

RESOLUTION NO. 551

AUTHORIZING AN AGREEMENT REGARDING LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUNDS FOR THE HALL OF RECORDS

Introduced: 12/5/13

By Law Committee:

WHEREAS, The County Clerk has been notified by the State Archives Unit of the NYS Education Department that funds in the amount of \$36,481 are available regarding records management for the Hall of Records, and

WHEREAS, Said grant funds will be used to help finance the capital costs associated with engaging a hardware and software solution for archiving Albany County's email records for archival purposes as well as to meet e-discovery requirements, and

WHEREAS, The County Clerk has requested authorization to enter into an agreement with the NYS Education Department to receive Local Government Records Management Improvement Funds in the amount of \$36,481 commencing July 1, 2013 and ending June 30, 2014, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the NYS Education Department regarding Local Government Records Management Improvement Funds in an amount not to exceed \$36,481 commencing July 1, 2013 and ending June 30, 2014 regarding records management for the Hall of Records, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 12/5/13