

RESOLUTION NO. 104

AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NYS DEPARTMENT OF EDUCATION REGARDING A LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT GRANT FOR ARCHIVE COMPUTER HARDWARE AND SOFTWARE

Introduced: 4/8/13

By Law Committee and Mr. Clenahan:

WHEREAS, The Albany County Clerk indicated that grant funds are available to the County in an amount up to \$37,984 for a one-year period beginning July 1, 2013 and ending June 30, 2014 through the NYS Department of Education pertaining to the Local Government Records Management Improvement Fund, and

WHEREAS, Said grant funds will be used to help finance the capital costs associated with engaging a hardware and software solution for archiving Albany County's email records for archival purposes as well as to meet e-discovery requirements, and

WHEREAS, Preserving these records is important both to regular operations and to answering requests for County email records and the actual grant will be administered by the County's Division of Information Services, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the NYS Department of Education requesting financial assistance up to \$37,984 for the period of July 1, 2013 to June 30, 2014 through the Local Government Records Management Improvement Fund for the Hall of Records, and, be it further

RESOLVED, That the County Attorney is authorized to approve said application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 4/8/13