APPENDIX F

- Concurrence Letter
- Legal Notice
- RFP
- Recipients of RFP
- Selected Proposal

DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Marie Allen Campbell
Albany County Majority Minority Subcommittee on Redistricting

FROM: Karen Storm
Purchasing Agent

DATE: February 9, 2022

RE: RFP #2022-011, Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting.

I am in receipt of your recommendation to award the aforementioned Request for Proposals to ARCBridge.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of ARCBridge for an award.

Please obtain the necessary contract approval of the appropriate governing body, so that we may issue a Notice of Award to the successful proposer.

NOTICE TO PROPOSERS -- ALBANY COUNTY
REQUEST FOR PROPOSALS #2022-011

Sealed Proposals for **Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting** as requested by the Albany County Legislature will be received by the Albany County Purchasing Agent, Room 1000, 112 State Street, Albany, New York 12207 until 4:30 PM, local time on Friday January 28, 2022.

Request for Proposal (RFP) documents may be obtained at the office of the Albany County Purchasing Agent, as noted above. RFP documents may be available for download from the Empire State Bid System website at **http://www.empirestatebidsystem.com, starting** by close of business (4:30 p.m.) on January 13, 2022.

Karen A. Storm
Purchasing Agent

Dated: January 7, 2022
Albany, New York

PUBLISH ONE DAY – JANUARY 13, 2022 -- THE EVANGELIST
PUBLISH ONE DAY – JANUARY 13, 2022-- THE TIMES UNION

From:	Cronin, Kayla
To:	Cronin, Kayla
Bcc:	mgiorgianni@appgeo.com; sam@arcbridge.com; aaronmair@gmail.com; simonsj@newpaltz.edu
Subject:	RFP-2022-011 MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMMITTEE ON REDISTRICTING
Date:	Thursday, January 13, 2022 11:02:00 AM
Attachments:	image001.png Prospective Proposers Letter.pdf
Importance:	High

Good morning,

I have been advised that your firm may be interested in the above referenced RFP which was issued this morning.

Please see the attached letter and legal notice.

Please advise if you need assistance obtaining the RFP documents.

Please confirm that you have received this notice.

Thank you,

Kayla Cronin
Specification Technician
Albany County Division of Purchasing
112 State Street, Room 1000
Albany, NY 12207
tel 518.447.5585
fax 518.447.5588
kayla.cronin@albanycountyny.gov
www.albanycounty.com

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Name	Address	City	State/Prov	Name	Phone	Email	
ARCBridge Consulting	21515 Ridgetop Circle, Suite 290	Sterling	VA	Priti Mathur	7038346511	priti@arcbridge.com	Downloaded from Bidnet
Allied Solutions	300 Veterans Way	Carmel	IN	Jason Collier	877-328-4432	contracts@alliedsolutionenterprise.com	Downloaded from Bidnet
Applied Geographics, Inc.	33 Broad Street	Boston	MA	Thomas Harrington Jr	617-447-2400	procurement@appgeo.com	Downloaded from Bidnet
C.T. Male Associates	50 Century Hill Drive	Latham	NY	Sabrina Hicks	5187867400	s.hicks@ctmale.com	Downloaded from Bidnet
Colliers Engineering and Design, Inc.	331 Newman Springs Road, Suite 203	Red Bank	NJ	Janis Lee Doran	7323831950 3327	jdoran@maserconsulting.com	Downloaded from Bidnet
Creighton Manning Engineering, LLP	2 Winners Circle	Albany	NY	Shelly Johnston	518-446-0396 814	sjohnston@cmellp.com	Downloaded from Bidnet
Environmental Systems Research Ins (Esri)	380 New York Street	Redlands	CA	Laura White	909-793-2853 2697	bids@esri.com	Downloaded from Bidnet
H2M architects + engineers	528 Broad Hollow Rd 4th Floor East	Melville	NY	andrea sobocinski	6317568000	rfp@h2m.com	Downloaded from Bidnet
Integrated Marketing Systems (IMS)	945 Hornblend Street, Suite G	San Diego	CA	Nick Benore	8584908824	nbenore@imsinfo.com	Downloaded from Bidnet
M.J. Engineering and Land Surveying, P.C.	1533 Crescent Road	Clifton Park	NY	Becky Cahill	518-371-0799 312	rcahill@mjels.com	Downloaded from Bidnet
PVE, LLC	48 Springside Avenue	Poughkeepsie	NY	Neil Curri	845-454-2544	ncurri@pve-llc.com	Downloaded from Bidnet
Princeton IT Services	125 Maiden Ln	New York	NY	Ravi Karamsetty	2125079350 101	ravi@princetonits.com	Downloaded from Bidnet
Shades Contracting LLC	38 Yardboro Ave	Albany	NY	Emily Streeter	5183283688	paintingshades@gmail.com	Downloaded from Bidnet
Shreevastava Inc.	R.MS. Colony, Urdu Bazar, Bhagalpur	Bhagalpur		Sweety Srivastava	9123237490	sweetysrivastava4782@gmail.com	Downloaded from Bidnet
Sonus Software Solutions Inc	504 W 800 N	Orem	UT	Sonica Kommu	801-770-3133	info@sonussoftwareinc.com	Downloaded from Bidnet
Stantec Consulting	3 Columbia Circle Suite 6	Albany	NY	Matt Oster	203-521-4605	Matt.Oster@stantec.com	Downloaded from Bidnet
The Benjamin Center	1 Hawk Drive, HAB 705	New Paltz	NY	Joshua Simons	8452572845	simonsj@newpaltz.edu	Downloaded from Bidnet
Timmons Group	1001 Boulders Parkway	Richmond	VA	Andrea Marsters	8042006500	mktgbid@timmons.com	Downloaded from Bidnet
Black, Puerto Rican, Hispanic, Asian Legislative Caucus						SolagesM@nyassembly.gov	Sent VIA Email

COUNTY OF ALBANY

REQUEST FOR PROPOSALS

ALBANY COUNTY LEGISLATURE

RFP # 2022-011

MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMITTEE ON REDISTRICTING

ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
KAREN A. STORM, PURCHASING AGENT
112 STATE STREET, ROOM 1000
ALBANY, NY 12207

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES PURCHASING DIVISION
112 STATE STREET, ROOM 1000, ALBANY, NY 12207
TELEPHONE: 518-447-7140/ FAX: 518-447-5588

TITLE: Mapping Services for the
Albany County Majority Minority Subcommittee on Redistricting
RFP NUMBER: 2022-011

Receipt Confirmation Form

Please complete and return this confirmation form as soon as possible:

Karen A. Storm
Purchasing Agent
County of Albany
112 State Street, Room 1000
Albany, NY 12207

IF YOU PLAN TO SUBMIT A PROPOSAL, YOU MUST RETURN THIS FORM TO ENSURE THAT YOU WILL RECEIVE ALL FURTHER COMMUNICATION REGARDING THIS RFP.

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Title: _____

Phone Number: _____ Fax Number: _____ E-Mail: _____

If a Bidders/Proposers meeting has been arranged for this Bid/RFP, please indicate if you plan to attend:
☐ **Yes** / ☐ **No**

I authorize the County of Albany to send further correspondence that the County deems to be of an urgent nature by the following method (check):

Fax Number: _____ E-Mail _____

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NY 12207

NON-PROPOSER RESPONSE

RFP #2022-011

MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMMITTEE ON REDISTRICTING

The Albany County Department of General Services, Purchasing Division, is interested in the reasons why bidders/proposers fail to submit bids/proposals. Please indicate your reason(s) by checking all appropriate item(s) below and returning this form to the above address.

- ☐ Could not meet Scope of Services.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements too restricting.
- ☐ Bond requirements too restricting.
- ☐ Scope of Services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ Project not suited to firm.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid/proposal.
- ☐ Other reasons; please state and define:_____

_____

_____

_____

_____

_____

Vendor Name:_____
Contact Person:_____
Vendor Address:_____
Vendor Telephone:_____

NOTICE TO PROPOSERS -- ALBANY COUNTY
REQUEST FOR PROPOSALS #2022-011

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Request for Proposal (RFP) documents may be obtained at the office of the Albany County Purchasing Agent, as noted above. RFP documents may be available for download from the Empire State Bid System website at **http://www.empirestatebidsystem.com, starting** by close of business (4:30 p.m.) on January 13, 2022.

Karen A. Storm
Purchasing Agent

Dated: January 7, 2022
Albany, New York

PUBLISH ONE DAY – JANUARY 13, 2022 -- THE EVANGELIST
PUBLISH ONE DAY – JANUARY 13, 2022-- THE TIMES UNION

COUNTY OF ALBANY
REQUEST FOR PROPOSALS
MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMMITTEE ON REDISTRICTING
RFP-2022-011

RFP DISTRIBUTION- IMPORTANT *NOTICE*

The County of Albany officially distributes RFP documents through the Purchasing Division Office or through the Capital Region Purchasing Group (CRPG) bid notification system (**http://www.govbids.com/scripts/CRPG/public/home1.asp**). Copies of RFP documents obtained from any other source are not considered official documents. Only those vendors who obtain bidding documents from either the Purchasing Division Office or the CRPG are guaranteed to receive addendum information, if such information is issued.

If you have obtained this document from a source other than the Albany County Purchasing Division or the CRPG bid notification system, it is strongly recommended that you obtain an official copy.

SECTION 1: PURPOSE

1.1 Preamble. The County of Albany (the "County") has adopted Local Law 8 for 2019 (Attachment "E") creating the Majority Minority Subcommittee on Redistricting ("MMD Subcommittee") to "facilitate a non-partisan, independent, inclusive and participatory redistricting process for the County's legislative redistricting," as it pertains to Majority Minority districts and minority communities. The MMD Subcommittee was established with the purpose of assisting the Albany County Commission on Redistricting (the "Commission") in providing a laser focus to ensure the fair representation of Albany County majority minority districts and minority communities in all aspects of the redistricting process. The MMD Subcommittee, which has independent authority, was created as a vital component of the Albany County Redistricting Commission's work and shall make recommendations to the Commission regarding the configuration of Majority Minority districts, with the goal of protecting voting rights of minority residents and ensuring fair representation of minority residents residing in Majority Minority districts. The unique and primary focus of the MMD Subcommittee is to ensure that the voting interests of minority residents and voters are adequately and appropriately incorporated into the resultant redistricting proposal.

1.2 In order for the Commission to have adequate time to review the MMD Subcommittee's proposal and submit its recommendations to the Albany County Legislature in time to adopt new district lines, it is the goal of the MMD Subcommittee to complete its work in the spring of 2022.

1.3 The County is seeking proposals for **MAPPING/CENSUS DEMOGRAPHIC ANALYSIS and SERVICES** as requested by the MMD Subcommittee.

1.4 The MMD Subcommittee is separately seeking legal counsel services to assist it.

1.5 The County intends to retain the services of one qualified individual or organization to provide the MMD Subcommittee with mapping, census, demographic data analysis services related to the redistricting of the legislative districts of the County, with laser focus on minority residents and Majority Minority districts.

1.6 The successful proposer will be required to work closely with the MMD Subcommittee and be available to provide redistricting, mapping and demographic expertise; and analysis, guidance and demographic and mapping services, with particular focus on minority residents and Majority Minority districts, necessary for the MMD Subcommittee and its members in carrying out the redistricting work of the MMD Subcommittee.

1. Each proposal may include modification or refinement of the scope of services identified herein reflective of the Proposer's unique perspective and methodology, and may include such additional services as the Proposer reasonably believes must be furnished to assist the MMD Subcommittee in the performance of its responsibilities in each category of services identified.

2. The County reserves all rights to enter into contracts with as many proposers as the County determines necessary.

SECTION 2: RECEIPT OF PROPOSALS

2.1 Five (5) copies of the Proposal and (1) electronic copy of USB or CD and other required documents must be submitted, sealed in an opaque envelope clearly marked with the name and number of the Proposal and the name and address of the Proposer. Proposals must be received no later than **4:30 P.M. on Friday January 28, 2022,** at the following address:

Karen A. Storm
Albany County Purchasing Agent
112 State Street, ***Room 1000***
Albany, New York 12207

2.2 The Proposal submitted by the individual Proposer(s) is the document upon which the County will make its initial judgment regarding the Proposer's qualifications, understanding of the County's scope and objectives, methodology, and ability to complete services under the contract.

2.3 Those submitting Proposals do so entirely at their expense. There is no express or implied obligation by the County to reimburse any organization or individual for any costs incurred in preparing or submitting Proposals, preparing or submitting additional information requested by the County, or for participating in any selection interviews.

2.4 Submission of any Proposal indicates acceptance of the conditions contained in the RFP, unless clearly and specifically noted otherwise in the Proposal.

2.5 The County reserves the right to reject any and all Proposals, in whole or in part, submitted in response to its RFP.

2.6 The County reserves the right to waive any and all informalities and to disregard all non-conforming, non-responsive or conditional Proposals.

2.7 The County may, at any time by written notification to all Proposers, change any portion of the RFP described and detailed herein.

2.8 Proposals will be examined by Albany County Department of Law and evaluated by the Commission as hereinafter described.

2.9 During the evaluation of Proposals, the County may require clarification of information or may invite Proposers to an oral presentation to amplify and or validate Proposal contents.

SECTION 3: QUALIFICATIONS OF PROPOSER

Provide a statement of Proposer qualifications including, but not limited to:

3.1 If an organization, provide the name, a brief history and description of your organization. For the individual who will be primarily responsible for services to the MMD Subcommittee, describe relevant education and work experience, and attach a resume. Describe any particular expertise your organization possesses with regard to the services to be provided to the MMD Subcommittee.

3.2 Identify any other individuals you anticipate would be involved in providing the services to the MMD Subcommittee and describe what those individuals' roles would be; describe their relevant education and work experience, and attach resumes.

3.3 Identify the location of the office from which the work would be performed. In the circumstance that the office location is not in the immediate Albany, NY area, identify the proposed methods to be employed to expeditiously address all elements of providing the services.

3.4 State the name and title of person(s) authorized to bind the Proposer, together with the main office address, and the respective telephone number (including area codes).

3.5 Detail Proposer's experience, including experience with mapping software, generally, and redistricting mapping software, specifically, including the proposed mapping software; outline Proposer's demonstrated analytical skills to perform redistricting demographic and mapping tasks; state Proposer's demonstrated capabilities, qualifications and experience in matters relevant to redistricting.

3.6 Provide a detailed description of any software proposed to be made available and used for the MMD Subcommittee's mapping and its capabilities; describe the relationship between Provider and the developer/owner of the software; state whether the software is free and publicly available and, if not, describe how the software will be made available to the MMD Subcommittee and the

people of Albany County and any additional costs or restrictions in connection therewith; describe the hardware and system requirements needed to provide printed and online maps of the proposed redistricting plans utilizing the proposed software.

3.7 Provide a detailed description of the Proposers experience with providing redistricting, census, demographic and mapping analysis and expertise services generally, and experience in working specifically on redistricting, demographic and mapping analysis or related activities pertinent to minority residents and/or Majority Minority districts.

3.8 Provide at least two (2) references, preferably from local governmental bodies for which the Proposer has performed services, including addresses and telephone numbers of contact persons.

3.9 Submit a statement indicating the workforce composition of the Proposer.

3.10 Provide any additional information that would distinguish the Proposer in its service to the County's MMD Subcommittee, if engaged.

3.11 Proposer shall include a completed "Vendor Responsibility Questionnaire" (Attachment "C") with the Proposal.

3.12 In addition, the County and the MMD Subcommittee may make such investigations it deems necessary to determine the ability of the Proposer to perform the work. The Proposer shall furnish, within five (5) days of a request, all such information and data for this purpose as may be requested. The MMD Subcommittee reserves the right to reject any Proposal if the information submitted by, or investigation of, such Proposer fails to satisfy it that such Proposer is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional Proposals will not be accepted.

3.13 The proposer must disclose any and all conflicts of interest, including conflicts with the County of Albany, its elected officials and the County's officers, agents and employees, which could arise upon acceptance of a contract award. Additionally, should such a conflict exist or arise in the future, the Proposer must disclose the manner in which the conflict would be remedied in the event the County awarded a contract to the Proposer.

3.14 The Freedom of Information Law, as set forth in Public Officers Law, Article 6, mandates public access to government records. However, proposals submitted in response to this RFP may contain technical, financial background or other data, public disclosure of which could cause substantial injury to the Proposer's competitive position or constitute a trade secret. A Proposer having a good faith belief that the information submitted in its proposal is protected from disclosure under the New York Freedom of Information Law must clearly identify in a separate letter, submitted with the proposal, the pages of the proposal containing such information, together with the line or other appropriate designation. The Proposer also must type in bold face on the top of each such page, **"THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION LAW".** The Proposer must explain in sufficient detail why such information should not be disclosed. The County assumes no liability for disclosure

of information so identified, provided that the County has made a good faith determination that the information is not protected under applicable law or where disclosure is required to comply with an order or judgment of a court of competent jurisdiction.

The contents of the proposal, except portions identified by the Proposer as "Protected from Disclosure" and accepted by the County, shall become part of any contract resulting from this RFP.

SECTION 4: SCOPE OF SERVICES

4.1 Generally, providing census/demographic analysis, mapping and community engagement support for the MMD Subcommittee.

4.2 Developing necessary redistricting databases of Albany County.

4.3 Providing access to any required software for production of redistricting maps, preferably with a user-friendly interface that will allow MMD Subcommittee members and the general public to draw and re-draw district boundaries.

4.4 Providing any necessary training for MMD Subcommittee members on use of software.

4.5 Providing census/demographic and map drawing expert resources, modeling of districts and data-driven analysis that shall assist the MMD Subcommittee in fully understanding and determining the impact of the redistricting process.

4.6 Preparing proposed Albany County Legislature redistricting maps.

4.7 Assisting the MMD Subcommittee in making drafts of district maps available to the public.

4.8 Assisting MMD Subcommittee members in preparation for and participation in public meetings or hearings on redistricting.

4.9 Attendance as appropriate or requested at meetings or public hearings of the MMD Subcommittee (in-person or virtual).

4.10 Assisting MMD Subcommittee members in preparation for and attendance at any meetings of the MMD Subcommittee with the Commission on Redistricting, Albany County Legislature or any committees thereof in connection with any proposed redistricting maps.

4.11 Providing expert advice to the MMD Subcommittee in conjunction with legal counsel to timely complete redistricting and to ensure the legal and constitutional sufficiency of proposed redistricting plans.

SECTION 5: TERM OF CONTRACT:

5.1 The contract period will be the period from the date of execution to December 31, 2022. At the sole discretion of the MMD Subcommittee, the contract term may be extended upon terms as may be agreed between the parties.

5.2 The selected Proposer will be required to execute a contract with the County in substantial conformance with this RFP as determined by the County Attorney.

SECTION 6: COST PROPOSAL:

6.1 Submit a cost proposal which details the fee structure for the Proposal. Proposers may submit cost proposals for hourly rates or a lump sum retainer. An hourly rate proposal should detail hourly rates as well as all reimbursable costs. A lump sum proposal should detail any costs outside of the lump sum as well as any conditions.

6.2 For hourly rate proposals, the following information must be included in the Cost Proposal: (Proposers are reminded that the individual primarily responsible is expected to provide most services.)

	Hourly Rate
Individual Primarily Responsible	
Principals	
Senior Staff	
Junior Staff	

6.3 Detail those disbursements which will be separately billed. Any disbursements not separately billed should be noted.

6.4 For lump sum proposals, outline the terms of same and how disbursements will be addressed.

6.5 Proposers may submit proposals based upon an hourly rate and/or lump sum. The MMD Subcommittee will consider all proposals submitted. If proposal is for an hourly rate, state whether proposer is willing to consider a maximum fee and, if so, what that fee would be.

6.6 Proposers agree that they shall bill monthly for services and disbursements with such billing to be submitted no later than 30 days after the end of the month in which services were performed or disbursements incurred.

SECTION 7: ALTERNATIVES:

7.1 Proposer may include in its Proposal items not specified in this RFP, which it would consider pertinent. All such alternatives must be clearly listed separately from the Proposal and the cost thereof must be clearly itemized and separated from the other cost proposals.

SECTION 8: PROPOSAL SUBMISSIONS

8.1 In order for the County and its MMD Subcommittee to conduct a uniform review process of all proposals, proposals must be submitted in the format set forth below. Failure to follow this format may be cause for rejection of a proposal because adherence to this format is critical for the County's evaluation process:

SECTION I:
Title Page - The title page should reflect the Request for Proposal subject, name of the proposer, address, telephone number and contact person.

Table of Contents - The Table of Contents must indicate the material included in the proposal by section and page number.

SECTION II:
Qualification / Experience - The Qualification / Experience section must address proposer's qualifications and experience to carry out the requested service, inclusive of, but not limited to: qualification to do business in NYS, number of years in business and length of experience.

Resumes - Resumes of professional staff members who will be involved in the engagement must be included in this section.

SECTION III:
References - The References section must include references, preferably from similar type projects.

SECTION IV:
Plan Implementation - The Plan Implementation Section must address the Scope of Services in terms of the Proposer's plan to carry out the requested service.

SECTION V:
Cost Proposal Section - The Cost Proposal Section must include all costs associated with the Proposer's plan to carry out the requested service. Any cost proposal forms furnished by the County must be included in this section.

SECTION VI:
Mandatory Documentation - The Mandatory Documentation Section must include: The Non-Collusive Bidding Certificate (Attachment "A"), Acknowledgment by Proposer (Attachment "B"), and Vendor Responsibility Questionnaire (Attachment "C"); Iranian Energy Divestment Certification (Attachment "D").

SECTION 9: PROPOSAL EVALUATION

9.1 Proposals will remain valid until the execution of a contract by the County, unless otherwise rejected consistent with this RFP.

9.2 Proposals received will be evaluated by a committee comprised of members of the Commission. Proposals shall be evaluated based upon the following:

CRITERIA	***WEIGHT***
Proposer's comprehension of the required (work) Scope of Services	10%

Proposer's Professional Qualifications.	10%
Completeness of the Proposal.	10%
Total Proposed Cost.	15%
Proposer's demonstrated experience in producing maps and supporting data.	15%
Proposer demonstrated experience in providing redistricting, census, demographic and mapping expertise, analysis and services generally, and in providing redistricting demographic and mapping expertise, analysis and services in relation to minority residents or Majority Minority districts, specifically.	20%
Proposer's demonstrated experience in engaging in a publicly informed and participatory process of redistricting generally, and in relation to and/or support of minority residents and Majority Minority districts, specifically.	10%
Requirements and capabilities of proposed software.	10%

9.3 Proposals will be examined by the Albany County Department of Law with the advice of the Albany County Purchasing Agent to determine whether the requirements of this RFP are met.

9.4 A notice of contract award shall not be binding upon the County until the contract has been fully executed by both parties

SECTION 9: SECTION NOT IN USE

SECTION 10: ALTERNATIVES

10.1 Proposer may include in its Proposal items not specified in this RFP, which it would consider pertinent. All such alternatives must be listed separately from the Proposal and the cost thereof must be separate and itemized.

SECTION 11: INDEMNIFICATION

11.1 The successful Proposer shall defend, indemnify and save harmless the County, the Commission and Commissioners, their employees and agents, from and against all claims, damages, losses and expenses (including without limitations, reasonable attorneys' fees) arising out of, or in consequence of, any negligent or intentional act or omission of the successful Proposer, its employees or agents, to the extent of its or their responsibility for such claims, damages, losses and expenses.

SECTION 12: SPECIFICATION CLARIFICATION

12.1 All inquiries with respect to this Request for Proposals must be directed to the Albany County Purchasing Agent as follows:

Karen A. Storm
Albany County Purchasing Agent
112 State Street, ***Room 1000***
Albany, NY 12207
Telephone: (518) 447-7140
Facsimile: (518) 447-5588
Email: Karen.storm@albanycountyny.gov

2. All questions about the meaning or intent of the specifications must be submitted to the aforementioned designated person in writing. Replies will be issued by Addenda mailed or delivered to all parties recorded as having received the proposal documents. Questions received less than four (4) days prior to the date of submission of Proposals will not be answered. The County will be bound only by responses given by formal written Addenda.

3. Other than the contact person identified in the Proposal, or their designee, prospective Proposers shall not approach Commissioners or any County employees during the period of this RFP process about any matters related to this RFP or any proposals submitted pursuant thereto.

SECTION 13: MODIFICATION AND WITHDRAWAL OF PROPOSALS

13.1 Proposals may be modified or withdrawn at any time prior to the opening of Proposals by an appropriate document duly executed (in the manner that a Proposal must be executed) and delivered to the place where Proposals are to be submitted.

13.2 If within twenty-four (24) hours after the Proposals are opened, any Proposer files a duly signed written notice with the County and promptly thereafter demonstrates to the reasonable satisfaction of the County that there was a material and substantial mistake in the preparation of its Proposal, that Proposer may withdraw its Proposal and the Proposal Security will be returned. Thereafter, that Proposer will be disqualified from making a further or additional proposal on the work contemplated by this RFP.

13.3 Each proposal shall state that it is an irrevocable offer for a period of ninety (90) days from the Proposal opening date. After expiration of the irrevocable offer period, if no contract award has been made, a Proposal may be withdrawn if the Proposer does so in writing directed to the County Purchasing Agent; otherwise, Proposals remain in effect consistent with the terms of this RFP.

SECTION 14: PROPOSAL SECURITY

14.1 No proposal security is requested for this Proposal.

SECTION 15: INSURANCE AND SECURITY REQUIREMENTS

15.1 The successful Proposer will be required to procure and maintain at its own expense, the following insurance coverage:

(a) **Worker's Compensation and Employer's Liability Insurance:** A policy or policies providing protection for Employees in the event of job related injuries.

(b) **Automobile Liability Insurance:** A policy or policies of insurance with the limits of not less than $500,000 combined for each accident because of bodily injury sickness or disease, sustained by any person, caused by accident, and arising out of the ownership, maintenance or use of any automobile for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance or use of any automobile.

(c) **General Liability Insurance:** A policy or policies or comprehensive all-risk insurance with limits of not less than:

Liability For:	Combined Single Limit
Property Damage	$1,000,000
Bodily Injury	$1,000,000
Personal Injury	$1,000,000

(d) **Errors and Omissions Insurance:** A policy or policies with limits not less than $1,000,000.

15.2 Each policy of insurance required shall be of form and content satisfactory to the Albany County Attorney:

(a) Albany County shall be named as an additional insured on all liability and errors and omissions policies. **Proposal number must appear on insurance certificate.**

(b) The policy shall not be changed or canceled until the expiration of thirty (30) days after written notice to Albany County. It shall be automatically renewed upon expiration and continued in force unless Albany County is given at least thirty (30) days written notice to the contrary.

15.3 No work shall be commenced under the contract until the successful Proposer has delivered to the County Purchasing Agent or his designee proof of issuance of all policies of insurance required by the Contract to be procured by the successful Proposer. If at any time, any of said policies shall expire or become unsatisfactory to the County, the successful Proposer shall promptly obtain a new policy and submit proof of insurance of the same to the County for approval. Upon failure of the successful Proposer to furnish, deliver and maintain such insurance as above provided, the contract may, at the election of the County, be forthwith

declared suspended, discontinued or terminated. Failure of the successful Proposer to procure and maintain any required insurance, shall not relieve the successful Proposer from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligations of the successful Proposer concerning indemnification.

SECTION 16: REMEDY FOR BREACH

1. In the event of a breach by CONTRACTOR, CONTRACTOR shall pay to the COUNTY all direct and consequential damages caused by such breach, including, but not limited to, all sums expended by the COUNTY to procure a substitute contractor to satisfactorily complete the contract work, together with the COUNTY's own costs incurred in procuring a substitute contractor.

SECTION 17: CASH DISCOUNT

17.1 Cash discounts may be offered by a Proposer for prompt payment of bills, but such cash discounts will not be taken into consideration in determining the low Proposer.

17.2 For purposes of any applicable cash discount, the payment date shall be calculated from the receipt of invoice or final acceptance of the goods, whichever is later.

SECTION 18: FREEDOM OF INFORMATION LAW

18.1 Confidential, trade secret or proprietary materials as defined by the laws of the State of New York must be clearly marked and identified as such upon submission. Proposers intending to seek an exemption from disclosure of these materials under the Freedom of Information Law (New York State Public Officers Law, Sections 84-90) must request the exemption in writing, at the time of the submission of the materials, setting forth the reason for the claimed exemption. In addition, the proposer must mark each page of its submission on which there appears any material claimed to be protected as confidential or proprietary with the following legend, in bold face, capital letters at the top of each page: "THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE NEW YORK STATE FREEDOM OF INFORMATION LAW". Acceptance of the claimed materials does not constitute a determination on the exemption request, which determination will be made in accordance with statutory procedures.

SECTION 19: MACBRIDE PRINCIPLES

19.1 Contractor/Proposer hereby represents that said contractor/proposer is in compliance with the MacBride Principles of Fair Employment as set forth in Albany County Local Law No. 3 for 1993, in that said contractor/proposer either (a) has no business operations in Northern Ireland or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles, and shall permit independent monitoring of their compliance with such principles. In the event of a violation of this stipulation, the County reserves all rights to take remedial measures as authorized under section 4 of Local Law No. [3] in 1993, including, but not limited to, imposing sanctions,

seeking compliance, recovering damages, declaring the contract/proposer in default and/or seeking debarment or suspension of the contractor/proposer.

19.2 In the case of a contract which must be let by competitive sealed bidding, whenever the lowest bidder has not agreed to stipulate to the conditions set forth in this section, and another bidder who has agreed to stipulate to such conditions has submitted a bid within five percent of the lowest bid for a contract to supply goods, services or construction of comparable quality, the contracting entity shall refer the contract to the County Legislature, which shall determine whether the lowest bidder is responsible. In making such determination, the County Legislature may consider, as a factor bearing on responsibility, whether the lowest bidder discriminates in employment in Northern Ireland.

19.3 As used in this section, the term "contract" shall not include contracts with government and non-profit organizations, contracts awarded pursuant to an emergency procurement procedure or contracts, resolutions, indentures, declarations of trust or other instruments of authorizing or relating to the authorization, issuance, award, sale or purchase or bonds, certificates of indebtedness, notes or other fiscal obligations of the County, provided that the policies of this section shall be considered when selecting managing underwriters in connection with such activities.

19.4 The provisions of this section shall not apply to contracts for which the County receive funds administered by the United States Department of Transportation, except to the extent Congress has directed that the Department of Transportation not withhold funds from states and localities that choose to implement selective purchasing policies based on agreement to comply with the MacBride Principles, or to the extent that such funds are not otherwise withheld by the Department of Transportation.

SECTION 20: PRIVACY OF PERSONAL HEALTH INFORMATION

20.1 In order to comply with the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA), the CONTRACTOR, (deemed a BUSINESS ASSOCIATE as defined at 45 CFR § 164.501), its employees, administrators and agents shall not use or disclose Protected Health Information (PHI), (as defined in 45 CFR § 164.501) other than as permitted or required by this AGREEMENT with the COUNTY (deemed a HYBRID ENTITY as defined at 45 CFR § 164.504) or as Required By Law (as defined in 45 CFR § 164.501). The CONTRACTOR shall maintain compliance with all U.S. Department of Health and Human Services, Office for Civil Rights, policies, procedures, rules and regulations applicable in the context of this AGREEMENT.

20.2 OBLIGATIONS, ACTIVITIES AND PERMITTED USES AND DISCLOSURES

a. Except as otherwise limited in this AGREEMENT, the CONTRACTOR may use PHI for the proper management and administration of the CONTRACTOR, to perform functions, activities or services for, or on behalf of COUNTY as specified in the Scope of Services contained in this AGREEMENT or to carry out the legal responsibilities of the CONTRACTOR as required by the Scope of Services, provided that such use or disclosure

would not violate the Privacy Rule (as defined in 45 CFR Part 160 and Part 164, subparts A and E) if done by the COUNTY or the minimum necessary policies and procedures of the COUNTY. Except as otherwise limited in this AGREEMENT, the CONTRACTOR may disclose PHI for the proper management and administration of the CONTRACTOR and to perform functions, activities or services for, or on behalf of COUNTY as specified in the Scope of Services of this AGREEMENT, provided such disclosures are Required By Law or reasonable assurances are obtained that the information will remain confidential, be used or disclosed solely for the purpose it was disclosed or as Required By Law, and that any violation of such confidentiality will be reported to CONTRACTOR

b. The CONTRACTOR agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided by this AGREEMENT, and, upon knowledge of a violation, to mitigate any known harmful effects of such a disclosure. The CONTRACTOR shall immediately report to the COUNTY any use or disclosure of PHI not provided by this AGREEMENT of which it becomes aware. The CONTRACTOR shall ensure any agents and subcontractors of the CONTRACTOR to the extent allowed by this AGREEMENT, to whom PHI is supplied, created, used or maintained on behalf of the COUNTY, shall be bound by the requirements of this Article.

c. The CONTRACTOR shall provide access to PHI in a designated record set in accordance with 45 CFR § 164.524. The CONTRACTOR shall make any amendments to PHI in a designated record set that the COUNTY directs or agrees to in accordance with 45 CFR § 164.526. The CONTRACTOR shall make available the information required to provide an accounting of disclosures in accordance with 45 CFR § 164.528.

d. The CONTRACTOR shall make internal practices, books, records, including policies and procedures on PHI received from, or created or received by the CONTRACTOR on behalf of the COUNTY available to the Secretary of the Department of Health and Human Services or his designee for the purposes of determining the CONTRACTOR's compliance with this Article.

20.3 TERMINATION

a. Upon the COUNTY'S knowledge of a breach or violation of this Article by the CONTRACTOR, the COUNTY, pursuant to 45 CFR § 164.504(e) (2) (iii), may terminate the AGREEMENT if it determines that such a breach violated a material term of this Article. Notwithstanding that, the COUNTY may provide an opportunity for the CONTRACTOR to cure the breach or end the violation within a time set by the COUNTY and, if cure is not possible or does not occur within the time limit, immediately terminate the AGREEMENT without penalty. If neither termination nor cure is feasible, the COUNTY shall report the violation to the Secretary.

b. Upon termination of this AGREEMENT, if feasible, the CONTRACTOR, shall return or destroy all PHI received from, or created or received by the CONTRACTOR on behalf of the COUNTY that the CONTRACTOR still maintains in any form and retain no copies of such information, or, if such return or destruction is not feasible, extend the protections of

this AGREEMENT to the information and limit further uses and disclosures to those purposes that make the return or destruction of the information not feasible.

SECTION 21: ANTIDISCRIMINATION CLAUSE

21.1 Pursuant to Section 220-E of the NYS Labor Law, regarding provisions in contracts prohibiting discrimination on account of race, creed, color or national origin in employment of citizens upon public works, the Contractor agrees: (a) That in the hiring of employees for the performance of work under this contract or any subcontract hereunder, no contractor, subcontractor, nor any person acting on behalf of such contractor or subcontractor, shall by reason of race, creed, color, disability, gender, marital status, military status, sexual orientation or national origin discriminate against any citizen of the state of New York who is qualified and available to perform the work to which the employment relates; (b) That no contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, color, disability, gender, marital status, military status, sexual orientation or national origin; (c) That there may be deducted from the amount payable to the contractor by the state or municipality under this contract a penalty of fifty dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the contract; (d) That this contract may be cancelled or terminated by the state or municipality, and all moneys due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the contract; and (e) The aforesaid provisions of this section covering every contract for or on behalf of the state or a municipality for the manufacture, sale or distribution of materials, equipment or supplies shall be limited to operations performed within the territorial limits of the state of New York.

SECTION 23: INTERPRETATION

23.1 In the event of any discrepancy, disagreement or ambiguity among the documents which comprise this BID/RFP/RFQ, and/or, the Agreement (between the County and the successful bidder/proposer) and its incorporated documents, the documents shall be given preference in the following order to interpret and to resolve such discrepancy, disagreement or ambiguity: 1) the Agreement; 2) the RFP, RFQ, RFB; 3) the Contractor's proposal or bid.

SECTION 24: NON APPROPRIATIONS CLAUSE

24.1 Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to the County for payment under this Agreement. The County will immediately notify the Contractor of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the County of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

SECTION 25: IRANIAN ENERGY SECTOR DIVESTMENT

25.1 Contractor/Proposer hereby represents that said Contractor/Proposer is in compliance with New York State General Municipal Law Section 103-g entitled "Iranian Energy Sector Divestment", in that said Contractor/Proposer has not:

(a) Provided goods or services of $20 Million or more in the energy sector of Iran including but not limited to the provision of oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or

(b) Acted as a financial institution and extended $20 Million or more in credit to another person for forty-five days or more, if that person's intent was to use the credit to provide goods or services in the energy sector in Iran.

25.2 Any Contractor/Proposer who has undertaken any of the above and is identified on a list created pursuant to Section 165-a (3)(b) of the New York State Finance Law as a person engaging in investment activities in Iran, shall not be deemed a responsible bidder pursuant to Section 103 of the New York State General Municipal Law.

25.3 Except as otherwise specifically provided herein, every Contractor/Proposer submitting a bid/proposal in response to this Request for Bids/Request for Proposals must certify and affirm the following under penalties of perjury:

(a) "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief, that each bidder is not on the list created pursuant to NYS Finance Law Section 165-a (3) (b).

The County will accept this statement electronically in accordance with the provisions of Section 103 of the General Municipal Law.

25.4 Except as otherwise specifically provided herein, any Bid/Proposal that is submitted without having complied with subdivision (a) above, shall not be considered for award. In any case where the Bidder/Proposer cannot make the certification as set forth in subdivision (a) above, the Bidder/Proposer shall so state and shall furnish with the bid a signed statement setting forth in detail the reasons therefor. The County reserves its rights, in accordance with General Municipal Law Section 103-g to award the Bid/Proposal to any Bidder/Proposer who cannot make the certification, on a case-by-case basis under the following circumstances:

(1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or

(2) The County has made a determination that the goods or services are necessary for the County to perform its functions and that, absent such an exemption, the County would be unable to obtain the goods or services for which the Bid/Proposal is offered. Such determination shall be made by the County in writing and shall be a public document.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☒ **County** ☐ **City** ☐ **Town** ☐ **Village**
(Select one:)

of Albany

FILED
STATE RECORDS
DEC 30 2019
DEPARTMENT OF STATE

Local Law No. 8 **of the year 20**19

A local law OF THE COUNTY OF ALBANY, NEW YORK, AMENDING SECTION 207 OF THE ALBANY COUNTY CHARTER AND LOCAL LAW NO. 8 FOR 1993 AS SUBSEQUENTLY AMENDED RELATING TO COMMISSIONS ON REDISTRICTING
(Insert Title)

Be it enacted by the ALBANY COUNTY LEGISLATURE **of the**
(Name of Legislative Body)

☒ **County** ☐ **City** ☐ **Town** ☐ **Village**
(Select one:)

of ALBANY **as follows:**

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, in accordance with the applicable *(Name of Legislative Body)*
provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)*
(repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)*
on _____ 20[ ][ ], in accordance w ith the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. 8 of 2019 of the (County)~~(City)(Town)(Village)~~ of Albany was duly passed by the Albany County Legislature on 5/13 2019, and was (approved)~~(not approved)~~ *(Name of Legislative Body)*
~~(repassed after disapproval)~~ by the County Executive on 6/6 2019. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (~~mandatory~~)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)~~(special)(annual)~~ election held on 11/5 2019, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)*
(repassed after disapproval) by the _____ on _____ 20____. Such local *(Elective Chief Executive Officer*)*
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 3 above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: 12/19/19

(Seal)

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting
RFP Number: 2022-011

THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.

2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.

3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

   (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

   Date Number

   (receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

   (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)

5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.

6. The following documents are attached to and made a condition of this Proposal:

   (a) Non-Collusive Bidding Certificate (Attachment "A")

   (b) Acknowledgment by Bidder (Attachment "B")

   (c) Vendor Responsibility Questionnaire (Attachment "C")

   (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

   _____

   _____

   _____

   Phone: _____

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department , agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

_____
Signature

_____
Title

_____
Date

_____
Company Name

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) **SS.:**

On this _____day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

_____

Notary Public, State of _____

Qualified in _____

Commission Expires _____

If Corporation:

STATE OF _____)
COUNTY OF _____) **SS.:**

On this _____day of _____, 20____, before me personally appeared _____ to me known, who, being by me sworn, did say that he resides at (give address) _____; that he is the (give title) _____ of the (name of corporation) _____, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

_____

Notary Public, State of _____

Qualified in _____

Commission Expires _____

If Partnership:

STATE OF _____)
COUNTY OF _____) **SS.:**

On the_____day of_____, 20___, before me personally came_____ _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of_____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

_____

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: ☐ PRIME CONTRACTOR		
2. VENDOR'S LEGAL BUSINESS NAME	3. IDENTIFICATION NUMBERS a) FEIN # b) DUNS #	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:	5. WEBSITE ADDRESS (if applicable)	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE	7. TELEPHONE NUMBER	8. FAX NUMBER
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECCUTIVE OFFICE *IN NEW YORK STATE, if different from above*	10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIE QUESTIONNAIRE Name Title Telephone Number Fax Number e-mail		

13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.

a) NAME	TITLE	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE

A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.

14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor. ☐ Yes ☐ No

15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:

a) An elected or appointed public official or officer? ☐ Yes ☐ No
List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service

b) An officer of any political party organization in Albany County, whether paid or unpaid? ☐ Yes ☐ No
List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.

16. WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFLITIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:

a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process; ☐ Yes ☐ No

2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;

3. entered into an agreement to a voluntary exclusion from bidding/contracting;

4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;

5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;

6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;

7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;

8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or

9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.

b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct? ☐ Yes ☐ No

c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of: ☐ Yes ☐ No

1. federal, state or local health laws, rules or regulations.

17. IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES 1 HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? ☐ Yes ☐ No
Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."

18. DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:

a) file returns or pay any applicable federal, state or city taxes? ☐ Yes ☐ No
Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.

b) file returns or pay New York State unemployment insurance? ☐ Yes ☐ No
Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.

c) Property Tax ☐ Yes ☐ No
Indicate the years the vendor failed to file.

19. HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES 1 WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OR THE DATE OF FILING? ☐ Yes ☐ No
Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.

20. IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation. ☐ Yes ☐ No

21.	IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES[1] :	☐ Yes ☐ No
	a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;	
	Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.	

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

FEIN #

State of:)
) ss:
County of:)

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business

Address

City, State, Zip

Signature of Owner _____

Printed Name of Signatory _____

Title

Sworn before me this _____ day of _____, 20___;

_____
Notary Public

_____
Printed Name

_____
Signature

_____
Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.

B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:

1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or

2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

_____
Signature

_____
Title

_____ _____
Date Company Name

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting
RFP Number: 2022-011

THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.

2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.

3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

   (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

   Date Number

   (receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

   (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)

5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.

6. The following documents are attached to and made a condition of this Proposal:

   (a) Non-Collusive Bidding Certificate (Attachment "A")

   (b) Acknowledgment by Bidder (Attachment "B")

   (c) Vendor Responsibility Questionnaire (Attachment "C")

   (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

   _____

   _____

   _____

   Phone: _____

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Legal Services-Counsel to the Commission on Redistricting
RFP Number: 2022-008

Submit a cost proposals for the described services in Section 4 Scope of Services.

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TEL. NO.: _____

FAX NO.: _____

FEDERAL TAX ID NO.: _____

REPRESENTATIVE: _____

E-MAIL: _____

SIGNATURE AND TITLE: _____

DATE: _____

ARCBridge CONSULTING & TRAINING INC.

PROPOSAL FOR RFP # 2022-011 for MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMMITTEE ON REDISTRICTING

2/2/2022

ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION

KAREN A. STORM, PURCHASING AGENT
112 STATE STREET, ROOM 1000
ALBANY, NY 12207

21515 Ridge Top Circle, Suite 290 Sterling VA 20166 - www.arcbridge.com 703-834-6511 703-834-6514(f) Attn: Sam Mathur, sam@arcbridge.com,

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Resume of Mr. Michael Burgess, Redistricting Analyst 10

Identify the location of the office from which the work would be performed 11

State the name and title of person(s) authorized to bind the Proposer, together with the main office address, and the respective telephone number (including area codes). 11

Experience with redistricting mapping Software –..... 11

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Project Details – San Diego Unified School District Redistricting of Trustee Areas 28

02/02/2022

ARCBridge
Consulting & Training, Inc.

21515 Ridge Top Circle
Suite 290
Sterling VA 20166

KAREN A. STORM,
PURCHASING AGENT
112 STATE STREET,
ROOM 1000
ALBANY, NY 12207

Dear Ms. Storm,

ARCBridge Consulting & Training, Inc. (ARCBridge Consulting Inc./ARCBridge) is pleased to offer its proposal for RFP # 2022-011 for MAPPING SERVICES FOR THE ALBANY COUNTY MAJORITY MINORITY SUBCOMMITTEE ON REDISTRICTING. ARCBridge has performed these services for various counties and cities nationwide in the 2010-12 and the 2021-2022. In 2011-12 ARCBridge's redistricting software DISTRICTSolv was used in redistricting the County of Albany.

Incorporated in 1994, ARCBridge has been in business for over 25+ years and has extensive experience working on several redistricting projects Nationwide. We have just completed redistricting projects for the County of Los Angeles, the County of Miami Dade, County of St. Johns, FL, Prince William County VA, and many other Cities and Counties. We have been very successful in communicating with client Project Managers, Redistricting Committees, and have been able to create plans with very low maximum deviations even under 1%.

ARCBridge has the experience that County is looking for and we have fully trained staff available to provide all the required services in a very timely fashion. I encourage you to call our references and talk to them about our reliability and our passion to get things done in time and with guaranteed results.

We look forward to the possibility of working with you again on this important redistricting project. If you have any questions, please contact me as I will be responsible for all contractual matters.

Sincerely,

S Mathur

Sam Mathur
sam@arcbridge.com
ARCBridge Consulting & Training, Inc.
21515 Ridge Top Circle, Suite 290
Sterling VA 20166 (703) 834-6511 (703) 834-6514 Fax

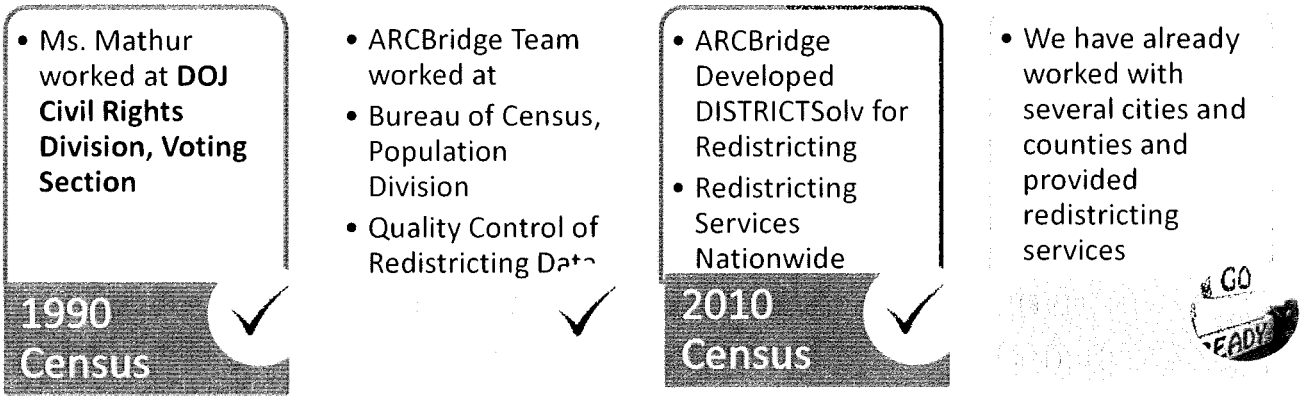
SECTION II : Qualification / Expérience

Introduction:

Incorporated in 1994, ARCBridge Consulting & Training Inc. (ARCBridge/ ARCBridge Consulting), is a Virginia-based, woman-owned business, with its headquarters in Sterling VA in the Washington DC Metro Area. ARCBridge provides redistricting services nationwide to a wide spectrum of clients to include special districts, State, Counties, Cities, Towns and School Districts. For this redistricting cycle we provided redistricting services to Miami-Dade, County of Los Angeles, City of Dallas, Prince William County VA, St. Johns County FL, Pittsylvania County VA among many others. We have also received contracts from our existing clients including the City of Pawtucket, City of East Providence RI and many more for redistricting in 2022. Having been in business for over 25 years, ARCBridge has extensive experience in Census data, GIS, and redistricting.

Our principal and proposed Technical Manager, Ms. Priti Mathur, has a MS in Geography (Virginia Tech) with a concentration in Geographic Information Systems (GIS). She has over 25 years of experience working with census data and redistricting, and 5 years' experience working at the US Department of Justice Civil Rights Division, Voting Section where redistricting plans are evaluated.

ARCBridge Employees have been working with Census data and redistricting since 1990. This is our 4th cycle of redistricting –



After 1990 Census, our proposed technical manager worked on-site at the Department of Justice, Civil Rights Division, Voting Section where she assisted attorneys in using GIS, Esri tools, PL94-171 data to evaluate the plans for Voting Rights Act compliance.

After 2000 Census, the ARCBridge team was processing Census pre-release data and creating applications at the Bureau of census, population Division for state representatives to review the data for their states.

For 2010 Census, our team developed DISTRICTSolv, our very own redistricting toolset within the ArcGIS framework. DISTRICTSolv was used by ARCBridge and several jurisdictions for

redistricting. ARCBridge provided redistricting services to several jurisdictions as described below.

For 2020 Census redistricting, ARCBridge is ready with its hardware, software and spatial and PL94-171 data from the Bureau of Census.

Recent/Current Clients

County of Los Angeles – Mapping & Demographic Services - Completed in Dec 2021
Los Angeles Unified School District- Completed in November 2021
City of Dallas Tx – Redistricting Services for 14 council districts
San Diego Unified School District CA – Completed Dec 2021
County of Miami Dade FL- 13 Commission Districts – completed 2021
St. Johns County FL – Redistricting Services Completed -December 2021
City of Parkland FL - 2019
Prince William County Virginia – Dec 2021
City of Pawtucket – 2020 Redistricting Services
Orangeburg County School District SC - 2021
Strafford County Public Schools VA – 2019
And more

2011 Clients

City of New Haven CT-- ARCBridge worked with the City Council of New Haven to update their 30 wards after 2010 Census. ARCBridge developed several plans for the City Council including an alternate plan creating a new district in the eastern side of the city and eliminating a low-population district on the west side of the city. ARCBridge used ArcGIS, DISTRICTSolv and Census 2010 demographic and geographic data. Ms. Mathur led the Redistricting Team.

San Diego Unified School District– ARCBridge provided redistricting assistance to the San Diego Unified School District for their school board. We have processed their data, developed 5 alternative plans, have attended their public hearings and the committee selected one of the plans with less than 1% deviation. The plan was then presented to the board and was unanimously accepted.

County of Santa Barbara, CA – ARCBridge has assisted the County of Santa Barbara in creating their districts. ARCBridge processed the PL94-171 data and the TIGER shapefiles and provided them with a ready to use data sets. ARCBridge provided them with DISTRICTSolv extension and training in redistricting principles and creating their districts using total population and other demographic variables.

Golden Triangle Planning and Development District, Inc. MS– ARCBridge is supporting the redistricting services provided by the Golden Triangle Planning and Development District in MS. We provided DISTRICTSolv software for redistricting. ARCBridge processed the PL94-171 data and the TIGER shapefiles and provided them with a ready to use data sets for Choctaw, Clay, Noxubee, Oktibbeha, Webster, and Winston counties. ARCBridge provided them with

DISTRICTSolv extension and training in redistricting principles and creating their districts using total population and other demographic variables.

Metropolitan Community College MO– The MCC is made of 12 school districts and 4 counties. ARCBridge compiled the data and held three public meetings to gather input on how the 3 alternative plans will be drawn. The meetings were scheduled in July and August 2011. All work was done using PL94-171 census demographic data and TIGER shapefiles within the ESRI ArcGIS framework. The committee voted on one of the plans as their final districts. The final plan was accepted by the MCC Board. ARCBridge provided large E-Scale maps and walking descriptions for each district.

City of Pawtucket, Rhode Island- ARCBridge assisted the City in redrawing their districts based on the Census 2010 population. We provided them with an initial report based on existing districts and then created alternative plans. We then attended public meetings to help them select a plan which met the goals of the City and the Voting Rights Act of 1965.

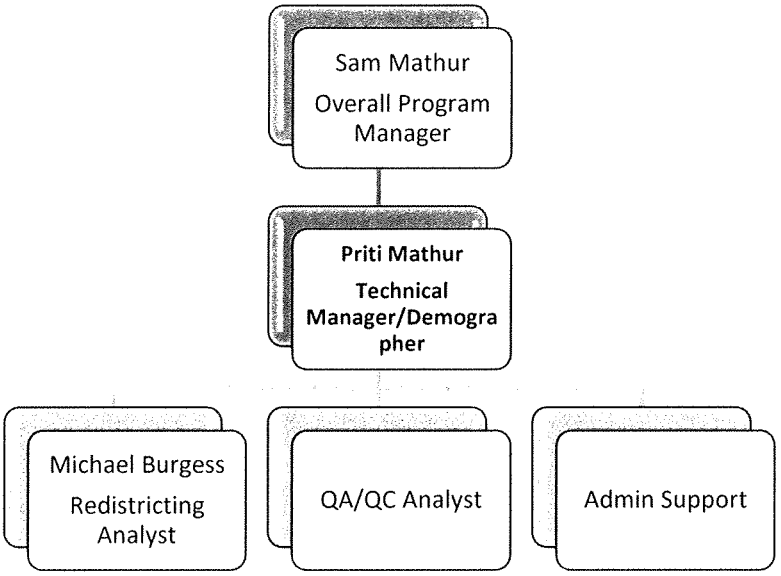
Boone County MO – ARCBridge is assisting Boone County MO with their voting districts and registered voter files. As each precinct boundary is adjusted, the voter registration file is updated with the new district information. The updated voter registration file is exported in a text delimited file, which is then imported into their voter database.

Other clients supported by ARCBridge are –

Client Name	Services Provided	Census 2010 Population
Brownsville Independent School District	Evaluation of Capacity and School Attendance Areas	183,229
City of Newport RI	Redistricting and Reprecincting	24,672
City of East Providence RI	Redistricting and Reprecincting	47,037
City of Central Falls RI	Redistricting and Reprecincting	19,376
Smithfield RI	Redistricting and Reprecincting	21,430
Boone County MO	Redistricting and Reprecincting	162,642
Davidson County TN	Redistricting Software & Service	626,681
Jefferson County CO	Reprecincting	582,881
Campbell County VA	Redistricting Software & Service	54,842
Bedford County VA	Redistricting Software & Service	68,676
Nelson County VA	Redistricting Software & Service	15,020
Roanoke VA	Redistricting Software & Service	92,376
City of Baltimore MD	Redistricting Software & Service	620,961
Clinton County MI	Redistricting Software & Service	75,382
Franklin County VA	Redistricting Software & Service	56,159
Greenwood County SC	Redistricting Software & Service	69,661
City of Newport News VA	Redistricting Software & Service	24,672
Kenai Peninsula AK	Redistricting Software & Service	55,400

Project Team Qualifications and Experience

ARCBridge will assign the following team to the project. All proposed members are ARCBridge Employees. The team has worked together for more than 10 years.



Sam Mathur is a Principal at ARCBridge Consulting. Mr. Mathur has a MS. in Information Systems from Virginia Tech and has over 25 years of management and technical experience. Mr. Mathur has successfully managed most of ARCBridge projects over the last 20 years. Mr. Mathur will serve as the overall Program Manager. He will be responsible for all contractual matters. He has the overall responsibility for staff allocation, schedules, and responsibility to complete the project accurately on-time and within budget.

Ms. Priti Mathur is a Principal at ARCBridge Consulting. She has over 30 years of GIS consulting, application development and Database experience. She leads the Consulting & software development team at ARCBridge. She has extensive experience working with Census demographic and spatial data, leading the ARCBridge team nation-wide. Ms. Mathur has worked for over 5 years at the Department of Justice (DOJ), Civil Rights Division where she worked with DOJ Attorneys in helping them assess the redistricting plans submitted by jurisdictions. Ms. Mathur has presented several papers at professional conferences. She holds a Masters in Geography from Virginia Tech, Blacksburg, VA (1989). Ms. Mathur will lead the redistricting effort as ARCBridge's Technical Manager. All ARCBridge staff will be reporting to her. Ms. Mathur will be the technical point of contact. She will attend meetings, gather input and prepare and present alternate redistricting proposals.

Mr. Michael Burgess has over 10 years of experience in processing Census data, using ArcGIS 10.x and developing maps and reports. He will assist in processing the Census block files, PL94-171 data, preparing plans, maps and reports. He has assisted Ms. Mathur with all the redistricting projects in 2011 and the school and city redistricting projects from 2011 – 2020.

Resume of Ms. Priti Mathur, ARCBridge Technical Project Manager/Demographer

EDUCATION

M.S. Geography with concentration in GIS, 1989, Virginia Polytechnic & State University

EXPERIENCE

ARCBridge Consulting & Training, 1997 - present

Ms. Mathur, President of ARCBridge Consulting & Training Inc. founded the company to provide state-of-the-art GIS services to federal, state and local governments. Ms. Mathur has over 30 years of experience in data analysis and GIS. She has been leading GIS efforts at ARCBridge; Ms. Mathur spent over 5 years at the Department of Justice, Civil Rights Division, Voting Section assisting attorneys analyze plans submitted to DOJ for preclearance.

SELECTED PROJECTS

- *Miami Dade County FL, Redistricting 2021*
- *Pittsylvania County, VA, Redistricting 2021*
- *Prince William County VA, Redistricting 2021*
- *Los Angeles County CA, Mapping and Demographic Services 2021*
- *And more*
- *St. Johns County FL, Redistricting 2021*
- *Stafford County Public Schools VA – Redistricting 2018-2019*
  Attended public meetings, gathered community feedback, developed alternate plans for elementary attendance areas; attended school board meetings; prepared electronic maps and reports for the community meetings and school redistricting website; presented the alternate plans to the School Board and the community and assisted the board in selecting the final plan.
- *City of Parkland FL – Redistricting 2019*
  Worked with the City Clerk, community to draw council districts. Used parcel layer to estimate the population, used census data, developed alternate plans, had virtual meetings with the city staff and prepared maps and reports.
- *Brownsville ISD TX – School Enrollment and Assessment of Attendance Areas – 2020*
  Worked with the school planning staff; analyzed capacity utilization of elementary, middle and high schools; identified schools that are currently over capacity; generated enrollment forecast by schools and recommended changes to balance the school enrollment; made presentations to the school board and prepared maps and reports.
- *York County Public Schools VA- Balancing Elementary School Boundaries - 2016-2017*
  Worked with the school staff to prepare alternate boundaries for school attendance areas; prepared enrollment forecast; presented to the school board; prepared electronic maps and reports.
- *Redistricting for the City of New Haven CT – 2012*
  Attended public meetings; meetings with the Board of Aldermen; processed census data; generated alternate boundaries for the 30 wards in the city; followed the redistricting requirements; collected community feedback to create 3 alternate plans; created large- and small-scale maps for public meetings.
- *Redistricting for the City of East Providence RI, City of Newport RI, San Diego USD, Metropolitan Community College Kansas City MO and many more*
- *Developed DISTRICTSolv for Redistricting – ArcGIS-based tool*

- *Census Count Review: (1999 – 2004):* Managed a team to successfully analyze the Census 2000 data. Worked with a team of Census experts to develop and apply measures of evaluation of Census 2000 Counts. The model was applied to short form variables and then to long form variables. This was the first time GIS was used in conjunction with data processing tools like SAS to evaluate the spatial distribution of population counts. The comparison datasets used were Census 2000 Estimates and Claritas estimates.
- *New York City Homeless Census:* ARCBridge used the New York city street files and study areas to determine the best routes for census enumerators.
- *HUD Colonias Study:* Priti led the Colonias Project for HUD. ARCBridge made field visits to the counties on US-Mexico border to collect data on Colonias. The states covered in the study were New Mexico, Arizona and California. Colonias data was matched to census tracts.
- *Census Urban Area Delineation study:* Until 2000, Urban Areas were delineated using semi-automated procedures and delineation was subjective based on the analyst. Census Bureau wanted to develop a model where various predefined conditions were used to model the process. The urban areas started with urban cores defined by population density by block. The definition process worked with blocks, Street files and demographic data. The model was extremely complicated but ARCBridge under the leadership of Ms. Mathur completed the project in time. Urban areas were then created for 1990 to create comparable areas.
- *Census Metropolitan Area Study:* Metropolitan areas are created using counties as building blocks. Ms. Mathur worked with the Census Researchers to generate the model, and then developed routines so that the model could be run for a given area. 1990 Census data was processed. The Journey-to-Work was processed so that it could be used. The project was done using ArcView.
- *Evaluation of Racial Discrimination by Police Officers:* Managed the data analysis effort; Geocoded Police Traffic Violation data; assigned the geocoded data to census blockgroups; assessed the racial composition of the census areas in study, compared the ratio of tickets to minorities with the ratio of minorities in the area. The study was done for the Department of Justice. It involved working with Census demographic data, census geographic data, and GIS Analysis.

Northrop Grumman (Originally Sylvest management Systems, Lanham MD) 1991 - 1997

- *NASA Congressional Districts Database Development:* Managed the conversion of USPS zip+4 files into Arc/Info coverages which were spatially overlaid on congressional districts coverage to create a nation-wide database of zip+4 with congressional district information.
- *US Department of Justice Redistricting Data Analysis:* Worked with Census PL94-171 data to evaluate the redistricting plans submitted by jurisdictions. PL94-171 data was processed at all block, blockgroup, tract, place, MCD and county summary levels. TIGER Line files were processed to create corresponding census geography boundary files. ARC/INFO and ArcView was used on UNIX machines.

Greenhorne & O'Mara Engineering Firm in Greenbelt MD (1989-1991)

- *Federal Emergency Management Agency (FEMA):* Automated the conversion of the Census

PUBLICATIONS/PRESENTATIONS:

- "Implementation of a Large Scale GIS at the U.S. Department of Justice for Redistricting Analysis", Presented at the Twelfth Annual Esri User Conference, Palm Springs, CA., June 1992. The paper is published in the 1992 proceedings.

Resume of Mr. Michael Burgess, Redistricting Analyst

EXPERIENCE

ARCBridge Consulting & Training, 2004 - present

Mr. Burgess is a GIS Analyst/Technician at ARCBridge Consulting. He has over 10 years of experience working with ArcGIS 8.x, 9.x and now ArcGIS 10.x. ,Network Analyst, COGO, Spatial Analyst and more. He has worked on several ARCBridge Projects.

Mr. Burgess has worked on some notable projects listed below -

- *Los Angeles County Mapping & Demographic Services 2021*
- *Miami Dade County FL, Redistricting 2021*
- *Pittsylvania County, VA, Redistricting 2021*
- *St. Johns County FL, Redistricting 2021*
- *Prince William County VA, Redistricting 2021 and more*
- Stafford County Public Schools – 2018-2019 – developed reports and maps
- City of Parkland FL – Redistricting
- Brownsville ISD – Student Enrollment
- York County Public Schools Redistricting – developed data, maps and reports
- City of Philadelphia (2010 – present) Created a time and distance model for Fire Response Analysis for the City of Philadelphia Fire Department
    - Created a database in SQL Server to import 911 data for analysis for the City of Philadelphia (PA) Fire Department PA. - present
    - Developed tools to model what-if scenarios for the city.
- Supported Fauquier County Fire Department with Response Planning and Analysis.
- BLM Project (2016) - Creating a File Geodatabase of Right of Way for BLM – using ArcGIS 10.3.1 and COGO extensions, working with pdf case files, drawings, aerial imagery, legal descriptions, survey documents and more. Using COGO extension as needed. The Right of Way is granted to oil & Gas Companies.
- Worked on FRA Datasets and updated the network database using Rail lines and Freight Stations.
- Created the Master Address Repository for the District of Columbia (Washington DC) government; (Used ArcGIS and Oracle). Used Parcel layer and Pictometry data; Used Imagery to locate addresses - 2004 – 2005.
- Aligning the Fire Response Areas to the Parcels for Fairfax County (VA) (Used ArcGIS, Aerial imagery, Parcel and other layers) 2006
- Creating a Geodatabase for Redistricting for the City of New Haven CT (Used ArcGIS) Created a Metes and Bound description of New Council Districts. (2012)
- Developed map template for Jefferson County CO and supported the county with creating precincts and description
- Created a workflow and provided assistance to Jefferson County CO for realigning their precincts based on 2010 Census.
- Created a nationwide database of Citizen Voting Age population from American Community Survey using population tables and TIGER Line files
- Created a Geodatabase for ARCBridge product clients across the country

Identify the location of the office from which the work would be performed

All work will be performed at our offices in Sterling VA. The team will make on-site visits as planned and will attend virtual meetings using Zoom or MS Teams etc.

State the name and title of person(s) authorized to bind the Proposer, together with the main office address, and the respective telephone number (including area codes).

Sam Mathur – CEO -703-834-6511 (office); 703-932-9749 (cell)

Priti Mathur – President – 703-834-6511; 703-731-4287 (cell)

Main Office Address – 21515 Ridgetop Circle, Suite 290, Sterling VA – 20166

Experience with redistricting mapping Software –

ARCBridge staff is well-versed with the following redistricting software –

ArcGIS software suite from Esri

Web Redistricting Tool – web-based redistricting tool developed by Esri

DISTRICTSolv – ArcGIS desktop based Redistricting Software developed by ARCBridge for Redistricting

Districtr – Web-Based redistricting software for creating Communities of Interests and Plans – developed by the **MGGG Redistricting Lab** at Tisch College of Tufts University

DistrictBuilder – web-based tool developed by Azavea for drawing plans

Availability of Software for the project and MMD

For this project, ARCBridge proposes to use DISTRICTSolv and ArcGIS and DistrictBuilder for the community and the MMD.

DISTRICTSolv is developed by ARCBridge and can be made available to MMD if they would like to use it. It requires ArcGIS for desktop. DISTRICTSolv is used by our staff for analysis and preparation of data, maps and reports.

DistrictBuilder is developed by Azavea and we have partnered with them to provide the web-based software for the MMD and public use. It is a web-based software. It is a free and open-source redistricting tool. But there are charges for the following services -

Organization page setup
Custom Geographic Region setup
Organization page Managed Hosting per month.

Please see cost section for pricing details.

ArcGIS Requirements –

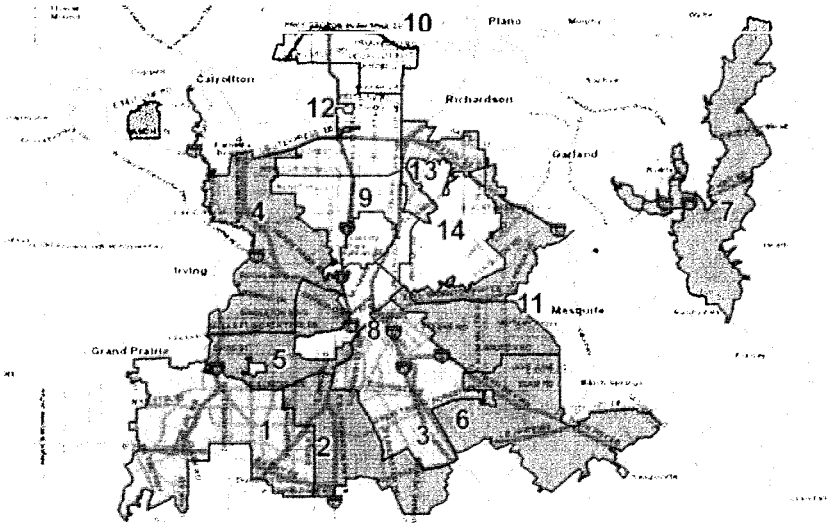
Memory/RAM	Optimal: 16 GB
Disk space	1 GB is needed for the app, and more is needed for cache and swap.
Display	24-bit color depth
Screen resolution	1024x768 or higher recommended at normal size (96 dpi)

For printing large scale maps, E-size plotters are required. Any plotter supported by Esri is recommended. ARCBridge has used HP plotters. For printing smaller maps, regular office printers may be used.

Proposers experience with providing redistricting, census, demographic and mapping analysis and expertise services generally, and experience in working specifically on redistricting, demographic and mapping analysis or related activities pertinent to minority residents and/or Majority Minority districts.

ARCBridge has been working with Census data since 1990s. Our team is well-versed in redistricting principles, demographic mapping, thematic mapping, minority/majority mapping, minority coalition mapping analysis. Our DISTRICTSolv provides us with the tools to perform all demographic analysis.

Some sample maps/analyses/Charts showing Minority Majority by Districts and blocks are displayed below. These are created for our client – City of Dallas using 2020 Census data.

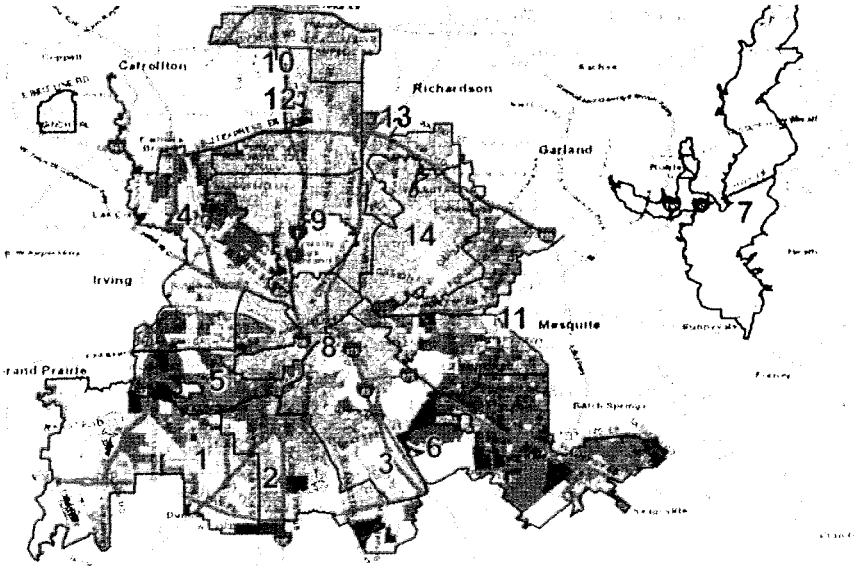


Majority/Plurality by District –

Red – Hispanic;

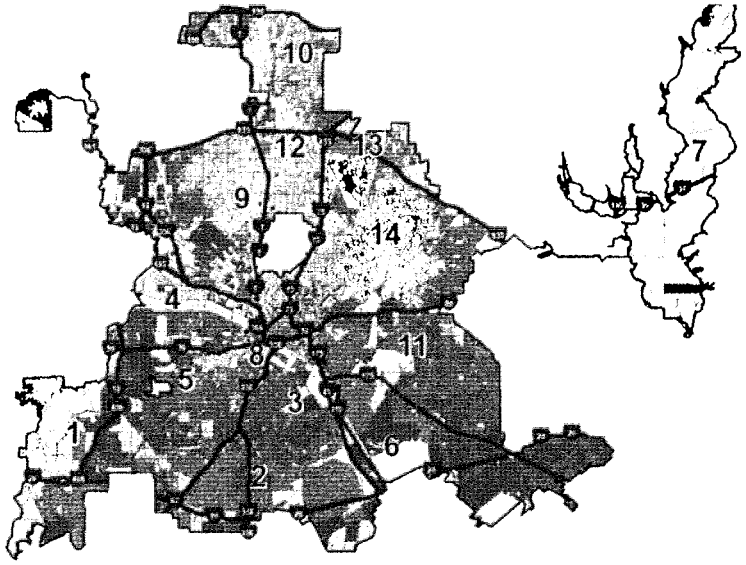
Blue- NH-Black

Yellow – NH - White



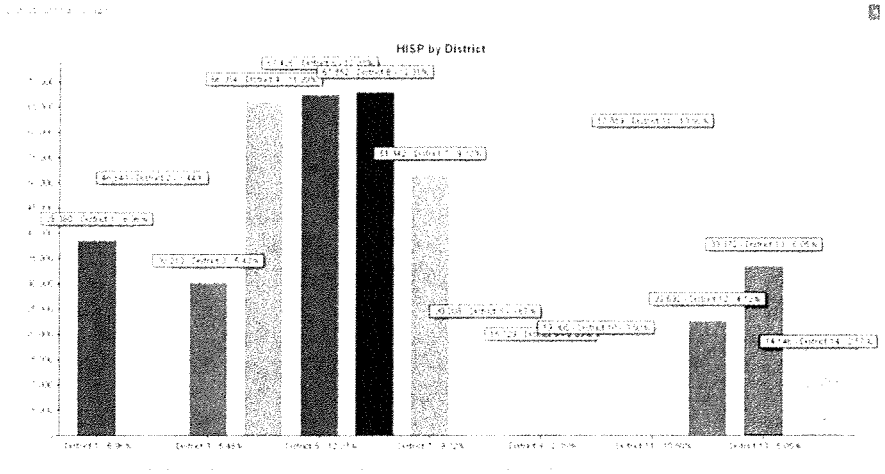
Blocks by Hispanic Population %

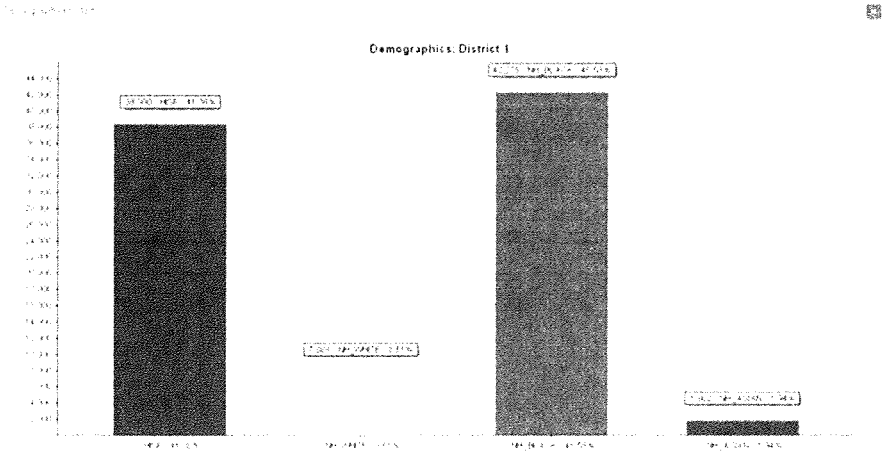
HISP %
- 0 - 10%
- 10.01 - 31%
- 31.01 - 60%
- 60.01 - 80%
- 80.01 - 100%
- N/A



Majority/Plurality by blocks

Block Majority Demographic
- HISP
- NH_WHITE
- NH_BLACK
- NH_ASIAN
- <None>


HISP by District


Demographics: District 1

SECTION III: References

1. **Miami-Dade County FL - Redistricting Services 2021**
   Ms. Kimberly Brown
   Miami-Dade Department of Regulatory and Economic Resources
   111 NW 1 Street, Suite 1210 Miami, Fl. 33128-1974
   305-375-2845 Phone 305-375-2560 Fax
   Kimberly.Brown@miamidade.gov

   Services - ARCBridge provided full redistricting services to include –
   Data preparation and processing
   Redistricting Training and Criteria
   AS-IS Plan (current districts) and 4 alternate plans
   Prepared maps and reports for each plan
   Attended public meetings; presented at the meetings
   Gathered community feedback; revised alternate plans based on feedback
   Recommended a final plan to the Citizens Redistricting Advisory Board
   Created final electronic maps and district shapefiles

2. **St. Johns County and St. Johns County School Board, FL – Redistricting Services 2021**
   Nicole Cubbedge, AICP
   Executive Director for Planning & Government Relations
   St. Johns County School District
   40 Orange Street
   St. Augustine, FL 32084
   904.547.7674
   904.547.7675 (Fax)
   Nicole.Cubbedge@stjohns.k12.fl.us

   Services - ARCBridge provided full redistricting services to include –
   Data preparation and processing
   Redistricting Training and Criteria
   AS-IS Plan (current districts) and 10 alternate plans
   Prepared maps and reports for each plan
   Attended public meetings; presented at the meetings
   Gathered community feedback; revised alternate plans based on feedback
   Recommended a final plan to the County and the School Board
   Created final electronic maps and district shapefiles

3. **City of New Haven CT Redistricting 2012**
   Albert Lucas, Director of legislative Services

165 Church St. New Haven CT
203-946-6483
alucas@newhavenct.gov

Services - ARCBridge provided full redistricting services to include –
Data preparation and processing
Redistricting Training and Criteria
AS-IS Plan (current districts) and 5 alternate plans
Prepared maps and reports for each plan
Attended public meetings; presented at the meetings
Gathered community feedback; revised alternate plans based on feedback
Recommended a final plan to the school board
Created final electronic maps and district shapefiles

SECTION IV: Implementation Plan

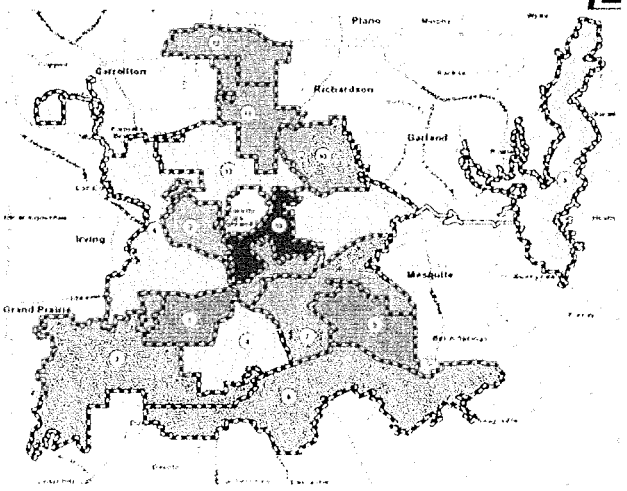
Soon after award, ARCBridge will be prepared to start working with the Albany County Redistricting Commission and the County GIS staff.

4.1 Generally, providing census/demographic analysis, mapping and community engagement support For the Commission – ARCBridge will provide demographic and mapping support to the Albany County Redistricting Commission. Using the PL94-171 redistricting data, Albany County 2020 Census blocks and current districts, our team will develop the AS-IS plan and will develop reports and maps for community meetings. The AS-IS plan will be evaluated for compliance with redistricting requirements and will determine the areas of growth/decline in population and development of strategies to balance the districts. Below is an example comparing the population of each district with ideal population and identifying districts with population lower than ideal population in green and greater than ideal population in red.

Overall District Statistics

	2020	2010	Difference
Ideal Population	93,170	85,558	7,612
Maximum Deviation	31.14%	7.76%	23.38%

District Summary				
	Total Pop	Voting Age	Deviation	% Deviation
District 1	77,916	59,154	-15,254	-16.37%
District 2	95,419	80,912	2,249	2.41%
District 3	96,451	70,641	3,281	3.52%
District 4	89,903	64,625	-3,267	-3.51%
District 5	81,942	57,170	-11,228	-12.05%
District 6	87,191	64,204	-5,979	-6.42%
District 7	96,173	69,639	3,003	3.22%
District 8	100,487	68,418	7,317	7.85%
District 9	90,023	68,776	-3,147	-3.38%
District 10	98,464	73,315	5,294	5.68%
District 11	93,975	75,753	805	0.86%
District 12	98,347	79,342	5,177	5.56%
District 13	91,161	71,253	-2,009	-2.16%
District 14	106,927	86,501	13,757	14.77%
All Districts	1,304,379	999,705		



4.2 Developing necessary redistricting databases of Albany County. ARCBridge will process the Census 2020 PL94-171 Redistricting data for the county, download the Census 2020 blocks and other supporting reference data. The PL94-171 data includes total population and voting age population by race and ethnicity. No partisan data will be included in the redistricting database.

Total Population	**Voting Age Population**
Total Population	Total Voting Age Population
Hispanic	Voting Age Hispanic
Non Hispanic White	Voting Age White
Non Hispanic Black	Voting Age Non Hispanic Black
Non Hispanic Asian	Voting Age Non Hispanic Asian

Non Hispanic Hawaiian/Pacific Islander	Voting Age Non Hispanic Hawaiian/Pacific Islander
Non Hispanic Native Americans	Voting Age Non Hispanic Native Americans
Non Hispanic Other	Voting Age Non Hispanic Other
Non Hispanic Persons of 2 or more Races	Voting Age Non Hispanic Persons of 2 or more Races

4.3 Providing access to any required software for production of redistricting maps, preferably with a user-friendly interface that may allow Commission members and the general public to draw and redraw district boundaries.

ARCBridge will provide the DistrictBuilder, the On-line mapping software for the County and the commission. This software will be configured with Census 2020 PL94-171 data and 2020 Census blocks. Our team will use our very own, ArcGIS-based DISTRICTSolv for analysis, evaluation and creating maps and reports. DISTRICTSolv was used for redistricting by the county of Albany for 2011-12 redistricting cycle.

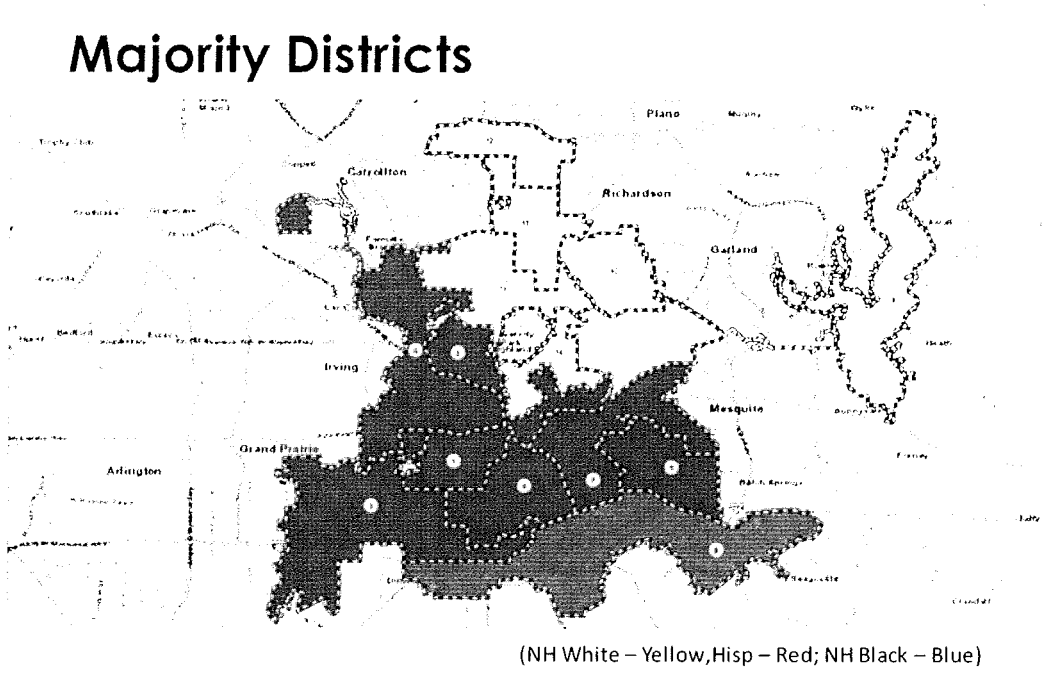
4.4 Training on Software use – ARCBridge will provide will provide on-line training video and on-line user-guide for the MMD and the public. These tools will be posted on the County Redistricting website.

4.5 Providing map drawing expert resources, modeling of districts and data-driven analysis that shall assist the Commission in fully understanding and determining the impact of the redistricting Process

The ARCBridge staff will use ArcGIS and DISTRICTSolv to create redistricting plans provide resources to support the commission by creating plans/scenarios, perform what-if analysis and create reports. All plans will follow the redistricting criteria –

- Districts should be compact and contiguous
- Equal Population – All Districts should have equal population - as equal as possible
- Max. deviation should be under 10%
- Minorities should be fairly represented
- Communities of Interest should be taken into consideration

Our team will also review current Minority-Majority/Plurality districts. See example below –



(NH White – Yellow,Hisp – Red; NH Black – Blue)

4.6 Preparing proposed Albany County Legislature redistricting maps

ARCBridge will use feedback from the community and the MMD to generate up to 3 redistricting plans. Our team will create maps and reports for each alternate plan.

4.7 Assisting the MMD in making drafts of district maps available to the public – The maps and reports prepared for alternate plans upon acceptance by the commission will be posted on the county site for public review and comment. The maps and reports will be in pdf format.

4.8 Assisting MMD members in preparation for and participation in public hearings on redistricting - ARCBridge staff will provide assistance to commission members as needed.

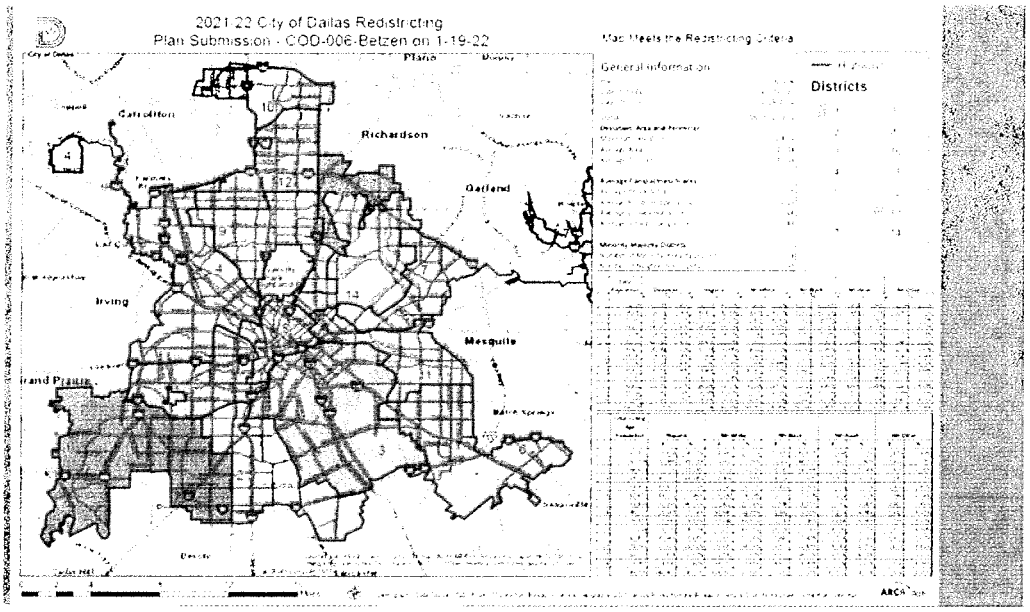
4.9 Attendance as appropriate or requested at meetings other public hearings of the MMD (in-person or virtual). Due to the current environment, ARCBridge is proposing to attend the meetings virtually. However, we will attend in-person meetings as required and requested.

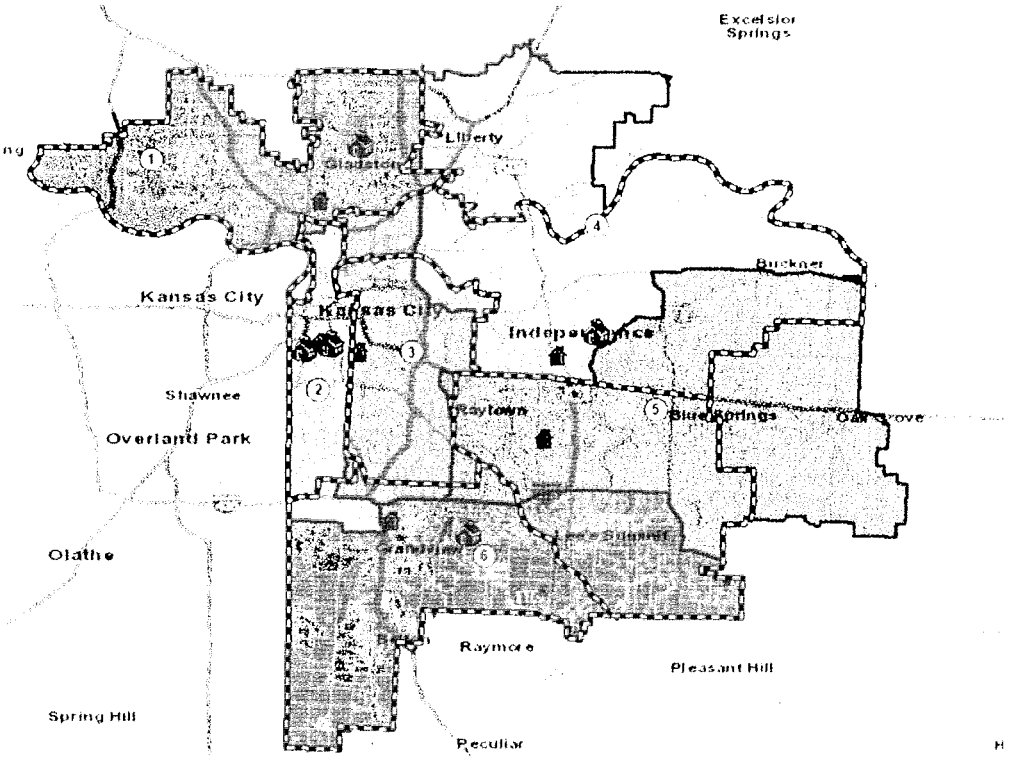
4.10 Assisting MMD members in preparation for and attendance at any meetings by the Commission with the Albany County Legislature of any committees thereof in connection with any proposed redistricting maps - ARCBridge staff will be prepared to meet with the County Legislature virtually or in person.

4.11 Providing expert advice to the MMD in conjunction with legal counsel to timely complete redistricting and to ensure the legal and constitutional sufficiency of proposed redistricting plans.

ARCBridge will evaluate all redistricting plans for compliance with redistricting criteria.

Preparation of final redistricting map and reports after a map is adopted by the commission. ARCBridge will provide detailed reports and large scale maps, Here are examples.





SECTION V: Cost Proposal:

PRICE PROPOSAL FOR SCOPE OF SERVICES	Total Price
4.1 Generally, providing census/demographic analysis, mapping and community engagement support For the MMD Subcommittee - **Demographic analysis, Creation of as-is plans and upto two (2) community virtual meetings are included**	
4.2 Developing necessary redistricting databases of Albany County. **ARCBridge will acquire the census data for the county and create a database for using in the analysis**	
4.3 Providing access to any required software for production of redistricting maps, preferably with a user-friendly interface that may allow Commission members and the general public to draw and redraw district boundaries. **On-line mapping software DistrictBuilder will be configured for 6 months use for the county of Albany. We will also use DISTRICTSolv for maps creation and data analysis for the duration of the project.**	
4.4 Providing any necessary training for MMD Subcommittee members on use of software- **Training Videos and User Guide**	
4.5 Providing Census/demographics and map drawing expert resources, modeling of districts and data-driven analysis that shall assist the MMD Subcommittee in fully understanding and determining the impact of the redistricting Process **ARCBridge will provide resources to support the MMD and creating plans**	
4.6 Preparing proposed Albany County Legislature redistricting maps - **up to 3 Plans/Maps are included in price**	
4.7 Assisting the MMD Subcommittee in making drafts of district maps available to the public	
4.8 Assisting MMD Subcommittee members in preparation for and participation in public hearings on redistricting - **Assistance to MMD members is included for up to 3 public hearings. ARCBridge will participate in up to 3 virtual public hearings**	
4.9 Attendance as appropriate or requested at meetings or public hearings of the MMD Subcommittee (in person or virtual). **Up to 3 Virtual meeting are included**	
4.10 Assisting MMD Subcommittee members in preparation for and attendance at any meetings by the MMD Subcommittee with the Albany County Legislature of any committees thereof in connection with any proposed redistricting maps – **Virtual Support included for up to 3 Legislature meetings**	
4.11 Providing expert advice to the MMD Subcommittee in conjunction with legal counsel to timely complete redistricting and to ensure the legal and constitutional sufficiency of proposed redistricting plans.	
Preparation of final redistricting map and reports after a map is adopted by the commission	
Total Price for services as listed above	$69,000.00

Additional Items	Price
On-Site Visit per day	$2,500.00
Travel for onsite visit - Each trip for two staff members	$2,500.00
Each Additional Plans/Maps up to 3 included in price above	$3,000.00
Assistance to commission for each additional public hearing	$2,000.00
Attending additional commission meetings/Public hearing -Virtual (each)	$2,000.00
Copy of DISTRICTSolv single user license	$3500.00
Additional Services not included above - per hour	$300.00
Additional per month use and hosting of data on DistrictBuilder	$$1,000.00

SECTION VI: Mandatory Documents:

-Attached to the Original Proposal

Testimonials

CITY OF NEW HAVEN
BOARD OF ALDERS
OFFICE OF LEGISLATIVE SERVICES
165 Church Street, New Haven, CT. 06510
Albert E. Lucas
Director
Phone (203) 946-6483, Fax (203) 946-7476
Email alucas@newhavenct.gov

To Prospective ARCBridge Redistricting Customer:

I am pleased to offer my reference for ARCBridge. I can do so without hesitation based on the work they did in 2012, when ARCBridge worked with the New Haven Board of Alders to update their 30 ward boundaries based on 2010 PL94-171 data..

With Census 2010, the population had shifted, and our wards had over 60% Maximum deviation. We engaged ARCBridge to assist in rectifying this. The ARCBridge team attended several in-person and on-line community meetings and created and presented more than three plans, large e-size digital maps and individual ward maps to obtain input from the community and the redistricting committee. ARCBridge also developed an alternate plan to create a new district on the eastern side of the city and eliminate a low-population district on the west side of the city.

ARCBridge then used ArcGIS, DISTRICTSolv and Census 2010 demographic and geographic data to present the Board of Alders with 3 final plans. One of which was adopted and serves us to this day.

Based on this experience I highly recommend that you contract them. The ARCBridge team exceeded our expectations complete their work for us in our scheduled timeframe and budget and can do the same for you.

Best Regards,

Albert S. Lucas

Director, Legislative Services

August 7, 2020

RE: Letter of Recommendation for ARCBridge to Provide Redistricting Services

To Prospective ARCBridge Redistricting Customer:

ARCBridge provided redistricting services to the City of Parkland, FL in 2019.

- ARCBridge has worked with the Census Blocks and PL94-171 data.
- ARCBridge used population estimates derived from parcel database for the City of Parkland. The team used ArcGIS, DISTRICTSolv, and Census geography to create alternate plans.
- ARCBridge worked with the City Commission, Mayor, and City Clerk to draw the alternate plans.
- ARCBridge presented the plans at the Commission meetings and prepared maps, reports, and alternate boundaries.
- ARCBridge used ArcGIS-based DISTRICTSolv for creating alternate plans.

The ARCBridge team met our expectations and the project was completed within our scheduled timeframe and budget.

If you would like to speak further regarding ARCBridge, please feel free to contact me directly.

Regards,

Nancy Morando
City Manager
nmorando@cityofparkland.org
954-753-5040 x 4123

CITY OF PARKLAND – OFFICE OF THE CITY MANAGER
[illegible] | Parkland, Florida 33067 | Office: (954) 753-5040 | Fax: (954) 341-1656
www.cityofparkland.org

Scott R. Kizner, Ph.D
Superintendent

STAFFORD COUNTY PUBLIC SCHOOLS
31 Stafford Avenue
Stafford, Virginia 22554-7246
Phone: 540-658-6000
www.staffordschools.net

Office of the Superintendent

SCHOOL BOARD
Holly Hazard, Chair
[illegible], Vice Chair
Dr. Sarah, Chair
Patricia Healy
Susan Bunds
Dr. Elizabeth Warner
R. Pamela Young

August 5, 2020

Dear Prospective ARCBridge Redistricting Customer:

ARCBridge provided redistricting services for elementary school attendance areas for Stafford County Public Schools in 2018-2019.

ARCBridge staff processed the student enrollment and enrollment projection data to create plans to identify school areas that required adjustment. ARCBridge conducted public information meetings to gather feedback from the community, created alternate plans to meet the needs of the community, and met the requirements of the school board's redistricting criteria. With the goal of collecting community feedback, large scale maps were posted on Stafford County Public Schools website and communication tools (email and Facebook) were established. The ARCBridge team met with our school board and community, presented the alternate plans, and listened to feedback, which was used to draw and edit alternate plans.

The ARCBridge team exceeded our expectations and the project was completed within our scheduled timeframe and budget. If you have any questions, please contact me.

Sincerely,

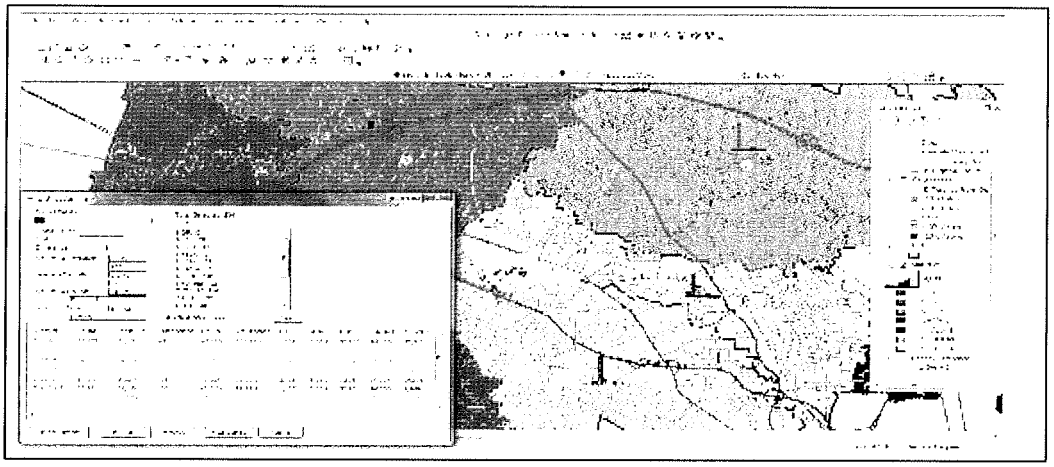
Scott R. Kizner, Ph.D.
Superintendent

DISTRICTSolv - Our DISTRICTSolv has been used by our clients across the country Here is information about its functionality.

DISTRICTSolv

ArcGIS Extension for Redistricting
Creates Districts, Precincts, School Attendance Areas, Planning Areas, Service Areas and more

DISTRICTSolv



Key Features of DISTRICTSolv

- Create any number of Plans
- Create Plans based on existing plans
- Automatically create districts
- Import Plans
- Use any polygon base layer
- Merge plans
- Save edits to Plans
- Save Snapshots of plans and revert to a snapshot
- Rename Plans, Rename Districts, Delete Districts
- Create New plans based on the control field which could be total population, total voting age population
- Add political data
- Perform What-If Analysis – interactively move blocks from one district to another and see the impact of the change- see the statistics change
- Use default colors or user-specified colors for districts
- Create plans based on a base map
- Export Plans as Block-Equivalency files/KML
- Use census geography and additional layers
- Select features by using Point, line, poly selection tools
- Select features using other layers
- Use the District Summary dialog to display information about the districts, max deviation, ideal population & more
- Add additional demographic data at any time.
- Draw or select features to create Community of Interest (COI)Areas
- Choose to keep the COI together
- Import COI from another layer
- Create Reports of Communities of Interest
- Add comments/notes about the plan.
- Lock Districts/mark them as complete
- Highlight districts <> ideal pop
- Identify unassigned areas
- If unassigned areas are islands in districts, automatically assign them to districts
- Allow the user to interactively fix the unassigned areas
- Identify non-contiguous areas
- Show majority demographic
- Create charts/bars
- Compare two plans
- Compute area, perimeter, population density, length-width, convex hull ratio, Reock, Polsby-Popper, tests of compactness.
- Create Map Books, Reports in pdf/text files
- Works with ArcGIS 10.x

Excellent client Support
Email, phone & web support
Please call for a web demo

Phone: 703-834-6511
priti@arcbridge.com
sam@arcbridge.com
www.arcbridge.com

ARCBridge Consulting & Training Inc.
21515 Ridge Top Circle,
Suite 290, Sterling VA 20166

ARCBridge

To prospective ARCBridge DISTRICTSolv users:

Albany County, NY used ARCBridge's software DISTRICTSolv for their redistricting efforts in 2011. DISTRICTSolv is an ArcGIS extension and integrates very well with ArcGIS 10.x.

We were very satisfied with the product, as it provided all the redistricting functionality, we needed in an easy-to-use Graphic User Interface that works within the familiar ArcGIS environment.

Also, ARCBridge provides ready-to-use U.S. Census geography data with PL94-171 data and their program was able to make all the reports and maps that we needed.

Best of all, though, was the personal and friendly technical support we received whenever it was needed.

I liked using the program and highly recommend DISTRICTSolv for your use.

John E. Merrill Jr.

John Merrill

To Prospective ARCBridge/DISTRICTSolv User:

Roanoke Valley-Alleghany Regional Commission used ARCBridge's software – DISTRICTSolv for our redistricting efforts in 2011. We have used the software for redistricting efforts in Alleghany County, Craig County and the City of Covington. DISTRICTSolv is an ArcGIS extension and works with ArcGIS 10.x. We were very satisfied with the product as it provided all the redistricting functionality in an easy-to-use Graphic User Interface that works within the familiar ArcGIS environment. It allowed us to prepare and refine multiple redistricting options.

ARCBridge also provided ready-to-use Census geography files with PL94-171 data and the software generated all the reports and maps that we needed. It saved us countless hours of work and I recommend DISTRICTSolv.

Regards,

Matt Miller

Matt Miller, 540-343-4417 mmiller@rvarc.org

Sample Work Products

Project Details – San Diego Unified School District Redistricting of Trustee Areas

a) Project Name - Redistricting of San Diego Unified School District Board Areas

b) Project Scope Summary-

ARCBridge worked with the San Diego unified School District to update their districts after the 2010 Census. ARCBridge presented more than four plans, large e-size digital maps and individual ward maps to obtain input from the community and the redistricting committee. We attended four community meetings and several on-line WebEx meetings with the committee. ARCBridge used ArcGIS, DISTRICTSolv and Census 2010 demographic and geographic data. Ms. Mathur led the Redistricting Team.

The community feedback was very helpful in identifying communities of interest. The meetings were held in different parts of the District. As consultants, we presented the redistricting requirements, software, as-is plan so the community. The community wanted to do what-if scenarios and try different ways of drawing the districts and see the impact. We used ArcGIS and our DISTRICTSolv to do live what-if scenarios.

ARCBridge provided full redistricting services to include –

- Data preparation and processing
- Redistricting Training & Criteria
- AS-IS Plan (current districts) and 4 alternate plans
- Prepared maps and reports for each plan
- Attended public meetings; presented at the meetings
- Gathered community feedback; revised alternate plans based on feedback
- Recommended a final plan to the school board
- Created final electronic maps and district shapefiles

c) Dates when the project was performed - 2011 and 2021

d) Proposer's role and responsibilities in the project – Prime Contractor. Our team was led by Ms. Mathur

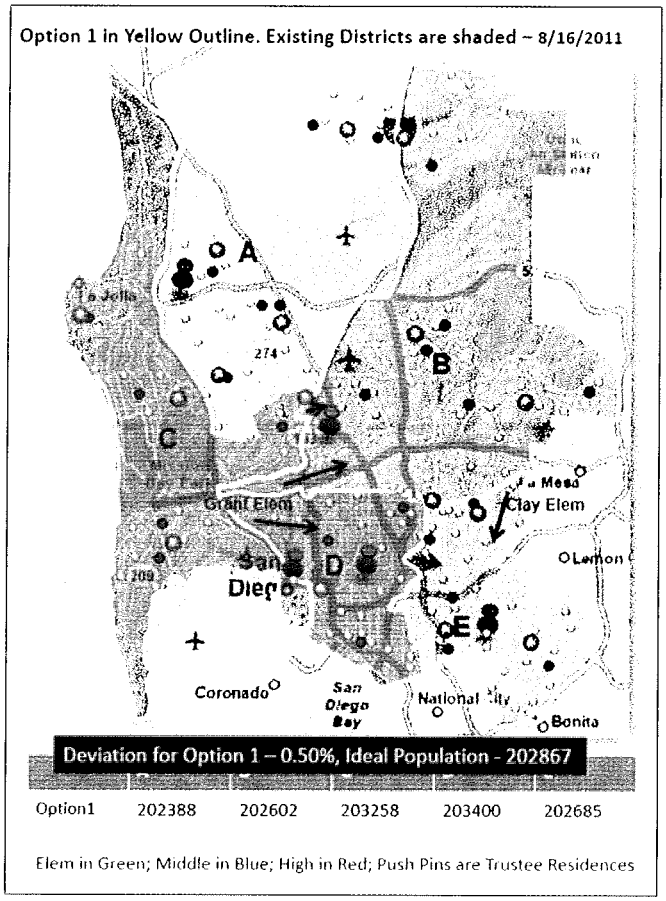
e) Proposer's performance on delivering the project on schedule and on budget – ARCBridge completed the project within the client's schedule and budget.

f) Proposer staff members who worked on the project; - Ms. Priti Mathur, Mr. Sam Mathur, Mr. Michael Burgess, Ms. Thien Nguyen

g) Client name, reference, and contact info –

Bernie Rhinerson – Chief of Staff SDUSD (now at SD Community College) - brhinerson@sdccd.edu

i) Examples of draft maps provided to the public for comment –



Option 1 as created in the RAC Meeting on 8/16/11

District Summary

SD_Demo_1

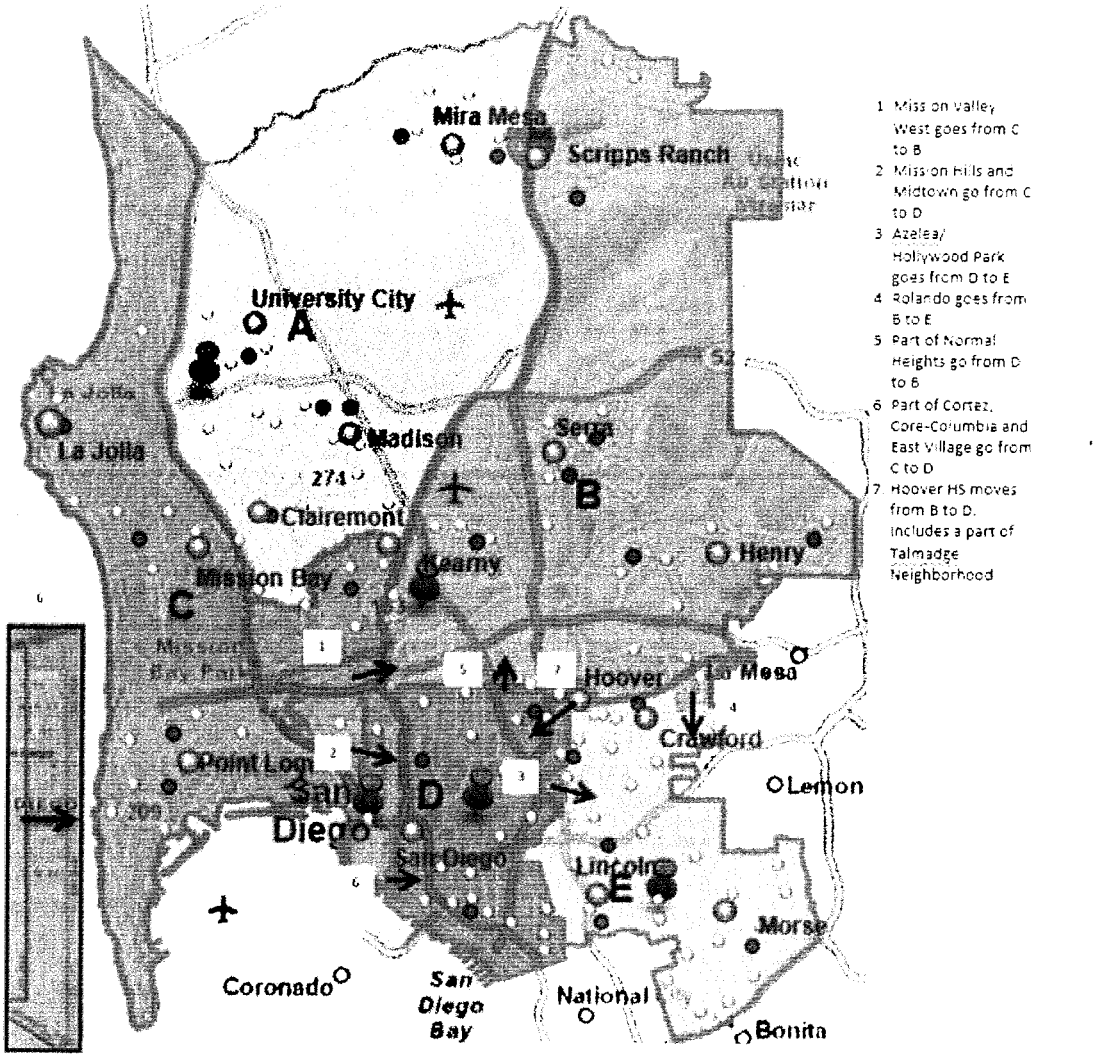
District	Total	Deviation	Deviation From Optimum	% of Optimum
A	202,388	-479	-0.24%	
B	202,602	-265	-0.13%	
C	203,258	391	0.19%	
D	203,400	533	0.26%	
E	202,685	-182	-0.09%	

	HWB	NHWHITE	NHBLK	NHASIAN
A	15.19	49.00	2.99	27.86
B	16.40	61.96	5.37	11.08
C	15.50	69.28	2.85	8.44
D	45.55	37.69	7.90	5.47
E	45.36	12.44	17.11	21.09

Figure 1 - Draft Option Plans and Data

San Diego Unified School District - Boundary Adjustment Option5

As Adopted by the Redistricting Advisory Committee on 9/1/2011



Deviation for Option 5 – 0.9%, Ideal Population - 203058

	A	B	C	D	E
Option5	202388	203141	202867	204208	202687
	-670	83	-191	1150	-371

Elem in Green; Middle in Blue; High in Red; Push Pins are Trustee Residences

Figure 2 - Draft Option Plans with Explanation of Changes

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting
RFP Number: 2022-011

THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.

2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.

3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

   (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
Jan 21, 2022	Addendum1
Jan 24, 2022	Addendum 2
Jan 26, 2022	Addendum 3

   (receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

   (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)

5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.

6. The following documents are attached to and made a condition of this Proposal:

   (a) Non-Collusive Bidding Certificate (Attachment "A")

   (b) Acknowledgment by Bidder (Attachment "B")

   (c) Vendor Responsibility Questionnaire (Attachment "C")

   (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

   Sam Mathur

   ARCBridge Consulting & Training Inc

   21515 Ridgetop Cir, Suite 290 Sterling VA 20166

   Phone: 703-834-6511

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Mapping Services for the Albany County Majority Minority Subcommittee on Redistricting
RFP Number: 2022-011

Submit a cost proposals for the described services in Section 4 Scope of Services.

COST PROPOSAL SUBMITTED IN SECTION V OF PROPOSAL

COMPANY:	ARCBridge Consulting & Training Inc
ADDRESS:	21515 Ridgetop Cir Suite 290
CITY, STATE, ZIP:	Sterling VA 20166
TEL. NO.:	703-834-6511
FAX NO.:	703-834-6514
FEDERAL TAX ID NO.:	54-1697794
REPRESENTATIVE:	Sam Mathur
E-MAIL:	Sam@arcbridge.com
SIGNATURE AND TITLE:	S Mathur CEO
DATE:	2-2-2022

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department , agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

S Matthew

Signature

CEO

Title

2-2-2022

Date

ARCBridge Consulting & Training Inc

Company Name

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) **SS.:**

On this _____day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

_____

Notary Public, State of _____

Qualified in _____

Commission Expires _____

If Corporation:

STATE OF Virginia)
COUNTY OF Loudoun) **SS.:**

On this 1st day of February, 20 22, before me personally appeared Subash Sam Mathur to me known, who, being by me sworn, did say that he resides at (give address) 21515 Ridgetop Cir Sterling VA 20166; that he is the (give title) CEO of the (name of corporation) ARCBridge Consulting & Training Inc., the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

S Mathur

LUISA E ALCAZAR
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES MAY 31, 2025
COMMISSION # 7937135

Notary Public, State of VIRGINIA

Qualified in Loudoun County.

Commission Expires MAY 31ST 2025

If Partnership:

STATE OF _____)
COUNTY OF _____) **SS.:**

On the_____day of_____, 20___, before me personally came_____ _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of_____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

_____

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS:

☒ PRIME CONTRACTOR

2. VENDOR'S LEGAL BUSINESS NAME	3. IDENTIFICATION NUMBERS
ARCBridge Consulting & Training Inc	a) FEIN # 54-1697794 b) DUNS # 065188393
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:	5. WEBSITE ADDRESS (if applicable)
ARCBridge Consulting Inc. or ARCBridge Loudoun County Virginia	www.arcbridge.com

6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE	7. TELEPHONE NUMBER	8. FAX NUMBER
21515 Ridgetop Cir Sterling VA 20166	703-834-6511	703-952-9314
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE *IN NEW YORK STATE, if different from above*	10. TELEPHONE NUMBER	11. FAX NUMBER

12. AUTHORIZED CONTACT FOR THE QUESTIONNAIRE

Name Sam Mathur
Title CEO
Telephone Number 703-834-6511
Fax Number 703-952-9314
e-mail sam@arcbridge.com

13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.

a) NAME Sam Mathur	TITLE CEO	b) NAME	TITLE
c) NAME Priti Mathur	TITLE President	d) NAME	TITLE

A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.

14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor ☐ Yes ☒ No

15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRINCIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:

a) An elected or appointed public official or officer? ☐ Yes ☒ No
List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service

b) An officer of any political party organization in Albany County, whether paid or unpaid? ☐ Yes ☒ No
List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.

16.	WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILITIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:	
	a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;	☐ Yes ☒ No
	2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;	
	3. entered into an agreement to a voluntary exclusion from bidding/contracting;	
	4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;	
	5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;	
	6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;	
	7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;	
	8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or	
	9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.	
	b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?	☐ Yes ☒ No
	c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:	☐ Yes ☒ No
	1. federal, state or local health laws, rules or regulations.	
17.	IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES I HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."	☐ Yes ☒ No
18.	DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:	
	a) file returns or pay any applicable federal, state or city taxes? ***Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.***	☐ Yes ☒ No
	b) file returns or pay New York State unemployment insurance? ***Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.***	☐ Yes ☒ No
	c) Property Tax ***Indicate the years the vendor failed to file.***	☐ Yes ☒ No
19.	HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES I WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OR THE DATE OF FILING? Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed	☐ Yes ☒ No
20.	IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.	☐ Yes ☒ No

21.	IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES[1]:	☐ Yes	☒ No
	a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded:		
	Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.		

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

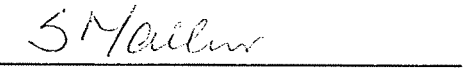
Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.

B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:

1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or

2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



Signature

CEO

Title

2-2-2022

Date

ARCBridge Consulting & Training Inc

Company Name

ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

FEIN # 54-169-7794

State of:)
) ss:
County of:)

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business ARCBridge Consulting & T. Inc

Address 21515 Ridgetop Cir

City, State, Zip

Sterling VA 20166

Signature of Owner S Mathur

Printed Name of Signatory Subash Sam Mathur

Title CEO

Sworn before me this 02 day of Feb., 2022.

Luisa Alcazar
Notary Public

LUISA E ALCAZAR
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES MAY 31, 2025
COMMISSION # 7937135

Luisa Alcazar
Printed Name

Signature

02- FEBRUARY - 2022.
Date