

Project Description: The project description was amended to add money for new and existing highway garages and outbuildings at various subdivisions in addition to planning and design work, as well as an update to the project completion date. This project will construct and provide furnishings for new highway garages and office space at various subdivisions. The existing structures are beyond their useful life. The new structures will be large enough to house our plow trucks and heavy equipment and will save on future energy costs. Deficiencies noted in the "Department of Public Works Facility Assessment" report by C&S Companies in 2016, noted extensive structural, mechanical, and electrical system repairs are needed at various locations. The existing structures, are undersized and deteriorated to the point that rehabilitation is not cost effective.

Amendment(s): 2023-2027 - Increase costs and combine with facilites project.

2024-2028 - Increase costs and expand scope to various substations.

2025-2029 - Expand scope of project and increase costs.

D - DM Fund Public Works Capital Projects

Project Status: _____ New _____ Existing 1 Amended _____ Continual _____ Completed

D - DM Fund Public Works Capital Projects

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	10.250	3.000	8.000	10.000				31.250
NY State		(0.380)						(0.380)
Federal								-
Other								-
Total Project Cost	10.250	2.620	8.000	10.000	-	-	-	30.870

Various Bridge Deck Replacements

Project Number: D2205

Debt Account: HHYB

Project Description: This project will replace the deteriorated wooden bridge decks on three Ohio Truss structures in the Town of New Scotland. The bridges are as follows: BIN 3301340- Old Plank Rd. over Onesquethaw Creek, BIN 3301310 - Onesquethaw Creek Rd. over Onesquethaw Creek and BIN 3301300- Rowe Rd. over Onesquethaw Creek. Minor work will be done on approaches, railings bearings and substructures.

Amendment(s): 2023-2027 - Decreased design and CI costs, increased construction costs.

2024-2028 - Extend project timeline.

2025-2029 - Pushout completion date.

Project Status: New Existing 1 Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.450							1.450
NY State								-
Federal								-
Other								-
Total Project Cost	1.450	-	-	-	-	-	-	1.450

Albany County Culvert Replacements and Rehabilitation

Project Number: D2301

Debt Account: HHYB

Project Description: As part of maintenance operations, culverts on County roadways occasionally need to be rehabilitated or replaced. This project involves construction and reconstruction of various culverts in Albany County, as well as development of a county wide culvert inventory. Including, but not limited to, CR 111 over Unnamed Creek in Coeymans, CR 358 over Unknown Creek in the Town of Rensselaerville, CR 308 over Vlomankill in the Town of New Scotland, CR 411 over Silver Creek, in the Town of Westerlo, CR 53 over Coeymans Creek in the Town of Coeymans and CR 301 over a tributary to the Onesquethaw in the Town of New Scotland. This work also includes minor stream and approach work and installation of new guide rail where needed.

Amendment(s): 2024-2028 - Amended to increase costs and push out completion date.

2025-2029 - Amended to expand scope of projects.

Project Status: New Existing 1 Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	5.045	0.500	3.000	0.750			9.795
NY State								-
Federal		1.250						1.250
Other								-
Total Project Cost	0.500	6.295	0.500	3.000	0.750	-	-	11.045

D - DM Fund Public Works Capital Projects

Albany County Bridge Replacements and Rehabilitation

Project Number: D2302

Debt Account: HHYB

Project Description: As part of maintenance operations, bridges on County roadways occasionally need to be rehabilitated or replaced. This project involves construction and reconstruction of various bridges in Albany County, including, but not limited to, CR 352 (Fox Creek Rd.) over Fox Creek in the Town of Rensselaerville (BIN 3301500), CR 2 over Fox Creek in the Town of Berne (BIN 3300860), CR 53 over Onesquethaw Creek in the Town of Bethlehem (BIN 3301020), CR 111 over Hannacroix Creek in the Town of Coeymans (BIN 3301090 & BIN 3301070), CR 106 over Hannacroix Creek in the Town of Coeymans (BIN 3301100), CR 406 over the Basic Creek in the Town of Westerlo (BIN 3301560), CR 201 over Black Creek in the Town of Guilderland (BIN 3301160), CR 357 over 10 Mile Creek in the Town of Rensselaerville (BIN 3301460), CR 102 over Onesquethaw Creek in the Town of Bethlehem (BIN 3301040). This work also includes minor stream and approach work, installation of new guide rail and acquisition of ROW when needed.

Amendment(s): 2024-2028 - Amended to increase costs and push out completion date.
2025-2029 - Increase cost and updt fundng schedule.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.000	2.500	4.000	4.700	3.350	3.550		19.100
NY State		-	(2.473)	-	(2.870)			(5.343)
Federal								-
Other								-
Total Project Cost	1.000	2.500	1.527	4.700	0.480	3.550	-	13.757

Albany Shaker Road Corridor Enhancements

Project Number: D2303

Debt Account:

Project Description: This project is part of the 2022-2027 TIP program. It would design the following: safety improvements at the intersection of Albany Shaker Rd. (ASR) and Everett Rd. (CR 155); safety and operational improvements at the intersection of ASR and Osborne Rd., left turn lanes at the Crossings/Emerich Rd. intersection and low cost changes at the Maxwell Rd. roundabout to reduce crashes. In addition, the project would design sidewalks along the corridor where practical and make ADA improvements.

Amendment(s): 2025-2029 - Push out completion date.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.780						0.780
NY State		(0.624)						(0.624)
Federal								-
Other								-
Total Project Cost	-	0.156	-	-	-	-	-	0.156

Improvement and Acquisition of Albany County Recreational Facilities

Project Number: D2304

Debt Account: HHYA

Project Description: The purpose of the project is to improve and acquire recreational areas and facilities for the residents of Albany County, including, but not limited to the Albany County Rail Trail, Lawson Lake & Ann Lee Pond.

Amendment(s): 2024-2028 - Increase costs
2025-2029 - Increase project costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.550	12.000	10.000					22.550
NY State								-
Federal								-
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	0.550	12.000	10.000	-	-	-	-	22.550
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Rail Trail Pedestrian Bridge Rehabilitation

Project Number: D2305

Debt Account: _____

Project Description: This project will design plans and investigate grant funding to rehabilitate various Albany County Rail Trail Bridges.

Amendment(s): 2025-2029 - Expand scope of project and increase costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> 1	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			0.250	0.500				0.750
NY State								-
Federal								-
Other								-
Total Project Cost	-	-	0.250	0.500	-	-	-	0.750

Potter Hollow Creek (CR 354) Stream Bank Stabilization

Project Number: D2306

Debt Account: _____

Project Description: This project will design stream bank stabilization along a ¼ mile length of Potter Hollow Creek in order to prevent washout of material behind our bridge wingwall on CR 354 over Potter Hollow Creek, (BIN 3301360). Included in the design will be grant writing to secure funding to construct the project.

Amendment(s): 2025-2029 - Pushout completion date and increase costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> 1	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.250		0.250					0.500
NY State								-
Federal								-
Other								-
Total Project Cost	0.250	-	0.250	-	-	-	-	0.500

DPW Highway and Trail Improvement Projects

Project Number: D2401

Debt Account: HHYB

Project Description: This project will design and construct various highway and trail improvements. Improvements include but are not limited to repair of slope failures as well as intersection, pedestrian and bicycle safety improvements.

Amendment(s): 2025-2029 - Expand scope of project and increase costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> 1	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.500	0.900					1.400
NY State								-
Federal								-
Other								-
Total Project Cost	-	0.500	0.900	-	-	-	-	1.400

Albany Shaker Road Rehabilitation From CR155 to SR7

Project Number: D2501

Debt Account: _____

Project Description: This project includes rehabilitation of Albany Shaker Road between Watervliet Shaker Rad and SR7. Pavement rehabilitation, signal upgrades and drainage improvements are included in this project.

Amendment(s): _____

Project Status:	<u> </u> 1 New	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
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D - DM Fund Public Works Capital Projects

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			0.350		4.000			4.350
NY State								-
Federal								-
Other								-
Total Project Cost	-	-	0.350	-	4.000	-	-	4.350

Paving - Other than Roadways

Project Number: D2502

Debt Account: _____

Project Description: This project will pave County owned parking lots and other County owned areas in need of paving that are not roadways. The project also includes sidewalk and ADA improvements where necessary.

Amendment(s): _____

Project Status: 1 New Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		1.000	0.250					1.250
NY State								-
Federal								-
Other								-
Total Project Cost	-	1.000	0.250	-	-	-	-	1.250

Various Traffic Signal Upgrades

Project Number: D2503

Debt Account: _____

Project Description: This project will evaluate existing County owned traffic and pedestrian signals and design, purchase and install any necessary upgrades.

Amendment(s): _____

Project Status: 1 New Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			0.250					0.250
NY State								-
Federal								-
Other								-
Total Project Cost	-	-	0.250	-	-	-	-	0.250

Public Works Summary of All Projects

Project Status: 3 New 3 Existing 15 Amended 2 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	59.263	37.165	35.600	20.900	10.800	6.250	2.700	172.678
NY State	(0.320)	(1.192)	(2.473)	-	(2.870)	-	-	(6.855)
Federal	(0.520)	(4.102)	(8.000)	-	-	-	-	(12.622)
Other	-	-	-	-	-	-	-	-
Total Project Cost	58.423	31.871	25.127	20.900	7.930	6.250	2.700	153.201

G Fund Water Purification Capital Projects

North and South Plant HVAC Upgrades

Project Number: G2301

Debt Account: _____

Project Description: Project to include the study, design, and construction of improvement to existing HVAC systems at both the North and South treatment plants. Existing HVAC systems at both facilities are at the end of their useful life.

Amendment(s): 2024-2028 - Increase Costs.

Project Status: _____		New	1	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County State Federal Other			0.150	1.350					1.500	
									-	
									-	
									-	
Total Project Cost		-	0.150	1.350	-	-	-	-	1.500	

North Plant Treatment Process Improvements

Project Number: G2401

Debt Account: _____

Project Description: Project will include improvements to unit treatment process associated with the North Plant. Phase 1 of the project will include replacement of the mechanical screens, grit system, primary and secondary clarifiers, plant water pumps and upgrades to the high voltage electrical system. Upgrades have been identified in a 2023 Capital Study that is currently being finalized. Grouping projects together will allow the District to maximize the potential for grant opportunities in the coming years.

Amendment(s): 2025-2029 - cost of project amended to account for EFC fees.

Project Status: _____		New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County State Federal Other Approp			0.100	5.000	45.000	19.900	2.294		72.294		
									-		
									-		
		0.150	0.150						0.300		
Total Project Cost		0.150	0.250	5.000	45.000	19.900	2.294	-	72.594		

South Plant Treatment Process Improvements

Project Number: G2402

Debt Account: _____

Project Description: Project will include improvements to unit treatment process associated with the North Plant. Phase 1 of the project will include replacement of the mechanical screens, grit system, primary and secondary clarifiers, plant water pumps and upgrades to the high voltage electrical system. Upgrades have been identified in a 2023 Capital Study that is currently being finalize. Grouping projects together will allow the District to maximize the potential for grant opportunities in the coming years.

Amendment(s): 2025-2029 - cost of project amended to account for administration fees from EFC.

Project Status: _____		New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County State Federal Other Approp.				3.000	25.000	7.500	5.392		40.892		
									-		
									-		
			0.150						0.150		
Total Project Cost		-	0.150	3.000	25.000	7.500	5.392	-	41.042		

G Fund Water Purification Capital Projects

Sludge Processing Improvements

Project Number: G2501

Debt Account: _____

Project Description:

Project to include the study, design and construction of improvements to the existing sludge processing systems. Project will be broken up into phases. Phase 1 work will include improvements to the North Plant incinerators, sludge mixing and dewatering systems. Phase 2 work will include work to consolidate sludge operation to the North Plant via a new sludge force main and upgrades to the North Plant incinerator emissions controls. The final scope for Phase 2 emission controls is still being negotiated with DEC. Project has been amended to include the Phase 2 work and the work associated with the Septage and FOG receiving station project. Phase 1, Phase 2 and Septage/FOG receiving work has been consolidated into a single comprehensive project to take advantage EFC funding opportunities, namely the Bipartisan Infrastructure Grant and 0% hardship financing. District will be pursuing additional grants with EFC in 2024.

Amendment(s):

Project Status:		<u>1</u>	New	<u> </u>	Existing	<u> </u>	Amended	<u> </u>	Continual	<u> </u>	Completed
Authorized Funding			Pre-2024	2024	2025	2026	2027	2028	2029		Total
County State Federal Other				1.000	11.500	20.000	20.000	9.000			61.500
											-
				3.500							3.500
											-
Total Project Cost			-	4.500	11.500	20.000	20.000	9.000	-		65.000

Water Purification District Capital Plan Summary: All Projects

Project Status:	<u>1</u>	New	<u>1</u>	Existing	<u>2</u>	Amended	<u>0</u>	Continual	<u>0</u>	Completed
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County	-	1.250	20.850	90.000	47.400	16.686	-	176.186		
State	-	-	-	-	-	-	-	-		
Federal	-	3.500	-	-	-	-	-	3.500		
Other	0.150	0.300	-	-	-	-	-	0.450		
Total Project Cost	0.150	5.050	20.850	90.000	47.400	16.686	-	180.136		

NH Fund Shaker Place Capital Projects

Albany County Nursing Common Areas Renovations

Project Number: N1501

Debt Account: HNN5

Project Description: The modernization of common areas. This would include remodeling the main bathrooms and showers to a functional level. Modernizing outer restrooms to a more appealing look and increased functionality. Replacing tables, chairs and wall coverings in common areas and to a more up to date style. Also, the remodeling of an area to an ADL (Activities of Daily Living) apartment for increased therapy billings.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	0.385							0.385	
State									
Federal									
Other								-	
Total Project Cost	0.385	-	-	-	-	-	-	0.385	

Albany County Nursing Room Furnishings

Project Number: N1502

Debt Account: HNN5

Project Description: The replacement of the current beds, bureaus, bedside stands, over-bed tables and high-back chairs in the resident's personal rooms. This replacement would be to modernize the current room furnishings as many are past the end of their useful life, in disrepair or damaged, mismatched and/or outdated.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	0.571							0.571	
State									
Federal									
Other								-	
Total Project Cost	0.571	-	-	-	-	-	-	0.571	

Albany County Nursing Unit Living Areas Replacement

Project Number: N1503

Debt Account: HNN5

Project Description: The modernization of resident rooms and living areas. This would include new drapes, cubicles, HVAC units, a facelift for personal bathrooms and updating the flooring on the units. Two units would be started and completed in 2015 with the four other units being completed in 2016.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	1.500							1.500	
State									
Federal									
Other								-	
Total Project Cost	1.500	-	-	-	-	-	-	1.500	

NH Fund Shaker Place Capital Projects

Albany County Nursing Home New Construction Project

Project Number: N1701

Debt Account: HNN8

Project Description:

The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. This addition will be located on the same site as the existing nursing home. This project will require NYSDOH approval, architectural and engineering with drawings, land studies, surveys, subcontracting, construction management and will permit the current capital plan to be implemented that has been approved and funded by Albany County and the Legislature, however, this initiative will require additional funding. This construction project will require modifications to the existing high rise some mandated and others to accommodate alternate uses, since this part of the facility after the new construction will not be used by the nursing residents. This construction /renovation including the cost of architect, construction manager, sub-contractors, HVAC, moveable equipment and non-moveable equipment under the NYSDOH capital expenditure regulations is considered reimbursable through our Medicaid Rate. A Certificate of Need application will be filed with the NYSDOH. Reso 18-310 The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. By creating this new facility that will be attached to the current nursing home we will meet the NYSDOH and ADA requirements. It has been determined that remediation of the Albany County Nursing Home is required. To perform this remediation which is outside of the original new construction and renovation project it will be necessary to remove in the existing nursing home all the of walls, partitions, showers, sinks and toilets. Through discussion with the New York State Department of Health they agreed since all resident rooms will be gutted that this new construction should be made handicap accessible and we agreed. This redesign will include the reconfiguration to accommodate a new medical record department with appropriate protected storage and a ADA staff bathing and locker facilities.

Amendments:

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	62.000							62.000
State								
Federal								
Other								-
Total Project Cost	62.000	-	-	-	-	-	-	62.000

Albany County Nursing Home Vehicle Replacement

Project Number: N1901

Debt Account: HNN0

Project Description:

Albany County Nursing Home is in need of replacing our current vehicle fleet. The vehicles have been in service many years without replacement and are at end of life. This would include, but not be limited to, stretcher capable vans for transporting our residents to off-site appointments.

Amendment(s): 2025-2029 - Amended to extend time line and increase costs.

Project Status:	New	Existing	1	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.350	-	0.250			0.250		0.850
State								
Federal								
Other								-
Total Project Cost	0.350	-	0.250	-	-	0.250	-	0.850

NH Fund Shaker Place Capital Projects

Shaker Place Garage and Parking Lot Extension

Project Number: N2201

Debt Account: _____

Project Description:

To construct a new garage to house the vehicles of Shaker Place Rehabilitation and Nursing Center and to create additional parking facilities across the street at the current DPW worksite. These projects will require the demolishing of buildings on the Shaker Place property and DPW. The new structure will be utilized by both departments. And will include appropriate climate equipment, offices, storage compartments and the roadway to the location will require site work, paving, electric and plumbing. This facility will be utilized by the Department of Public Works as well as Shaker Place and reimbursement will be sought for the portion of the facility that will be utilized by Shaker Place.

Amendment(s): 2023-2027 - Increase costs.

2024-2028 - Pushout end date into 2024 and distribute needed funding over two years.

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	9.295	2.000						11.295
State								
Federal								
Other								-
Total Project Cost	9.295	2.000	-	-	-	-	-	11.295

Day Care Center

Project Number: N2202

Debt Account: HNNA

Project Description:

Shaker Place will be renovating/constructing the vacant Shaker Place Wing into a child day care center, following the requirements of the New York Office of Children and Family Services, Division of Child Care Services. This project will include the renovation of existing rooms to suite the child day care program, install and or update the sprinkler and fire alarm system, replace all windows, lighting, bathrooms, flooring and electrical panels and wiring, install HVAC system for air conditioning and heating, create a fenced in outdoor playground, conduct asbestos survey and remove as required by regulation, install security cameras and monitoring system, create new front entrance and furnishings.

Amendment(s): 2023-2027 - Update funding needs.

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	4.557	-	-	-	-	-	-	4.557
State								
Federal								
Other								-
Total Project Cost	4.557	-	-	-	-	-	-	4.557

Food Service and Distribution Equipment

Project Number: N2501

Debt Account: _____

Project Description:

Shaker Place provides meal service to the residents with a tray line consisting of transportation and storage equipment. This product line has come to the end of it's useful life and will need to be replaced. In addition to storage and transportation equipment and service equipment including small-wares that are used for distribution, conversion of space in the employee dining area to a multi-use cafe with equipment to prepare, store and sell food to the staff at the facility.

Amendment(s):

Project Status:	<u> </u> 1	<u> </u> New	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		-	0.500	-	-	-	-	0.500
State								
Federal								
Other								-

NH Fund Shaker Place Capital Projects

Total Project Cost	-	-	0.500	-	-	-	-	0.500
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Albany County Nursing Home Capital Plan Summary: All Projects

Project Status: 1 New 6 Existing 1 Amended 0 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	78.658	2.000	0.750	-	-	0.250	-	81.658
State	-	-	-	-	-	-	-	
Federal	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-
Total Project Cost	78.658	2.000	0.750	-	-	0.250	-	81.658



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL MCLAUGHLIN
DEPUTY COUNTY EXECUTIVE

March 11, 2024

Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
112 State Street, Suite 710
Albany, New York, 12207

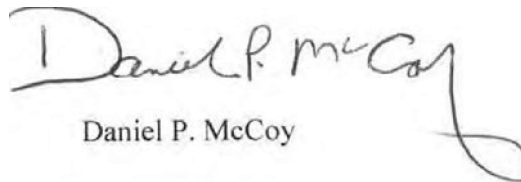
Dear Chairwoman Cunningham:

In accordance with Article 6, section 608 of the Albany County Charter, I hereby submit the 2025-2029 Albany County Capital Program for legislative review and action. The plan provided is based on the recommendation made by the Capital Projects Committee at its March 4th, 2024 meeting.

The attached plan provides an estimate of Albany County's capital needs, their associated costs and funding mechanisms over the course of the next five (5) years. It is important to note that the Capital Program is a plan that does not commit the County to any particular project, schedule, cost or funding source. The projects found in the Capital Program will be continually revisited, taking into consideration changes in project needs and priorities, cash flow, and budget constraints. Given the impact of property tax cap legislation on the County's budget processes and the County's cash situation, the flexibility to undertake capital project, in general and defined as part of this plan, may be limited.

If there are any questions regarding this plan, please contact David Reilly who will be available during the legislative committee schedule to address any question.

Sincerely,


Daniel P. McCoy

cc. Dennis A. Feeney, Majority Leader
Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel
M. David Reilly



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5245, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Approval for the 2025 - 2029 Capital Projects Plan

Date: 3/5/2024
Submitted By: Sarah Cantwell
Department: Management and Budget
Title: Assistant Director of Budgetary Review
Phone: 518-447-5698
Department Rep.
Attending Meeting: David Reilly

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☒ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐

If Mandated Cite Authority: Article 6, section 608 of the Albany County Charter

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) 2025 - 2029
Length of Contract: 5 years

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Article 6, section 608 of the Albany County Charter, requires the submission of a 5-year capital plan form the Office of the County Executive to the Legislature. The plan provided is based on the recommendations made by the Capital Projects Committee at its March 4th, 2024 meeting. Please see attachments for a detailed breakdown of the proposed plan.



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5245, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
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- ☐ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐

If Mandated Cite Authority: Article 6, section 608 of the Albany County Charter

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:
Click or tap here to enter text.
New York State Pass-Through Agency (if applicable):
Click or tap here to enter text.

Term

Term: (Start and end date) 2025 - 2029
Length of Contract: 5 years

Impact on Pending Litigation Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Article 6, section 608 of the Albany County Charter, requires the submission of a 5-year capital plan form the Office of the County Executive to the Legislature. The plan provided is based on the recommendations made by the Capital Projects Committee at its March 4th, 2024 meeting. Please see attachments for a detailed breakdown of the proposed plan.

2025-2029 Capital Plan Summary

Project Status: 5 New 28 Existing 17 Amended 3 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
Civic Center	9.512	2.600	0.000	0.000	0.000	0.000	2.500	14.612
General Services	39.289	25.441	11.203	9.165	8.621	1.077	-13.245	81.551
Information Services	0.850	1.800	0.650	0.200	0.000	0.000	0.000	3.500
Public Works	58.423	31.871	25.127	20.900	7.930	6.250	2.700	153.201
Water Purification	0.150	5.050	20.850	90.000	47.400	16.686	0.000	180.136
Shaker Place	78.658	2.000	0.750	0.000	0.000	0.250	0.000	81.658
Total Project Cost	186.882	68.762	58.580	120.265	63.951	24.263	-8.045	514.658

All amounts listed in this plan are in millions of dollars.

A Fund Civic Center Capital Projects

Upper Level Seating Replacement

Project Number: C1501 **Debt Account:** HKUJ

Project Description: The chairs in the upper level are 25 years old. The lower level seating was replaced in 2010. This plan was originally spread over two years utilizing Facility Fees. Combining the projects into the same year we would realize an approximate savings of \$100,000. Given lead time of the chairs, installation of chairs will begin spring of 2019, purchase of chairs will be in 2018.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.375	-						3.375
State								
Federal								
Other								-
Total Project Cost	3.375	-	-	-	-	-	-	3.375

Main Arena Sound System

Project Number: C1801 **Debt Account:** HKUW

Project Description: The intent is to design and install a new sound system. The existing system has been maintained for over 20 years. It has been maintained and still operates, but the sound quality is failing. The components are outdated and difficult to replace. There are few assisted listening devices active. The purchase of over 200 units will be needed to keep up with Americans With Disabilities Act (ADA) code.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.950	0.850						1.800
								-
Total Project Cost	0.950	0.850	-	-	-	-	-	1.800

WiFi

Project Number: C1802 **Debt Account:** HKUX

Project Description: The wireless network system in the building has been pieced together over the years. The system does not have the capacity for the growing needs of the shows, media and patrons. The wired network has been upgraded. The awards of the National Collegiate Athletic Association (NCAA) Basketball Championship has put the need of this project to forefront to accommodate National Media needs.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.826							0.826
								-
Total Project Cost	0.826	-	-	-	-	-	-	0.826

A Fund Civic Center Capital Projects

Arena Equipment Replacement

Project Number: C1901

Debt Account: HKUY

Project Description:

All equipment is at least 15 years old. Replace staging that is old and degrading. Spotlights are in need of frequent repair and replacement parts. Existing barricade lacks step to assist patrons from GA floor. The turnstiles are needed for accurate counts of patrons entering. Forklifts are up in age. The West End curtains will cover the lights in the suites for end stage shows that production often have concerns about during shows.

Amendment(s):

Project Status: New 1 Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.597							0.597
State								
Federal								
Other								-
Total Project Cost	0.597	-	-	-	-	-	-	0.597

Replacement of Chiller, BMS Control, Concourse heat/Fan Coil Replacement, Lighting Upgrade

Project Number: C1902

Debt Account: HKUZ

Project Description:

Comfort Chiller is original to building construction and is past its useful life. The work for this project would also include replacement of motors, pumps, valves and suction diffusers. This work will offer significant energy reduction savings. This project is needed to run the building more efficiently and help accommodate the increased building load of the front atrium enclosure. Building sealing is needed to prevent loss of conditioned air. Concourse heat is needed rather than ambient from arena bowl. Additional BMS controls to automate more systems for energy conservation. Lighting upgrades are to replace high energy consumption bulbs.

Amendment(s):

Project Status: New 1 Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.950			-	-	-	-	1.950
State								
Federal								
Other								-
Total Project Cost	1.950	-	-	-	-	-	-	1.950

Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium door patching

Project Number: C1903

Debt Account: HKUZ

Project Description:

The main arena floor has sustained several significant gouges. Rebar is showing in several areas. There have been several attempts to patch, but they continue to come out. The kitchen floor has had years of wear and tear. The existing floor covering is coming up in pieces and makes the kitchen look unsanitary. The Quad stairs going to the bathrooms stick out because it sits next to the refinished concourse and bathroom lobby floors.

Amendment(s):

Project Status: New 1 Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500							0.500
State								
Federal								
Other								-
Total Project Cost	0.500	-	-	-	-	-	-	0.500

A Fund Civic Center Capital Projects

Loading Dock Renovation

Project Number: C1904

Debt Account: HKUZ

Project Description: Design and construction of loading dock platforms, doors and bays. Trucks have found it increasingly more difficult to back into the dock area. The dock plates are old and in constant need of adjustment. Weather proof doorways to keep the elements out.

Amendment(s): 2023-2027 - Push out end date.

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other		0.500	-	-					0.500
									-
Total Project Cost		0.500	-	-	-	-	-	-	0.500

Additional Show Power and Transformer Replacement

Project Number: C2001

Debt Account: HKUZ

Project Description: Events are getting bigger and their expectations are higher. We have 2000 amps of show power. Shows often require more and they need to bring in a generator. This may make the building less desirable to put a show in than the next arena. There is available power in our switchgear, but work is needed to extend it and make it available. There are also several transformers that are over 20 years old and should be replaced before they fail.

Amendment(s): 2022-2026 - increase cost.

2023-2027 - updatd funding needs.

Project Status: _____	New	_____ 1 _____	Existing	_____ Amended _____	_____ Continual _____	_____ Completed _____		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.506							0.506
								-
Total Project Cost	0.506	-	-	-	-	-	-	0.506

Low Roof Replacement

Project Number: C2002

Debt Account: HKUZ

Project Description: The low roof is the last of the roofs that need replacement. There have been several leaks over renovated areas that need patching. The leaks seem to be coming from age, seals coming loose and general wear and tear.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	0.308							0.308
								-
Total Project Cost	0.308	-	-	-	-	-	-	0.308

A Fund Civic Center Capital Projects

Stairwell Enclosure | Concourse | Flooring

Project Number: C2201

Debt Account: _____

Project Description:

The stairwells on the East side of the arena has been unsightly due to being unable to keep wildlife out. There have been multiple attempts by several means with no success. Enclosing these stairwells will allow us to keep animals out. It will also provide an extra level of security and utility savings to the adjacent area. There are multiple railings that are determined due to street salt and weather damage. There are various concrete steps / facades that need reconstruction or replacing around the entire property. The concourse entrance from the MVP Arena garage could be utilized as a revenue generating event space. We are looking to add a cooler to the concourse level for concessions to restock the stands quicker. The stairs going from the concourse level to the bathroom lobbies are the only flooring area that has not been refinished and we are looking to have completed. Refinishing the kitchen floor will also be included in this project.

Amendment(s): 2023-2027 - Incorporating Concourse and Flooring project.

Project Status: _____ New _____ 1 _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County	2.500							2.500
	State								
	Federal								
	Other								
Total Project Cost		2.500	-	-	-	-	-	-	2.500

Network Bandwidth Upgrade

Project Number: C2301

Debt Account: _____

Project Description:

The arena network was upgraded in 2017. The capacity of the system can handle 1 gigabyte of bandwidth which was adequate at the time. Increased event needs have required the arena to order temporary internet services to run outside the system firewalls and protections.

Amendment(s): 2024-2028 - Amended to push out project date.

Project Status: _____ New _____ 1 _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County		0.250						0.250
	State								
	Federal								
	Other								-
Total Project Cost		-	0.250	-	-	-	-	-	0.250

Upper Level Curtain Replacement

Project Number: C2501

Debt Account: _____

Project Description:

The existing curtains were installed in 1993 and have been maintained and operational since. The curtain motor, wires and material are starting to age and have been in need of more significant repair. Safety lines need to be added to the truss so lifts will not be needed to access the curtain areas for repairs or other needs.

Amendment(s):

Project Status: _____ 1 _____ New _____ Existing _____ Amended _____ Continual _____ Completed									
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	County		1.500						1.500
	State								
	Federal								
	Other								-
Total Project Cost		-	1.500	-	-	-	-	-	1.500

A Fund Civic Center Capital Projects

Civic Center Capital Plan Summary: All Projects

Project Status: 1 New 11 Existing 0 Amended 0 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	9.512	2.600	-	-	-	-	2.500	14.612
State	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Project Cost	9.512	2.600	-	-	-	-	2.500	14.612

A Fund General Services Capital Projects

Vehicle and Truck Replacement Project

Project Number: B1201

Debt Account: HH07

Project Description: This project would replace fleet pool vehicles in accordance with our Department Vehicle Replacement Plan. This plan would replace 11 +/- vehicles per year for the next 2 years and the vehicles being replaced are 10 years old or older. This project was amended to change the completion date to 2027.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> Amended	<u> </u> 1	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.039	0.500	0.500	0.500	0.500			4.039
State								-
Federal								
Other								-
Total Project Cost	2.039	0.500	0.500	0.500	0.500	-	-	4.039

County-wide Facilities Evaluation

Project Number: B1501

Debt Account: HKUV

Project Description: Many of the County's facilities are aged and would benefit from a structural and engineering evaluation. The proposed evaluation will allow the County to make the best use of its resources. This project will include evaluation and engineering fees starting in 2015, with any construction beginning in the out years.

Amendment(s):

Project Status:	<u> </u> New	<u> </u> 1	Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other	1.350							1.350
								-
								-
Total Project Cost	1.350	-	-	-	-	-	-	1.350

Renovation of Shaker Complex

Project Number: B1601

Debt Account: HHSA

Project Description: This project is to renovate and reconstruct County facilities including roofs at the historic Shaker site. This is being done alongside a \$500,000 grant (reimbursement) from NY State for this purpose.

Amendment(s): 2023-2027 - Moved from NH plan. Increased costs.

Project Status:	<u> </u> New	<u> </u> 1	Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
	County	0.500	0.800						1.300
	State		(0.500)						(0.500)
	Federal								
	Other								-
Total Project Cost		0.500	0.300	-	-	-	-	-	0.800

A Fund General Services Capital Projects

Youth Facility Renovation & Upgrade

Project Number: B1902

Debt Account: HHW0

Project Description:

The State of New York has stipulated that Albany County modify / renovate their youth facilities to be more conducive to both the age & sex of the child. Therefore, we must address revamping our facilities at DCYF as well as Family Court to comply. Initial cost estimate of the NYS project is \$22.3 million to be split 89% NYS and 11% of four municipalities. DASNY will bond \$16.120 million plus utilize Albany County previous bond of \$6.2 million according to Resolution No. 18-570. County shares are 6.73% Albany; 1.79% Schenectady; 1.79% Rensselaer and .89% Saratoga, plus NYS share of 88.8%. The scope of the makeover project shall include, but are not limited to, design fees, HVAC modification, renovation and fit-up of viewing rooms & common areas, electrical, plumbing & bathroom facilities, painting & carpeting as well as furniture & fixtures. Reimbursement will be long term, over approximately a 20 year period.

Amendment(s): 2023-20207 - Extended reimbursement time line.

2024-2028 - Included additional year of reimbursement.

2025-2029 - amend funding to show full project cost and expand scope.

Project Status:	New	Existing	1	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029 - 2040	Total
County	22.320							22.320
State	(1.352)	(0.759)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	(19.790)
Federal								
Other	(0.068)							(0.068)
Total Project Cost	20.900	(0.759)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	2.530

Building Renovations at 175 Green St. & 240,250 & 260 S Pearl St

Project Number: B2001

Debt Account: HHYZ

Project Description:

As part of our continuing program to maintain existing facilities, this project addresses the building renovations at our structures located at 175 Green St., 240, 250 & 260 S. Pearl St. Improvements will primarily focus on HVAC, mechanicals, generators & energy management systems, construction fit-up costs (retro fit /office build out), design fees, office moving & relocation fees, painting & carpeting, the parking lot (paving & striping), and fencing. We anticipate this project to be completed in three to four years.

Amendment(s): 2022-2026 - increase total cost

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	4.500	-	-	-	-	-	5.000
State								-
Federal								
Other								-
Total Project Cost	0.500	4.500	-	-	-	-	-	5.000

A Fund General Services Capital Projects

Parking Facility Renovations

Project Number: **B2002**

Debt Account: _____

Project Description: The purpose of this project is to address the ongoing needed parking facility renovation, preservation /upkeep to County owned garages & facilities. We are proposing this plan to address the overall concern over the needed maintenance. The project has a projected completion date of 2024.

Amendment(s): 2022-2026 - extend timeline

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.000	-						2.000
State								
Federal								-
Other								-
Total Project Cost	2.000	-	-	-	-	-	-	2.000

Albany County Green Capital Projects

Project Number: **B2201**

Debt Account: **HHG4**

Project Description: This project will include the purchase of some electric vehicles and zero emission vehicles. It will also include some infrastructure improvements with renewable energy technology and energy efficient improvements. This year's request positions the County to make additional investments in renewable energy generation and clean heating and cooling of County facilities.

Amendment(s): 2024-2028 - Project amended to add funding to outer years and expand scope.

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	2.000	9.400	1.000	1.000	1.000	1.000	1.000	16.400
State								-
Federal								
Other								-
Total Project Cost	2.000	9.400	1.000	1.000	1.000	1.000	1.000	16.400

Various Building Upgrades & Improvements

Project Number: **B2301**

Debt Account: _____

Project Description: This project will address the long term improvements to any / all County owned and operated facilities. Improvements will include, but not limited to, various upgrades such as mechanicals, HVAC, chillers, electrical, roofs, painting/carpeting, energy management systems, department moving & relocation costs, and engineering, structural, & property evaluations. NOTE: this project replaces several projects including, but not limited to, the County Office Building project, Facility Improvement Project, and the Office Modernization Project. These projects will generally have a useful life of 15 – 20 years.

Amendment(s): 2024-2028 - Amended to clarify scope and increase funding needs.

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	7.000	7.000	7.000	5.000	5.000		-	31.000
State								-
Federal								
Other								-
Total Project Cost	7.000	7.000	7.000	5.000	5.000	-	-	31.000

A Fund General Services Capital Projects

County Facility Roof Renovations

Project Number: B2302

Debt Account: _____

The purpose of this project is to address the ongoing needed repair / restoration to the roofs of various County owned properties. We are proposing this plan to address the overall concern over the necessary maintenance.

Amendment(s): _____

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	-	1.500	0.500	0.500				2.500
State								-
Federal								
Other								-
Total Project Cost	-	1.500	0.500	0.500	-	-	-	2.500

Various Mechanical Upgrades & Improvements

Project Number: B2303

Debt Account: _____

As part of our efforts to maintain any/all existing facilities, this project will address any mechanical repairs to our existing properties. These improvements will generally include, but not be limited to, all HVAC repairs, all energy management system improvements, all chiller repairs, and all electrical repairs. Improvements will generally have a useful life of 7 – 12 years.

Amendment(s): 2024-2028 - Amended to clarify scope and increase funding needs.

Project Status:	New	1	Existing	Amended	Continual	Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.000	3.000	3.000	3.000	3.000	1.000		16.000
State								-
Federal								
Other								-
Total Project Cost	3.000	3.000	3.000	3.000	3.000	1.000	-	16.000

General Services Capital Plan Summary: All Projects

Project Status: 0 New 8 Existing 1 Amended 1 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	40.709	26.700	12.000	10.000	9.500	2.000	1.000	100.909
State	(1.352)	(1.259)	(0.797)	(0.835)	(0.879)	(0.923)	(14.245)	(20.290)
Federal	-	-	-	-	-	-	-	
Other	(0.068)	-	-	-	-	-	-	(0.068)
Total Project Cost	39.289	25.441	11.203	9.165	8.621	1.077	(13.245)	80.551

A Fund Information Services Capital Projects

Core Switch and Telephone replacement and Data Closet Upgrade

Project Number: 12301

Debt Account:

Project Description:

The County is in need of replacing and upgrading some of our core IT equipment at various County owned sites. The priority projects at this time include, but are not limited to, our telephone system, data closet switches, switching equipment, server room infrastructure, core network switches and related equipment. These projects will support more efficient and faster data.

Amendment(s):

Project Status: 0 New 0 Existing 0 Amended 1 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.850	0.400	0.650	0.200				2.100
State								-
Federal		1.400						1.400
Other								-
Total Project Cost	0.850	1.800	0.650	0.200	-	-	-	3.500

Department of Information Services Capital Plan Summary: All Projects

Project Status: 0 New 0 Existing 0 Amended 1 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.850	0.400	0.650	0.200	-	-	-	2.100
State	-	-	-	-	-	-	-	-
Federal	-	1.400	-	-	-	-	-	1.400
Other	-	-	-	-	-	-	-	-
Total Project Cost	0.850	1.800	0.650	0.200	-	-	-	3.500

D - DM Fund Public Works Capital Projects

CR 157, SR 155 Watervliet-Shaker Road (New Karner Road to Sand Creek Road) [Airport Area FGEIS]

Project Number: D0101

Debt Account: HHYB

Project Description: This project is Phase 3 of the Watervliet-Shaker Road Realignment Project. The section of Watervliet-Shaker Road (WSR) included in this project extends from New Karner Rd. to Sand Creek Rd. The project includes reconstruction and widening of approximately 0.75 miles of CR157 which could include the addition of a center or two additional lanes (depending on traffic study outcome), a new traffic signal at the intersection of New Karner Rd. and WSR, drainage improvements and new pavement. This last phase will complete the Albany-Shaker Rd/WSR Airport Improvement Project started in 2001.

Amendment(s): 2022-2026 - reflect an updated construction cost and completed SEQR.
2023-2027 - Add another year and increase costs.
2024-2028 - Amended to reflect a new construction completion date.
2025-2029 - Increase cost and push out completion date.

Project Status:	<u>New</u>	<u>Existing</u>	<u>1</u>	<u>Amended</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	8.381	2.100						10.481
State								-
Federal								-
Other								-
Total Project Cost	8.381	2.100	-	-	-	-	-	10.481

Highway Pavement Recycling Projects

Project Number: D1102

Debt Account: HHT8

Project Description: Rehabilitation of several lane miles of County Roadways by Cold in Place Recycling pavement, re-establishing binder course and repaving entire road with 2" of top course asphalt . This pavement process is a very cost effective method of rehabilitating certain low traffic volume, rural County roadways.

Amendment(s):

Project Status:	<u>New</u>	<u>Existing</u>	<u>Amended</u>	<u>1</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	10.700	1.250	1.250	1.250	1.250	1.250	1.250	18.200
NY State								-
Federal								-
Other								
Total Project Cost	10.700	1.250	1.250	1.250	1.250	1.250	1.250	18.200

New Karner Road (NY 155) From US 20 to NY 5: Corridor Improvements

Project Number: D1103

Debt Account: HHT7

Project Description: The project involves pavement rehabilitation, safety improvements, signal timing updates and addition of complete streets components along New Karner Road (NY 155) from US 20 to Watervliet Shaker Road. Added the inclusion of a potential roundabout or diverging left at the Washington Ave Extension Intersection and the costs are also included.

Amendment(s): 2023-2027 - Push out start date and increase costs.
2024-2028 - Increase costs and updated completion date.
2025-2029 - Push out completion date and increase costs.

Project Status:	<u>New</u>	<u>Existing</u>	<u>1</u>	<u>Amended</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.650	6.690	8.000					15.340
NY State								-
Federal	(0.520)	(5.352)	(8.000)					(13.872)
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	0.130	1.338	-	-	-	-	-	1.468
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Vehicle and Truck Replacement

Project Number: D1104 **Debt Account:** HHYB

Project Description: This project would replace heavy-duty trucks and equipment and light-duty pickup trucks and cars in accordance with our Department Vehicle and Equipment Replacement Plan.

Amendment(s):

Project Status: <u> </u> New		<u> </u> Existing		<u> </u> Amended		<u> </u> 1	Continual	<u> </u> Completed	
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County NY State Federal Other		11.048	1.450	1.600	1.450	1.450	1.450	1.450	19.898
									-
									-
									-
Total Project Cost		11.048	1.450	1.600	1.450	1.450	1.450	1.450	19.898

Traffic Sign Compliance Project

Project Number: D1201 **Debt Account:** HHSB

Project Description: This project will ensure that the County of Albany complies with Federal and State regulations contained in the national Manual on Uniform Traffic Control Devices and the New York State Supplement to the Manual on Uniform Traffic Control Devices, primarily regarding traffic sign retro reflectivity (night-time visibility). All regulatory, warning and guide signs other than street name signs must meet minimum requirements for retro reflectivity as they are replaced. There are close to 8,000 signs on County roadways, in various conditions.

Amendment(s):

Project Status: _____		New	1	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County NY State Federal Other		1.375	-						1.375	
									-	
									-	
									-	
Total Project Cost		1.375	-	-	-	-	-	-	1.375	

DPW Facilities Assessment/Building/Salt Sheds/Fuel Monitoring System

Project Number: D1501 **Debt Account:** HHT7

Project Description: This project is an assessment to determine the feasibility of renovation or replacement of DPW facilities, buildings, salt sheds, and the fuel monitoring system. (Will also explore shared services)

Amendment(s): 2023-2027 - Added fuel remediation project to this project.

Project Status: _____		New	1	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County NY State Federal Other		0.700	0.650						1.350	
									-	
									-	
									-	
Total Project Cost		0.700	0.650	-	-	-	-	-	1.350	

D - DM Fund Public Works Capital Projects

Krumkill Rd. Truss over Normanskill Bridge

Project Number: D1806 **Debt Account:** HHT8

Project Description: Krumkill Rd. Truss over Normanskill Bridge Rehabilitation Project - BIN 3301270 Rehabilitation of a 137' x 29' steel truss structure. The bridge was built in 1939 and has undergone a few repairs over the past years. The bridge will be stripped and repainted along with minor repairs to the truss as part of this project. The bridge is located in the Town of New Scotland.

Amendment(s): 2022-2026 - new construction year and update project costs.
2023-2027 - Increase costs.
2025-2029 - Push out completion date.

Project Status:	<u> </u> New	<u> </u> Existing	<u>1</u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.673							1.673
NY State								-
Federal								-
Other								-
Total Project Cost	1.673	-	-	-	-	-	-	1.673

HHRT Bridge over State RTE 85

Project Number: D1904 **Debt Account:** HHT8

Project Description: Replacement of the existing HHRT Bridge (BIN 7032650) over New Scotland Road (State RTE 85) with a pedestrian structure. The existing girder and floor beam structure was built approximately in 1912. It is located in the Town of Bethlehem. The bridge is not currently posted as it is used for pedestrian traffic only, however advanced section loss in the many of the steel columns combined with severe impact distortion to two columns makes this bridge a candidate for replacement. The bridge also has substandard vertical clearance of 12'-2", 14' is the required minimum. Emergency repairs were performed in January of 2019 to address structural issues with two support columns.

Amendment(s): 2022-2026 - new construction completion date
2023-2027 - Push out construction completion date and increase costs.
2024-2028 - Amended to increase costs.
2025-2029 - Push out completion date and increase State funding.

Project Status:	<u> </u> New	<u> </u> Existing	<u>1</u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.966	0.200						4.166
NY State	(0.320)	(0.188)						(0.508)
Federal								-
Other								-
Total Project Cost	3.646	0.012	-	-	-	-	-	3.658

CR352 over Fox Creek Bridge Replacement Project - BIN-3301400

Project Number: D2003 **Debt Account:** HHT8

Project Description: This project will replace the existing 40' long x 30' wide Inverse Structure over Fox Creek (BIN 3301400) in the Town of Rensselaerville. Minor approach work and new railing will be included in the project.

Amendment(s): 2022-2026 - new construction year and updated construction cost
2023-2027 - Push out construction completion date and increase costs.
2024-2028 - Amended to increase costs.

Project Status:	<u> </u> New	<u>1</u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	3.870							3.870
NY State								-
Federal								-
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	3.870	-	-	-	-	-	-	3.870
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CR405 over 8 Mile Creek Culvert Replacement

Project Number: D2004

Debt Account: HHYB

Project Description: This project replaces the existing triple, 60 foot long, 4 foot diameter corrugated metal pipe culverts with a single pre-cast concrete box culvert. The project is in the Town of Westerlo. Minor approach work and new railing will be included.

Amendment(s): 2022-2026 - New construction year and to update design and construction costs.

We applied for Bridge NY funding for this project. Funding for Bridge NY expected December 2021.

2023-2027 - Push out start date and increase costs.

2024-2028 - Push out start date and increase costs.

2025-2029 - Push out completion year and increase costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.700							1.700
NY State								-
Federal								-
Other								-
Total Project Cost	1.700	-	-	-	-	-	-	1.700

CR 412 Culvert Replacement Project

Project Number: D2005

Debt Account: HHT7

Project Description: This project was previously programmed as two separate projects in the capital plan. They were combined in an effort to save on construction costs. Two Culvert replacement projects on CR412 in the Town of Westerlo were combined into one project. Site 1 is located Just South of the Berne/Westerlo Line and Site 2 is located 0.25miles North of Slade Hill Rd. The existing corrugated metal pipes and reinforced concrete pipe culverts will be replaced with precast concrete box culverts.

Amendment(s): 2022-2026 - new construction completion date.

2023-2027 - Push out end date and increase costs.

2025-2029 - Pushout completion date.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.200							1.200
NY State								-
Federal								-
Other								-
Total Project Cost	1.200	-	-	-	-	-	-	1.200

Construction New Garage Buildings with Office Space for Various Subdivisions

Project Number: D2204

Debt Account: HHT8

Project Description: The project description was amended to add money for new and existing highway garages and outbuildings at various subdivisions in addition to planning and design work, as well as an update to the project completion date. This project will construct and provide furnishings for new highway garages and office space at various subdivisions. The existing structures are beyond their useful life. The new structures will be large enough to house our plow trucks and heavy equipment and will save on future energy costs. Deficiencies noted in the "Department of Public Works Facility Assessment" report by C&S Companies in 2016, noted extensive structural, mechanical, and electrical system repairs are needed at various locations. The existing structures, are undersized and deteriorated to the point that rehabilitation is not cost effective.

Amendment(s): 2023-2027 - Increase costs and combine with facilites project.

2024-2028 - Increase costs and expand scope to various substations.

2025-2029 - Expand scope of project and increase costs.

D - DM Fund Public Works Capital Projects

Project Status: _____ New _____ Existing 1 Amended _____ Continual _____ Completed

D - DM Fund Public Works Capital Projects

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	10.250	3.000	8.000	10.000				31.250
NY State		(0.380)						(0.380)
Federal								-
Other								-
Total Project Cost	10.250	2.620	8.000	10.000	-	-	-	30.870

Various Bridge Deck Replacements

Project Number: D2205

Debt Account: HHYB

Project Description: This project will replace the deteriorated wooden bridge decks on three Ohio Truss structures in the Town of New Scotland. The bridges are as follows: BIN 3301340- Old Plank Rd. over Onesquethaw Creek, BIN 3301310 - Onesquethaw Creek Rd. over Onesquethaw Creek and BIN 3301300- Rowe Rd. over Onesquethaw Creek. Minor work will be done on approaches, railings bearings and substructures.

Amendment(s): 2023-2027 - Decreased design and CI costs, increased construction costs.

2024-2028 - Extend project timeline.

2025-2029 - Pushout completion date.

Project Status: New Existing 1 Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.450							1.450
NY State								-
Federal								-
Other								-
Total Project Cost	1.450	-	-	-	-	-	-	1.450

Albany County Culvert Replacements and Rehabilitation

Project Number: D2301

Debt Account: HHYB

Project Description: As part of maintenance operations, culverts on County roadways occasionally need to be rehabilitated or replaced. This project involves construction and reconstruction of various culverts in Albany County, as well as development of a county wide culvert inventory. Including, but not limited to, CR 111 over Unnamed Creek in Coeymans, CR 358 over Unknown Creek in the Town of Rensselaerville, CR 308 over Vlomankill in the Town of New Scotland, CR 411 over Silver Creek, in the Town of Westerlo, CR 53 over Coeymans Creek in the Town of Coeymans and CR 301 over a tributary to the Onesquethaw in the Town of New Scotland. This work also includes minor stream and approach work and installation of new guide rail where needed.

Amendment(s): 2024-2028 - Amended to increase costs and push out completion date.

2025-2029 - Amended to expand scope of projects.

Project Status: New Existing 1 Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.500	5.045	0.500	3.000	0.750			9.795
NY State								-
Federal		1.250						1.250
Other								-
Total Project Cost	0.500	6.295	0.500	3.000	0.750	-	-	11.045

D - DM Fund Public Works Capital Projects

Albany County Bridge Replacements and Rehabilitation

Project Number: D2302

Debt Account: HHYB

Project Description: As part of maintenance operations, bridges on County roadways occasionally need to be rehabilitated or replaced. This project involves construction and reconstruction of various bridges in Albany County, including, but not limited to, CR 352 (Fox Creek Rd.) over Fox Creek in the Town of Rensselaerville (BIN 3301500), CR 2 over Fox Creek in the Town of Berne (BIN 3300860), CR 53 over Onesquethaw Creek in the Town of Bethlehem (BIN 3301020), CR 111 over Hannacroix Creek in the Town of Coeymans (BIN 3301090 & BIN 3301070), CR 106 over Hannacroix Creek in the Town of Coeymans (BIN 3301100), CR 406 over the Basic Creek in the Town of Westerlo (BIN 3301560), CR 201 over Black Creek in the Town of Guilderland (BIN 3301160), CR 357 over 10 Mile Creek in the Town of Rensselaerville (BIN 3301460), CR 102 over Onesquethaw Creek in the Town of Bethlehem (BIN 3301040). This work also includes minor stream and approach work, installation of new guide rail and acquisition of ROW when needed.

Amendment(s): 2024-2028 - Amended to increase costs and push out completion date.
2025-2029 - Increase cost and updt fundng schedule.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	1.000	2.500	4.000	4.700	3.350	3.550		19.100
NY State		-	(2.473)	-	(2.870)			(5.343)
Federal								-
Other								-
Total Project Cost	1.000	2.500	1.527	4.700	0.480	3.550	-	13.757

Albany Shaker Road Corridor Enhancements

Project Number: D2303

Debt Account:

Project Description: This project is part of the 2022-2027 TIP program. It would design the following: safety improvements at the intersection of Albany Shaker Rd. (ASR) and Everett Rd. (CR 155); safety and operational improvements at the intersection of ASR and Osborne Rd., left turn lanes at the Crossings/Emerich Rd. intersection and low cost changes at the Maxwell Rd. roundabout to reduce crashes. In addition, the project would design sidewalks along the corridor where practical and make ADA improvements.

Amendment(s): 2025-2029 - Push out completion date.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.780						0.780
NY State		(0.624)						(0.624)
Federal								-
Other								-
Total Project Cost	-	0.156	-	-	-	-	-	0.156

Improvement and Acquisition of Albany County Recreational Facilities

Project Number: D2304

Debt Account: HHYA

Project Description: The purpose of the project is to improve and acquire recreational areas and facilities for the residents of Albany County, including, but not limited to the Albany County Rail Trail, Lawson Lake & Ann Lee Pond.

Amendment(s): 2024-2028 - Increase costs
2025-2029 - Increase project costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.550	12.000	10.000					22.550
NY State								-
Federal								-
Other								-

D - DM Fund Public Works Capital Projects

Total Project Cost	0.550	12.000	10.000	-	-	-	-	22.550
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Rail Trail Pedestrian Bridge Rehabilitation

Project Number: D2305

Debt Account: _____

Project Description: This project will design plans and investigate grant funding to rehabilitate various Albany County Rail Trail Bridges.

Amendment(s): 2025-2029 - Expand scope of project and increase costs.

Project Status: _____	New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total		
County			0.250	0.500				0.750		
NY State								-		
Federal								-		
Other								-		
Total Project Cost	-	-	0.250	0.500	-	-	-	0.750		

Potter Hollow Creek (CR 354) Stream Bank Stabilization

Project Number: D2306

Debt Account: _____

Project Description: This project will design stream bank stabilization along a ¼ mile length of Potter Hollow Creek in order to prevent washout of material behind our bridge wingwall on CR 354 over Potter Hollow Creek, (BIN 3301360). Included in the design will be grant writing to secure funding to construct the project.

Amendment(s): 2025-2029 - Pushout completion date and increase costs.

Project Status: _____	New	_____	Existing	_____	1	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County NY State Federal Other		0.250		0.250					0.500	
									-	
									-	
									-	
Total Project Cost		0.250	-	0.250	-	-	-	-	0.500	

DPW Highway and Trail Improvement Projects

Project Number: D2401

Debt Account: HHYB

Project Description: This project will design and construct various highway and trail improvements. Improvements include but are not limited to repair of slope failures as well as intersection, pedestrian and bicycle safety improvements.

Amendment(s): 2025-2029 - Expand scope of project and increase costs.

Project Status:	<u> </u> New	<u> </u> Existing	<u> 1 </u>	Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.500	0.900					1.400
NY State								-
Federal								-
Other								-
Total Project Cost	-	0.500	0.900	-	-	-	-	1.400

Albany Shaker Road Rehabilitation From CR155 to SR7

Project Number: D2501

Debt Account: _____

Project Description: This project includes rehabilitation of Albany Shaker Road between Watervliet Shaker Rad and SR7. Pavement rehabilitation, signal upgrades and drainage improvements are included in this project.

Amendment(s): _____

Project Status:	<u> 1 </u> New	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed
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D - DM Fund Public Works Capital Projects

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			0.350		4.000			4.350
NY State								-
Federal								-
Other								-
Total Project Cost	-	-	0.350	-	4.000	-	-	4.350

Paving - Other than Roadways

Project Number: D2502

Debt Account: _____

Project Description: This project will pave County owned parking lots and other County owned areas in need of paving that are not roadways. The project also includes sidewalk and ADA improvements where necessary.

Amendment(s): _____

Project Status: 1 New Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		1.000	0.250					1.250
NY State								-
Federal								-
Other								-
Total Project Cost	-	1.000	0.250	-	-	-	-	1.250

Various Traffic Signal Upgrades

Project Number: D2503

Debt Account: _____

Project Description: This project will evaluate existing County owned traffic and pedestrian signals and design, purchase and install any necessary upgrades.

Amendment(s): _____

Project Status: 1 New Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			0.250					0.250
NY State								-
Federal								-
Other								-
Total Project Cost	-	-	0.250	-	-	-	-	0.250

Public Works Summary of All Projects

Project Status: 3 New 3 Existing 15 Amended 2 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	59.263	37.165	35.600	20.900	10.800	6.250	2.700	172.678
NY State	(0.320)	(1.192)	(2.473)	-	(2.870)	-	-	(6.855)
Federal	(0.520)	(4.102)	(8.000)	-	-	-	-	(12.622)
Other	-	-	-	-	-	-	-	-
Total Project Cost	58.423	31.871	25.127	20.900	7.930	6.250	2.700	153.201

G Fund Water Purification Capital Projects

North and South Plant HVAC Upgrades

Project Number: G2301 **Debt Account:** _____

Project Description: Project to include the study, design, and construction of improvement to existing HVAC systems at both the North and South treatment plants. Existing HVAC systems at both facilities are at the end of their useful life.

Amendment(s): 2024-2028 - Increase Costs.								
Project Status:	<u> </u> New	<u> </u> 1	<u> </u> Existing	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.150	1.350					1.500
State								-
Federal								-
Other								-
Total Project Cost	-	0.150	1.350	-	-	-	-	1.500

North Plant Treatment Process Improvements

Project Number: G2401 **Debt Account:** _____

Project Description: Project will include improvements to unit treatment process associated with the North Plant. Phase 1 of the project will include replacement of the mechanical screens, grit system, primary and secondary clarifiers, plant water pumps and upgrades to the high voltage electrical system. Upgrades have been identified in a 2023 Capital Study that is currently being finalized. Grouping projects together will allow the District to maximize the potential for grant opportunities in the coming years.

Amendment(s): 2025-2029 - cost of project amended to account for EFC fees.								
Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> 1	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		0.100	5.000	45.000	19.900	2.294		72.294
State								-
Federal								-
Other Approp	0.150	0.150						0.300
Total Project Cost	0.150	0.250	5.000	45.000	19.900	2.294	-	72.594

South Plant Treatment Process Improvements

Project Number: G2402 **Debt Account:** _____

Project Description: Project will include improvements to unit treatment process associated with the North Plant. Phase 1 of the project will include replacement of the mechanical screens, grit system, primary and secondary clarifiers, plant water pumps and upgrades to the high voltage electrical system. Upgrades have been identified in a 2023 Capital Study that is currently being finalized. Grouping projects together will allow the District to maximize the potential for grant opportunities in the coming years.

Amendment(s): 2025-2029 - cost of project amended to account for administration fees from EFC.								
Project Status:	<u> </u> New	<u> </u> Existing	<u> </u> 1	<u> </u> Amended	<u> </u> Continual	<u> </u> Completed		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County			3.000	25.000	7.500	5.392		40.892
State								-
Federal								-
Other Approp.		0.150						0.150
Total Project Cost	-	0.150	3.000	25.000	7.500	5.392	-	41.042

G Fund Water Purification Capital Projects

Sludge Processing Improvements

Project Number: **G2501**

Debt Account: _____

Project Description:

Project to include the study, design and construction of improvements to the existing sludge processing systems. Project will be broken up into phases. Phase 1 work will include improvements to the North Plant incinerators, sludge mixing and dewatering systems. Phase 2 work will include work to consolidate sludge operation to the North Plant via a new sludge force main and upgrades to the North Plant incinerator emissions controls. The final scope for Phase 2 emission controls is still being negotiated with DEC. Project has been amended to include the Phase 2 work and the work associated with the Septage and FOG receiving station project. Phase 1, Phase 2 and Septage/FOG receiving work has been consolidated into a single comprehensive project to take advantage EFC funding opportunities, namely the Bipartisan Infrastructure Grant and 0% hardship financing. District will be pursuing additional grants with EFC in 2024.

Amendment(s):

Project Status:	<u>1</u>	New	<u>Existing</u>	<u>Amended</u>	<u>Continual</u>	<u>Completed</u>		
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County		1.000	11.500	20.000	20.000	9.000		61.500
State								-
Federal		3.500						3.500
Other								-
Total Project Cost	-	4.500	11.500	20.000	20.000	9.000	-	65.000

Water Purification District Capital Plan Summary: All Projects

Project Status:	<u>1</u> New	<u>1</u> Existing	<u>2</u> Amended	<u>0</u> Continual	<u>0</u> Completed				
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	-	1.250	20.850	90.000	47.400	16.686	-	176.186	
State	-	-	-	-	-	-	-	-	
Federal	-	3.500	-	-	-	-	-	3.500	
Other	0.150	0.300	-	-	-	-	-	0.450	
Total Project Cost	0.150	5.050	20.850	90.000	47.400	16.686	-	180.136	

NH Fund Shaker Place Capital Projects

Albany County Nursing Common Areas Renovations

Project Number: N1501

Debt Account: HNN5

Project Description: The modernization of common areas. This would include remodeling the main bathrooms and showers to a functional level. Modernizing outer restrooms to a more appealing look and increased functionality. Replacing tables, chairs and wall coverings in common areas and to a more up to date style. Also, the remodeling of an area to an ADL (Activities of Daily Living) apartment for increased therapy billings.

Amendment(s):

Project Status: _____		New	_____ 1	Existing	_____ Amended	_____ Continual	_____ Completed		
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other		0.385							0.385
									-
Total Project Cost		0.385	-	-	-	-	-	-	0.385

Albany County Nursing Room Furnishings

Project Number: N1502

Debt Account: HNN5

Project Description: The replacement of the current beds, bureaus, bedside stands, over-bed tables and high-back chairs in the resident's personal rooms. This replacement would be to modernize the current room furnishings as many are past the end of their useful life, in disrepair or damaged, mismatched and/or outdated.

Amendment(s):

Project Status: _____		New	_____ 1 _____	Existing	_____ Amended _____	_____ Continual _____	_____ Completed _____		
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total
County State Federal Other		0.571							0.571
									-
Total Project Cost		0.571	-	-	-	-	-	-	0.571

Albany County Nursing Unit Living Areas Replacement

Project Number: N1503

Debt Account: HNN5

Project Description: The modernization of resident rooms and living areas. This would include new drapes, cubicles, HVAC units, a facelift for personal bathrooms and updating the flooring on the units. Two units would be started and completed in 2015 with the four other units being completed in 2016.

Amendment(s):

Project Status: _____		New	_____	Existing	_____	Amended	_____	Continual	_____	Completed
Authorized Funding		Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County State Federal Other		1.500							1.500	
									-	
Total Project Cost		1.500	-	-	-	-	-	-	1.500	

NH Fund Shaker Place Capital Projects

Albany County Nursing Home New Construction Project

Project Number: N1701

Debt Account: HNN8

Project Description:

The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. This addition will be located on the same site as the existing nursing home. This project will require NYSDOH approval, architectural and engineering with drawings, land studies, surveys, subcontracting, construction management and will permit the current capital plan to be implemented that has been approved and funded by Albany County and the Legislature, however, this initiative will require additional funding. This construction project will require modifications to the existing high rise some mandated and others to accommodate alternate uses, since this part of the facility after the new construction will not be used by the nursing residents. This construction /renovation including the cost of architect, construction manager, sub-contractors, HVAC, moveable equipment and non-moveable equipment under the NYSDOH capital expenditure regulations is considered reimbursable through our Medicaid Rate. A Certificate of Need application will be filed with the NYSDOH. Reso 18-310 The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. By creating this new facility that will be attached to the current nursing home we will meet the NYSDOH and ADA requirements. It has been determined that remediation of the Albany County Nursing Home is required. To perform this remediation which is outside of the original new construction and renovation project it will be necessary to remove in the existing nursing home all the of walls, partitions, showers, sinks and toilets. Through discussion with the New York State Department of Health they agreed since all resident rooms will be gutted that this new construction should be made handicap accessible and we agreed. This redesign will include the reconfiguration to accommodate a new medical record department with appropriate protected storage and a ADA staff bathing and locker facilities.

Amendments:

Project Status: New 1 Existing Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	62.000							62.000
State								
Federal								
Other								-
Total Project Cost	62.000	-	-	-	-	-	-	62.000

Albany County Nursing Home Vehicle Replacement

Project Number: N1901

Debt Account: HNN0

Project Description:

Albany County Nursing Home is in need of replacing our current vehicle fleet. The vehicles have been in service many years without replacement and are at end of life. This would include, but not be limited to, stretcher capable vans for transporting our residents to off-site appointments.

Amendment(s): 2025-2029 - Amended to extend time line and increase costs.

Project Status: New Existing 1 Amended Continual Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	0.350	-	0.250			0.250		0.850
State								
Federal								
Other								-
Total Project Cost	0.350	-	0.250	-	-	0.250	-	0.850

NH Fund Shaker Place Capital Projects

Shaker Place Garage and Parking Lot Extension

Project Number: N2201

Debt Account: _____

Project Description:

To construct a new garage to house the vehicles of Shaker Place Rehabilitation and Nursing Center and to create additional parking facilities across the street at the current DPW worksite. These projects will require the demolishing of buildings on the Shaker Place property and DPW. The new structure will be utilized by both departments. And will include appropriate climate equipment, offices, storage compartments and the roadway to the location will require site work, paving, electric and plumbing. This facility will be utilized by the Department of Public Works as well as Shaker Place and reimbursement will be sought for the portion of the facility that will be utilized by Shaker Place.

Amendment(s): 2023-2027 - Increase costs.

2024-2028 - Pushout end date into 2024 and distribute needed funding over two years.

Project Status:	New	1	Existing	Amended	Continual	Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	9.295	2.000							11.295
State									
Federal									
Other									-
Total Project Cost	9.295	2.000	-	-	-	-	-	-	11.295

Day Care Center

Project Number: N2202

Debt Account: HNNA

Project Description:

Shaker Place will be renovating/constructing the vacant Shaker Place Wing into a child day care center, following the requirements of the New York Office of Children and Family Services, Division of Child Care Services. This project will include the renovation of existing rooms to suite the child day care program, install and or update the sprinkler and fire alarm system, replace all windows, lighting, bathrooms, flooring and electrical panels and wiring, install HVAC system for air conditioning and heating, create a fenced in outdoor playground, conduct asbestos survey and remove as required by regulation, install security cameras and monitoring system, create new front entrance and furnishings.

Amendment(s): 2023-2027 - Update funding needs.

Project Status:	New	1	Existing	Amended	Continual	Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County	4.557	-	-	-	-	-	-		4.557
State									
Federal									
Other									-
Total Project Cost	4.557	-	-	-	-	-	-	-	4.557

Food Service and Distribution Equipment

Project Number: N2501

Debt Account: _____

Project Description:

Shaker Place provides meal service to the residents with a tray line consisting of transportation and storage equipment. This product line has come to the end of it's useful life and will need to be replaced. In addition to storage and transportation equipment and service equipment including small-wares that are used for distribution, conversion of space in the employee dining area to a multi-use cafe with equipment to prepare, store and sell food to the staff at the facility.

Amendment(s):

Project Status:	1	New	Existing	Amended	Continual	Completed			
Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total	
County		-	0.500	-	-	-	-		0.500
State									
Federal									
Other									-

NH Fund Shaker Place Capital Projects

Total Project Cost	-	-	0.500	-	-	-	-	0.500
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Albany County Nursing Home Capital Plan Summary: All Projects

Project Status: 1 New 6 Existing 1 Amended 0 Continual 0 Completed

Authorized Funding	Pre-2024	2024	2025	2026	2027	2028	2029	Total
County	78.658	2.000	0.750	-	-	0.250	-	81.658
State	-	-	-	-	-	-	-	
Federal	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-
Total Project Cost	78.658	2.000	0.750	-	-	0.250	-	81.658