



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
Honorable Bruce A. Hidley, *County Clerk*
Honorable Andrew Joyce, *Chairman, County Legislature*

July 10, 2023 MEETING AGENDA

Pat Collins, Legislature	Matthew Alpern, Public Defender	Dave Reilly, <i>Mgt. & Bdgt.</i>
Eugenia Condon, Law	Keith Bulatao, Public Defender	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Conor Cahalan, Law	David Latina, DGS	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Maureen Shea, Purchasing	Scott Allardice, DGS	Sameer Modasra, <i>Mgt. & Bdgt.</i>
Anton Konev, Comptroller	Megan Noonan, Sheriff	Amanda Brady, <i>Mgt. & Bdgt.</i>
Kurtis Kennedy, Legislature	Tina Harris, Sheriff	Chris Herbert, <i>Mgt. & Bdgt.</i>
Shawn Thelen, Shaker Place	Tom Remmert, Sheriff	Zak Smetana, <i>Mgt. & Bdgt.</i>
Kevin Demarest, E911	Justin Atlas, Recreation	Alexandra Araujo, <i>Mgt. & Bdgt.</i>
Angelo Gaudio, Water Purification	Joe DeAngelis, DSS	

Board Members: Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

The Board will review minutes from the May & June CAB Meetings. Dan Lynch/Bruce Hidley/Andrew Joyce-May Minutes. Dan Lynch & Bruce Hidley-June Minutes.

Andrew Joyce opens the Contract Administration Board at 4:02pm. In attendance is Dan Lynch Deputy County Executive and the Honorable Andrew Joyce Chairman of the County Legislature. Absent from the meeting is Bruce Hidley Albany County Clerk. The meeting minutes from the May 8, 2023 meeting are approved. The meeting minutes from the June 13, 2023 meeting are tabled until Bruce Hidley returns. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1143	A) New	A3110 - Sheriff	Audio-Video Corp	Install large video screen and video control equipment in the Emergency Operations Center in Clarksville.	7/17/2023 to 8/31/2023	\$89,354.00
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Andrew Joyce reads the details of the contract. Tina Harris states this is the Audio Video control equipment that is going to be purchased for the 911 center. It is funded through a grant for 2021 and 2022 fiscal years. It is a piggy back off of the State contract. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1144	A) New	A3110 - Sheriff	MES-Municipal Emergency Services Lawmen Supply Company	Purchase Emergency Service Equipment for Albany County Sheriff's Office	7/3/2023 to 7/2/2024	\$42,009.00
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Andrew Joyce reads the details of the contract. Tina Harris states this was the lowest vendor to submit a bid. It is going to be purchased and funded with the NYS Department of Homeland Security fiscal 2020 technical grant and has a 100% State impact. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1146	A) New	A3020 - Emergency 911	Fire, Security & Sound System, Inc.	Annual Fire Alarm Testing & Inspection agreement at the Albany County Sheriff's E911 Center	7/3/2023 to 7/2/2026	\$20,088.00
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Andrew Joyce reads the details of the contract. Kevin Demarest states the new facility has two fire suppression systems. This is the maintenance for 2020 year budgeted funds and currently the system is under warranty. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1136	A) New	A7410 - Recreation	Albany Herricanes, Inc.	To provide a co-ed basketball program, as outlined in RFP 2023- 051R for approximately 40 to 80 individuals between the ages six (6) to fourteen (14) years old who will participate in each session at the following locations: Elm ave. park, Bethlehem Paine st. park, Green Island Watervliet Dome, Watervliet Mosher Park, Ravena	7/1/2023 to 12/31/2023	\$22,600.00
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Andrew Joyce reads the details of the contract. Justin Atlas states they anticipate this vendor will do great work based on their RFP. They came in at a lower price than they have paid in the past and are looking at a cost savings. Additionally, their programs have all sites except one that has been filled up currently. They anticipate great participation throughout the entire Summer. Dan Lynch asks which site has not yet filled up. Justin responds with the Watervliet dome. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1147	A) New	G8130 - Sewage Treatment	Joe Basil Chevrolet Inc	Purchase of new Chevy Colorado trucks	7/5/2023 to 12/31/2023	\$81,516.50
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Andrew Joyce reads the details of the contract. Angelo Gaudio states Joe Basil was the lowest responsible bidder in response to mini bid 13572 and 13577. This is for the purchase of two new Chevy Colorado trucks. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1105	A) New	NH6020 - Residential Health Care Facility	Ridgefield Associates	Ridgefield Associates will be providing Life Safety inspections and consultation, preventative maintenance reviews, maintaining required records for the NYSDOH and CMS and will be participating in the survey process conducted by the NYSDOH and or any other governing agency.	3/1/2023 to 2/28/2025	\$85,000.00
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Andrew Joyce reads the details of the contract. Shawn Thelen states this contract request is for a two year long contract to provide consultation and inspection services according to Life Saving code. The CMS 5 star rating is heavily rated and surveys are a large portion of that. This company comes in and consults with them. They tell the Nursing Home what might be an issue and any kind of issues you would need to resolve before you actually get a deficiency. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1114	C) Renewal	A6010 - Social Services A6119 - Children, Youth & Families	West	CLEAR is an online tool designed specifically for use with law enforcement and government investigators. It is currently utilized by DSS and DCYF to access online, public and proprietary client data to determine eligibility and/or obtain pertinent information for fraud and child support investigations.	9/1/2023 to 8/31/2026	\$56,774.88
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Andrew Joyce reads the details of the contract. Joe DeAngelis states this is a request from DSS and DCYF to contract with West for the CLEAR online investigative database. It has been an excellent source of information for fraud protection with DSS and childcare investigation services. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2023-1132	A) New	A1170 - Public Defender	Gideon's Promise	Two Albany County Public Defenders will be provided twenty-two days of training between July 2023 and July 2025 including a two-week initial training from July 14-28,2023, and four subsequent weekends offered semi-annually.	7/14/2023 to 7/31/2025	\$26,000.00
Andrew Joyce reads the details of the contract. Matthew Alpern states they are requesting to enter into a memorandum of understanding with Gideon's Promise. It is a National Training Program for Public Defenders. It will not only provide this training to the two attorneys who are attending this round but it will qualify them to enter into their law school partnership program, which will result in fellows from graduates around the Country coming to their office. It will be a very valuable recruiting and retention tool. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.						
2023-1131	A) New	A1620 - Building Services	City Building Systems	Window washing services for various County facilities.	8/1/2023 to 7/31/2026	\$84,840.00
Andrew Joyce reads the details of the contract. David Latina states DGS put out a RFB for window washing. Over the past few years they have tried to get window washing companies and they did not want to bid. There were three companies to bid on this however, the chosen vendor was the lowest responsible bidder. This will be a three year term with an addition two years to renew and then two one-year terms. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.						
2023-1111	A) New	A1610 - General Services	Conventions, Sports & Leisure International	The purpose of this requested contract is to conduct a feasibility study of new/expanded amateur sports facilities in Albany County.	6/13/2023 to 6/12/2024	\$48,500.00
Andrew Joyce reads the details of the contract. David Latina states they issued a RFQ and had three quotes. The first was non-responsive and did not wish to bid. The second was lower but they did not understand the full scope of the project. The vendor chosen was the lowest responsible bidder. This is for a possible addition to the Hockey Facility to increase the Recreation departments programs and is also an Economic Development aspect. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.						
2023-1140	A) New	A1640 - Fleet Management	Joe Basil Chevrolet, Inc.	Purchase two (2) Silverado 2500HD Reg Cab 142" Work Trucks	7/11/2023 to 7/10/2024	\$88,887.22
Andrew Joyce reads the details of the contract. David Latina states Purchasing went to the Vehicle Market Place for the bids on these. Joe Basil was the lowest responsible bidder. These trucks are for DGS for plowing. The two trucks they currently have are 2012's and are getting worn out as far as the plowing. They will turn the one truck over to the Recreation department to use and probably auction off the other truck. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.						
Mr. Joyce entertains a motion to adjourn the meeting at 4:17pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion.						