



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
Honorable Bruce A. Hidley, *County Clerk*
Honorable Andrew Joyce, *Chairman, County Legislature*

August 9th, 2021 MEETING AGENDA

Angelo Gaudio, Water Purification District	Deb Riitano, Aging	Dave Reilly, <i>Mgt. & Bdgt</i>
Kathleen Donovan, Board of Elections	Lisa Ramundo, Public Works	Chris Herbert, <i>Mgt. & Bdgt</i>
Rachel Bledi, Board of Elections	Charles Welge, Health	Sameer Modasra, <i>Mgt & Bdgt</i>
Pat Collins, Leg.	Pam O'Neill, Purchasing	Sarah Cantwell, <i>Mgt & Bdgt</i>
		Amanda Brady, <i>Mgt. & Bdgt</i>

Board Members: Hon. Daniel P. McCoy-County Executive / Hon. Andrew Joyce-County Legislature

The Board will review the minutes from the July CAB Meeting.

Andrew Joyce opens the Contract Administration Board at 4:03pm. In attendance is Albany County Executive, Daniel P. McCoy and Albany County Legislature, Andrew Joyce. Albany County Clerk, Bruce Hidley and Deputy County Executive, Dan Lynch are both excused. Mr. Joyce and Mr. McCoy cannot entertain a motion to accept the July CAB meeting minutes and acceptance of those minutes will be tabled until the September CAB Meeting.

Cont #	Cont. Action	Department	Vendor	Scope of Service	Term	Amount
6,493	A) New	D5110 - Maintenance Roads Buildings; 3140 - Probation	Creighton Manning Engineering, LLP	Design and Construction Inspection of Cr352 (Fox Creek Rd.) over Fox Creek in the Town of Rensselaerville. We have decided to only award Design and Construction Support and bundle Construction Inspection in a separate contract with other projects. Bond HHT6 (Res. 519 11/12/19)	10/1/21-11/30/22 (14 months)	\$82,500.00

Andrew Joyce reads the details of the contract. Lisa Ramundo reiterates scope of service and states the RFP was put out for design and construction inspection however, this will only be awarded as a design contract because they feel they can get better bids on a combined instruction inspection contract for some other projects down the road. Creighton Manning was not the lowest bidder, they were in fact the second lowest bidder and this is 100% County funded. Andrew Joyce entertains a motion. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

6,483	A) New	D5110 - Maintenance Roads Buildings	JC Smith, Inc.	The purchase of Reflective Roll Up Signs Bond HHT35197 (Res. 565 12/5/13)	8/1/21-8/1/22 (1 year)	\$45,580.00
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Andrew Joyce reads the details of the contract. Lisa Ramundo states the vendor was the lowest bidder. This is for the purchase of signs that they use on construction projects where they are doing maintenance and protection of traffic. Mr. Joyce entertains a motion. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

6,482	B) Amendment	D5110 - Maintenance Roads Buildings	KS Engineers, PC	Supplemental Agreement to Contract 5692 for additional work to complete the replacement of the culvert on CR412 (Airport Rd.).	8/1/2020-11/30/2021 (16 months)	\$6,605.00
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				The Supplemental will add an additional cost of \$6,605.00 to the original contract for a new contract amount of \$61,310.00.		
				Bond HHT6 will be used for this project.		

Andrew Joyce reads the details of the contract. Lisa Ramundo states this is a supplemental to contract with KS Engineers. It is a culvert project however, it was discovered when they did their hydraulic analysis that a culvert won't do. Anything over 20 feet long is considered a bridge therefore when something is considered a bridge, there are additional hydraulic analysis and scour analysis that needs to be performed. The contract needed to be modified because the original contract did not include this type of analysis. Andrew Joyce entertains a motion. Mr. McCoy makes a motion and Mr. Joyce seconds the motion. The contract is approved.

6,476	A) New	G8130 - Sewage Treatment	Koester Associates	In place gas cleaning of ceramic aeration discs at both the North and South Plants	9/1/2021 through 12/31/2023	\$61,133.17
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Andrew Joyce reads the details of the contract. Angelo Gaudio states this is an annual cleaning done on aeration system to make sure that they are operating as efficiently as possible. This will include North Plant cleaning for the first year, the South and North on the second year and back to the North on the third year. The vendor was the only responsible bidder. Andrew Joyce entertains a motion. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

6,485	A) New	G8130 - Sewage Treatment	WSG Solutions, Inc.	Purchase and delivery of replacement grit buckets and stirring flights for our Rex Velocity Grit Chambers. Amount of contract award will allow the purchase of materials for two grit chambers	8/9/2021 - 8/9/2022	\$90,000.00
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Andrew Joyce reads the details of the contract. Angelo Gaudio states the vendor was the sole responsible bidder. The amount will allow purchases of two full sets of buckets and flights. There is also approximately \$2,500 more built into that amount for miscellaneous hardware that may be needed. Andrew Joyce entertains a motion. Mr. McCoy makes a motion and Mr. Joyce seconds the motion. The contract is approved.

6,491	A) New	A4010 - Health	St. Peter's Hospital/SPARC	To assist providers to become more comfortable managing patients with opioid use disorder and other substance use disorders in their practices. Purchasing has approved this as a sole source contract.	May 1, 2021 - December 31, 2021	\$32,000.00
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Andrew Joyce reads the details of the contract. Charles Welge states there are about four percent of providers in Albany County that are authorized to prescribe medically assisted treatment and this program would address the significant concerns in regards to overdose. Andrew Joyce entertains a motion. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

Addendum Contracts Below

Cont #	Cont. Action	Department	Vendor	Scope of Service	Term	Amount
6,495	C) Renewal	A1450 - Board of Elections	Vincy's Printing	Purchase of ballot stock paper on an as needed basis for all Elections between August 1, 2021 to June 30, 2022.	6/30/2021 - 6/30/2022	\$99,995.00

Andrew Joyce reads the details of the contract. Rachel Bledi states this is a renewal for a bid that went out last year with the vendor to renew the purchase of ballot paper. The amount is up to \$99,000 but is never for \$99,000. It is usually in incremental segments for the for the amount as needed per election through June 30, 2022. Kathleen Donovan stated there was a slight increase in the amount of paper which the vendor agreed to that. Mr. Joyce entertains a motion. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

6,497	A) New	A6772 - Aging	All Types Advertising, Inc.	DFA was awarded stimulus funding for expanding access to COVID-19 vaccines via the aging network from New York State Department for Aging by disseminating credible information about COVID-19 vaccines and direct to additional sources off information.	4/1/2021 - 9/30/2022	\$40,970.26
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Andrew Joyce reads the details of the contract. Deb Riitano states that what they decided to do to be able to get this information out was to put everything in this bag regarding the new COVID variant. The funding from the stimulus was already approved by the Legislature that they accept the funding and are now going to spend it. The amount is about \$1,500 above what they received but they have enough funding and advertising to fit the bill for this. Daniel McCoy makes a motion and Andrew Joyce seconds the motion. The contract is approved.

Mr. Joyce entertains a motion to adjourn the meeting at 4:16pm. Daniel McCoy makes a motion and Andrew Joyce seconds the motion.

