



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

September 20th, 2021 MEETING AGENDA

Pam O'Neill, Purchasing	Tina Simmons, Correctional Facility	Dave Reilly, <i>Mgt. & Bdgt.</i>
Rob Daley, Law	Bill Connors, Probation	Chris Herbert, <i>Mgt. & Bdgt.</i>
Tracy Murphy, Law	John Flynn, Recreation	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Bob Belber, Civic Center	Susan Rizzo, Comptroller	Sameer Modasra, <i>Mgt. & Bdgt.</i>
David Latina, DGS	Ransom Moore, Comptroller	Amanda Brady, <i>Mgt. & Bdgt.</i>
Joe DeAngelis, DSS	Pat Collins, Leg.	

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

The Board will review minutes from the July CAB meeting and the August CAB meeting. Bruce Hidley and Andrew Joyce-July meeting minutes / Daniel P. McCoy and Andrew Joyce-August meeting minutes.

Bruce Hidley opens the Contract Administration Board at 4:05pm. In attendance is Deputy County Executive Daniel Lynch, Chairman of the Albany County Legislature Andrew Joyce and Albany County Clerk Bruce Hidley. Mr. Hidley entertains a motion to approve the meeting minutes from the July CAB meeting. The August CAB meeting minutes will be tabled until the October CAB meeting due to Hon. Daniel P. McCoy, County Executive being excused from this meeting. Andrew Joyce makes a motion and Dan Lynch seconds the motion.

Cont #	Cont. Action	Department	Vendor	Scope of Service	Term	Amount
6,524	A) New	A1010 - Legislature	Team Esteem on the Hill Youth Empowerment Program, Inc.	Team Esteem: Provision of youth intervention and restorative justice programming in targeted communities. Programming will focus on five areas: Cultural Enrichment, Life Skills development, Mentoring, Outreach Services, and Youth Leadership Development.	9/20/2021-12/31/2021	\$60,000.00

David Reilly, Commissioner of Management and Budget reads the details of the contract. Andrew Joyce states this is a program based in Albany's Arbor Hill, West Hill and Pine Hill communities and has been in existence for 13 years. This program primarily provides preventative programming for youth ages 6-17 years and restorative justice programming for youth ages 17-21. This currently serves 30-40 youth annually and will be able to serve over 100 with the CAB award. Dan Lynch makes a motion and Bruce Hidley seconds the motion.

6,523	A) New	A1010 - Legislature	Baby Institute, Inc.	Baby Institute: Provision of a high school Youth Intern Program employing up to seven youths to support the Saturday programming and Parent Connections programs of the Baby Institute. Interns will be selected from target neighborhoods for Saturday program and the Parent Connection sessions. They will assist with the logistics of program set-up, meals and break-down and work with children as parents engage in program curriculum.	9/20/2021-12/31/2021	\$48,000.00
-------	--------	---------------------	----------------------	---	----------------------	-------------

David Reilly, Commissioner of Management and Budget reads the details of the contract. Andrew Joyce states this is from the same RFP and along the same theme of getting to the youth and in this case, getting to the parents. The County has done a lot of work and business with the Baby Institute. This is a first step to empower urban community parents to become their child's first teacher and their primary advocate. It incorporates local high school youth ages 14-19 years to assist with program logistics and curriculum. The CAB contract would provide for the paid internships for high school students while they acquire valuable skills and work experience. Mr. Hidley asks if the interns would be coming from all the municipalities in Albany County. Andrew Joyce states they are primarily intercity however, is throughout the County as well. Bruce Hidley makes a motion and Dan Lynch seconds the motion. The motion is carried.

6,511	A) New	A3150 - Correctional Facility	ACCESS ANVIL	VENDOR WILL PROVIDE EMERGENCY REPAIRS TO ONE OF OUR GATES AND FURNISH AND INSTALL MINI-MESH SWING GATES AND OTHER CRITICAL REPAIRS	8/1/2021 thru 12/31/2022	\$90,000.00
-------	--------	-------------------------------	--------------	--	--------------------------	-------------

David Reilly reads the details of the contract. Tina Simmons states this is to provide emergency repairs to one of their gates that has damage from an escape they had on August 3rd. They also found other areas that were in need of critical repairs. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion.

6,501	C) Renewal	3140 - Probation	St Anne Institute	Provide respite care and services to Raise the Age Youth for brief and temporary care and supervision.	6/23/2020 - 6/22/2021 plus two additional years in consecutive one year intervals.	\$63,000.00
-------	------------	------------------	-------------------	--	--	-------------

David Reilly reads the details of the contract. Bill Connors states this a renewal contract with St. Anne's. They have youth that on occasion when they use their regular detention center, they use a respite service. This would be an alternate to detention for youth. It is 100% reimbursed through their Raise the Age Plan with NYS. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

6,528	A) New	A7410 - Recreation Department	All American Sports Recreation	Flag football for our youth for 4 Municipalities	10/17/2021- 11/4/2021	\$30,000.00
-------	--------	-------------------------------	--------------------------------	--	-----------------------	-------------

David Reilly reads the details of the contract. John (Jack) Flynn states this contract with All American Sports is for four municipality programs throughout Albany County for youth. Dan Lynch asks Mr. Flynn to provide the board with any numbers as far as interest being showed for this program. John states Bethlehem has about 95 for flag football, Watervliet has about 20, Cohoes has 27, and Green Island has about 13 right now. Mr. Flynn sent notices with information to all of the school districts, the mayors, and elected officials. If after getting the word out they don't have the turnout they expected, they plan to combine Watervliet and Green Island. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion.

6,522	A) New	NH6020 - Nursing Home	ARJO, Inc.	To provide preventative maintenance and repairs as may be necessary to ARJO equipment, that includes, Sara Flex, Sara Plus, Sara 3000 and Parker Tub.	10/1/2021- 9/30/2026 - 60 months	\$37,000.00
-------	--------	-----------------------	------------	---	----------------------------------	-------------

David Reilly reads the details of the contract. There is no one on for the Nursing Home therefore, David Reilly speaks on their behalf. This is a sole source as this is the vendor they purchased the equipment from. It is a five year service contract as a part of the rebuild for the Nursing Home. Bruce Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

6,517	C) Renewal	A6140 - Safety Net	Capital Area Council of Churches	This is a seasonal shelter which serves homeless men 18 years and older who are chronically homeless with no other shelter options.	11/1/2020- 4/30/2022	\$70,000.00
-------	------------	--------------------	----------------------------------	---	----------------------	-------------

David Reilly reads the details of the contract. Joe DeAngelis states this is a renewal contract to provide seasonal shelter to handle many of their chronically homeless men. The provider is also available extra hours during Code Blue days. Mr. Hidley asks about how many people take advantage of this program. Mr. DeAngelis states during their last cycle, 118 Albany County individuals were served. Bruce Hidley entertains a motion. Andre Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

6,521	A) New	A1620 - Building Services	Irwin Seating Company	Supply and deliver custom chairs as noted in Irwin Seating Company proposal dated September 2, 2021 for the Times Union Center "Premium Seating" program.	11/1/2021 - 4/30/2022	\$37,737.60
-------	--------	---------------------------	-----------------------	---	-----------------------	-------------

David Reilly reads the details of the contract. Bob Belber states the premium seats are new both in concept and seats themselves. This is something that will generate around \$250,000-\$300,000 in net proceeds to the Times Union Center annually. They are selling these seats in groups of four to area businesses. These seats are part of a resolution number 553 for the replacement of seating which is a Capital Project that they have had for quite some time. They will be paid for out of bond number HKUJ. They will more than pay for themselves in a short amount of time. Seventy five percent of the sellable seats, there are 136 of these that have already been sold. On an annual basis this will generate about \$300,000 in net revenue at the Times Union Center. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:20pm. Andrew Joyce makes the motion and Dan Lynch seconds the motion. All are in favor.