

Request for Contract Approval	
Request ID #	6324
Contract #	6424
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	N) None
Department	A3020 - Emergency Telephone/E-911
Date submitted	6/3/21
Contact person	Conde, Eric
Contact Phone	5186557929
Vendor	Pulsiam Hitech Systems, Inc.
Estimated Amount	\$20,771
Estimated Term	04/01/2021-03/31/2022
Scope of Services	Continued maintenance of SafetyNet Software
Budget Line Item	AA3020
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



16030 Ventura Blvd. Suite 250
Encino, CA 91436
(310) 282-9919 (310) 282-9929 (Fax)

DATE	2/19/2021
INVOICE NO.	7507
TERMS	Net 30
P.O./CUST REF.	
HSI TASK	75327

BILL TO

Albany County Sheriff's Department PSAP
Attn.Capt. Ralph Mariani
Albany County Courthouse
Room 79
Albany, N.Y. 12207

MAINTENANCE PROVIDED	QTY	UNIT PRICE	TOTAL
SafetyNet Software Maintenance for the period 04/01/2021 - 03/31/2022			
Albany County Sheriff's Department			
SafetyNet CAD Workstation	5	2,421.04	12,105.20
SafetyNet RMS Full Access Client	5	1,211.84	6,059.20
Hiterm Windows Client	5	78.41	392.05
Rocket Universe	20	110.74	2,214.80
 5/26/21			
Thank you for your business.			Total \$20,771.25

5/28/21



Bill To
ALBANY COUNTY SHERIFF
HON CRAIG D APPLE
16 EAGLE ST COURT HOUSE RM 79
ALBANY, NY
12207

Requisition 30200049-00 FY 2021

Acct No:
A -13-32-3020-017-44046 -10000
Review:
Buyer:
Status: Released

Vendor
HITECH SYSTEMS
16030 VENTURA BOULEVARD
SUITE 250
ENCINO, CA 91436-2783
Tel#310-282-9919

Ship To
ALBANY COUNTY SHERIFF
E911 COMMUNICATIONS CENTER
449 NEW SALEM RD
VOORHEESVILLE, NY 12186

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/28/21	1000754				SHERIFF'S DEPT/ E-911

LN	Description / Account	Qty	Unit Price	Net Price
001	Software Maintenance/Support for CAD 4/1/21-3/31/22 Vendor Item	1.00 EACH	20771.25000	20771.25
1	A -13-32-3020-017-44046 -10000			20771.25
Requisition Total				20771.25

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
A -13-32-3020-017-44046 -10000 E-911	20771.25	403784.32

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Queued	05/28/21	Cox, John	
Pending		Rice, William	
Pending		Lynch, Josie	
Pending		Shea, Maureen	

Authorized By:

Signature

Date:

6/1/21

Request for Contract Approval	
Request ID #	6256
Contract #	6356
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	S) Sole Source (please attach sole source letter)
Department	A3110 - Sheriff
Date submitted	5/10/21
Contact person	Miller, Doug
Contact Phone	(518) 487-5022
Vendor	BIOMETRICS4ALL
Estimated Amount	\$34,500
Estimated Term	5/1/2021 THRU 4/30/2022
Scope of Services	THE SHERIFF'S OFFICE IS PURCHASING LIVESCAN EQUIPMENT AND UPGRADES TO BE USED THROUGHOUT OUR DEPT.
Budget Line Item	AA3110
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

_____		_____
Budget Analyst		Date
_____		_____
For Contract Board Use:		Date Approved
_____	_____	_____
Daniel P. McCoy Albany County Executive	Bruce A. Hidley Albany County Clerk	Andrew Joyce, Chairman Albany County Legislature

Jail ☐

X

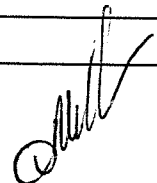
Law Enforcement

Albany County Sheriff's Department
Request for Supplies and Equipment

Request Number 6-2021 Date 4/20/21Requisition Number Date Purchase Order Number Date

I respectfully request the following equipment / Grants Unit

Quantity required	Description	Vendor
	Livescan upgrades & replacement	Biometrics4ALL
	Per attached 2 page quote	
	Livescan equipment grant	
	Deliver to:	
	Douglas Miller	
	Albany County Sheriff's Office	
	449 New Salem Rd.	
	Voorheesville, N.Y. 12186	
	(518)487-5022	
	doug.miller@albanycountyny.gov	

Date Filed 4/20/21 Authorized Signature Douglas Miller 



Biometrics4ALL, Inc. (U.S. FEIN: 20-2609462)
18300 Von Karman Ave, Suite 700, Irvine, CA 92612
Phone: 714-568-9888 Option 3 (Sales)

QUOTE ACCEPTED

(Sign Here): _____

(Print Name): _____

Date: _____

Bill To:

Albany County Sheriff's Office
John Rizzo
518-655-7871 | John.Rizzo@albanycountyny.gov
16 Eagle St.
Albany, NY 12202

Ship To:

Albany County Sheriff's Office
John Rizzo
518-655-7871 | John.Rizzo@albanycountyny.gov
16 Eagle St.
Albany, NY 12202

Date	Estimate Number	Representative	Net Terms	Delivery	Std. Contract (If Applicable)
04/06/2021	20210406153126	EC	Net 30	Ground	PT65343

Part Number	Description	Qty	Unit Price	Extended Price	Tax
LS4G-Criminal	LiveScan 4th Gen Software-Criminal TOT Module *** CARAAR, CARJDR, CARCIR, CARSOR, FBICRM	1	\$2,240.00	\$2,240.00	No
HW-DT-P-Mon-Pro	Hardware-Desktop-Performance with Windows Pro (with 20-22" Monitor) *** 16GB RAM	1	\$1,192.90	\$1,192.90	Yes
HW-Scan-1000	Hardware-Scanner-Crossmatch 1000 (USB Connector)	1	\$10,988.90	\$10,988.90	Yes
LS4G-Photo	LiveScan 4th Gen Software-Photo Module	1	\$560.00	\$560.00	No
HW-CamPackage	Hardware-Camera-Package (DSLR Camera, Power Adapter, Tripod, Flash Dispersing Filter) *** Optional	1	\$1,011.20	\$1,011.20	Yes
HW-SignPad	Hardware-Electronic Signature Pad	1	\$481.90	\$481.90	Yes
LS4G-SIG	LiveScan 4th Gen Software-Electronic Signature Module	1	\$560.00	\$560.00	No
SVCS-CFG	Services-Configuration	1	\$655.20	\$655.20	No
LS4G-Data-1WayExist	LiveScan 4th Gen Software-Data 1 Way (Existing) *** Two way existing data import (e.g. NY SJS)	2	\$1,400.00	\$2,800.00	No
HW-FootPedal	Hardware-Foot Pedal with USB Connector	1	\$142.20	\$142.20	Yes
Svcs-OnsiteUS	Services Method-One Day Onsite Service anywhere in the U.S. (includes Travel and Expenses)	1	\$2,055.20	\$2,055.20	No
NNY Ship-L	Shipping-Ground for Large Package	4	\$54.00	\$216.00	No
NNY-Maint-Warr	Maintenance-Initial Year Warranty	1	\$0.00	\$0.00	No
NNY-Maint-9X5-SW-Crim	Maintenance-9X5 Software Only Support Criminal *** After initial year warranty	0	\$1,420.00	\$0.00	No
NNY-Maint-9X5-Remote	Maintenance-9 X 5 (8am - 5pm, M-F) Remote with Cross Ship *** per system	0	\$2,130.00	\$0.00	No

For additional assistance, please contact our sales team
Phone: (714) 568-9888, Option 2
Fax: (866) 888-8768
Email: sales@biometrics4ALL.com
Website: www.Biometrics4ALL.com

QS: 20191222
PT: CoNY

Sub Total:

\$22,903.50

(Prepaid Maint.

(subject to change) Sales Tax:

Tax Exempt

Total:

\$22,903.50

TERMS & CONDITIONS: Prices are confidential, valid for 90 days, and are subject to change thereafter. Late payments will be charged at a rate of 1.5% per month. Biometrics4ALL Inc. reserves the right to specify/modify components/brands with ones of similar performance without advance notice. Customer is responsible for all data communications lines, networks, and equipment. Estimated useful life of computer hardware is 3 years for laptops, 5 years for desktop, and 7 years for scanners and peripherals. Except for computers, Support End of Life (EOL) is 8 years or manufacturer's support life, whichever is shorter unless otherwise notified. EOL for laptop is 4 years and 6 years for desktops. All systems come with one year 9X5 Cross Ship Warranty, additional coverage may be purchased. Maintenance Plans must be maintained on a contiguous basis, Biometrics4ALL reserves exclusive rights to reinstate disrupted Maintenance coverage (Reinstatement Fee may apply). Physical damage or abnormal usage of hardware are not covered by any Maintenance Plan or Warranty.



Biometrics4ALL, Inc. (U.S. FEIN: 20-2609462)
18300 Von Karman Ave, Suite 700, Irvine, CA 92612
Phone: 714-568-9888 Option 3 (Sales)

QUOTE ACCEPTED

(Sign Here): _____

(Print Name): _____

Date: _____

Bill To:

Albany County Sheriff's Office
John Rizzo
518-655-7871 | John.Rizzo@albanycountyny.gov
16 Eagle St.
Albany, NY 12202

Ship To:

Albany County Sheriff's Office
John Rizzo
518-655-7871 | John.Rizzo@albanycountyny.gov
16 Eagle St.
Albany, NY 12202

Date	Estimate Number	Representative	Net Terms	Delivery	Std. Contract (if Applicable)
04/06/2021	20210406152811	EC	Net 30	Ground	PT65343

Part Number	Description	Qty	Unit Price	Extended Price	Tax
SVCS-CFG	Services-Configuration *** CARAAR, CARJDR, CARCIR, CARSOR, FBICRM	5	\$655.20	\$3,276.00	No
HW-DT-P-Pro	Hardware-Desktop-Performance with Windows Pro (No Monitor) *** 16GB RAM	5	\$1,050.70	\$5,253.50	Yes
NNY Svcs-Phone	Services Method-Remote (Phone)	5	\$525.00	\$2,625.00	No
HW-FootPedal	Hardware-Foot Pedal with USB Connector	1	\$142.20	\$142.20	Yes
NNY Ship-L	Shipping-Ground for Large Package	5	\$54.00	\$270.00	No

For additional assistance, please contact our sales team
Phone: (714) 568-9888, Option 2
Fax: (866) 888-8768
Email: sales@biometrics4ALL.com
Website: www.Biometrics4ALL.com

QS: 20191222
PT: CoNY

Sub Total:

\$11,566.70

(Prepaid Maint.

(subject to change) Sales Tax:

Total:

\$0.00 (0.00%)

\$0.00 (0.00%)

\$0.00

Tax Exempt (0.000%)

\$11,566.70

TERMS & CONDITIONS: Prices are confidential, valid for 90 days, and are subject to change thereafter. Late payments will be charged at a rate of 1.5% per month. Biometrics4ALL Inc. reserves the right to specify/modify components/brands with ones of similar performance without advance notice. Customer is responsible for all data communications lines, networks, and equipment. Estimated useful life of computer hardware is 3 years for laptops, 5 years for desktop, and 7 years for scanners and peripherals. Except for computers, Support End of Life (EOL) is 8 years or manufacturer's support life, whichever is shorter unless otherwise notified. EOL for laptop is 4 years and 6 years for desktops. All systems come with one year 9X5 Cross Ship Warranty, additional coverage may be purchased. Maintenance Plans must be maintained on a contiguous basis, Biometrics4ALL reserves exclusive rights to reinstate disrupted Maintenance coverage (Reinstatement Fee may apply). Physical damage or abnormal usage of hardware are not covered by any Maintenance Plan or Warranty.

March 31, 2021

To Whom It May Concern:

Dear Sir/Madam,

Biometrics4ALL appreciates the opportunity to provide our unique Live Scan system to your agency. Biometrics4ALL is the manufacturer of the LiveScan 4th Generation (LS4G) fingerprint systems and the Central Management Server (CMS). Our solution offers the industry's only fully encrypted data protection using FIPS 140-2 certified 256bit AES encryption algorithm to mitigate cyber security threats and data breach liability. We protect your sensitive data at the database cell level, at rest, and during transit. Additionally, as the manufacturer, we are the only company that is qualified to provide ongoing maintenance, products, and services sales to your agency.

Furthermore, our LS4G and CMS systems are extremely sophisticated and have many irreplaceable and time saving features that provide your agency the ability to integrate with multiple scanners, data interfaces, business rules, workflow management, and submissions. System setup, software configuration, implementation, deployment, and software upgrade methods are unique to Biometrics4ALL and cannot be duplicated by any other company.

Biometrics4ALL is committed to the continuous improvements of our LS4G LiveScan software, where software upgrades are provided free of charge as part of our maintenance plans. It is our ability to deliver on this commitment that sets us apart from others in the industry and has been the cornerstone of our success.

Sincerely,



Edward Chen
President, C.E.O.
Biometrics4ALL, Inc.



OPDF Sole Source or Single Source Exemption Request Form

1. Applicant/Grantee Name: Albany County Sheriff's Office			
2. Applicant/Grantee Address: 16 Eagle St., Albany, NY 12207			
3. Date of Request: 5/3/21	4. Contract Number: T662337	5. Project ID Number: LS20-1129-D00	
6. Contract Amount: \$23,568.00	7. Contract Period: 12/1/20 - 11/30/21	8. Exemption Amount: \$23,568.00	
9. Contact Name/Title: Livescan Equipment Program			
10. E-mail Address: doug.miller@albanycountyny.gov		11. Phone Number: 518-487-5022	
12. Exemption Requested (check the appropriate box) : Sole Source ☒ Single Source ☐			

Note: Sole source is defined as a procurement in which only one Subcontractor/Supplier is capable of supplying the required product or service. Single source is defined as a procurement in which although two or more Subcontractors/Suppliers can supply the required commodity or service, the Applicant/Grantee can provide substantial justification to award to a Subcontractor/Supplier over the other(s).

Complete the following fields below as succinctly as possible, attach additional pages as necessary.

13. Provide a brief description of the program, including the contracted purpose and objective:

The Albany County Sheriff's Office presently has 6 livescan systems in place. These systems were purchased almost seven years ago. Our project includes totally replacing one system, card scan, and upgrading the remaining 5 systems. At this point the equipment is considered to be past its useful lifecycle. Our primary concern of having post lifecycle equipment in a production environment is the cyber security risk that it presents. The current operating system on these devices is Windows 7. Windows 7 has been declared end of life, and has not been supported by Microsoft for nearly one year.

14. Explain the circumstances detailing why it is necessary to contract non-competitively, including the expertise, experience, and knowledge of the subcontractor/supplier, including alternatives considered:

Biometrics4ALL, as the manufacturer, is the only company that is qualified to provide ongoing maintenance, products, and services sales to our agency.

15. Detail any time constraints anticipated with selecting another subcontractor/supplier, including the impact on the program, both programmatically and fiscally:

This grant expires 11/30/21. The process to put this out to bid, order equipment, take receipt of equipment and get everything up and running, sign off on installation, receive an invoice and process said invoice in order to fit within the time limits of the grant are going to be very close. If this project is not completed in a timely manner our capabilities to submit electronic fingerprints may be lost at several locations.

OPDF Sole Source or Single Source Exemption Request Form

16. Detail the uniqueness of the subcontractor/supplier and how its services and/or commodities will benefit the contracted program:

Biometrics4ALL , as the manufacturer, is the only company that is qualified to provide ongoing maintenance, products, and services sales to our agency.

17. Provide a justification detailing reasonableness of cost (i.e. similar costs for similar services in the region, continuation of current services at not increase in cost, etc.):

There are no similar services available as Biometrics4ALL , as the manufacturer, is the only company that is qualified to provide ongoing maintenance, products, and services sales to our agency.

18. Provide any other details deemed necessary to substantiate this request:

Please see attached sole source letter from Biometrics4ALL, Inc.

Certification

19. I certify to the best of my knowledge that the utilization of this subcontractor/supplier is in the best interests of my organization. ☒

20. Certified by: Douglas C. Miller

21. Date: 5/3/21

Note: Sole Source or Single Source Exemption will not be approved without a grantee certification.

FOR DCJS USE ONLY

CJPR: Melanie Dallas

Approved ☒

Denied ☐

Reviewer Comments:

Request for Contract Approval	
Request ID #	6309
Contract #	6409
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	S) Sole Source (please attach sole source letter)
Department	A1410 - County Clerk
Date submitted	5/25/21
Contact person	Gould, Geraldine
Contact Phone	518-487-5111
Vendor	Info Quick Solutions Inc.
Estimated Amount	\$96,000
Estimated Term	1 year
Scope of Services	1 year renewal per contract for the Continuation of the Cashiering, Scanning & Indexing System for Land and Court Records, Pistol Permits, Liens, Notary Public, Maps and various miscellaneous filings, also allowing online access to County Records
Budget Line Item	AA1410
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - RFP

Budget Analyst

Date

For Contract Board Use:

Date Approved

 Daniel P. McCoy
 Albany County Executive

 Bruce A. Hidley
 Albany County Clerk

 Andrew Joyce, Chairman
 Albany County Legislature

COUNTY OF ALBANY, N.Y.
OFFICE OF THE COUNTY CLERK

INTEROFFICE MEMORANDUM

To: Hon. Daniel McCoy, County Executive
Hon. Andrew Joyce, Chair, County Legislature
Hon. Bruce A. Hidley, County Clerk

From: Geraldine M. Gould, Exec Deputy County Clerk

Subject: CAB Contract Approval with Info Quick Solutions Inc. for the County Clerk Cashiering, Scanning & Indexing System, 1 year renewal

Date: May 24, 2021

Attached is the IQS Records Management Software Summary, along with a copy of our contract with the vendor to continue to provide us with our County Clerk Cashiering, Scanning and Indexing System. Our contract with IQS was renewed in June 2020 (contract# 5709 of 2020).

We have been using this system with IQS since November 2015. At that time, they converted our old database and provided us with numerous new features, allowing us to improve document processing of all Land and Court records in our office, including expanding online access for the public. This software system is proprietary and no other company can off the maintenance service they provide. They have continued to improve their system and update us on a regular basis. They have also given us the ability to eFile and eRecord documents during this unprecedented time while we were closed to the public.

We would like to continue this relationship and the price has remained the same (\$96,000/yr.) with 90% of the online web revenue generated to the county.

We request approval for a 1-year renewal, per the terms of our contract, with no change in current pricing.

The County Clerk has appropriated the funds in the 2021 Budget in A1410.44046 Fees for Services.

Thank you for your attention to this matter, and please feel free to contact me if I can provide any further information.



Info Quick Solutions, Inc.

7460 MORGAN ROAD
LIVERPOOL, NEW YORK 13090
(315) 463.1400 • (800) 320.2617
FAX (315) 463.6202
EMAIL: sales@iqsworks.com
www.iqsworks.com

May 28, 2021

Hon. Bruce Hidley
County Clerk
16 Eagle Street
Albany, NY 12207

Dear Mr. Hidley:

As you know, our contract for a proprietary Cashiering, Scanning, and Indexing System for the Albany County Clerk's office is due to expire 5/31/2021.

Our software suite (Solution) is proprietary and no other company can offer the maintenance services we provide. IQS provides all services in-house and does not use any resellers.

We at IQS would like to continue our relationship. We would like to exercise the first of four (4) optional 1-year renewals specified in contract 5709 of 2020. We will hold your current pricing and terms. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian J. Owens", is written over a horizontal line.

Brian J. Owens
Vice President of Sales

**AGREEMENT BETWEEN
THE COUNTY OF ALBANY AND
INFO QUICK SOLUTIONS, INC.**

For Continuation to the Clerk's Office's Cashiering Scanning and Indexing System

Contract No. 5709 of 2020

THIS AGREEMENT is made by and between the County of Albany, a municipal corporation organized under the laws of the State of New York, acting by and through its County Executive, with a principal located at the Albany County Office Building, 112 State Street, Albany New York 12207 (hereinafter the "County"), and Info Quick Solutions, Inc., a New York corporation, with its principal office located at 7460 Morgan Road, Liverpool, New York, 13090 (hereinafter the "Contractor," the County and the Contractor may be referred to singly as a "party" and collectively as the "Parties").

WITNESSETH

WHEREAS, the Parties had enter into an agreement for a Cashiering, Scanning, and Indexing System for the Albany County Clerk's Office on May 11, 2015 via Resolution No. 170 for 2015; and

WHEREAS, the County requires the continuation of the Cashiering, Scanning, and Indexing System for the Albany County Clerk's Office; and

WHEREAS, the Contractor is able to provide the Cashiering, Scanning, and Indexing System required by the County, and is the only vendor that can upgrade its-proprietary software; thus the Contractor is thus a sole-source provider; and

WHEREAS, in response thereto, Contractor has submitted a quote dated June 16, 2020 to render the requested services (hereinafter called the "Quote") and the County has accepted the Quote of the Contractor; and

WHEREAS, in furtherance thereof, the parties hereto desire to formalize their understanding and agreement regarding the provision of the aforementioned services, and to execute a fully-integrated agreement with respect thereto;

**NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY CONVENANT AND
AGREE AS FOLLOWS:**

ARTICLE 1. THE CONTRACT DOCUMENTS; INTERPRETATION

- 1.1 The Contract Documents consist of the following: this Agreement and the Quote, which is attached hereto as Schedule A and made a part hereof (collectively called "the Agreement" hereinafter).
- 1.2 In the event of any discrepancy, disagreement, or ambiguity among the documents which comprise this Agreement, the documents shall be given preference in the following order to interpret and to resolve such discrepancy, disagreement, or ambiguity: 1) this Agreement; 2) the Quote.

ARTICLE 2. SCOPE OF SERVICES TO BE PERFORMED BY CONTRACTOR.

During the term of this Agreement, Contractor shall execute the entire work described in the Contractor's Quote, attached hereto as Schedule A.

ARTICLE 3. COMPENSATION

In consideration of the terms and obligations of this Agreement, the County agrees to pay, and the Contractor agrees to accept, an amount not to exceed NINETY-SIX THOUSAND AND 00/100 DOLLARS (\$96,000.00) (US CURRENCY) as full compensation for all products and services rendered under this Agreement.

ARTICLE 4. TERM OF AGREEMENT

This contract shall commence on June 1, 2020 and shall continue in effect through May 31, 2021. At the end of this initial period, the County may renew the contract for up to four (4) additional, consecutive one-year terms with the prices set forth in Contractor's Quote.

ARTICLE 5. TERMINATION OF AGREEMENT; REMEDY FOR BREACH

In the event of a breach by the Contractor, the Contractor shall pay to the County all direct and consequential damages caused by such breach, including, but not limited to, all sums expended by the County to procure a substitute Contractor to satisfactorily complete the work, together with the County's own costs incurred in procuring a substitute Contractor.

ARTICLE 6. PROHIBITION OF CONTRACT ASSIGNMENT

- 6.1 Pursuant to §109 of the General Municipal Law, the Contractor is prohibited from assigning, transferring, conveying, subcontracting, or otherwise disposing of this Agreement, or of its right, title, or interest therein, to any other person or entity without the prior written consent of the County.

- 6.2 The Contractor shall not subcontract for any portion of the services required under this Agreement without the prior written approval of the County. Any such subcontractor shall be subject to the terms and conditions of this Agreement and any additional terms and conditions the County may deem necessary or appropriate.

ARTICLE 7. AVAILABLE DATA

All technical or other data relative to this Agreement in the possession of the County or in the possession of the Contractor shall be made available to the other party to this Agreement without expense to the other party.

ARTICLE 8. COOPERATION

Contractor shall cooperate with the agents, representatives, and employees of the County and the County shall cooperate with the agents, representatives, and employees of the Contractor to ensure that the work delineated herein proceeds and concludes as expeditiously as possible.

ARTICLE 9. NON-DISCRIMINATION

In accordance with Article 15 of the Executive Law (also known as the Human Rights Law), and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor agrees that neither it nor its County-approved subcontractors shall, by reason of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, or marital status refuse to hire or employ or to bar or to discharge from employment such individual or to discriminate against such individual in compensation or in terms, conditions, or privileges of employment.

ARTICLE 10. COMPLIANCE WITH MACBRIDE PRINCIPLES

Contractor hereby represents that it is in compliance with the MacBride Principles of Fair Employment as set forth in Albany County Local Law No. 3 for 1993 in that Contractor (a) has no business operations in Northern Ireland or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles, and shall permit independent monitoring of its compliance with such principles. In the event of a violation of this stipulation, the County reserves all rights to take remedial measures as authorized under §4 of the said Local Law No. 3 for 1993 including, but not limited to, imposing sanctions, enforcing compliance, recovering damages, declaring the Contractor in default, and/or seeking debarment or suspension of the Contractor.

ARTICLE 11. IRANIAN ENERGY SECTOR DIVESTMENT

Contractor hereby represents that Contractor is in compliance with New York State General Municipal Law Section 103-g entitled "Iranian Energy Sector Divestment," in that Contractor has not:

- (a) Provided goods or services of \$20 Million or more in the energy sector of Iran including but not limited to the provision of oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
- (b) Acted as a financial institution and extended \$20 Million or more in credit to another person for forty-five days or more, if that person's intent was to use the credit to provide goods or services in the energy sector in Iran.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Contractor is, and will function as, an independent Contractor under the terms of this Agreement, and shall not be considered an agent or employee of the County for any purpose. The agents, representatives and employees of the Contractor shall not in any manner be, or be held out to be, the agents, representatives or employees of the County.

ARTICLE 13. INDEMNIFICATION

Contractor shall defend, indemnify and save harmless the County, its agents representatives and employees, from and against any and all claims, damages, losses and expenses (including, but not limited to, reasonable attorney's fees) arising out of or in consequence of any negligent or intentional act or omission of the Contractor, its agents or employees, to the extent of its or their responsibility for such third party claims, damages, losses or expenses.

ARTICLE 14. INSURANCE COVERAGE

- 14.1 Contractor shall procure and maintain for the entire term of this Agreement, without *additional expense to the County, insurance policies of the kinds and in the amounts* provided in the Schedule B attached hereto and made a part hereof. The insurance policies shall name the County as an additional insured. Such policies may only be changed upon thirty (30) days prior written approval by the County.
- 14.2 Contractor shall, prior to commencing any of the services outlined herein, furnish the County with Certificates of Insurance showing that the requirements of this article have been met. The Contractor shall also provide the County with updated Certificates of Insurance prior to the expiration of any previously-issued Contractor. No work shall be commenced under this Agreement until the Contractor has delivered the Certificates of Insurance to the County. Upon failure of the Contractor to furnish, deliver and maintain such insurance certificates as provided above, the County may declare this Agreement suspended, discontinued or terminated.

- 14.3 As required by Section 108 of the N.Y. General Municipal Law, this Agreement shall be of no force and effect unless the Contractor shall secure compensation for the benefit of, and keep insured during the life of this Agreement, all employees engaged thereon in compliance with the provisions of the N.Y. Workers' Compensation Law. The Contractor shall require any subcontractor authorized by the County to do likewise for all of their employees engaged thereon, all in compliance with the provisions of the N.Y. Workers' Compensation Law and of Schedule B of this Agreement.

ARTICLE 15. NO WAIVER OF PERFORMANCE

Failure of the County to insist upon strict and prompt performance of the provisions of this Agreement, or any of them, and the acceptance of such performance thereafter shall not constitute or be construed as a waiver or relinquishment of the County's right thereafter to enforce the same strictly according to the tenor thereof in the event of a continuous or subsequent default on the part of the Contractor.

ARTICLE 16. ACCOUNTING RECORDS

- 16.1 Contractor shall maintain complete and proper accounting records that shall clearly identify all costs associated with and revenue derived from the work performed under this Agreement. Such records shall be subject to periodic and final audit by the County upon request.
- 16.2 Contractor shall provide the County and authorized State and/or Federal personnel access to any and all books, documents, records, charts, software or any other information relevant to performance under this Agreement, immediately upon request.
- 16.3 Contractor shall retain all of the above information for six (6) years after final payment or the termination of this Agreement, and shall make such information available to the County and authorized State and/or Federal personnel during such period.

ARTICLE 17. CHANGE IN LEGAL STATUS OR DISSOLUTION

During the term of this Agreement, the Contractor agrees that, in the event of its reorganization or dissolution as a business entity or change in business, the Contractor shall give the County thirty (30) days written notice in advance of such event.

ARTICLE 18. LICENSES.

The Contractor shall at all times obtain and maintain all licenses required by New York State, or other relevant regulating body, to perform the services required under this Agreement.

ARTICLE 19. PARTIAL INVALIDITY

If any term, part, provision, section, subdivision or paragraph of this Agreement shall be held to be unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to invalidate the remaining terms, parts, provisions, sections, subdivisions or paragraphs.

ARTICLE 20. HEADINGS—CONSTRUCTION

The headings appearing in this Agreement are for the purpose of easy reference only and shall not be considered a part of the Agreement or in any way to modify, amend or affect the provisions hereof.

ARTICLE 21. NOTICES

All notices, consents, waivers, directions, requests or other instruments or communications provided for under this Agreement shall be deemed properly given if, and only if, delivered personally, sent by registered or certified United States mail, postage prepaid, or, with the prior consent of the receiving party, dispatched via facsimile transmission.

ARTICLE 22. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New York.

ARTICLE 23. ENTIRE AGREEMENT.

This Agreement constitutes the entire agreement between the parties and no representations or promises have been made except as expressly set forth herein.

ARTICLE 24. MODIFICATION

This Agreement may only be modified by a formal written amendment executed by the parties.

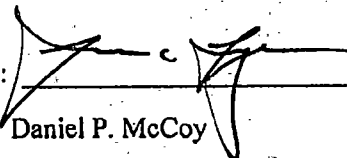
(The Rest Of This Page Left Intentionally Blank)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) hereunder set forth.

COUNTY OF ALBANY

DATED: 8/26/2020

BY:


Daniel P. McCoy

Albany County Executive

or

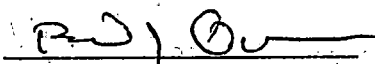
Daniel C. Lynch

Deputy County Executive

INFO QUICK SOLUTIONS, INC.

DATED: 8/7/20

BY:


Bernard Owens, President

STATE OF NEW YORK)

COUNTY OF ALBANY) SS.:

On the ____ day of _____, 20__, before me, the undersigned, personally appeared DANIEL P. McCOY personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

STATE OF NEW YORK)
COUNTY OF ALBANY) SS.:

On the 24th day of August, 2020, before me, the undersigned, personally appeared Daniel C. Lynch personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

[Signature]

NOTARY PUBLIC

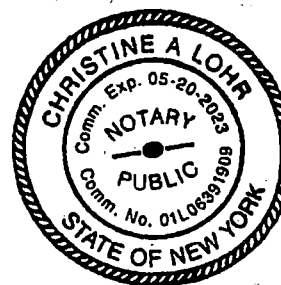
EUGENIA K. CONDON
Notary Public, State of New York
No. 02CO4969817
Qualified in Albany County
Commission Expires July 23, 2022

STATE OF NEW YORK)
COUNTY OF _____) SS.:

On the 7 day of August, 2020, before me, the undersigned, personally appeared Bernard Owens personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

[Signature]

NOTARY PUBLIC



SCHEDULE A
CONTRACTOR'S QUOTE



Info Quick Solutions, Inc.

7460 MORGAN ROAD
LIVERPOOL, NEW YORK 13090
(315) 463.1400 • (800) 320.2617
FAX (315) 463.6202
EMAIL: sales@iqsworks.com
www.iqsworks.com

May 13, 2020

Hon. Bruce Hidley, County Clerk
16 Eagle Street
Albany, NY 12207

Dear Mr. Hidley:

As you know, our contract for a proprietary Cashiering, Scanning, and Indexing System for the Albany County Clerk's office is due to expire 5/31/2020.

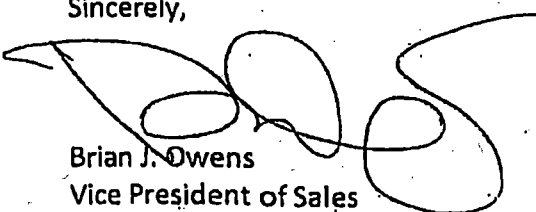
Our software suite (Solution) is proprietary and no other company can offer the maintenance services we provide. IQS provides all services in-house and does not use any resellers.

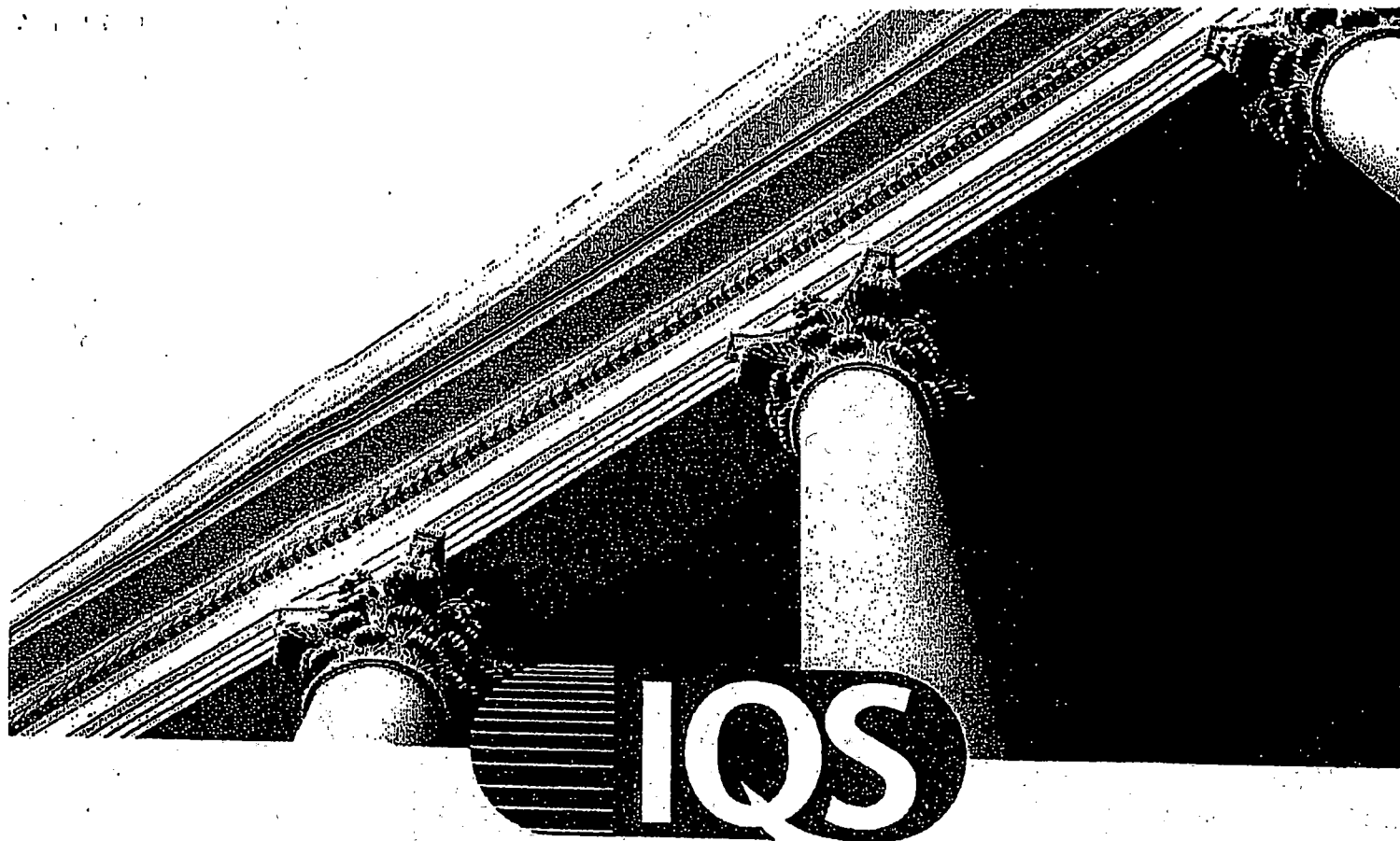
We at IQS have enjoyed our partnership with the Albany County Clerk's office over the past 5 years. During this time, we have produced many results together, including:

- Streamlined and Integrated E-Filing process
- Implemented Electronic Recording of Land records, improving document processing efficiency and turnaround
- Modernized the Pistol Permitting process with card based licensing and electronic tracking system
- Provided modern online records search which increased constituent access to records and created a revenue stream for the County
- Provided backfile conversion of paper records into the County Clerk system
- Implemented electronic processing of real property transfer records to the Office of Real Property and Town Assessors

IQS would like to continue our relationship and would like to offer a 1- year contract at (\$96,000/yr.) with four (4) optional 1-year renewals at the same rate (\$96,000/yr.) The web revenue sharing plan shall remain at 90% of revenue generated going to the County and 10% to IQS. I look forward to hearing from you:

Sincerely,


Brian J. Owens
Vice President of Sales



**Records Management Software Summary
Albany County, NY**

May 7, 2020

Info Quick Solutions, Inc.
7460 Morgan Rd. Liverpool, NY 13090
briano@iqsworks.com | (800) 320-2617

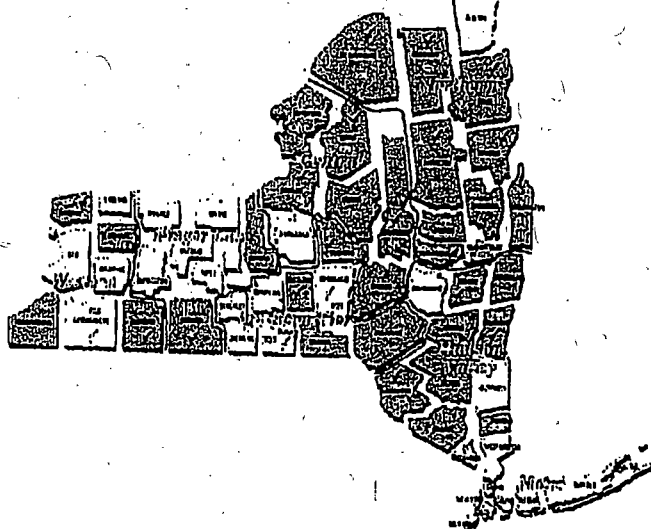


I. Executive Summary

Info Quick Solutions, Inc. (IQS) is pleased with the prospect of continuing our business relationship with the Albany County Clerk's Office.

It has been a privilege to serve Albany County over the past 5 years and many other New York State County Clerks over the past 20 years. During that time, we have established a track record of excellent service, quality products, and innovation. We have delivered many software updates and enhancements consistent with our commitment to continuous improvement.

Our proprietary software suite, Solution, integrates all office functions into a user-friendly and easily-adaptable interface. The system includes value-added features which further increase efficiency and streamline office functions to fee, index and image public land, court, pistol permit, and veterans' records.



Company Profile

IQS is a privately-held, veteran-owned, debt-free New York State corporation specializing in records management services. Our founder, Bernie Owens, has more than 40 years of experience in the field and has spearheaded numerous industry innovations throughout his career.

Our Liverpool, NY facility includes a state-of-the-art microfilming and imaging lab, indexing department, support center, programming staff, and data center. We employ approximately 50 people, representing many collective years of experience. We pride ourselves on high staff retention, which correlates to our excellent customer service and ability to innovate.



II. Solution

A. System Overview

Our software suite, Solution, integrates all office functions into a user-friendly and easily-adaptable interface. It is designed using Microsoft .NET technologies.

The application logic resides in modules that are independent of both the database and the user interface. This architecture allows functionality to be delivered to both Windows desktop clients and Intranet/Internet Web clients.

The system features a flexible workflow that can be adjusted as the situation demands. Administrators may easily identify the status of all documents via a real time "Work Status" console which facilitates ad hoc adjustments to workflows.

Users can scan documents at any time during the workflow, including prior to recording.

1. Technology Architecture

Program: Microsoft .NET

Database: Oracle 12c

Server: Windows Server 2014 or higher

Workstation: Windows 10 Professional

IQS does not use any proprietary hardware. We can provide hardware recommendations based on our experience with a variety of devices.

2. Security

The application security model uses a familiar users and groups structure. User access to screens and/or specific functions on a screen is easily controlled within the system. Sealed documents require users to have additional security credentials.

The system requires a username and password for access. Security levels are controlled by the system administrator using a flexible administrative interface within the program. Various access levels are granted for processing rights such as scanning, indexing, cashing, reporting, and searching. Additional access levels are granted for supervisory functions such as voiding, revising/editing transactions, rescanning, deleting records, etc.

The system maintains extensive audit logs which record all modifications made to transactions and the administrative tables.



B. Software Features

1. Data Entry

Data entry screens are optimized for efficiency and accuracy. Where appropriate, data fields have auto-fill or select lists to minimize keystrokes. Repeated data may be carried over from one screen to the next, from one document to the next, or held in a clipboard ring. Validation and auto-cleanup rules may be applied to fields to ensure consistency of data. Document screens automatically reconfigure to show fields specific to the current document.

2. Fees

Fee formulas may be configured for document groups or individual document types. Fee line items may be exempted or overridden. Pricing for fees (cost per page, per name, etc.) is easily changed by an authorized user. Receipts may be configured to print in either detail or summary mode.

3. Cashiering

The system contains a fully integrated cashiering module. All tax and fee calculation methods are supported.

Main features include:

- Ability to optionally fully index a document at the counter
- Ability to optionally scan at the counter
- Easily rearrange documents on a receipt prior to recording
- Ability to quickly enter multiple documents of the same type (e.g. tax liens)
- Ability to suspend a transaction
- Ability to automatically generate rejection letters
- Ability to automatically generate certified copies
- Simple one-click method to manage apportionments
- Integration with Quick Books
- Integration with financial packages (e.g. MUNIS)



4. Indexing

Indexing can be performed at either the cashiering stage or later. The indexing module features a queue whereby the user either predefines attributes of the documents to be indexed (e.g. deeds only) or simply requests the next document in the queue.

Main features include:

- Optimized screen layout for indexing from the scanned image
- Dual monitor support
- Multiple devices to facilitate more efficient indexing (lookup tables, repeat keys, etc.)
- User-defined filters for record selection
- One-click access to view document receipt from the screen
- Easily regenerate a cover page from the indexing screen when information initially entered at the counter was inaccurate

5. Verification

The verification module provides ultimate flexibility for the user. The system supports sight, key, and combination verification options. Selection criteria may be defined by the user in the same manner as the indexing module.

Main features include:

- Optimized screen layout for verifying from the scanned image
- Dual monitor support
- User-defined filters for record selection
- One-click access to view document receipt from the screen
- Easily regenerate a cover page from the indexing screen when information initially entered at the counter was inaccurate

6. Imaging

The system supports both single and batch scanning during any point in the workflow. The scanning module contains numerous automatic and manual cleanup functions as well as the ability to skip blank pages and automatically detect the page length.



7. E-Recording/E-Filing/E-Tax Warrants/Corporations

The system features full integration of E-Recording and is operational in 26 New York counties. IQS partners with the County's current E-Recording vendors.

The E-Filing module is seamlessly integrated with the NYSCEF system and is operational in 27 New York counties, with new counties being added on a regular basis.

IQS has partnered with the New York State Department of Tax and Finance to receive Tax Warrants, Satisfactions, and Vacates electronically, saving the County a tremendous amount of time.

Corporations may also be electronically filed with a few clicks of the mouse.

8. Public Search

The In-office public search module is simple enough for the average user, yet powerful enough for the professional.

Main features include:

- Ability to view results in index or document mode
- Ability to simultaneously search multiple names, document types, and municipalities
- Ability to search names on both sides of a document (e.g. Deed where John Smith is the Grantor and Mary Jones is the Grantee)
- Document cart for easy printing of entire documents or specific pages
- Supports escrow or drawdown accounts for document printing
- Features document queue for the general public prints, allowing prints to be released when payment is collected.

The system also includes an Internet access component. IQS handles customer support, maintenance, and fee collection. Public users will only see documents designated by the County Clerk; staff members can be given password-protected access to other data.

Images and data from the County's in-house production server are replicated and stored on a web server maintained at our Liverpool, NY facility. IQS maintains redundant FIOS lines to maximize system uptime and an automatic natural gas generator to provide service continuity.



9. Reporting

The application uses Crystal Reports as the main report engine. Reports can be printed or exported in several formats including Microsoft Word, Excel, ASCII, and PDF.

The Report Explorer module categorizes and displays the authorized reports for each user. Reports can be archived for future reference.

IQS will develop custom reports as needed at no extra cost to the County.

10. Archiving

A variety of archiving methods are available to ensure the permanence of the County's critical data. The system provides a simple method to prepare scanned images for conversion to archival microfilm. Images can be exported to a variety of formats suitable for archiving, including TIFF and PDF.

11. Pistol Permit Management

An integrated pistol permit management program is included in the proposed solution. This module prints permit cards, generates amendments, manages fee, and allows for document imaging.

12. Real Property Module

A Real Property module is provided whereby deeds and RP 5217 forms may be electronically submitted to the Real Property office for review and electronic delivery to local assessors. No paper needs to be generated during this process.

13. New York State Real Property Notification Law

Solution will calculate appropriate fees and generate property notification letters required by the State (Real Property Law §291) for residential deeds. Users are able to index all necessary fields.

The software is fully compliant with New York State law. IQS will make changes to adhere to future legislation at no charge to the County.



14. Fraud Alert

Fraud Alert allows users to sign up online and receive email alerts whenever a document, such as a deed or mortgage, is recorded under their name in the County Clerk's office. It gives homeowners peace of mind and allows them to quickly take action on unauthorized transactions. IQS offers this service at no cost to the County or its constituents. It is available at <https://searchiqs.com/fraudalert>.



C. Value-Added Considerations

In addition to the current office functions, these value-added considerations are available to the County at no charge.

1. Passport Transmittal

The proposed system includes a passport transmittal module that includes the ability to collect application fees and generate transmittals (normal and expedited).

2. Fines Module

The fines module enables the setup and collections of fines (DWI, DNA, etc.) The program features the ability to prioritize and automatically apply payments in the correct order. Payments flow directly into the AC909 report for further efficiency. The module also features a robust set of statistical and collections reports.

3. Data Integration

A great deal of information originating in the County Clerk's office is consumed by other departments, such as Real Property and Finance. IQS is eager to work with counties who wish to make that process more efficient and accurate. It is rare that these efforts result in extra fees.



D. Ongoing Services

1. Training and Support.

Unlimited training and support are included for the duration of the contract. This includes both remote and on-site methods, depending on the situation.

IQS provides email and toll-free telephone support Monday through Friday from 8:00 AM to 5:00 PM EST.

Our support procedure is as follows:

1. Call or email is received by technical support personnel
2. Severity level is determined
3. Support specialist responds within required time frame
4. Problem resolution

IQS responds to support calls in relation to problem severity. For example, mission critical failures such as the system being down will receive immediate action. IQS will respond to less severe issues within 1 hour.

2. Software Updates

Our philosophy is that software is never done. As a result, feature updates and enhancements are provided at no additional charge during the contract.

Historically, major updates have been delivered every six months. This occurs primarily through a VPN connection during non-business hours.

Our modular design provides users with ultimate flexibility. Although all customers receive the upgrades, features may be enabled or disabled based upon customer preference.

Since IQS maintains all customers on the current version of the software, there are no end of life cycle issues.

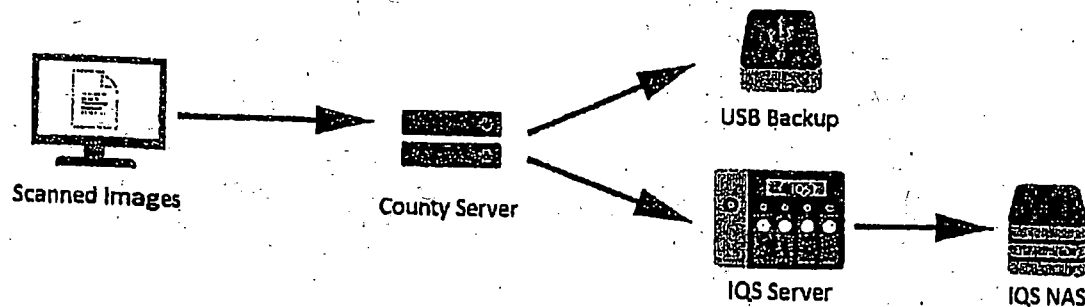
IQS utilizes several methods to keep customers current with any system changes or updates including user group meetings, our website, webinars, and email. When updates become available, IQS will contact the County Clerk to determine the best method to deliver the update or change. Updates could be delivered either remotely or on-site.



3. File Backup and Disaster Recovery

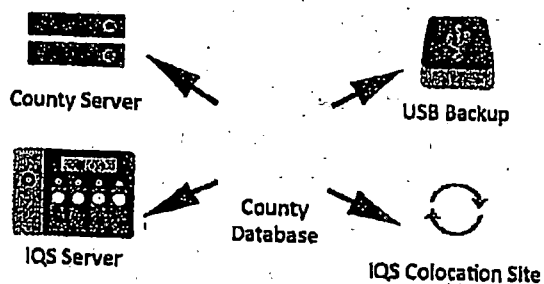
IQS has stringent backup policies in place to ensure the safety and security of the County's data.

IMAGE BACKUP



Images are immediately backed up to a USB backup drive on the server as they are scanned. They are simultaneously pushed across the Internet to our FTP site. Once a day, those images are backed up from our storage server over to our NAS. IQS verifies that all files are accounted for at the end of each month.

DATABASE BACKUP



IQS runs scripts that securely transmit the database over an encrypted VPN tunnel to our servers. There is also a copy that gets transferred over to an external hard drive at the client facility, a copy on the County server, and a copy at the IQS colocation site.

Our customers are not dependent upon IQS to run on a day-to-day basis. All processing is done at the client site. IQS maintains redundant fiber-optic lines as well as a gas-powered backup generator.

In the event of a system failure, IQS would provide remote access to the database while restoring local hardware and software.



Experience

As an industry leader in land records management, IQS has deep knowledge and expertise in the business operations of the County Clerk's office. We provide a wide range of solutions to municipalities of all sizes in New York, Pennsylvania, Connecticut, Rhode Island, Maine, and New Jersey. IQS has implemented more than 70 installations.

Solution

Our philosophy is that software is never done. Our software suite is constantly being improved upon to accommodate feedback from our customers and integrate industry changes. IQS has been on the forefront of new technologies, including E-Filing and E-Recording.

Albany County will continue to receive the expert consultation it has come to expect from IQS. As a full-service company, IQS has the resources and knowledge to develop creative solutions in partnership with the County. Additionally, we strive to develop relationships with other stakeholders including title professionals, the New York State Department of Taxation and Finance, and the New York State Office of Court Administration to deliver comprehensive technology solutions.

In addition to our best-in-class software suite, we deliver unlimited, world-class support. Calls to our office are answered by live people and routed to the appropriate support person, who is empowered to solve any problems that may arise.

Conclusion

IQS is excited by the opportunity to continue to provide the Albany County Clerk's Office with a system that can expand well into the future.

If you have any questions, feel free to reach out to Brian Owens, Vice President of Sales, at briano@igsworks.com or (800) 320-2617.

SCHEDULE B
INSURANCE COVERAGE

1. **Workers' Compensation and Employers' Liability Insurance:** A policy or policies providing protection for employees in the event of job-related injuries.
2. **Automobile Liability Insurance:** A policy or policies with the limits of not less than \$500,000 combined for each accident because of bodily injury, sickness, or disease, sustained by any person, caused by accident, and arising out of the ownership, maintenance or use of any automobile for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance, or use of any automobile.
3. **General Liability Insurance:** A policy or policies of comprehensive all-risk insurance, including coverage for demolition of structures, with limits of not less than:

Liability For:	Combined Single Limit
Property Damage	\$1,000,000.00
Bodily Injury	\$1,000,000.00
Personal Injury	\$1,000,000.00

Gould, Geraldine

From: Albany County Contract Management System <Sharepoint_admin@albanycounty.com>
Sent: Monday, June 22, 2020 10:46 AM
To: CMS_DMBApproval; Gould, Geraldine
Subject: Notice of Contract Approval

This is to notify you that a contract has been approved by Management & Budget.

Department: A1410 - County Clerk
Contact Person: ALBANYCOUNTY\ggould
Contact Phone: 518-487-5111

Contract Type: B) CAB Contracts
Vendor Name: Info Quick Solutions Inc

Date Submitted: 6/18/2020 12:00:00 AM
Expiration Date: 6/30/2021 12:00:00 AM

Scope of Service:

Continuation of the Cashiering, Scanning & Indexing System for Land and Court Records; Pistol Permits, Liens, Notary Public, Maps and various miscellaneous filings, also allowing online access to County Records

To view the contract click [here](#)



This email has been checked for viruses by AVG antivirus software.
www.avg.com

Request for Contract Approval	
Request ID #	6257
Contract #	6357
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	N) None
Department	A1450 - Board of Elections
Date submitted	5/11/21
Contact person	Donovan, Kathleen
Contact Phone	15182376668
Vendor	Arnoff Moving Services
Estimated Amount	\$27,970
Estimated Term	06/01/21-12/31/21
Scope of Services	To provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the , the Federal, State and Local Primary, to be held on Tuesday, June 22rd, 2021, between the hours of 6:00 AM and 9:00 PM and the General Election, to be held on Tuesday, November 2, 2021 between the hours of 6:00 AM and 9:00 PM.
Budget Line Item	AA1450
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - BID

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



Albany County Board of Elections

COMMISSIONERS OF ELECTION
Rachel L. Bledi (R)
Kathleen Donovan (D)

260 S. PEARL ST.
ALBANY, NEW YORK 12202
OFFICE HOURS: 8:30 A.M. TO 4:30 P.M.
TELEPHONE: (518) 487-5060
FAX: (518) 487-5077
WWW.ALBANYCOUNTY.COM /VOTE/

DEPUTY COMMISSIONERS
Melissa Kermani (R)
Dave Cady (D)

MEMO

TO: The Contract Administration Board

FROM: Rachel Bledi, Board of Elections Commissioner

CC: Dave Reilly, Commissioner, Department of Management and Budget

RE: 2021 Moving of Voting Machines

DATE: 05/18/2021

Please provide contract approval with Arnoff Moving & Storage to provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the Primary Election, to be held on Tuesday, June 22, 2021, between the hours of 6:00 AM and 9:00 PM and the General Election, to be held on Tuesday, November 2, 2021 between the hours of 6:00 AM and 9:00 PM.

In the tabulation of bids received for RFB #2021-059, NYS contract #79004, Award #23140, Arnoff was most responsible bidder in the amount of \$27,900.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Rachel Bledi, Commissioner
Kathleen Donovan, Commissioner
Board of Elections

FROM: Karen Storm *K. Storm*
Purchasing Agent

DATE: May 10, 2021

RE: **NYS Contract: 79004**
Award#23140
Moving of Voting Machines for the 2021 Primary and General Elections

I am in receipt of your recommendation to award the aforementioned Best and Final Quotes under NYS Contract 79004, Award#23140 Moving Services to Arnoff Moving and Storage in the amount of \$27,970.00

As Arnoff Moving and Storage is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board so that we may issue a Notice of Award to the successful bidder.

BID PROPOSAL**BID IDENTIFICATION:**

Title: Moving of Voting Machines for Primary and General 2020 Elections
 Bid Number: 2021-059

Primary Election
 June 22, 2021

\$ 12,307.20.
 (Total lump sum not to exceed cost)

General Election
 November 2, 2021

\$ 15,662.80
 (Total lump sum not to exceed cost)

***Vendors shall submit the NYS itemized price sheets along with this bid form of lump sum pricing.

COMPANY:

Arnott Moving & Storage

ADDRESS:

1282 Dutchess Turnpike

CITY, STATE, ZIP:

Poughkeepsie, NY 12603

TEL. NO.:

202-246-3098

FAX NO.:

518-426-4226

FEDERAL TAX ID NO.:

06-0803705

REPRESENTATIVE:

TODD C. STROMBERG

SIGNATURE AND TITLE

[Signature] Manager of Business Development

DATE

7/29/2021

CONTRACT NO. _____
(To be completed by Authorized User's)

Authorized User
Address
City, State, Zip Code

BID PROPOSAL FORM

NOTE: Bid Proposal Form must be completed and signed.

Arnold Moving & Storage Agrees to provide all necessary Moving Services in accordance with OGS Proposal No. 23140 for the price bid below. If the actual move is accomplished in less time and/or with fewer employees/trucks than provided for in the best and final quote, the final charges to the agency for all items affected **MUST** be adjusted downward to reflect the actual hours and/or employees/trucks. The Authorized User must verify the actual hours/employees and trucks used for each move. However, if the actual move requires more time and/or more employees/trucks than provided for in the bid, the final charge **MAY NOT** be adjusted upward. That is, item hour, item rate and number of employee/truck charges **CANNOT** exceed those provided in response to the Authorized User's best and final quote. Exceptions where additional charges would be allowed may include but not be limited to: acts of God, building equipment malfunction, or police department/fire company blocking access to or egress from a building where a move is taking place. All such charges **MUST** be fully documented as to occurrence, location, time and duration and shall require the authorization of the Office of General Service Procurement Services Group or the Authorized User. Also it is **ABSOLUTELY NECESSARY** that every attempt be made to notify the agency representative of the problem during the actual occurrence. No charges shall be allowed for traffic delays that do not directly block access to the building. The Contractor further certifies that these prices do not exceed their bid in the initial OGS Proposal No. 23140 and resultant contract and any approved increases by Procurement Services Group.

Medium loading capacity van/truck shall mean any van with a box length of less than 24 feet.
Large loading capacity van/truck shall mean any van with a box length of 24 feet or more.
The word "truck" shall be interchangeable with "van" for the purposes of this offering.

**FACILITY SITE VISIT
VERIFICATION FORM**

I, TODD STREMBER,
representing

(name)
Azroll Moving & Storage by personal examination of the
(company name)

specifications and review of the actual work to be performed at the

260 S South Pearl St, Albany B&E office
(facility name and address)

on 7/26/2021, Monday, at 10:00
(day and date) (time)

met with the facility manager or designated representative to comply with the
site visit verification requirement as stated in the Project Definition.

[Signature]
(company representative signature)
(date)

FOR THE AUTHORIZED USER'S USE ONLY

Print Name: _____

Title: _____

Signature: _____

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 Primary Election Machine DeliveryRecovery **Project #** 0

AUTHORIZED USER COMPLETES THIS SECTION

Project Definition - Date of Issue: April / 27 / 2021

Authorized User's Information:

Project Name: 2021 Primary Election Machine DeliveryRecovery Project #
Entity: Albany County Board of Elections-RFB # 2021-59
Contact Name: Karen Storm
Phone Number: 518-447-7140

Key Events/Dates:

Site Visit Required: Yes
Date: 04/26/21 Time 10:00 AM
(If a Site Visit is required, please refer to the Site Visit tab to complete the form)
Project Definition Must be Returned by: Date: 04/29/21
Anticipated Project Start Date: 06/16/21

Current Site Location: Region: 4
Facility Name: Albany County Board of Elections
Current Address: 260 South Pearl Street
County: Albany City: Albany Zip Code: 12202

New Site Location: Region: 4
Facility Name: various delivery sites
New Address: Multiple delivery sites
County: Albany City: Zip Code:

Optional Items

Enter a check mark if any of the Optional Items are required in the Project Definition (for services such as removing & installing shelves, etc.):

- ☐ Electrician
☐ Carpenter

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 Primary Election Machine DeliveryRecovery **Project #** 0

Description of Furniture/Equipment/Records to be Moved:

(List quantity & size) (Note: Press Alt+Enter to create a new line)

Please note that this quote is prepared in consideration of the requirement to delivery approximately 92 voting machines between June 16th and June 29th, 2021 and the pick & return of all 92 voting machines on June 23rd, 2021. These machine counts are per delivery route guidances in RFB # 2021-059

Pertinent Details:

(List any details that may affect the move such as expected delays, unusual circumstances or special equipment that may be required)

This quote assumes, per RFB# 2021-059 guidance, a requirement for the deployment of 2 x delivery crews on both June 16th & June 17th, and 1 delivery crew on June 19th, 2021. It also requires the need to deploy 5 x pick up and delivery crews on June 23rd.

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 Primary Election Machine DeliveryRecovery **Project #** 0

CONTRACTOR COMPLETES THIS SECTION

Contractor Name & PS #: Arnoff Moving and Storage, Inc.

Note: Hourly Rates offered in this Project Definition cannot exceed the Hourly Rates published by NYS OGS at https://www.ogs.ny.gov/purchase/snt/lists/gp_79004.asp

Supervisor (Mandatory to remain on-site during entire duration of the move)

Hourly Rate for each Supervisor = \$52.26
Number of Supervisors = 5 Number of Hours = 22.00
Total Amount (Supervisors) = \$5,748.60

Helper (Mover)

Hourly Rate for each Helper (Mover) =
Number of Helpers (Movers) = Number of Hours =
Total Amount (Helpers) = \$0.00

Packer

Hourly Rate for each Packer =
Number of Packers = Number of Hours =
Total Amount (Packers) = \$0.00

Driver

Hourly Rate for each Driver = \$38.26
Number of Drivers = 5 Number of Hours = 22.00
Total Amount (Drivers) = \$4,208.60

Medium Truck (Not including Driver)

Hourly Rate for Medium Truck = \$20.00
Number of Medium Trucks = 5 Number of Hours = 22.00
Total Amount (Medium Trucks) = \$2,200.00

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 Primary Election Machine DeliveryRecovery **Project #** 0

Large Truck (Not including Driver)

Hourly Rate for Large Truck =

Number of Large Trucks = Number of Hours =

Total Amount (Large Trucks) = \$0.00

Electrician and Carpenter Rate

(The hourly rate for either Electrician or Carpenter must be entered ONLY if the Authorized User required any of them in the Project Definition. The hourly rate to be entered should match the current Prevailing wage for that area at the time of the Project Definition's issue date. The Contractor will also enter the percentage (%) up charged (which cannot exceed the % shown within the contract's price pages).

Hourly Rate for Electrician =

% up charge for Electrician = Number of Hours =

Total Amount (Electrician) = \$0.00

Hourly Rate for Carpenter =

% up charge for Carpenter = Number of Hours =

Total Amount (Carpenter) = \$0.00

Overnight Storage of Furniture/Equipment/Records on Truck per Night

(Only where necessary, the Contractor could provide security overnight for truck storage of furniture, equipment and records being moved at the truck rate stated in the Contract).

Medium Truck Overnight Storage Rate = per Night

Number of Medium Trucks = Number of Nights =

Total Amount (Medium Truck Overnight Storage) = \$0.00

Large Truck Overnight Storage Rate = per Night

Number of Large Trucks = Number of Nights =

Total Amount (Large Truck Overnight Storage) = \$0.00

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 Primary Election Machine DeliveryRecovery **Project #** 0

Ancillary Items

<u>Item/Size</u>	<u>Unit Cost</u>	<u># of Units</u>	<u>Total Cost</u>
survey/meeting	\$150.00	1	\$150.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Amount (Ancillary Items) =			\$150.00

Project Definition's Total Cost =	\$12,307.20
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Print Name Todd C. Stromberg **Date** 04/29/21

Contractor Signature _____

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 General Election Machine DeliveryRecovery **Project #** 0

AUTHORIZED USER COMPLETES THIS SECTION

Project Definition - Date of Issue: April / 27 / 2021

Authorized User's Information:

Project Name: 2021 General Election Machine DeliveryRecovery Project #
Entity: Albany County Board of Elections-RFB # 2021-59
Contact Name: Karen Storm
Phone Number: 518-447-7140

Key Events/Dates:

Site Visit Required: Yes
Date: 04/26/21 Time 10:00 AM
(If a Site Visit is required, please refer to the Site Visit tab to complete the form)
Project Definition Must be Returned by: Date: 04/29/21
Anticipated Project Start Date: 10/27/21

Current Site Location: Region: 4
Facility Name: Albany County Board of Elections
Current Address: 260 South Pearl Street
County: Albany City: Albany Zip Code: 12202

New Site Location: Region: 4
Facility Name: various delivery sites
New Address: Multiple delivery sites
County: Albany City: Zip Code:

Optional Items

Enter a check mark if any of the Optional Items are required in the Project Definition (for services such as removing & installing shelves, etc.):

- ☐ Electrician
☐ Carpenter

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 General Election Machine DeliveryRecovery **Project #** 0

Description of Furniture/Equipment/Records to be Moved:

(List quantity & size) (Note: Press Alt+Enter to create a new line)

Please note that this quote is prepared in consideration of the requirement to delivery approximately 146 voting machines between October 27th and October 29thth, 2021 and the pick & return of all 146 voting machines on November 3rd, 2021. These machine counts are per delivery route guidances in RFB # 2021-059

Pertinent Details:

(List any details that may affect the move such as expected delays, unusual circumstances or special equipment that may be required)

This quote assumes, per RFB# 2021-059 guidance, a requirement for the deployment of 3 x delivery crews on both October 27th and 28th, and 1 delivery crew on October 29th, 2021. It also requires the need to deploy 7 x pick up and delivery crews on November 3rd.

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 General Election Machine DeliveryRecovery **Project #** 0

CONTRACTOR COMPLETES THIS SECTION

Contractor Name & PS #: Arnoff Moving and Storage, Inc.

Note: Hourly Rates offered in this Project Definition cannot exceed the Hourly Rates published by NYS OGS at https://www.ogs.ny.gov/purchase/snt/lists/gp_79004.asp

Supervisor (Mandatory to remain on-site during entire duration of the move)

Hourly Rate for each Supervisor = \$52.26
Number of Supervisors = 7 Number of Hours = 20.00
Total Amount (Supervisors) = \$7,316.40

Helper (Mover)

Hourly Rate for each Helper (Mover) =
Number of Helpers (Movers) = Number of Hours =
Total Amount (Helpers) = \$0.00

Packer

Hourly Rate for each Packer =
Number of Packers = Number of Hours =
Total Amount (Packers) = \$0.00

Driver

Hourly Rate for each Driver = \$38.26
Number of Drivers = 7 Number of Hours = 20.00
Total Amount (Drivers) = \$5,356.40

Medium Truck (Not including Driver)

Hourly Rate for Medium Truck = \$20.00
Number of Medium Trucks = 7 Number of Hours = 20.00
Total Amount (Medium Trucks) = \$2,800.00

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 General Election Machine DeliveryRecovery **Project #** 0

Large Truck (Not including Driver)

Hourly Rate for Large Truck =

Number of Large Trucks = Number of Hours =

Total Amount (Large Trucks) = \$0.00

Electrician and Carpenter Rate

(The hourly rate for either Electrician or Carpenter must be entered ONLY if the Authorized User required any of them in the Project Definition. The hourly rate to be entered should match the current Prevailing wage for that area at the time of the Project Definition's issue date. The Contractor will also enter the percentage (%) up charged (which cannot exceed the % shown within the contract's price pages).

Hourly Rate for Electrician =

% up charge for Electrician = Number of Hours =

Total Amount (Electrician) = \$0.00

Hourly Rate for Carpenter =

% up charge for Carpenter = Number of Hours =

Total Amount (Carpenter) = \$0.00

Overnight Storage of Furniture/Equipment/Records on Truck per Night

(Only where necessary, the Contractor could provide security overnight for truck storage of furniture, equipment and records being moved at the truck rate stated in the Contract).

Medium Truck Overnight Storage Rate = per Night

Number of Medium Trucks = Number of Nights =

Total Amount (Medium Truck Overnight Storage) = \$0.00

Large Truck Overnight Storage Rate = per Night

Number of Large Trucks = Number of Nights =

Total Amount (Large Truck Overnight Storage) = \$0.00

GROUP - 79004 - MOVING SERVICES
PROJECT DEFINITION - AWARD# 23140

Project Name: 2021 General Election Machine DeliveryRecovery **Project #** 0

Ancillary Items

<u>Item/Size</u>	<u>Unit Cost</u>	<u># of Units</u>	<u>Total Cost</u>
survey/meeting	\$150.00	1	\$150.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Amount (Ancillary Items) =			\$150.00

Project Definition's Total Cost =	\$15,622.80
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Print Name Todd C. Stromberg **Date** 04/29/21

Contractor Signature _____

PROJECT DEFINITION
FOR
MOVING SERVICES

ALBANY COUNTY
RFB#2021-059

AT
*ALBANY COUNTY BOARD OF
ELECTIONS*

APRIL 2021

1. **AUTHORIZED USER'S CONTACT**

*Karen A. Storm, Purchasing Agent
Albany County Purchasing
112 State Street Room 1000
Albany NY 12207
518-447-7140*

*Rachel Bledi, Commissioner
Kathleen Donovan, Commissioner
Albany County Board of Elections
260 South Pearl Street
Albany NY 12202
518-487-5060*

2. **PRESENT LOCATION**

*Albany County Board of Elections
260 South Pearl Street
Albany NY 12202*

3. **NEW LOCATION**

As listed in detail on the polling place locations.

4. **DESCRIPTION OF FURNITURE AND/OR EQUIPMENT TO BE MOVED**

Voting Machines and all peripheral supplies to delivered to select polling places and returned to Albany County Board of Elections Central Storage after each election.

5. **PERTINENT DETAILS**

**When vendors view the site for present location and new location they will be required to supply the needed equipment for the move, i.e. truck lift gate is required for each truck, and etc.*

***Vendors are also required to note that each voting machine when being transported is to be completely stabilized.*

******Awarded vendor is to supply their most current insurance certificate listing Albany County as additionally insured.***

6. **KEY EVENTS/DATES:**

Event

Date

Time

Submission of Bids

Thursday April 29, 2021 @11:00am

Move as detailed in specifications for 2021 Primary and General Election.

Quotes can be sent via fax at 518-447-5588 or sent via email to karen.storm@albanycountyny.gov

**FACILITY SITE VISIT
VERIFICATION FORM**

I, _____,
representing _____
(name)

_____ by personal examination of the
(company name)

specifications and review of the actual work to be performed at the

(facility name and address)

on _____, at _____
(day and date) (time)

met with the facility manager or designated representative to comply with the
site visit verification requirement as stated in the Project Definition.

(company representative signature)
(date)

FOR THE AUTHORIZED USER'S USE ONLY

Print Name: _____

Title: _____

Signature: _____

CONTRACT NO. _____
(To be completed by Authorized User's)

Authorized User
Address
City, State, Zip Code

BID PROPOSAL FORM

NOTE: Bid Proposal Form must be completed and signed.

_____ Agrees to provide all necessary Moving Services in accordance with OGS Proposal No. 23140 for the price bid below. If the actual move is accomplished in less time and or with fewer employees/trucks that are provided for in the best and final quote, the final charges to the agency for all items affected **MUST** be adjusted downward to reflect the actual hours and/or employees/trucks. The Authorized User must verify the actual hours/employees and trucks used for each move. However, if the actual move requires more time and/ or more employees/trucks than provided for in the bid, the final charge **MAY NOT** be adjusted upward. That is, item hour, item rate and number of employee/truck charges **CANNOT** exceed those provided in response to the Authorized User's best and final quote. Exceptions where additional charges would be allowed may include but not be limited to: acts of God, building equipment malfunction, or police department/fire company blocking access to or egress from a building where a move is taking place. All such charges **MUST** be fully documented as to occurrence, location, time and duration and shall require the authorization of the Office of General Service Procurement Services Group or the Authorized User. Also it is **ABSOLUTELY NECESSARY** that every attempt be made to notify the agency representative of the problem during the actual occurrence. No charges shall be allowed for traffic delays that do not directly block access to the building. The Contractor further certifies that these prices do not exceed their bid in the initial OGS Proposal No. 23140 and resultant contract and any approved increases by Procurement Services Group.

Medium loading capacity van/truck shall mean any van with a box length of less than 24 feet. Large loading capacity van/truck shall mean any van with a box length of 24 feet or more. The word "truck" shall be interchangeable with "van" for the purposes of this offering.

BID PROPOSAL

BID IDENTIFICATION:

Title: Moving of Voting Machines for Primary and General 2020 Elections
Bid Number: 2021-059

Primary Election
June 22, 2021

\$ _____
(Total lump sum not to exceed cost)

General Election
November 2, 2021

\$ _____
(Total lump sum not to exceed cost)

*****Vendors shall submit the NYS itemized price sheets along with this bid form of lump sum pricing.**

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TEL. NO.: _____

FAX NO.: _____

FEDERAL TAX ID NO.: _____

REPRESENTATIVE: _____

SIGNATURE AND TITLE _____

DATE _____

Contractor Name & PS #: **Note:** Hourly Rates offered in this Project Definition cannot exceed the Hourly Ratespublished by NYS OGS at https://www.ogs.ny.gov/purchase/snt/lists/gp_79004.asp**Supervisor (Mandatory to remain on-site during entire duration of the move)**Hourly Rate for each Supervisor = Number of Supervisors = Number of Hours = **Total Amount (Supervisors) =****\$0.00****Helper (Mover)**Hourly Rate for each Helper (Mover) = Number of Helpers (Movers) = Number of Hours = **Total Amount (Helpers) =****\$0.00****Packer**Hourly Rate for each Packer = Number of Packers = Number of Hours = **Total Amount (Packers) =****\$0.00****Driver**Hourly Rate for each Driver = Number of Drivers = Number of Hours = **Total Amount (Drivers) =****\$0.00****Medium Truck (Not including Driver)**Hourly Rate for Medium Truck = Number of Medium Trucks = Number of Hours =

Total Amount (Medium Trucks) =	\$0.00
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Large Truck (Not including Driver)

Hourly Rate for Large Truck =

Number of Large Trucks =

Number of Hours =

Total Amount (Large Trucks) =	\$0.00
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Electrician and Carpenter Rate(The hourly rate for either Electrician or Carpenter must be entered ONLY if the Authorized User required any of them in the Project Definition. The hourly rate to be entered should match

Hourly Rate for Electrician =

% up charge for Electrician =

Number of Hours =

Total Amount (Electrician) =	\$0.00
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Hourly Rate for Carpenter =

% up charge for Carpenter =

Number of Hours =

Total Amount (Carpenter) =	\$0.00
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Overnight Storage of Furniture/Equipment/Records on Truck per Night

(Only where necessary, the Contractor could provide security overnight for truck storage of furniture, equipment and records being moved at the truck rate stated in the Contract).

Medium Truck Overnight Storage Rate =

per Night

Number of Medium Trucks =

Number of Nights =

Total Amount (Medium Truck Overnight Storage) =	\$0.00
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Large Truck Overnight Storage Rate =

per Night

Number of Large Trucks =

Number of Nights =

Total Amount (Large Truck Overnight Storage) =	\$0.00
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Ancillary Items

<u>Item/Size</u>	<u>Unit Cost</u>	<u># of Units</u>	<u>Total Cost</u>
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Amount (Ancillary Items) =		\$0.00	

Project Definition's Total Cost = 2021 Primary Election	\$0.00
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Print Name

Date

Contractor Signature

SCOPE OF SERVICES

The County of Albany is requesting proposals for the pick-up, delivery and return of its electronic voting machines for use by the electorate during the Local Primary, to be held on Tuesday, June 22, 2021 between the hours of 6:00 AM and 9:00 PM, and the General Election, to be held on Tuesday, November 2, 2021 between the hours of 6:00 AM and 9:00 PM.

(a) In General: Albany County employs two (2) types of electronic voting machines: 1) a machine to mark the ballot, known as a ballot marking device (BMD), sold under the trade name of AutoMark; and 2) an optical scan machine used to scan and tabulate the paper ballots individually marked by the voting public, either by hand or by way of the AutoMark BMD, sold under the trade name of DS 200. These machines are placed, one opposed to the other, on opposite sides of a tube-frame push cart, sold under the trade name of Autocart. These push carts, and the machines which they carry, will be delivered to approximately 112 polling sites in the following thirteen (13) jurisdictions throughout the County of Albany: City of Albany (35 sites), City of Cohoes (9 sites), City of Watervliet (4 sites), Town of Berne (2 sites), Town of Bethlehem (14 sites), Town of Coeymans (4 sites), Town of Colonie (21 sites), Town of Green Island (2 sites), Town of Guilderland (10 sites), Town of Knox (1 site), Town of New Scotland (6 sites), Town of Rensselaerville (3 sites) and Town of Westerlo (1 site). The names and locations of the polling sites are identified in the 2021 Machine Pick-Up and Drop-Off Schedules for the Primary and General Elections. The total number of Autocarts to be delivered for the Primary elections is 156 and the General Election 156; this number could fluctuate to a very slight extent depending on whether two or more poll sites are consolidated. The bid solicited hereby is for the pickup, delivery and return of the 156 Autocarts for the Primary Elections and 156 Autocarts for the General Election fully loaded with an optical scanner (DS 200), an AutoMark BMD, and peripheral supplies, devices, paper ballots and related election day paraphernalia. All bidders shall inspect a sample push cart, fully loaded, prior to submitting a bid.

The machines are to be picked up at the County's central voting machine storage facility located at 260 S. Pearl St., Albany, New York 12202 for the Primary Elections and 260 South Pearl St, Albany, NY 12202 for the General. The machines are to be delivered to the individual election districts at the polling sites enumerated on the machine delivery schedule.

In each case, a representative of the Albany County Board of Elections shall accompany the drivers who deliver the machines to ensure the accessibility of the polling facility to which the machines are being delivered. The delivery of the machines shall be made in accordance with a strict time line commencing the Wednesday before the primary elections, and Wednesday before the general election, and will require that the vendor

have a **sufficient number of delivery vehicles and personnel to deliver and return the machines in a short time frame before and after each election.** In general, pick-up and delivery to the polling places will begin on the Wednesday preceding the primary and Wednesday preceding the general election. **Delivery of all machines must be completed the Friday before the primary election and the Friday before the general election.** Return of the machines to central storage shall commence the **Wednesday after the Primary Election and the Wednesday after the General Election and shall continue until all machines are returned to the Albany County Board of Elections by end of the day for both primary and general elections.** In both instances, time is of the essence in the performance of the obligations under the contract. In the event of delays in programming ballot data into the machines because of legal proceedings to determine whether or not candidates' names are to be placed on the ballot, or for any other reason beyond the control of the County, the Contractor may be required to deliver all voting machines in less than three (3) days. If any such delay is occasioned, Contractor shall not be compensated therefor in an amount exceeding the bid price. The voting machines are available for inspection at the County's central storage facility Monday through Friday between the hours of 8:30 AM and 4:00 PM. To arrange for any such inspection, bidders may contact the Albany County Board of Elections at 518-487-5060.

(b) Labor, Equipment and Vehicles. Contractor must supply all labor necessary to load and unload the voting machines, and all equipment and apparatus required therefor, including padding for safeguarding the voting machines while in transit and straps for securing the machines to prevent their movement while in the delivery vehicle. **All delivery vehicles will be required to have a lift gate and be equipped with loading ramps.** *Bidders must demonstrate an acceptable history of moving voting machines or similar equipment pursuant to a demanding time schedule.*

(c) Documentation. Each piece of voting equipment will be plainly marked with the Ward and District for which it has been set up, and must be delivered to and placed in the voting room of the polling place of the specified election district and to no other location. When removing a voting machine from the central storage facility, the vendor's representative must sign for and acknowledge receipt of the voting machine on the designated control log. When delivering a voting machine to the specified polling site location and the particular room therein, the vendor's representative must complete the delivery log. Upon retrieval and return of the machine to the central storage facility, the vendor's representative must complete the retrieval log. Prior to reloading any truck for a subsequent delivery, all documents used in the preceding delivery must be returned to the person designated by the Board of Elections for that purpose.

(d) Right of Termination. The County of Albany reserves the right to terminate the contract resulting from this bid at any time upon the non-performance or unsatisfactory performance of work on the part of the vendor.

(e) Injury or Damage to Person or Property. Contractor shall be responsible for any and all injuries to persons and/or damage to property, including but not limited to damage to the County's voting machines, and to real and personal property at the various polling sites, that may be caused by or arise from Contractor's actions or inaction in performing its obligations under the contract to be awarded herein.

TENATIVE DELIVERY SCHEDULE - Primary June 22nd

TRUCK NO. 1 AM ALBANY Date: Wed June 16

Delivery Schedule

CBOE Employee : ED K.

Pollsite	Stop #	Machine No.	Address
N. Albany Post	1	11	35 N. 1st St
Albany Comm. Development	2	15	200 Henry Johnson blvd
Capitol Woods Apts.	3	14	200 Lark Dr.
Ida Yarbrough Homes	4	13	270 N. Pearl St (Call Tony 380-5593) 2nd no. below
St Francis Mission	5	8	20 Robin St. (KEY @ BOE)
City Hravest Family Church	6	33	585 Central Ave
Montessori Magnet Schoo;	7	37	65 Tremont St.

TOTAL STOPS: 7

7 machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Note: Ida Yarbrough contact is Tony office phone (518-380-5593) Cell Phone (518-369-8816)

Truck No. 2 AM ALBANY Date: Wed June 16

Delivery Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
Polish Com Ctr	1	42	225 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire House	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Center	4	45	1400 Washington Ave (Campus Ctr W. 2nd Flr)
SUNY Campus Center	4	127	1400 Washington Ave (Campus Ctr W. 2nd Flr)
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm)
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm)
St Andrews Episcopal Church	6	39	10 N. Main Ave
St Andrews Episcopal Church	6	40	10 N. Main Ave
Ohav Shalom Apts	7	41	115 Krumkill Rd
B'nai Sholom	8	26	420 Whitehall Rd
Maria College (McCauley Hall)	9	27	700 New Scotland Ave (Enter on S. Manning Blvd)
John J. Bach Library	10	30	455 New Scotland Ave (Call 330-9038)

TOTAL STOPS: 10

13 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Truck No. 1 PM ALBANY Date: Wed June 16

Delivery Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
1 st Presbyterian Church	1	19	362 State St (call 505-3140) MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Albany Public Library	5	4	331 Delaware Ave.
Knox Street Community Room	6	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	7	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	8	18	2 Thurlow Terrace
Police Athletic League	9	32	844 Madison Ave.
Ancient Order of Hibernians	10	28	375 Ontario St
Ancient Order of Hibernians	10	29	375 Ontario St
Pine Hills Library	11	31	517 Western Ave.
Abrookin Career & Tech Ctr.	12	35	99 Kent St

TOTAL STOPS: 12

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 2 PM ALBANY Date: Wed June 16

Delivery Schedule

CBOE Employee: Joel C.

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Sheehy Palmer_VFW	2	24	525 Delaware Ave
Parks & Recreation Dept	3	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	3	2	7 Hoffman Ave.
Ezra Prentice Homes	4	7	625 S. Pearl St
Creighton Storey Homes	5	3	158 3 rd Ave.
Salvation Army	6	5	20 S. Ferry St.
Salvation Army	6	6	20 S. Ferry St.

TOTAL STOPS: 7

11 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 1 Hilltowns Date: Thurs June 17

Delivery Schedule

CBOE Employee: Fred T.

Berne

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	1	61	30 Canaday Hill Rd call Jerry on way 526-6861 or Alan 466-3866
Helderberg Ambulance	2	62	978 Cole Hill Rd Code(13524)

New Scotland

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	3	147	2178 Tarrytown Rd.
Unionville Reformed Church	4	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	5	146	7 Old New Salem Rd.
St. Matthew's Church	6	150	25 Mountain View St.
Voorheesville Fire Dept.	7	151	12 Altamont Rd.
New Scotland Town Hall	8	149	2029 New Scotland Rd.

TOTAL STOPS: 8

8 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Truck No. 2 AM Guilderland Date: Thurs June 17

Delivery Schedule

CBOE Employee: Ed K.

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	140	5209 Western Ave (Stop here 1st to get keys)
Lynwood Reformed Church	2	139	3714 Carman Rd
FortHunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Fire Dept	6	135	2303 Western Ave
Guilderland Public Library	7	130	2228 Western Ave
Guilderland Public Library	7	131	2228 Western Ave
Grace Baptist Church	8	134	5958 State Farm Rd (see note below)
Westmere Fire House	9	132	1741 Western Ave
Westmere Fire House	9	133	1741 Western Ave

TOTAL STOPS: 9

12 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Note : If Grace Baptist Church is locked go to the house behind the church to get access

Phone No. for Grace Baptist is : 218-1209

Truck No. 2 PM Colonie Date: Thurs June 17

CBOE Employee: TBD

Poll site Stop # Machine No. Address

Boght Community Fire Dist	1	121	8 Preston Dr. Cohoes NY
Boght Community Fire Dist	1	122	8 Preston Dr. Cohoes NY
Latham FD Station # 1	2	117	226 Old Loudon RD
Latham FD Station # 2	2	118	469 Watervliet Shaker Rd
Colonie ELKS #2192	3	112	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	113	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	114	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie Memorial Town Hall	4	115	534 Loudon Rd.
Schuyler Heights Fire Dept.	5	88	900 1 st St. (Key @ BOE)
Menands Fire Dept.	6	86	250 Broadway
Menands Fire Dept.	6	87	250 Broadway

TOTAL STOPS: 6

9 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 1 AM Colonie Date: Fri June 18

Delivery Schedule

CBOE Employee: ED K.

Poll site Stop # Machine No. Address

Fuller Rd Fire house	1	95	1342 Central Ave
West Albany Fire Dept. #2	2	92	36 Osborne Rd. (KEY @ BOE)
West Albany Fire Dept #1	3	90	113 Sand Creek Rd. (KEY @ BOE)
West Albany Fire Dept #1	3	91	113 Sand Creek Rd. (KEY @ BOE)
Loudonville Presbyterian Church	4	89	22 Old Niskayuna Rd (Key under mat)
Shaker Rd. Loudonvill F H	5	110	550 Albany Shaker Rd
Shaker Rd. Loudonvill F H	5	111	550 Albany Shaker Rd
The Crossings	6	93	580 Albany Shaker Rd
The Crossings	6	94	580 Albany Shaker Rd
Verdoy Fire Dept.	7	106	988 Troy Schenectady Rd.
Verdoy Fire Dept.	7	107	988 Troy Schenectady Rd.

TOTAL STOPS: 7

11 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 1 PM Colonie Date: Friday June 18

Delivery Schedule

CBOE Employee: Joel C.

Poll site	Stop #	Machine No.	Address
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Public Safety Center	1	108	312 Wolf Rd.
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	101	1947 Central Ave. closes @ 3:00PM

TOTAL STOPS: 5

8 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

**NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM
USE YOUR DISCRETION**

Need to deliver Midway FD #2 before noon closes at noon

Need to deliver ST. Claires Church before 3pm closes at 3 pm

TENATIVE PICK UP SCHEDULE - Primary June 23rd

TRUCK NO. 1 AM ALBANY Date: Wed June 23

Pick Up Schedule

CBOE Employee : ED K.

Pollsite	Stop #	Machine No.	Address
N. Albany Post	1	11	35 N. 1st St
Albany Comm. Development	2	15	200 Henry Johnson blvd
Capitol Woods Apts.	3	14	200 Lark Dr.
Ida Yarbrough Homes	4	13	270 N. Pearl St (Call Tony 380-5593) 2nd no. below
St Francis Mission	5	8	20 Robin St. (KEY @ BOE)
Cithy Hravest Family Church	6	33	585 Central Ave
Montessori Magnet Schoo;	7	37	65 Tremont St.

TOTAL STOPS: 7

7 machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Note: Ida Yarbrough contact is Tony office phone (518-380-5593) Cell Phone (518-369-8816)

Truck No. 2 AM ALBANY Date: Wed June 23

Pick up Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
Polish Com Ctr	1	42	225 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire House	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Center	4	45	1400 Washington Ave (Campus Ctr W. 2nd Flr)
SUNY Campus Center	4	127	1400 Washington Ave (Campus Ctr W. 2nd Flr)
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm)
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm)
St Andrews Episcopal Church	6	39	10 N. Main Ave
St Andrews Episcopal Church	6	40	10 N. Main Ave
Ohav Shalom Apts	7	41	115 Krumkill Rd
B'nai Sholom	8	26	420 Whitehall Rd
Maria College (McCauley Hall)	9	27	700 New Scotland Ave (Enter on S. Manning Blvd)
John J. Bach Library	10	30	455 New Scotland Ave (Call 330-9038)

TOTAL STOPS: 10

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 3 Hilltowns Date: Wed June 23

Pick up Schedule

CBOE Employee: Fred T.

Berne

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	1	61	30 Canaday Hill Rd call Jerry on way 526-6861 or Alan 466-3866
Helderberg Ambulance	2	62	978 Cole Hill Rd Code(13524)

New Scotland

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	3	147	2178 Tarrytown Rd.
Unionville Reformed Church	4	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	5	146	7 Old New Salem Rd.
St. Matthew's Church	6	150	25 Mountain View St.
Voorheesville Fire Dept.	7	151	12 Altamont Rd.
New Scotland Town Hall	8	149	2029 New Scotland Rd.

TOTAL STOPS: 8

8 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 4 AM Guilderland Date: Wed June 23

Pick up Schedule

CBOE Employee: Ed K.

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	140	5209 Western Ave (Stop here 1st to get keys)
Lynwood Reformed Church	2	139	3714 Carman Rd
FortHunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Fire Dept	6	135	2303 Western Ave
Guilderland Public Library	7	130	2228 Western Ave
Guilderland Public Library	7	131	2228 Western Ave
Grace Baptist Church	8	134	5958 State Farm Rd (see note below)
Westmere Fire House	9	132	1741 Western Ave
Westmere Fire House	9	133	1741 Western Ave

TOTAL STOPS: 9

12 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Note : If Grace Baptist Church is locked go to the house behind the church to get access

Phone No. for Grace Baptist is : 218-1209

Truck No. 5 AM Colonie Date: Wed June 23

Pick up Schedule

CBOE Employee: ED K.

Poll site	Stop #	Machine No.	Address
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Fuller Rd Fire house	1	95	1342 Central Ave
West Albany Fire Dept. #2	2	92	36 Osborne Rd. (KEY @ BOE)
West Albany Fire Dept #1	3	90	113 Sand Creek Rd. (KEY @ BOE)
West Albany Fire Dept #1	3	91	113 Sand Creek Rd. (KEY @ BOE)
Loudonville Presbyterian Church	4	89	22 Old Niskayuna Rd (Key under mat)
Shaker Rd. Loudonvill F H	5	110	550 Albany Shaker Rd
Shaker Rd. Loudonvill F H	5	111	550 Albany Shaker Rd
The Crossings	6	93	580 Albany Shaker Rd
The Crossings	6	94	580 Albany Shaker Rd
Verdoy Fire Dept.	7	106	988 Troy Schenectady Rd.
Verdoy Fire Dept.	7	107	988 Troy Schenectady Rd.

TOTAL STOPS: 7

11 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 1 PM ALBANY Date: Wed June 23

Pick up Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
1 st Presbyterian Church	1	19	362 State St (call 505-3140) MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Albany Public Library	5	4	331 Delaware Ave.
Knox Street Community Room	6	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	7	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	8	18	2 Thurlow Terrace
Police Athletic League	9	32	844 Madison Ave.
Ancient Order of Hibernians	10	28	375 Ontario St
Ancient Order of Hibernians	10	29	375 Ontario St
Pine Hills Library	11	31	517 Western Ave.
Abrookin Career & Tech Ctr.	12	35	99 Kent St

TOTAL STOPS: 12

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 2 PM ALBANY Date: Wed June 23

Pick up Schedule

CBOE Employee: Joel C.

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Sheehy Palmer_VFW	2	24	525 Delaware Ave
Parks & Recreation Dept	3	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	3	2	7 Hoffman Ave.
Ezra Prentice Homes	4	7	625 S. Pearl St
Creighton Storey Homes	5	3	158 3 rd Ave.
Salvation Army	6	5	20 S. Ferry St.
Salvation Army	6	6	20 S. Ferry St.

TOTAL STOPS: 7

11 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 4 PM Colonie Date: Wed June 23

CBOE Employee: TBD

Poll site Stop # Machine No. Address

Boght Community Fire Dist	1	121	8 Preston Dr. Cohoes NY
Boght Community Fire Dist	1	122	8 Preston Dr. Cohoes NY
Latham FD Station # 1	2	117	226 Old Loudon RD
Latham FD Station # 2	2	118	469 Watervliet Shaker Rd
Colonie ELKS #2192	3	112	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	113	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	114	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie Memorial Town Hall	4	115	534 Loudon Rd.
Schuyler Heights Fire Dept.	5	88	900 1 st St. (Key @ BOE)
Menands Fire Dept.	6	86	250 Broadway
Menands Fire Dept.	6	87	250 Broadway

TOTAL STOPS: 6

9 Machines

Vendor Representative:_____ Date:_____

CBOE Representative:_____ Date:_____

Truck No. 5 PM Colonie Date: Wednesday June 23

Pick up Schedule

CBOE Employee: Joel C.

Poll site	Stop #	Machine No.	Address
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Public Safety Center	1	108	312 Wolf Rd.
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	101	1947 Central Ave. closes @ 3:00PM

TOTAL STOPS: 5

8 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

**NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM
USE YOUR DESCRETION**

Need to P/U Midway FD #2 before noon closes at noon

Need to P/U ST. Claires Church before 3pm closes at 3 pm

DELIVERY SCHEDULE - General Election Nov. 2nd

TRUCK NO. 1 AM WATERVLIET/GREEN ISLAND/ALBANY Date: Wed October 27

Delivery Schedule

CBOE Employee : Ed K.

Pollsite	Stop #	Machine No.	Address
Watervliet Elks Lodge	1	56	501 4 th Ave. (Call Tracy 339-3749)
Ancient Order of Hibernians	2	57	1021 9 th Ave. (Call Mark 390-1677) or Vanessa 229-4933
Leo O'Brien Senior Center	3	58	1501 Broadway (Call Kathy 273-4422)
Albany Sarang Fellowship Church	4	59	410 23 rd St (call 207-5818) Mr. Lee b-4 you get there
Maplewood Vol. Fire house	5	120	61 Cohoes Rd (Key @ BOE)
Green Island Municipal Center	6	125	19 George St. (Call 273-4959 when outside)
American Legion	7	126	35 Cohoes Ave Call Donna 518-859-2881
Albany Comm. Development	8	15	200 Henry Johnson blvd
Capitol Woods Apts.	9	14	200 Lark Dr. (Call Loneisha 380-5541)
Ida Yarbrough Homes	10	13	270 N. Pearl St (Call Tony 380-5593) 2nd no. below
St Francis Mission	12	8	20 Robin St. (KEY @ BOE)
City Harvest Family Church	13	33	585 Central Ave

TOTAL STOPS: 13

13 machines

Vendor Representative:_____ Date:_____

CBOE Representative:_____ Date:_____

Note: Ida Yarbrough contact is Tony office phone (518-380-5593) Cell Phone (518-369-8816)

WATERVLIET ELKS is CLOSED ON MONDAYS FUTURE REFERENCE !!!!!

Truck No. 2 AM COHOES Date: Wed October 27

Delivery Schedule

CBOE Employee : Frank B.

Poll site	Stop #	Machine No.	Address
Boght Fire Dept	1	121	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Boght Fire Dept	1	122	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Boght Fire Dept	1	123	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Cohoes Senior Center	2	47	10 Cayuga Plaza
Holy Trinity Church	3	50	1 Saint Marie Lane
Holy Trinity Church	3	51	1 Saint Marie Lane
Cohoes-Waterford Elks	4	46	45 N. Mohawk St. (Call 779-0242) opens @ 10am
Cohoes Middle School	5	53	7 Bevan St.
Abram Lansing School	6	49	27 James St.
Harmony Hill Elementary	7	52	Madelon Hickey Way
Knights of Columbus	8	48	255 Remsen St Call Ken (H) 235-3511, Cell 368-2917
Ukrainian American Center	9	54	1 Pulaski Ave. Call Dave 429-8925 (2nd No. Below if no ans.)
Van Schaick School	10	55	150 Continental Ave

TOTAL STOPS: 10

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Note: Cohoes Schools Central Office-237-4131 Ext 2358

Note: 2nd number for Ukranian American Ctr. if running late, call Big Chuck 518-237-0417 (H)

Note: Cohoes Waterford Elks does not open until 10am

Note: K of C backup if Ken is N/A call Frank 698-4658

Truck No. 3 AM ALBANY Date: Wed October 27

Delivery Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
Polis Community Ctr (New Site)	1	42	225 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire Dept.	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Ctr	4	45	1400 Washington Ave- Campus Cte W. 2 nd Fl (Call Dan 30 Mins before 888-4007)
SUNY Campus Ctr	4	127	1400 Washington Ave- Campus Cte W. 2 nd Fl (Call Dan 30 Mins before 888-4007)
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
Conregation Ohav Shalom	6	41	113 Krumkill Rd
B'nai Sholom	7	26	420 Whitehall Rd
Maria College (McCauley Hall)	8	27	700 New Scotland Ave (Enter on S. Manning Blvd) Call 248-1827
John J. Bach Library	9	30	455 New Scotland Ave (Call Mike 369-8448) @ stop B4
St Andrews Episcopal Church	10	39	10 N. Main Ave
St Andrews Episcopal Church	10	40	10 N. Main Ave

TOTAL STOPS: 10

13 Machines

Vendor Representative:_____ Date:_____

CBOE Representative:_____ Date:_____

New Cove. Presbyterian Church call 30 Mins before delivery 281-2725

SUNY Liberty Terrace call 30 Mins before delivery 888-4007

Maria College Call when on way 518-248-1827

Call Mike when @ Maria College (Stop before Library) 369-8448

Truck No. 1 PM ALBANY Date: Wed October 27

Delivery Schedule

CBOE Employee: Mark S.

Poll site	Stop #	Machine No.	Address
1 st Presbyterian Church	1	19	362 State St (call Jamie 449-7332) 2nd contact Miriam 439-7492 MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Knox Street Community Room	5	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	6	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	7	18	2 Thurlow Terrace
Albany Police Athletic League	8	32	844 Madison Ave.
Ancient Order of Hibernians	9	28	375 Ontario St CALL Kathy 30 mins before 331-6116
Ancient Order of Hibernians	9	29	375 Ontario St CALL Kathy 30 mins before 331-6116
Pine Hills Library	10	31	517 Western Ave. (Call Mike 369-8448) @ Stop B4
Abrookin Career & Tech Ctr.	11	35	99 Kent St Call 30 mins Before 410-7277

TOTAL STOPS: 12

12 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

CALL KATHY @ AOH 30 MINS BEFORE ARRIVAL 331-6116

1st Presbyterian Church ring door bell on Willet St to get someone to answer door

Call Mike (369-8448) @ Stop before Library the A.O.H

Truck No. 2 PM ALBANY Date: Wed October 27

Delivery Schedule

CBOE Employee: Joel C. & J.J.

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Albany Public Library- Delaware Ave	2	4	331 Delaware Ave. (Phone 518-369-8448) Mike @ stop B4
Sheehy Palmer_VFW	3	24	525 Delaware Ave
Sheehy Palmer_VFW	3	25	525 Delaware Ave
Parks & Recreation Dept	4	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	4	2	7 Hoffman Ave.
Ezra Prentice Homes	5	7	625 S. Pearl St
Creighton Storey Homes	6	3	158 3 rd Ave.
Salvation Army	7	5	20 S. Ferry St.
Salvation Army	7	6	20 S. Ferry St.

TOTAL STOPS: 7

12 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Call Mike @ Stop before Library St Sophias (369-8448)

Truck No. 3 PM Bethlehem Date: Wed October 27
Delivery Schedule CBOE Employee: Fred T.

Poll site	Stop #	Machine No.	Address
N. Bethlehem Fire Dept.	1	63	589 Russell Rd (KEY @ BOE)
Slingerlands Fire District	2	65	1520 New Scotland Rd CODE (8462)
First United Methodist Church	3	73	428 Kenwood Ave
Bethlehem Town Hall	4	66	445 Delaware Ave
Bethlehem Town Hall	4	67	445 Delaware Ave
Delmar Presbyterian Church	5	68	585 Delaware Ave
Delmar Presbyterian Church	5	74	585 Delaware Ave
Bethlehem Lutheran Church	6	75	85 Elm Ave Call Marie when on way (518) 439-4328
Bethlehem Parks and Rec	7	76	261 Elm Ave
St. Stephen's Church	8	69	16 Elmsmere Ave
St. Stephen's Church	8	70	16 Elmsmere Ave

TOTAL STOPS: 8 12 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Note: Bridge next to St. Stephens is marked 12ft-4in but truck will fit under the bridge.

Note: Park on Nathaniel St to get access to both the Methodist Church and Delmar Fire Dept. poll sites

Truck No. 1 Hilltowns Date: Thurs October 28

Delivery Schedule

CBOE Employee: Fred T.

Knox

Poll site	Stop #	Machine No.	Address
Knox Town Hall	1	144	2192 Berne-Altamont Rd call Vass when on way 516-639-1675 or Glenn 215-801-9753
Knox Town Hall	1	145	2192 Berne-Altamont Rd call Vass when on way 516-639-1675 or Glenn 215-801-9753

Berne

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	2	61	30 Canaday Hill Rd call Jerry on way 526-6861 or Alan 466-3866
Helderberg Ambulance	3	62	978 Cole Hill Rd Code(13524)

Westerlo

Poll site	Stop #	Machine No.	Address
Westerlo Town Hall	4	156	933 CR 401
Westerlo Town Hall	4	157	933 CR 401

Rensselaerville

Poll site	Stop #	Machine No.	Address
Medusa Fire Dept.	5	155	28 CR 351 MEET @ R'ville TOWN HALL 1ST Phone 797-3793/Cell 239-4225
Tri Vill. Preston Hollow Fire Dept.	6	154	3096 CR 145
Rensselaerville Fire Dept.	7	153	State Route 85

New Scotland

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	8	147	2178 Tarrytown Rd.
Unionville Reformed Church	9	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	10	146	7 Old New Salem Rd.
St. Matthew's Church	11	152	25 Mountain View St.
Voorheesville Fire Dept.	12	151	12 Altamont Rd.
New Scotland Town Hall	13	149	2029 New Scotland Rd.

TOTAL STOPS: 13

15 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 2 AM Guilderland Date: Thurs October 28
Delivery Schedule CBOE Employee: Ed K.

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	140	5209 Western Ave (Stop here 1st to get keys)
Lynwood Reformed Church	2	139	3714 Carman Rd -Schenectady
FortHunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Fire Dept	6	135	2303 Western Ave
Guilderland Fire Dept	6	136	2303 Western Ave
Guilderland Public Library	7	130	2228 Western Ave (Call Lou 894-5566)
Guilderland Public Library	7	131	2228 Western Ave (Call Lou 894-5566)
Westmere Fire Dept.	8	132	1741 Western Ave
Westmere Fire Dept.	8	133	1741 Western Ave

TOTAL STOPS: 8 **12 Machines**

Vendor Representative:_____ **Date:**_____

CBOE Representative:_____ **Date:**_____

Truck No. 3 AM Bethlehem/Coeymans Date: Thurs October 28

Delivery Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
Mt. Moriah Christian Academy	1	79	262 Rt 9W
Selkirk Fire Dept. #2	2	80	301 Glenmont Rd. (KEY @ BOE)
Bethlehem Historical Society	3	81	1003 River Rd call Greg when on way 518 857-7981
Selkirk Fire Dept #1	4	72	126 Maple Ave. (KEY @ BOE)
Bethlehem Ambulance	5	77	1121 Rt. 9W (KEY @ BOE)
Selkirk Fire Dept. #3	6	78	480 Bridge St.(KEY @ BOE)
Coeymans Fire House	7	83	67 Church St (Key @ BOE)
Congregational Christian Church	8	84	175 Main St (Key @ BOE)
Coeymans Hollow Vol Fire House	9	85	1290 State Rt. 143 (Key @ BOE)
Abounding Love Christian Church	10	82	2480 US Rt 9W Glenmont (Key @ BOE)

TOTAL STOPS: 10

10 Machines

Vendor Representative:_____ **Date:**_____

CBOE Representative:_____ **Date:**_____

Truck No. 2 PM Colonie Date: Thurs October 28

CBOE Employee: Mark S. & J.J

Poll site	Stop #	Machine No.	Address
Latham Fire Dept No. 2	1	117	469 Watervliet Shaker Rd
Latham Fire Dept No. 2	1	118	469 Watervliet Shaker Rd
Latham Fire Dept No. 1	2	119	226 Old Loudon Rd
Colonie ELKS #2192	3	112	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	113	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	3	114	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie Memorial Town Hall	4	115	534 Loudon Rd.
Colonie Memorial Town Hall	4	116	534 Loudon Rd.
Schuyler Heights Fire Dept.	5	88	900 1 st St. (Key @ BOE)
Menands Fire Dept.	6	86	250 Broadway- Don 701-1055
Menands Fire Dept.	6	87	250 Broadway- Don 701-1055
North Albany Post # 1610	7	11	35 North 1 st St. (Call Micky 522-3486 cell/ 465-4800 (W))
North Albany Post # 1610	7	12	35 North 1 st St. (Call Micky 522-3486 cell/ 465-4800 (W))

TOTAL STOPS: 7

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 3 PM Colonie Date: Thurs October 28

Delivery Schedule

CBOE Employee: Joel C.

Poll site Stop # Machine No. Address

Montessori Magnet School	1	37	65 Tremont St.
Fuller Rd Fire Dept	2	95	1342 Central Ave
West Albany Fire Dept. #2	3	92	36 Osborne Rd. (KEY @ BOE)
West Albany Fire Dept #1	4	90	113 Sand Creek Rd. (KEY @ BOE)
West Albany Fire Dept #1	4	91	113 Sand Creek Rd. (KEY @ BOE)
Shaker Rd. Loudonvill F H	5	110	550 Albany Shaker Rd
Shaker Rd. Loudonvill F H	5	111	550 Albany Shaker Rd
The Crossings	6	93	580 Albany Shaker Rd
The Crossings	6	94	580 Albany Shaker Rd
Loudonville Presbyterian Church	7	89	22 Old Niskyuana Rd (Key Under Mat)
Verdoy Fire Dept.	8	106	988 Troy Schenectady Rd.
Verdoy Fire Dept.	8	107	988 Troy Schenectady Rd.

TOTAL STOPS: 8

12 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 1 AM Colonie Date: Friday October 29

Delivery Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
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Public Safety Center	1	108	312 Wolf Rd.
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Colonie Village Rec. Center	2	98	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	101	1947 Central Ave. closes @ 3:00PM

TOTAL STOPS: 5

9 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

**NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM
USE YOUR DESCRETION**

Need to deliver Midway FD #2 before noon closes at noon

Need to deliver ST. Claires Church before 3pm closes at 3 pm

Truck No. 1 Hilltowns Date: Wed November 3rd
 Pick-Up Schedule CBOE Employee: Fred T.
Knox

Poll site	Stop #	Machine No.	Address
Knox Town Hall	1	144	2192 Berne-Altamont Rd call Vass when on way 516-639-1675 or Glenn 215-801-9753
Knox Town Hall	1	145	2192 Berne-Altamont Rd call Vass when on way 516-639-1675 or Glenn 215-801-9753

Berne

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	2	61	30 Canaday Hill Rd call Jerry on way 526-6861 or Alan 466-3866
Helderberg Ambulance	3	62	978 Cole Hill Rd Code(13524)

Westerlo

Poll site	Stop #	Machine No.	Address
Westerlo Town Hall	4	155	933 CR 401
Westerlo Town Hall	4	156	933 CR 401

Rensselaerville

Poll site	Stop #	Machine No.	Address
Medusa Fire Dept.	5	154	28 CR 351 MEET @ R'ville TOWN HALL 1ST Phone 797-3793/Cell 239-4225
Tri Vill. Preston Hollow Fire Dept.	6	153	3096 CR 145
Rensselaerville Fire Dept.	7	152	State Route 85

New Scotland

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	8	147	2178 Tarrytown Rd.
Unionville Reformed Church	9	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	10	146	7 Old New Salem Rd.
St. Matthew's Church	11	151	25 Mountain View St.
Voorheesville Fire Dept.	12	150	12 Altamont Rd.
New Scotland Town Hall	13	149	2029 New Scotland Rd.

TOTAL STOPS: 13 **15 Machines**

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Truck No. 2 AM Guilderland Date: Wed November 3rd
Pick-Up Schedule CBOE Employee: Ed K.

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	140	5209 Western Ave (Stop here 1st to get keys)
Lynwood Reformed Church	2	139	3714 Carman Rd -Schenectady
FortHunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Fire Dept	6	135	2303 Western Ave
Guilderland Fire Dept	6	136	2303 Western Ave
Guilderland Public Library	7	130	2228 Western Ave (Call Lou 894-5566)
Guilderland Public Library	7	131	2228 Western Ave (Call Lou 894-5566)
Westmere Fire Dept.	8	132	1741 Western Ave
Westmere Fire Dept.	8	133	1741 Western Ave

TOTAL STOPS: 8

12 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Truck No. 3 AM Colonie Date: Friday November 3rd
Pick-Up Schedule CBOE Employee: TBD

Poll site Stop # Machine No. Address

Public Safety Center	1	108	312 Wolf Rd.
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Colonie Village Rec. Center	2	98	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM

TOTAL STOPS: 5

9 Machines

Vendor Representative: _____ Date: _____
CBOE Representative: _____ Date: _____

**NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM
USE YOUR DISCRETION**

Need to deliver Midway FD #2 before noon closes at noon
Need to deliver ST. Claires Church before 3pm closes at 3 pm

Truck No. 4 AM Bethlehem/Coeymans Date: Thurs November 3rd

Pick-Up Schedule

CBOE Employee: Randy B.

Poll site	Stop #	Machine No.	Address
Mt. Moriah Christian Academy	1	79	262 Rt 9W
Selkirk Fire Dept. #2	2	80	301 Glenmont Rd. (KEY @ BOE)
Bethlehem Historical Society	3	81	1003 River Rd call Greg when on way 518 857-7981
Selkirk Fire Dept #1	4	72	126 Maple Ave. (KEY @ BOE)
Bethlehem Ambulance	5	77	1121 Rt. 9W (KEY @ BOE)
Selkirk Fire Dept. #3	6	78	480 Bridge St. (KEY @ BOE)
Coeymans Fire House	7	83	67 Church St (Key @ BOE)
Congregational Christian Church	8	84	175 Main St (Key @ BOE)
Coeymans Hollow Vol Fire House	9	85	1290 State Rt. 143 (Key @ BOE)
Abounding Love Christian Church	10	82	2480 US Rt 9W Glenmont (Key @ BOE)

TOTAL STOPS: 10

10 Machines

Vendor Representative: _____ **Date:** _____

CBOE Representative: _____ **Date:** _____

Truck No. 5 AM Colonie Date: Thurs November 3rd
Pick-Up Schedule CBOE Employee: J.J

Poll site	Stop #	Machine No.	Address
Latham Fire Dept No. 2	1	117	469 Watervliet Shaker Rd
Latham Fire Dept No. 2	1	118	469 Watervliet Shaker Rd
Latham Fire Dept No. 1	1	119	226 Old Loudon Rd
Colonie ELKS #2192	2	112	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	2	113	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie ELKS #2192	2	114	11 ELKS Ln Call (Bill Rosenberger 518-527-3179)
Colonie Memorial Town Hall	3	115	534 Loudon Rd.
Colonie Memorial Town Hall	3	116	534 Loudon Rd.
Schuyler Heights Fire Dept.	4	88	900 1 st St. (Key @ BOE)
Menands Fire Dept.	5	86	250 Broadway- Don 701-1055
Menands Fire Dept.	5	87	250 Broadway- Don 701-1055
North Albany Post # 1610	6	11	35 North 1 st St. (Call Micky 522-3486 cell/ 465-4800 (W))
North Albany Post # 1610	6	12	35 North 1 st St. (Call Micky 522-3486 cell/ 465-4800 (W))

TOTAL STOPS: 6

13 Machines

Vendor Representative:_____ **Date:**_____

CBOE Representative:_____ **Date:**_____

Truck No. 6 AM Bethlehem Date: Wed November 3rd
Pick-Up Schedule CBOE Employee: Frank

Poll site	Stop #	Machine No.	Address
N. Bethlehem Fire Dept.	1	63	589 Russell Rd (KEY @ BOE)
Slingerlands Fire District	2	65	1520 New Scotland Rd CODE (8462)
First United Methodist Church	3	73	428 Kenwood Ave
Bethlehem Town Hall	4	66	445 Delaware Ave
Bethlehem Town Hall	4	67	445 Delaware Ave
Delmar Presbyterian Church	5	68	585 Delaware Ave
Delmar Presbyterian Church	5	74	585 Delaware Ave
Bethlehem Lutheran Church	6	75	85 Elm Ave Call Marie when on way (518) 439-4328
Bethlehem Parks and Rec	7	76	261 Elm Ave
St. Stephen's Church	8	69	16 Elmsmere Ave
St. Stephen's Church	8	70	16 Elmsmere Ave

TOTAL STOPS: 8 11 Machines

Vendor Representative:_____ **Date:**_____

CBOE Representative:_____ **Date:**_____

Note: Bridge next to St. Stephens is marked 12ft-4in but truck will fit under the bridge.

Note: Park on Nathaniel St to get access to both the Methodist Church and Delmar Fire Dept. poll sites

Truck No. 7 AM Colonie Date: Wed November 3rd

Pick-Up Schedule**CBOE Employee: Tony****Poll site Stop # Machine No. Address**

Montessori Magnet School	1	37		65 Tremont St.
Fuller Rd Fire Dept	2	95		1342 Central Ave
West Albany Fire Dept. #2	3	92		36 Osborne Rd. (KEY @ BOE)
West Albany Fire Dept #1	4	90		113 Sand Creek Rd. (KEY @ BOE)
West Albany Fire Dept #1	4	91		113 Sand Creek Rd. (KEY @ BOE)
Shaker Rd. Loudonvill F H	5	110		550 Albany Shaker Rd
Shaker Rd. Loudonvill F H	5	111		550 Albany Shaker Rd
The Crossings	6	93		580 Albany Shaker Rd
The Crossings	6	94		580 Albany Shaker Rd
Loudonville Presbyterian Church	7	89		22 Old Niskyuana Rd (Key Under Mat)
Verdoy Fire Dept.	8	106		988 Troy Schenectady Rd.
Verdoy Fire Dept.	8	107		988 Troy Schenectady Rd.

TOTAL STOPS: 8**12 Machines****Vendor Representative: _____ Date: _____****CBOE Representative: _____ Date: _____****TRUCK NO. 2 PM WATERVLIT/GREEN ISLAND/ALBANY Date: Wed November 3rd**

Pick-Up Schedule**CBOE Employee : Ed K.**

Pollsite	Stop #	Machine No.	Address
Watervliet Elks Lodge	1	56	501 4 th Ave. (Call Tracy 339-3749)
Ancient Order of Hibernians	2	57	1021 9 th Ave. (Call Mark 390-1677) or Vanessa 229-4933
Leo O'Brien Senior Center	3	58	1501 Broadway (Call Kathy 273-4422)
Albany Sarang Fellowship Church	4	59	410 23 rd St (call 207-5818) Mr. Lee b-4 you get there
Maplewood Vol. Fire house	5	120	61 Cohoes Rd (Key @ BOE)
Green Island Municipal Center	6	125	19 George St. (Call 273-4959 when outside)
American Legion	7	126	35 Cohoes Ave Call Donna 518-859-2881
Albany Comm. Development	8	15	200 Henry Johnson blvd
Capitol Woods Apts.	9	14	200 Lark Dr. (Call Loneisha 380-5541)
Ida Yarbrough Homes	10	13	270 N. Pearl St (Call Tony 380-5593) 2nd no. below
St Francis Mission	12	8	20 Robin St. (KEY @ BOE)
American Legion Zaloga Post	12	33	4 Everett Rd Ext
American Legion Zaloga Post	12	34	4 Everett Rd Ext

TOTAL STOPS: 12**13 machines****Vendor Representative: _____ Date: _____****CBOE Representative: _____ Date: _____****Note: Ida Yarbrough contact is Tony office phone (518-380-5593) Cell Phone (518-369-8816)****WATERVLIET ELKS is CLOSED ON MONDAYS FUTURE REFERENCE !!!!!****Truck No. 3 PM ALBANY Date: Wed November 3rd**

Pick-Up Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
1 st Presbyterian Church	1	19	362 State St (call Jamie 449-7332) 2nd contact Miriam 439-7492 MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Knox Street Community Room	5	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	6	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	7	18	2 Thurlow Terrace
Police Athletic League	8	32	844 Madison Ave.
Ancient Order of Hibernians	9	28	375 Ontario St CALL Kathy 30 mins before 331-6116
Ancient Order of Hibernians	9	29	375 Ontario St CALL Kathy 30 mins before 331-6116
Pine Hills Library	10	31	517 Western Ave.
Abrookin Career & Tech Ctr.	11	35	99 Kent St Call 30 mins Before 410-7277

TOTAL STOPS: 12**12 Machines**

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Call Mike @ your stop before the Library (A.O.H) his No. is 369-8448

CALL KATHY @ AOH 30 MINS BEFORE ARRIVAL 331-6116

1st Presbyterian Church ring door bell on Willet St to get someone to answer door

Truck No. 4 PM ALBANY Date: Wed November 3rd

Pick-Up Schedule**CBOE Employee: Randy B.**

Poll site	Stop #	Machine No.	Address
Polish Community Ctr (New Site)	1	42	225 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire Dept.	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Ctr	4	45	1400 Washington Ave- Liberty Terrace (Call Dan 30 Mins before 888-4007)
SUNY Campus Ctr	4	127	1400 Washington Ave- Liberty Terrace (Call Dan 30 Mins before 888-4007)
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
Conregation Ohav Shalom	6	41	113 Krumkill Rd
B'nai Sholom	7	26	420 Whitehall Rd
Maria College (McCauley Hall)	8	27	700 New Scotland Ave (Enter on S. Manning Blvd) Call 248-1827
John J. Bach Library	9	30	455 New Scotland Ave (Call 330-9038)
St Andrews Episcopal Church	10	39	10 N. Main Ave
St Andrews Episcopal Church	10	40	10 N. Main Ave

TOTAL STOPS: 10**13 Machines**

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

New Cove. Presbyterian Church call 30 Mins before delivery 281-2725**SUNY Liberty Terrace call 30 Mins before delivery 888-4007****Maria College Call when on way 518-248-1827****Call Mike @ Stop before the Library Maria College is Phone # is 369-8448**

Truck No. 5 PM ALBANY Date: Wed November 3rd
 Pick-Up Schedule CBOE Employee: J.J.

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Albany Public Library- Delaware Ave	2	4	331 Delaware Ave. (Phone 518-369-8448) Mike
Sheehy Palmer_VFW	3	24	525 Delaware Ave
Sheehy Palmer_VFW	3	25	525 Delaware Ave
Parks & Recreation Dept	4	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	4	2	7 Hoffman Ave.
Ezra Prentice Homes	5	7	625 S. Pearl St
Creighton Storey Homes	6	3	158 3 rd Ave.
Salvation Army	7	5	20 S. Ferry St.
Salvation Army	7	6	20 S. Ferry St.

TOTAL STOPS: 7 12 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Call Mike @ Stop before the Library his phone No. is 369-8448

Truck No. 6 PM COHOES Date: Wed November 3rd

Pick-Up Schedule

CBOE Employee : Frank B.

Poll site	Stop #	Machine No.	Address
Boght Fire Dept	1	121	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Boght Fire Dept	1	122	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Boght Fire Dept	1	123	8 Preston Drive (Alicia 783-5925 or 785-0339 2nd)
Cohoes Senior Center	2	47	10 Cayuga Plaza
Holy Trinity Church	3	50	1 Saint Marie Lane
Holy Trinity Church	3	51	1 Saint Marie Lane
Cohoes-Waterford Elks	4	46	45 N. Mohawk St. (Call 779-0242) opens @ 10am
Cohoes Middle School	5	53	7 Bevan St.
Abram Lansing School	6	49	27 James St.
Harmony Hill Elementary	7	52	Madelon Hickey Way
Knights of Columbus	8	48	255 Remsen St Call Ken (H) 235-3511, Cell 368-2917
Ukrainian American Center	9	54	1 Pulaski Ave. Call Dave 429-8925 (2nd No. Below if no ans.)
Van Schaick School	10	55	150 Continental Ave

TOTAL STOPS: 10

13 Machines

Vendor Representative: _____ Date: _____

CBOE Representative: _____ Date: _____

Note: Cohoes Schools Central Office-237-4131 Ext 2358

Note: 2nd number for Ukranian American Ctr. if running late, call Big Chuck 518-237-0417 (H)

Note: Cohoes Waterford Elks does not open until 10am

Note: K of C backup if Ken is N/A call Frank 698-4658

RFB#2021-059		
NYS Contract Mini Bid Solicitation		
Moving of Voting Machines for 2021 Primary and General Elections		
	Champion Moving/Don's Moving	Arnoff Moving and Storage
	Not all required forms submitted	
Primary Election-Cost Not To Exceed	\$ 10,877.18	\$ 12,307.20
General Election-Cost Not To Exceed	\$ 15,142.94	\$ 15,662.80
	\$ 26,020.12	\$ 27,970.00

Request for Contract Approval	
Request ID #	6316
Contract #	6416
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	
Department	A4010 - Health
Date submitted	5/28/21
Contact person	Witherspoon, Shanna
Contact Phone	518-447-4584
Vendor	St. Peter's Health Partners Medical Associates
Estimated Amount	\$25,000
Estimated Term	6/1/2021 - 11/2/2022
Scope of Services	Implement 5 National Diabetes Prevention Program from June 1, 2021 to November 2, 2022.
Budget Line Item	AA4046
Fiscal Impact	County 0.00%
	State 100.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - RFQ

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. McCOY
County Executive

DEPARTMENT OF HEALTH
COUNTY OF ALBANY
175 GREEN STREET
ALBANY, NEW YORK 12202

MARIBETH MILLER, BSN, MS
Assistant Commissioner for Public Health

ELIZABETH F. WHALEN, MD, MPH
Commissioner of Health

SHANNA F. WITHERSPOON, MPA
Assistant Commissioner Finance and Administration

The Dr. John J.A. Lyons
ALBANY COUNTY HEALTH FACILITY
(518) 447-4580 FAX (518) 447-4698
www.albanycounty.com

MEMORANDUM

TO: Honorable Daniel P. McCoy, County Executive
Honorable Bruce A. Hidley, County Clerk
Honorable Andrew Joyce, Chairman, County Legislature

FROM: Elizabeth F. Whalen MD, MPH, Commissioner of Health

DATE: June 1, 2021

RE: St. Peter's Health Partners – RFP 2021-046

Albany County DOH is requesting to contract with St. Peter's Health Partners to develop, build support for and implement evidenced-based National Diabetes Prevention Program (NDPP) in at least one (1) priority community within Albany County and/or for at least (1) self-insured employer with offices located in Albany County.

There will be 5 NDPP programs between June 1, 2021 and November 2, 2022. The contract amount is not to exceed \$25,000 and is funded 100% with grant monies from our Blue Fund grant program. St. Peter's Health Partners was the only response to the RFP.

If you have any questions or are in need of additional information, please do not hesitate to contact me directly at 447-4695.

Thank you for your consideration of this request.



Albany County Department of Health is nationally accredited and meets rigorous public health standards set forth to best meet the needs of our community.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Charles Welge
Health Department

FROM: Karen Storm *K. Storm*
Purchasing Agent

DATE: May 14, 2021

RE: RFP #2021-046 Developing Community Partnerships to Prevent Diabetes

I am in receipt of your recommendation to award the aforementioned Request for Proposals to St. Peter's Health Partners Medical Associates in the amount of \$24,994.50.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal submitted. I have no objection to the selection of St. Peter's Health Partners Medical Associates for an award.

Please obtain the necessary contract approval of the Contract Administration Board so that we may issue a Notice of Award to the successful proposer.

Section IV

Plan Implementation and Scope of Services:

St. Peter's Diabetes and Endocrine Care will develop, build support for and implement evidenced-based National Diabetes Prevention Program (NDPP) in at least one (1) priority community within Albany County and/or for at least one (1) self-insured employer with offices located in Albany County.

Activities include, but are not limited to:

- Implement 5 National Diabetes Prevention Program cohorts to be scheduled as outlined below. Proposals may include any number of programs with start dates staggered between June 1, 2021 to November 2, 2022.
 - o One (1) NDPPs started in July 2021;
 - o Four (4) NDPPs started in 2022.
- Coordinate health communications with Albany County Department of Health and, as applicable, other community partners to increase awareness of prediabetes and facilitate participation in National Diabetes Prevention Program.
- Evaluate Developing Community Partnerships to Prevent Diabetes implementation including, but not limited to:
 - o Measuring participant enrollment, completion rates (defined as completing 9 out of 16 core curriculum classes and 2 out of 6 maintenance classes), weight loss percentage and weekly physical activity minutes;
 - o Engagement of community health workers (CHWs) to support participants representing priority populations; and
 - o As applicable, develop business case for offering National Diabetes Prevention Program as a benefit with self-insured employers.

- In conjunction with deliverables, submit regular reports including all program related data (in aggregate form).

During the pre-program phase (i.e. before NDPP first class is held), weekly conference calls with Albany County Department of Health to report updates on scheduled NDPPs in the community including, but not limited, to site location, start date, staffing, and promotion of program.

NDPP Reporting Schedule for each NDPP delivered:

- Report 1: Submit within 45 days of program start date to reflect program work during the first 30 days of the NDPP including, but not limited to, enrollment demographics.
- Report 2: Submit within 15 days of completing NDPP core curriculum i.e. first 16 NDPP classes. Report to align with metrics required for DPRP reporting.
- Report 3: Submit within 30 days of completing NDPP maintenance i.e. 12 months after NDPP start date. Report to align with metrics required for DPRP reporting.

During NDPP maintenance phase, St. Peter's Diabetes and Endocrine Care will have monthly conference calls with Albany County Department of Health to report challenges and opportunities.

Section V	St. Peter's Cost Proposal	<u>\$24,997.50</u>
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Cost per cohort of avg. 15 participants:

Lifestyle coach (B. Kipniss)	\$21/hour for 6.5 hours for 26 sessions per cohort	\$3,549
Curriculum	\$21/copy	\$ 315
Calorie King Incentive book	\$6 ea.	\$ 90
Program Specialist (K. Cameron)	\$30.75/hour for 34 hours per cohort *Program specialist will lead recruitment, intake process and any follow up that may be needed to ensure cohorts are filled.	\$1,045.50
Total Cost per Cohort		\$4,999.40
5 Cohorts planned over 2 years		<u>\$24,997.50</u>

Request for Contract Approval	
Request ID #	6313
Contract #	6413
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	
Department	A1620 - Building Services
Date submitted	5/27/21
Contact person	Latina, David
Contact Phone	518-447-7210
Vendor	J McBain, Inc.
Estimated Amount	\$93,986
Estimated Term	7/1/2021 - 12/31/2022
Scope of Services	Electrical Construction services to Assist KONE Elevator Installations at the Times Union Center Parking Garage.
Budget Line Item	AA1620
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - BID

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
112 STATE STREET, SUITE 825
ALBANY, NEW YORK 12207
(518) 447-7210 FAX (518) 447-7747
WWW.ALBANYCOUNTY.COM

DAVID M. LATINA
COMMISSIONER

SCOTT D. ALLARDICE
DEPUTY COMMISSIONER

May 27, 2021

Honorable Daniel P. McCoy
Albany County Executive
112 State Street, 12th Floor
Albany, New York 12207

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, 7th Floor
Albany, New York 12207

Honorable Bruce A. Hidley
Albany County Clerk
Albany County Courthouse
15 Eagle Street, 1st Floor
Albany, New York 12207

Dear Messrs. McCoy, Joyce and Hidley:

The Department of General Services respectfully requests the approval of a contract with J McBain Inc. in the amount not to exceed \$93,986.00. This contract is for Electrical Construction services to assist Kone Elevator Installations for the Times Union Center Garage, further outlined in RFB #2021-057.

All cost of these services will be covered under bond number HKUY.

If you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner

DML:tas
Enclosure(s)

Memo

To: David Latina, Commissioner, Department of General Services
From: Michael Martin PE, Director, Facilities Engineering Division
Cc: Karen Storm, Purchasing Agent
Date: May 27, 2021
Re: **RFB #2021-057 – Times Union Center Parking Garage Elevators Electrical Construction to Assist KONE Elevator Installations**

Recommendation for Award to J McBain, Inc.

Commissioner Latina,

As you are aware, C.T. Male and the Facilities Engineering Division, have developed construction documents, a Request for Bid (RFB) and along with the Purchasing Division solicited bid prices for **Electrical Construction to Assist KONE Elevator Installations at the Times Union Center Parking Garage**. Bids for the Electrical Construction prime contract (EC) have been received and reviewed for conformance with the bid documents.

A complete tabulation of the **Electrical Construction** Bids are attached for your use. After review of the quotes that were submitted, the Facilities Engineering Division recommends you proceed with a request for contract approval of the lowest responsive bidder, **J McBain, Inc.** at a cost of **\$93,986.00** which includes a Contingency Allowance as listed on the Bid tabulation.

If you have any questions regarding this project, I can be reached at 447-7032.

Thank you



DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
112 STATE STREET, SUITE 1300
ALBANY, NEW YORK 12207
(518) 447-7210 FAX (518) 447-7747
WWW.ALBANYCOUNTY.COM

DAVID M. LATINA
COMMISSIONER

SCOTT D. ALLARDICE
DEPUTY COMMISSIONER

To: Karen Storm, Purchasing Agent

From: David M. Latina, Commissioner

Date: May 27, 2021

Re: Request for Bids #2021-057
TUC Parking Garage Elevators:
Electrical Construction Services to Assist Kone Elevator Installations

I have reviewed the bids received for the Electrical Construction Services to Assist Kone Elevator Installations for the Times Union Center Garage and recommend awarding the contract to J McBain Inc. as the low bidder for the amount not to exceed \$\$93,986.00.

If you need any further information or have any questions, please feel free to contact me.

DML:tas



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: David M. Latina
Commissioner of General Services

FROM: Karen Storm *Kow*
Purchasing Agent

DATE: May 27, 2021

RE: Request for Bids #2021-057
TUC Parking Garage Elevators:
Electrical Construction Services to Assist Kone Elevator Installations

I am in receipt of your recommendation to award the aforementioned Request for Bids to J. McBain Inc., in the amount of \$93,986.00.

As J. McBain is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board, so that we may issue a Notice of Award to the successful bidder.

COUNTY OF ALBANY

BID FORM

BID IDENTIFICATION:

Title: Times Union Center Parking Garage Elevators Project-Electrical and
Mechanical Construction to Assist KONE Elevator Installation
Bid Number: 2021-057-EC

THIS BID IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the Disposition of Bid Security. This Bid may remain open for ninety (90) days after the day of Bid opening. BIDDER will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of OWNER'S Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in this Contract, that:

- (a) BIDDER has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
5/19/2021	#1
5/25/2021	#2

(receipt of all of which is hereby acknowledged) and also copies of the Notice to Bidders and the Instructions to Bidders;

- (b) BIDDER has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as BIDDER deems necessary;

BF1

- (c) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over the owner.
4. BIDDER will complete the Work for the following prices(s): (Attach Bid Proposal)
5. BIDDER agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. BIDDER agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Bid:
- (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
 - (e) MS-4-1 Certification Statement RE: Stormwater Discharges (Attachment "E")
 - (f) Bidder Qualification Questionnaire (Attachment "F") Not applicable
 - (g) Non Interruption of Work Agreement (Attachment "G")
 - (h) Required Apprenticeship Training Program Documentation (refer to RFB Section 27) If applicable
7. Communication concerning this Bid shall be addressed to:
- Jackie McBain
-
- 2742 6th Ave
-
- Troy, New York 12180
-
- Phone: 518-272-9376
-
8. Terms used in this Bid have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

BID FORM

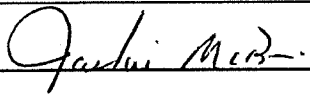
BID IDENTIFICATION:

Title: Times Union Center Parking Garage Elevators Project-Electrical and Mechanical Construction to Assist KONE Elevator Installations.
Bid Number: 2021-057-EC

Conditions:

1. All bid prices must include all materials, labor, equipment, incidentals, and other associated costs.
2. Base Bid work shall carry a 10% Base Bid Contingency Allowance for additional work discovered during construction beyond scope of work indicated on drawings and specifications. Contractor shall receive advance approval from the County Engineer prior to performing any additional work.

<u>ELECTRICAL CONSTRUCTION</u> Lump Sum Base Bid (Price in Words): (Price in Numbers):	<u>eighty-five thousand, four hundred</u> <u>forty-two</u> \$ <u>85,442</u>
10% Contingency Allowance	\$ <u>8,544</u>
TOTAL BID (Base Bid + Contingency Allowance) (Price in Words): (Price in Numbers):	<u>ninety-three thousand, nine</u> <u>hundred eighty-six</u> \$ <u>93,986</u>

COMPANY: J McBain Inc.
ADDRESS: 2742 6th Ave
CITY, STATE, ZIP: Troy, New York 12180
TEL. NO.: 518-272-9376
FAX NO.: 518-272-3738
FEDERAL TAX ID NO.: 161534752
REPRESENTATIVE: Jackie McBain
E-MAIL: jackie@mcbainelectric.com
SIGNATURE AND TITLE 

DATE 6/27/2021

BF4

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

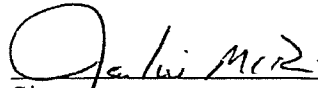
(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation


Signature

President

Title

J McBain Inc.

Company Name

5/27/2021
Date

ATTACHMENT "B"
ACKNOWLEDGMENT BY BIDDER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 200__, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

If Corporation:

STATE OF NY)
COUNTY OF RENSSELAER) SS.:

On this 27 day of MAY, 2021, before me personally appeared JACKIE MCBAIN to me known, who, being by me sworn, did say that he resides at (give address) TROY NY; that he is the (give title) PRESIDENT of the (name of corporation) J. MCBAIN Inc, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

LORIN M LAZZO fagan
Notary Public, State of New York
No. 01M16343892
Qualified in Rensselaer County
Commission Expires 6/20/24

Lorin Fagan
Notary Public, State of NY

Qualified in Rensselaer

Commission Expires 6/20/24

If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 200__, before me personally came _____ to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: ☒ PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME J McBain Inc.		3. IDENTIFICATION NUMBERS a) FEIN # 161534752 b) DUNS # 017069613	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable)	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 2742 6th Ave, Troy, New York 12180		7. TELEPHONE NUMBER 518-272-9376	8. FAX NUMBER 518-272-3738
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Jackie McBain Title President Telephone Number 518-272-9376 Fax Number 518-272-3738 e-mail jackie@mcbainelectric.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME Jackie McBain	TITLE President	b) NAME	TITLE
c) NAME Jay McBain	TITLE Vice President	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		☐ Yes ☒ No	
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:		☐ Yes ☒ No	
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		☐ Yes ☒ No	
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		☐ Yes ☒ No	

16.	WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:	
a)	1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process; 2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease; 3. entered into an agreement to a voluntary exclusion from bidding/contracting; 4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles; 5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract; 6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, dc-certified, revoked or forfeited; 7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract; 8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or 9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.	☐ Yes ☒ No
b)	been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?	☐ Yes ☒ No
c)	been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of: 1. federal, state or local health laws, rules or regulations.	☐ Yes ☒ No
17.	IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."	☐ Yes ☒ No
18.	DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO: a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i> b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i> c) Property Tax <i>Indicate the years the vendor failed to file.</i>	☐ Yes ☒ No ☐ Yes ☒ No ☐ Yes ☒ No
19.	HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING? Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.	☐ Yes ☒ No
20.	IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ratio, Debt Ratio, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.	☐ Yes ☒ No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES¹ : ☐ Yes ☒ No

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

¹ "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

FEIN # 161534752

Lo'n Fagan

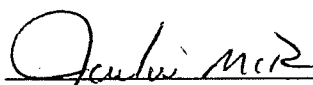
Printed Name

Signature

Date 5/27/2021

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

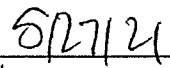


Signature

President

Title

J McBain Inc,
Company Name



Date

ATTACHMENT "E"

Sheet MS4-1: Bidder/Proposer Certification Statement (to be used with Section 34 Part A – General Contracts)

As a bidder seeking to provide services on behalf of Albany County, I certify under penalty of law that I understand and agree to comply with the terms and conditions of the New York State Pollutant Discharge Elimination System ("SPDES") General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4 Permit) and Albany County Local Law 7 of 2007, and agree to implement any Best Management Practices or corrective actions identified by Albany County or an authorized representative thereof as necessary to maintain compliance. I understand that Albany County must comply with the terms and conditions of the aforementioned MS4 Permit, and that it is unlawful for any person to directly or indirectly cause or contribute to a violation of water quality standards. I am also aware that County Local Law 7 of 2007 prohibits any activities that cause or contribute to a violation of the County's SPDES permit. Further, I understand that any non-compliance by Albany County will not diminish, eliminate or lessen my own liability.

Name of Third Party Entity: J. McBain Inc

Address: 2742 6th Ave
Troy NY 12180

Phone Number(s): 518-272-9374

Description of activities to be performed by your firm or organization within Albany County are related to the Albany County Storm Water Management Program (SWMP) (include any activities that have the potential to generate or prevent pollution and/or affect water quality):

BID NO. 2021-057-EC - TUL Garage Elevator
None Elevator Installation

Description of where the work is to be performed within Albany County facilities:

TUL GARAGE

Jackie McBain
Signature

Jackie McBain
Printed Name

President
Title

8/27/21
Date

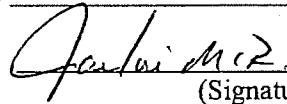
ATTACHMENT "G"
NON-INTERRUPTION OF WORK AGREEMENT

By submission of the bid for:

The bidder agrees that if this bid is accepted, he/she will not intentionally engage in any course of conduct or activity, or employ for the purposes of performing the public work, any subcontractors, employees, labor or materials which will or may result in the interruption of the performance of the public work due to labor strife or unrest by workmen employed by the bidder or by any of the trades working in or about the public works and/or premises where the work is being performed.

Firm: J McBain Inc.

By:



(Signature)

Jackie McBain

(Typed)

Title: President

Date:

9/27/21

Tri-City Joint Apprenticeship and Training Committee, Inc.

RICHARD L. CATALDO - DIRECTOR

428 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-1569
TELEPHONE (518) 785-5167 FAX (518) 786-3588
www.tricityjafc.org



SPONSORED BY

ALBANY ELECTRICAL CONTRACTORS ASS'N.
NECA ALBANY CHAPTER
ELECTRICAL CONTRACTORS CENTER
16 WADE ROAD
LATHAM, NEW YORK 12110

LOCAL 236 - IBEW, ALBANY, N.Y.
3000 TROY-SCHENECTADY ROAD
SCHENECTADY, NEW YORK 12309

October 29, 2015

To whom it may concern:

RE: McBain Electric

McBain Electric is recognized by the Tri-City JATC, Albany NECA, and IBEW Local Union # 236 as a participating Employer in our NYS Registered apprenticeship program.

Please feel free to contact our office with any questions or concerns.

Respectfully yours,

A handwritten signature in cursive script that reads "Richard L. Cataldo".

Richard L. Cataldo

Training Director

RC:en



New York State Department of Labor
Andrew M. Cuomo, Governor
Peter M. Rivera, Commissioner

December 13, 2013

Mr. Richard L. Cataldo
Training Director
Tri-City Electricians JATC LU #236
428 Old Niskayuna Road
Latham, New York 12110

Sponsor/ATP Code: 20141 / 17072

Dear Mr. Cataldo:

We have reviewed and approved your area-wide public recruitment proposal for the Electrician trade. **For your convenience, the Department will post these openings on the New York State Job Bank.**

Approved recruitment dates (including any special instructions) are **January 1, 2014 through December 31, 2014.**

☒ For continuous recruitment, you should submit your next recruitment request to your Apprentice Training Representative (ATR) at least 60 days prior to the start of your next recruitment cycle.

☐ For periodic recruitment, your list will be valid for two years or until it is exhausted.

Recruitment Reminders

1. Written requests for recruitment must be forwarded to your Apprentice Training Representative (ATR): Sponsors must provide a written request for an area-wide, public recruitment to their ATR. The written request must contain the following information:

- Number of anticipated openings, and the minimum qualifications for eligibility;
- The dates, times, and location(s) where applications will be available;
- The procedure that will be used if conducting a limited application recruitment; and
- The beginning apprentice hourly wage rate and the journeyworker hourly wage rate.

2. Written requests must be submitted to your ATR at least 60 days prior to the start of the recruitment.
3. If a specific recruitment period is selected, it must include at least ten consecutive working days. The list of eligible candidates resulting from a periodic recruitment will be valid for a minimum of two years or until the pool is exhausted. A list is exhausted when it no longer has eligible candidates, or when it is determined that there are fewer minorities and/or women candidates remaining than would reasonably be expected in view of the Labor Force Analysis from the Affirmative Action Plan (AT603). Each new recruitment requires a request to the New York State Department of Labor for approval.
4. For a continuous recruitment, applications are accepted throughout the year at least one day per month. Candidates remain in the eligibility pool for a minimum of two years.

Sincerely,



Jane Thompson
Director,
Apprenticeship Training

cc: Daniel Paris
DEWS Locations/One Stop Managers
Tunisha Walker, EEO
Russell Oliver, DOL Test Administration



New York State Department of Labor

Apprentice Training Program Registration Agreement

Wage Revision Increase To JW Rate

Revision ☒
(nature of change)

RECEIVED

AUG 27 2013

State Use Only	
AT sponsor no.	20141
ATP code	17-072
Effective date of AT program	6/1/1989

1. Name of sponsor: Tri-City JATC APPRENTICE TRAINING CENTRAL OFFICE
2. Mailing address: 428 Old Niskayuna RD. Latham NY 12110 Albany
(number & street) (city) (state) (zip code) (county)
3. Actual address: Same as above
(number & street) (city) (state) (zip code) (county)
4. Telephone no.: 518 785-5167 (telephone #) (ext. #) (fax #) 518 786-3588
5. Trade/Occupation: Electrician
6. No. employees: 1077 No. apprentices: 227 No. journeyworkers: 1072 7. Ratio: 1:1, 1:3
(non-standard) ☐
8. ISC code: 824,261-010 9. DOT code: 824,261-010 10. Length of program: 60 months
11. Apprentice probationary period: 12 Months 12. Work process: Standard ☒ or Revised ☐
13. Minimum journeyworker rate: \$34.50 per hour 14. Effective date of wages: 6/1/13
15. Apprentice wage progression for each period - in months (M) or hours (H)

1	2	3	4	5	6	7	8	9	10
M ☐ H ☐ 1000	M ☐ H ☐ 2000	M ☐ H ☐ 3500	M ☐ H ☐ 5000	M ☐ H ☐ 6500	M ☐ H ☐ 8200	M ☐ H ☐	M ☐ H ☐	M ☐ H ☐	M ☐ H ☐
40% SNT Proges	45% Comp 1st Yr.	50% Comp 2nd Yr.	60% Comp 3rd Yr.	70% Comp 4th Yr.	80% Comp 5th Yr.				

16. The sponsor agrees to comply with the provisions on this side and on the reverse side of this agreement.

17. Richard Cataldo 8/15/13
Signature of official sponsor representative Date
Richard Cataldo, Training Director
Print name and title

18. Joseph H. Hot 8/15/13
Signature of union representative Date
Joseph H. Hot, Membership Dev. #234
Print name, title, and union name

19. [Signature]
Signature New York State Department of Labor

12/4/13
Date

AIA Document A310™ - 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

J. McBain, Inc.

2742 6th Ave.

Troy, NY 12180

SURETY:

(Name, legal status and principal place of business)

United States Fire Insurance Company

305 Madison Avenue

Morristown, NJ 07962

OWNER:

(Name, legal status and address)

Albany County Purchasing Department

112 State Street

Albany, NY 12207

BOND AMOUNT: Five Percent of Contract Amount (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Times Union Center Parking Garage Elevators Project Electrical Construction

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

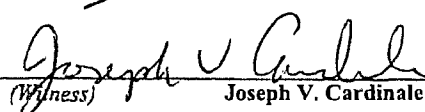
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

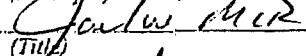
Signed and sealed this 27th day of May, 2021

(Witness)


Joseph V. Cardinale

J. McBain, Inc.

(Principal)



United States Fire Insurance Company

(Surety)


Gary A. Cardinale, Attorney-in-Fact

(Seal)

(Seal)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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051110

ACKNOWLEDGMENT OF PRINCIPAL

STATE OF NY)
COUNTY OF Rensselaer) SS.:

On the 27 day of May in the year 2021, before me, the undersigned, personally appeared Jeff McLean, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Lorin Milazzo Fagan
Notary Public, State of New York
No. 01MI6343892
Qualified in Rensselaer County
Commission Expires 6/20/24

Lorin Fagan
Notary Public

ACKNOWLEDGMENT OF SURETY

STATE OF New York)
COUNTY OF Erie) SS.:

On the 27th day of May in the year 2021, before me, the undersigned, personally appeared Gary A Cardinale, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Wendy Marie Montante
Notary Public

WENDY MARIE MONTANTE
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MO6411197
Qualified in Erie County
Commission Expires November 09, 2024

UNITED STATES FIRE INSURANCE COMPANY
1209 ORANGE STREET, WILMINGTON, DELAWARE 19801

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

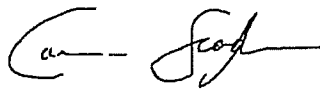
AT DECEMBER 31, 2020

<u>ASSETS</u>	
Bonds (Amortized Value).....	1,271,745,314
Preferred Stocks (Market Value).....	12,500,000
Common Stocks (Market Value).....	1,367,179,277
Mortgage Loans (Market Value).....	129,482,676
Cash, Cash Equivalents, and Short Term Investments.....	872,418,743
Derivatives.....	22,295,392
Other Invested Assets.....	381,854,569
Investment Income Due and Accrued.....	10,633,412
Premiums and Considerations.....	361,050,764
Amounts Recoverable from Reinsurers.....	37,752,224
Funds Held by or Deposited with Reinsured Companies.....	9,551,031
Current Income Taxes Recoverable.....	99,753
Net Deferred Tax Asset.....	189,212,579
Electronic Data Processing Equipment.....	2,976,676
Receivables from Parent, Subsidiaries and Affiliates.....	66,045,263
Other Assets.....	83,625,922
TOTAL ASSETS.....	\$ 4,818,423,595

LIABILITIES, SURPLUS & OTHER FUNDS

Losses (Reported Losses Net of Reinsurance Ceded and Incurred But Not Reported Losses).....	1,773,113,441
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses.....	96,184,770
Loss Adjustment Expenses.....	379,712,166
Commissions Payable, Contingent Commissions and Other Similar Charges.....	10,938,946
Other Expenses (Excluding Taxes, Licenses and Fees).....	74,050,735
Taxes, Licenses and Fees (Excluding Federal Income Taxes).....	19,112,482
Unearned Premiums.....	711,160,035
Advance Premium.....	10,524,196
Ceded Reinsurance Premiums Payable.....	39,739,814
Funds Held by Company under Reinsurance Treaties.....	27,831,610
Amounts Withheld by Company for Account of Others.....	111,982,736
Provision for Reinsurance.....	1,603,526
Payable to Parent, Subsidiaries and Affiliates.....	11,258,344
Other Liabilities.....	32,706,068
TOTAL LIABILITIES.....	\$ 3,299,918,869
Common Capital Stock.....	18,780,000
Gross Paid In and Contributed Surplus.....	1,657,074,940
Unassigned Funds (Surplus).....	(157,350,214)
Surplus as Regards Policyholders.....	1,518,504,726
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS.....	\$ 4,818,423,595

I, Carmine Scaglione, Senior Vice President and Controller of UNITED STATES FIRE INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2020, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of Delaware.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 8th day of March, 2021.
UNITED STATES FIRE INSURANCE COMPANY



**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

01102432421

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Gary A. Cardinale

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties not exceeding: **Seven Million, Five Hundred Thousand Dollars (\$7,500,000).**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney revokes all previous Powers of Attorney issued on behalf of the Attorneys-In-Fact named above and expires on January 31, 2022.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 22nd day of August 2019.

UNITED STATES FIRE INSURANCE COMPANY



A. R. Slimowicz

Anthony R. Slimowicz, President

State of Pennsylvania }
County of Philadelphia }

On this 22nd day of August 2019, before me, a Notary public of the State of Pennsylvania, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

Commonwealth of Pennsylvania – Notary Seal
Tamara Watkins, Notary Public
Philadelphia County
My commission expires August 22, 2023
Commission number 1348843

Tamara Watkins

Tamara Watkins

(Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 27th day of May 2021

UNITED STATES FIRE INSURANCE COMPANY



Al Wright

Al Wright, Senior Vice President

RFB-2021-057 Times Union Center Parking Garage Elevators EC and MC to Assist KONE Elevator Installations				
	McBain Electric	Harold Clune	Flex Electric	
Bid Security	Bond	Bond	Bond	
Electrical Construction Lump Sum Base Bid	\$ 85,442.00	\$ 92,000.00	\$ 145,000.00	
10% Contingency	\$ 8,544.00	\$ 9,200.00	\$ 14,500.00	
Total Base Bid	\$ 93,986.00	\$ 101,200.00	\$ 159,500.00	
Mechanical Construction Lump Sum Base Bid	No Bids			
10% Contingency				
Total Bid				

Request for Contract Approval	
Request ID #	6307
Contract #	6407
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	
Department	D5110 - Maintenance Roads Buildings
Date submitted	5/21/21
Contact person	Ramundo, Lisa
Contact Phone	518-765-2055
Vendor	Clark Equipment Co. dba Bobcat Company
Estimated Amount	\$64,244
Estimated Term	3 Months (7/1/21-9/30/21)
Scope of Services	The purchase of an E60 R2 Series Bobcat Compact Excavator from NYS Contract PC67141 Award #PGB22792. Bond HHT75197 will be used for the purchase.
Budget Line Item	N/A
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. McCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
WWW.ALBANYCOUNTY.COM

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

MEMORANDUM

To: Hon. Daniel P. McCoy, County Executive
Hon. Andrew Joyce, Chairman of the Legislature
Hon. Bruce Hidley, County Clerk

From: Lisa M. Ramundo, Commissioner

Date: May 21, 2021

Re: Contract Request
The Purchase of a Bobcat Compact Excavator

The Public Works Department respectfully requests approval to purchase one (1) E60 R2-Series Bobcat Compact Excavator from Clark Equipment (dba Bobcat Company). This vendor has been selected from the NYS Contract PC67141, Award #PGB22792. The total purchase price will be \$64,243.68 and Bond HHT75197 (Res. 470 12/7/20) will be used.

We have included all supporting documentation. If there are any questions or further information is needed, please feel free to contact my office.



Bobcat

Handwritten signature: JWS me
Handwritten initials: JD

Product Quotation

Quotation Number: RLF-02618

Date: 2021-03-22 13:24:03

Customer Name/Address:	Bobcat Delivering Dealer	ORDER PLACED WITH: Contract Holder/Manufacturer
ALBANY COUNTY DEPT OF PUBLIC WORKS 270389 Attn: Scott Duncan 449 New Salem Rd Voorheesville, NY 12186-4826 Phone: (518) 765-2055 Fax: (518) 765-2702	Robert H. Finke & Sons Inc, Selkirk, NY 1569 ROUTE 9-W SELKIRK NY 12158 Phone: (518) 767-9331 Fax: (518) 767-2446	Clark Equipment Co dba Bobcat Company PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E60 R2-Series Bobcat Compact Excavator 55.7 HP Tier 4 Turbocharged, Non DPF 5 inch LCD Display Auto Idle Auto-Shift, 2-Speed Travel Auxiliary Hydraulics with Selectable Flow - w/Arm Mounted Flush Face Quick Couplers Cab Forward Standard Display Canopy - Includes: Cup Holder, Retractable Seat Belt, Vinyl Suspension Seat - Roll Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 - Falling Object Protection Structure (FOPS) - Meets Requirements of ISO 10262 Control Console Locks Control Pattern Selector Valve (ISO/STD) Dozer Blade with Float	M3321	1	\$51,493.40	\$51,493.40
P62 Performance Package "Long Arm" Clamp with Diverter Valve	M3321-P06-P62 Hydraulic X-Change"	1	\$3,642.80	\$3,642.80
C11 Comfort Package "Open Canopy" Vinyl Suspension Seat	M3321-P07-C11 Travel Motion Alarm"	1	\$217.00	\$217.00
24" MX5 XCHG SMOOTH	7333373	1	\$1,028.28	\$1,028.28
60" MX4 XCHG GRADING	7333659	1	\$1,356.60	\$1,356.60
HB980 Hydraulic Breaker with Nail Point	7113421	1	\$5,973.60	\$5,973.60
--- X-Change Mounting Cap - HB880/HB980/NB150/NB160 and PCF64 plate compactor	7113657	1	\$361.00	\$361.00
--- Hose Kit - E60, E42 & E50 R2 All Arms	7175244	1	\$171.00	\$171.00
Total of Items Quoted				\$64,243.68
Dealer Assembly Charges				\$0.00
Quote Total - US dollars				\$64,243.68

Notes:

***Prices per the New York Contract #PC67141, Award #PGB22792.**

Contract Period: 09-08-2015 to 05-18-2021

***Terms Net 30 Days. Credit cards accepted.**

***FOB Destination within the 48 Contiguous States.**

***Delivery: 60 to 90 days or less from ARO.**

***State Sales Taxes apply.**

***TID# 38-0425350**

***Orders Must be Placed With: Clark Equipment Company dba Bobcat Company, Govt Sales, PO Box 6000, 250 E Beaton Drive, West Fargo, ND 58078.**

Prices and specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____





**Office of General Services
Procurement Services**

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification

Title	: Group 40625 –Heavy Equipment (Statewide) Classification Code(s): 21, 22, 23, 24, 25, 39 and 40
Award Number	: <u>PGB-22792</u>
Contract Period	: Various. See Contractor Information page
Bid Opening Date	: May 30, 2014
Date of Issue	: July 8, 2014 (Revised March 16, 2021)
Specification Reference	: As Incorporated In The Piggyback Agreements
Contractor Information	: Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Jacqueline Burke Title : Contract Management Specialist Phone : 518-486-1821 E-mail : jacqueline.burke@ogs.ny.gov	Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.

Description

This award includes a wide variety of heavy duty equipment including but not limited to aerial lift trucks, backhoes, compaction rollers, compression rollers, compressors, dozers, graders, excavators, mowing tractors, and mowing attachments and trailers with related accessories, attachments and supplies.

PR # 22792

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PC68200	Alamo Group (TX) Inc. DBA Alamo Industrial 1502 East Walnut St. Seguin, TX 78155	742362509 1000058230
PC68526	Altec Industries, Inc. 33 Inverness Center Pkwy, Suite 110 Birmingham, AL 35242	630362926 1000009606
PC68218	Atlantic Machinery, Inc. 2628 Garfield Ave. Silver Spring, MD 20910	521190648 1100147906
PC66988	Caterpillar Inc. 100 NE Adams St., Peoria IL 61629	370602744 1100137599
PC68956	Cives Corporation DBA Viking Cives (USA) 14331 Mill Street Harrisville, NY 13648	160955800 1000007605
PC67141	* Clark Equipment Company d/b/a Bobcat Company 250 E. Beaton Dr. West Fargo, ND 58078	380425350 1000009236
PC69204	Clark Equipment Company d/b/a Doosan Portable Power 1293 Glenway Drive Statesville, NC 28625-9218	380425350 1000009236
PC69377	CNH Industrial America, LLC 700 State Street Racine, WI 53404 (Agriculture)	760433811 1100123548
PC67265	CNH Industrial America, LLC 700 State Street Racine, WI 53404 (Construction)	760433811 1100123548
PC68131	Deere & Company 2000 John Deere Run Cary, NC 27513	362382580 1000009176
PC69378	Deere & Company 2000 John Deere Run Cary, NC 27513	362382580 1000009176

Group 40625– Award 22792, Heavy Equipment

Clark Equipment Company Contractor and Pricing Information

Updated August 6, 2020

Contract #	Contractor & Address	Centralized Contract Contact	Federal ID NYS Vendor ID
NYS Contract: PC67141 NJPA Contract: 042815-CEC	Clark Equipment Company DBA Bobcat Company and Doosan Infracore Construction Equipment America 250 East Beaton Drive West Fargo, ND 58078	Name: Randy Fuss Government Accounts Manager Bobcat Company and Doosan Infracore Construction Phone: (701) 241-8746 Fax: (701) 241-8760 Email: randy.fuss@doosan.com	Federal ID 38-0425350 NYS Vendor ID 1000009236
Business Hours: M-F 7:30am to 4:30pm. Closed Sat & Sun.			

Additional Contacts

Expedited Orders: Name: Heather Messmer Government Sales Support Mgr. Phone: (701) 241-8719 or Toll Free (800) 965-4232 opt #2 Fax: (701) 241-8760 Email: heather.messmer@doosan.com	Emergencies After Business Hours: Name: Randy Fuss Government Accounts Manager Phone: (701) 371-4263 Fax: (701) 241-8760 Email: randy.fuss@doosan.com	Sales Contacts for Bobcat Product Line: Name: Jesse Rheault Bobcat Company Phone: (701) 241-8759 jesse.rheault@doosan.com
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Contract Pricelist and Discounts

Price shall include all customs duties and charges and be net, F.O.B. destination any point in New York State as designated by the ordering Authorized User.

Link to Contractor Price List (List Prices): Contact Centralized Contract Contact listed above for price list

Bobcat Discount from List:

30% Skid Steer Loaders, Compact Track Loaders
24% All Wheel Steer Loaders
15% Mini Track Loader
15% Toolcat Utility Workmachine
16% Utility Vehicles
24% VersaHandlers
30% Excavators
30% E63/E85 Excavators
24% All Attachments

Reseller Name and Address	Reseller Contact Information
BOBCAT COMPANY	
Bobcat of Buffalo Lockport, NY	Phone: (716) 625-6092 Fax: (716) 625-8302 Email: buffalobobcat@aol.com
John Stokowski & Sons, Inc. Middle Granville, NY	Phone: (518) 642-1610 Fax: (518) 642-3571 Email: meangreen1@albany.twcbc.com
Kelly's Garage Perry, NY	Phone: (585) 237-2504 Fax: (585) 237-3380 Email: info@kellysgarageus.com
LeBerge & Curtis, Inc. Canton, NY	Phone: (315) 386-8568 Fax: (315) 386-5285 Email: mail@lebergeandcurtis.com
Robert H. Finke & Sons Inc. Selkirk, NY	Phone: (518) 767-9331 Fax: (518) 767-2446 Email: rstanton@finkeequipment.com
Bobcat of Gloversville Johnstown, NY	Phone: (518) 762-8201 Fax: (518) 762-6971 Email: tylerputman29@yahoo.com
Summit Handling Systems Inc. Walden, NY	Phone: (845) 569-8195 Fax: (845) 522-8173 Email: jdangelo@summithandling.com
Souther Tier Trailer Sales, Inc. Jamestown, NY	Phone: (716) 985-4600 Fax: (716) 985-4740 Email: southerntier@madbbs.com
Bobcat of Long Island / Medford Medford, NY	Phone: (631) 447-2228 Fax: (631) 205-5905 Email: robs@bobcatzone.com
Bobcat of New York City Maspeth, NY	Phone: (718) 366-7930 Fax: (718) 366-8501 Email: robs@bobcatzone.com
Bobcat of Central New York East Syracuse, NY	Phone: (315) 437-2829 Fax: (315) 437-5160 Email: Bobcat@thompsonandjohnson.com
W and B Golf Carts, Inc Hudson, NY	Phone: (518) 851-2266 Fax: (518) 851-2268 Email: spatzwahl@mhccable.com

E60 R2-Series
Bobcat Compact Excavator

Number	Description		%	Price
M3321	E60 R2-Series Compact Excavator.....	\$73,562	30%	\$51,493.40

Part Number	Description	Bobcat Packages	Discount %	Discounted Price
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SELECT AN ORDERING PATH:

1) SELECT ONE BOBCAT PACKAGE OR

2) ONE COMFORT AND ONE PERFORMANCE PACKAGE OR

3) ONE EXTENDABLE ARM PACKAGE OR

4) SELECT INDIVIDUAL OPTIONS

M3321-P10-C01	Core Package.....	\$310	30%	\$217.00
	Includes open canopy, travel motion alarm, vinyl suspension seat, and long arm			
M3321-P10-C02	Core+ Package.....	\$3,477	30%	\$2,433.90
	Includes open canopy, travel motion alarm, vinyl suspension seat, long arm, and angle blade			
M3321-P10-C11	Deluxe Package.....	\$12,712	30%	\$8,898.40
	Includes enclosed cab with HVAC, cloth suspension seat, travel motion alarm, radio, long arm, and clamp with diverter valve			
M3321-P10-C12	Deluxe+ Package.....	\$12,546	30%	\$8,782.20
	Includes enclosed cab with HVAC, cloth suspension seat, travel motion alarm, radio, long arm, and angle blade			
M3321-P10-C21	Premier Package.....	\$15,918	30%	\$11,142.60
	Includes enclosed cab with HVAC, Bobcat 7 inch touch display with radio and Bluetooth, cloth suspension seat, travel motion alarm, long arm, clamp with diverter valve, and hydraulic X-Change			

Part Number	Description	Comfort Cab Packages	Discount %	Discounted Price
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MUST EITHER SELECT A BASE CONFIGURATION WITH NO OPTIONS OR SELECT ONE COMFORT AND ONE PERFORMANCE PACKAGE OR SELECT ONE EXTENDABLE ARM PACKAGE, OR SELECT INDIVIDUAL OPTIONS

M3321-P07-C11	C11 Comfort Package.....	\$310	30%	\$217.00
	Includes Open Canopy, Travel Motion Alarm, and Vinyl Suspension Seat			
M3321-P07-C21	C21 Comfort Package.....	\$2,078	30%	\$1,454.60
	Includes Open Canopy, Bobcat 7 inch Touch Display with Radio and Bluetooth, Travel Motion Alarm, and Vinyl Suspension Seat			
M3321-P07-C42	C42 Comfort Package.....	\$9,379	30%	\$6,565.30
	Includes Enclosed Cab with HVAC, Cloth Suspension Seat, Travel Motion Alarm, and Radio			
M3321-P07-C52	C52 Comfort Package.....	\$10,714	30%	\$7,499.80
	Includes Enclosed Cab with HVAC, Bobcat 7 inch Touch Display with Radio and Bluetooth, Cloth Suspension Seat, and Travel Motion Alarm			
M3321-P07-C62	C62 Comfort Package.....	\$11,603	30%	\$8,122.10
	Includes Enclosed Cab with Auto HVAC, Bobcat 7 inch Touch Display with Radio and Bluetooth, Heated High Back Cloth Suspension Seat with Headrest, and Travel Motion Alarm			

Part Number	Description	Performance Cab Packages	Discount %	Discounted Price
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MUST EITHER SELECT A BASE CONFIGURATION WITH NO OPTIONS OR SELECT ONE COMFORT AND ONE PERFORMANCE PACKAGE OR SELECT ONE EXTENDABLE ARM PACKAGE, OR SELECT INDIVIDUAL OPTIONS

M3321-P06-P50	P50 Performance Package.....	\$0	30%	\$0.00
	Includes Long Arm			
M3321-P06-P60	P60 Performance Package.....	\$3,333	30%	\$2,333.10
	Includes Long Arm and Clamp with Diverter Valve			
M3321-P06-P62	P62 Performance Package.....	\$5,204	30%	\$3,642.80
	Includes Long Arm, Clamp with Diverter Valve, and Hydraulic X-Change			
M3321-P06-P64	P64 Performance Package.....	\$6,808	30%	\$4,765.60
	Includes Long Arm, Clamp with Diverter Valve, Hydraulic X-Change and Add-on Counterweight			
M3321-P06-P70	P70 Performance Package.....	\$3,167	30%	\$2,216.90
	Includes Long Arm and Angle Blade			
M3321-P06-P71	P71 Performance Package.....	\$4,771	30%	\$3,339.70
	Includes Long Arm, Angle Blade and Add-on Counterweight			
M3321-P06-P82	P82 Performance Package.....	\$8,372	30%	\$5,860.40
	Includes Long Arm, Angle Blade, Clamp with Diverter Valve, and Hydraulic X-Change			

Part Number	Description	Extendable Arm Packages	Discount %	Discounted Price
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MUST SELECT ONE EXTENABLE ARM PACKAGE CANNOT ADD COMFORT, PERFORMANCE, OR INDIVIDUAL OPTIONS

E60 R2-Series
Bobcat Compact Excavator

M3321-P08-E25	E25 Extendable Arm Package.....	\$17,983	30%	\$12,588.10
	Includes Extendable Arm, Open Canopy, Bobcat 7 inch Touch Display with Radio and Bluetooth, Clamp, Hydraulic X-Change, Second Auxiliary Hydraulics, Angle Blade, Travel Motion Alarm, and Vinyl Suspension Seat			
M3321-P08-E42	E42 Extendable Arm Package.....	\$16,109	30%	\$11,276.30
	Includes Extendable Arm, Enclosed Cab with HVAC, Cloth Suspension Seat, Travel Motion Alarm, and Radio			
M3321-P08-E55	E55 Extendable Arm Package.....	\$23,452	30%	\$16,416.40
	Includes enclosed cab with HVAC, Bobcat 7 inch touch display with radio and Bluetooth, cloth suspension seat, travel motion alarm, extendable arm, clamp, second auxiliary hydraulics, and hydraulic X-Change			
M3321-P08-E66	E66 Extendable Arm Package.....	\$27,508	30%	\$19,255.60
	Includes Extendable Arm, Enclosed Cab with Auto HVAC, Bobcat 7 inch Touch Display with Radio and Bluetooth, Heated High Back Cloth Suspension Seat with Headrest, Clamp, Hydraulic X-Change, Second Auxiliary Hydraulics, Angle Blade, Travel Motion Alarm			

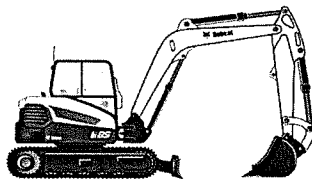
Part Number	Description	Individual Factory Options	Discount %	Discounted Price
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CANNOT ADD TO ANY ORDER WITH COMFORT AND PERFORMANCE PACKAGE SELECTIONS OR EXTENDABLE ARM PACKAGE

NOTE: Individual Options SLP includes a 20% premium when compared to ordering the option in a package

M3321-R01-C03	Enclosed Cab with HVAC.....	\$10,363	30%	\$7,254.10
	Includes Enclosed Cab with Heat & Air Conditioning, Cloth Suspension Seat			
M3321-R01-C04	Enclosed Cab with HVAC - Auto.....	\$11,430	30%	\$8,001.00
	Includes Enclosed Cab with Auto Heat & Air Conditioning, Heated High Back Cloth Suspension Seat with			
M3321-R02-C02	Steel Tracks.....	\$3,508	30%	\$2,455.60
M3321-R03-C03	Extendable Arm.....	\$8,076	30%	\$5,653.20
M3321-R06-C04	Hydraulic X-Change - Long Arm.....	\$2,246	30%	\$1,572.20
M3321-R06-C08	Hydraulic X-Change - Ext Arm.....	\$2,246	30%	\$1,572.20
M3321-R07-C02	Second Auxiliary Hydraulics - Long Arm.....	\$1,786	30%	\$1,250.20
M3321-R07-C03	Second Auxiliary Hydraulics - Ext Arm.....	\$1,786	30%	\$1,250.20
M3321-R08-C15	Hydraulic Clamp w/ Diverter Valve - Long Arm.....	\$3,999	30%	\$2,799.30
	Includes arm mounted Diverter Valve			
M3321-R08-C33	Hydraulic Clamp (Class IV) - Ext Arm.....	\$3,178	30%	\$2,224.60
	Diverter Valve not available for Extendable Arm			
M3321-R11-C02	Travel Motion Alarm.....	\$372	30%	\$260.40
M3321-R12-C02	Hydraulic Angle Blade.....	\$3,800	30%	\$2,660.00
M3321-R14-C05	Bobcat 7" Touch Display - Cab.....	\$2,122	30%	\$1,485.40
	Includes 7 inch touch display, Jog Shuttle, Rear Camera ready, Integrated Radio & Speakers and Bluetooth Connectivity			
M3321-R14-C06	Bobcat 7 " Touch Display - Canopy.....	\$2,122	30%	\$1,485.40
	Includes 7 inch touch display, Jog Shuttle, Rear Camera ready, Integrated Radio & Speakers and Bluetooth Connectivity			
M3321-R26-C02	Radio (Cab Only).....	\$520	30%	\$364.00
M3321-R03-C09	Add-On Counterweight - Long Arm.....	\$1,925	30%	\$1,347.50
	Increases weight of machine by aprx 528 lbs. Increases tail swing by 2.8"			
M3321-R03-C10	Add-On Counterweight - Extendable Arm.....	\$1,925	30%	\$1,347.50
	Increases weight of machine by aprx 528 lbs. Increases tail swing by 2.8"			

**E85 R-Series
Bobcat Compact Excavator**



Standard Equipment

Auto-Idle
Auto-Shift, 2-Speed Travel
Auxiliary Hydraulics with Selectable Flow
- W/ Boom Mounted Flush Face Quick Couplers

Fingertip Auxiliary Hydraulic Control
Fingertip Boom Swing Control
Horn
Lift Point

E60 R2-Series
Bobcat Compact Excavator

Boom Swing	Mirrors, Left, and Right
Cab, Enclosed with HVAC - ROPS/TOPS & Level I FOPS	Pin-On Attachment Mounting System
- Includes: Cup Holder, Retractable Seat Belt,	Rubber Tracks
Suspension Seat	Telematics
Control Console Locks	Turbocharged, Tier 4, Non DPF
Control Pattern Selector Valve (ISO/STD)	Telematics
Dozer Blade with Float	Work Lights
Engine/Hydraulic Monitor with Shutdown	

Quick Specs

	<u>E85</u>
	<u>Long Arm</u>
Engine Model (Tier 4).....	Bobcat 2.4L
Horsepower.....	65.9
Rated speed-RPM.....	2100
Auxiliary Hydraulics Flow.....	25.1 GPM
Travel Speed (Maximum).....	2.9 MPH
Operating Weight*.....	18,977 lbs.
Shipping Weight.....	18,342 lbs.
Cab Height.....	100"
Width.....	87.0"
Length, Transport.....	20' 6"
Dig Depth.....	15' 5"
Reach at Ground Level.....	23' 8"
Dump Height.....	16' 7"
Arm Length.....	89"
Boom Swing (Left).....	64°
Boom Swing (Right).....	61°
Bucket Breakout Force.....	13,269 lbf.
Arm Breakout Force.....	8,253 lbf.
Tail Swing Overhang.....	13"

*Operating Weight includes cab, rubber tracks, applicable counterweight, standard bucket, fluids full and 165 lb. (75KG) operator.

*Shipping Weight does not include standard size bucket (24") and 165 lb. (75KG) operator.

Part Number	Description	Compact Excavator	Discount %	Discounted Price
M3325	E85 Compact Excavator	\$109,591	30%	\$76,713.70
M3325-R51-C03	Telematics, Canada.....	\$0	30%	\$0.00
M3325-R51-C02	Telematics, US.....	\$0	30%	\$0.00

Part Number	Description	Bobcat Packages	Discount %	Discounted Price
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SELECT AN ORDERING PATH:

1) SELECT ONE BOBCAT PACKAGE OR

2) ONE COMFORT AND ONE PERFORMANCE PACKAGE OR

3) ONE EXTENDABLE ARM PACKAGE OR

4) SELECT INDIVIDUAL OPTIONS

M3325-P10-C11	Deluxe Package.....	\$5,414	30%	\$3,789.80
	Includes enclosed cab with HVAC, cloth suspension seat, travel motion alarm, radio, long arm and clamp			
M3325-P10-C21	Premier Package.....	\$14,643	30%	\$10,250.10
	Includes enclosed cab with HVAC, Bobcat 7 inch touch display with radio and Bluetooth, cloth suspension seat, travel motion alarm, long arm, add-on counterweight, clamp, second auxiliary hydraulics, and hydraulic pin-grabber			

Part Number	Description	Comfort Cab Packages	Discount %	Discounted Price
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MUST EITHER SELECT A BASE CONFIGURATION WITH NO OPTIONS OR SELECT ONE COMFORT AND ONE PERFORMANCE PACKAGE OR SELECT INDIVIDUAL OPTIONS

M3325-P07-C42	C42 Comfort Package.....	\$743	30%	\$520.10
	Includes Enclosed Cab with HVAC, Cloth Suspension Seat, Travel Motion Alarm, and Radio			

 Bobcat ®											
BOBCAT COMPANY SUGGESTED PRICE LIST											
NYS OGS - PC67141 PGB Award #22792											
<i>Sourcwell Contract #042815-CEC</i>											
 Bobcat Company											
<u>ORDER ADDRESS:</u> CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY 250 EAST BEATON DRIVE PO BOX 6000 WEST FARGO, ND 58078-6000											
<table border="1" style="width: 100%;"> <tr> <th style="text-align: left;"><u>Government Sales Points of Contact:</u></th> <th style="text-align: left;"><u>Phone:</u></th> </tr> <tr> <td>Heather Messmer - Government Accounts Sales Support Mgr. heather.messmer@doosan.com</td> <td>(701) 241-8719</td> </tr> <tr> <td>Jesse Rheault - Government Account Manager jesse.rheault@doosan.com</td> <td>(701) 241-8759</td> </tr> <tr> <td>Barry Hanson - Government Account Manager barry.hanson@doosan.com</td> <td>(701) 241-8793</td> </tr> <tr> <td>Randy Fuss - Director, Government Accounts randy.fuss@doosan.com</td> <td>(701) 241-8746</td> </tr> </table>		<u>Government Sales Points of Contact:</u>	<u>Phone:</u>	Heather Messmer - Government Accounts Sales Support Mgr. heather.messmer@doosan.com	(701) 241-8719	Jesse Rheault - Government Account Manager jesse.rheault@doosan.com	(701) 241-8759	Barry Hanson - Government Account Manager barry.hanson@doosan.com	(701) 241-8793	Randy Fuss - Director, Government Accounts randy.fuss@doosan.com	(701) 241-8746
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TOLL FREE #: 800-965-4232, Opt#2 FAX#: 701-280-7860											
PROMPT PAYMENT TERMS: Net 30 TIME OF DELIVERY: 60 to 90 Days ARO COMMERCIAL CREDIT CARD: Accepted (Visa/Mastercard/American Express)											
TID#: 38-0425350											
<u>REMIT TO ADDRESS:</u> CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY PO BOX 74007382 CHICAGO, IL 60674											
Product	 Discount Percent										
Skid Steer Loaders	30.0%										
Compact Track Loaders	30.0%										
All Wheel Steer Loaders	30.0%										
Small Articulating Wheel Loaders	24.0%										
Loader Attachments	24.0%										
Compact Excavators	30.0%										
Large Excavators	30.0%										
Excavator Attachments	24.0%										
Mini Track Loaders (MTL)	18.0%										
MTL Attachments	24.0%										
Toolcat	16.0%										
Toolcat Attachments	24.0%										
Compact Tractors	20.0%										
Compact Tractor Implements and Attachments	24.0%										
Utility Vehicles	18.0%										
UV Attachments	24.0%										
Versahandler	24.0%										
VH Attachments	24.0%										
Bobcat® Mowers	16.0%										
Bob-Cat® Mowers	16.0%										
RYAN Turf Equipment & Attachments	16.0%										
Steiner Tractors & Attachments	16.0%										

RESOLUTION NO. 470

BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, ADOPTED DECEMBER 7, 2020, AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$12,721,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$12,721,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

Introduced: 12/7/20

By Audit and Finance Committee and Mr. Miller:

THE COUNTY LEGISLATURE OF THE COUNTY OF ALBANY, NEW YORK, HEREBY RESOLVES AS FOLLOWS:

Section 1. The County of Albany, New York (the "County") is hereby authorized to construct and reconstruct various roads in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$4,160,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$4,160,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$4,160,000 to pay the cost of the capital projects.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$4,160,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(20)(b) or (c) of the New York Local Finance Law (the "Law"), is at least ten (10) years.

Section 2. The County is hereby authorized to construct and reconstruct various bridges in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$6,941,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$6,941,000 of serial bonds (and bond anticipation notes in

anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$6,941,000 to pay the cost of the capital projects.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$6,941,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(10) of the Law, is twenty (20) years.

Section 3. The County is hereby authorized to acquire heavy duty trucks and various other equipment. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$1,270,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$1,270,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$1,270,000.

The periods of probable usefulness of the class of objects or purposes herein authorized and for which \$1,270,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(28) of the Law, are described as follows: (a) for equipment having a cost greater than or equal to \$30,000, fifteen (15) years and (b) for equipment having a cost in excess of \$15,000 but less than \$30,000, ten (10) years.

Section 4. The County is hereby authorized to undertake the fuel leak remediation project at the Voorheesville Department of Public Works facility located in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$350,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$350,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$350,000 to pay the cost of the capital project.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$350,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(32) of the Law, is five (5) years.

Section 5. Serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in the aggregate principal amount not to exceed

\$12,721,000 to finance said appropriations are hereby authorized to be issued pursuant to the provisions of the Law.

Section 6. The following additional matters are hereby determined and stated:

(a) Current funds are not required by the Law to be provided as a down payment prior to the issuance of the serial bonds authorized by this resolution or any bond anticipation notes issued in anticipation thereof in accordance with Section 107.00 of the Law.

(b) The proposed maturity of a portion of the bonds authorized by this resolution will exceed five (5) years.

Section 7. The serial bonds authorized by this resolution and any notes issued in anticipation of the sale of such bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any notes issued in anticipation of said bonds shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the taxable real property within the County without limitation of rate or amount. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 8. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00 and Section 164.00 of the Law, the powers and duties of the County Legislature pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the County Comptroller, the chief fiscal officer of the County.

Section 9. The County Comptroller is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

Section 10. The County Comptroller is further authorized to enter into a continuing disclosure undertaking with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

Section 11. Pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations" and collectively with the SEQR Act, "SEQRA"), the County must satisfy the requirements contained in SEQRA prior to making a final determination whether to proceed with the above referenced projects.

(a) (1) Except as provided below, based upon an examination of the projects and memoranda from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The various road projects authorized by this resolution described in Section 1 constitute a "Type II action" pursuant to 6 NYCRR 617.5(c)(5); and therefore that, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to those projects.

(2) (A) Notwithstanding the foregoing, the Knox Cave Rd. Highway Rehabilitation Project and CR311 and CR303 Highway Rehabilitation Project described in Section 1 constitute an "Unlisted action" (as said quoted term is defined in the Regulations) and therefore coordinated review and notification of other involved agencies is strictly optional. The County hereby determines not to undertake a coordinated review of the projects, and therefore will not seek lead agency status with respect to the projects;

(B) The projects will result in no major impacts and, therefore, are ones that will not cause significant damage to the environment. Therefore, the County hereby determines that the projects will not have a significant effect on the environment, and the County will not require the preparation of an environmental impact statement with respect to either project; and

(C) As a consequence of the foregoing, the County has decided to prepare a negative declaration with respect to each project.

(3) Notwithstanding the foregoing, the design phase of the New Karner Road Corridor Improvements Project described in Section 1 constitute a "Type II action" pursuant to 6 NYCRR 617.5(c)(24) and (27); and therefore that, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to those projects.

(b) (1) Except as provided below, based upon an examination of the projects and memoranda from the Albany County Department of Economic

Development, Conservation and Planning, the County hereby makes the following determination: The projects authorized by this resolution described in Section 2 constitute a "Type II action" pursuant to 6 NYCRR 617.5(c)(2); and therefore, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to those projects.

(2) Notwithstanding the foregoing, by separate resolution, the County has complied with the provisions of SEQRA with respect to the Helderberg-Hudson Rail Trail Bridge Project described in Section 2 by issuing a negative declaration determining that the capital project described in this resolution will not have a significant effect on the environment.

(c) Based upon an examination of the project and a memorandum from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The project authorized by this resolution described in Section 3 constitutes a "Type II action" pursuant to 6 NYCRR 617.5(c)(31); and therefore, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to that project.

(d) The project authorized by this resolution described in Section 4 will be conducted pursuant to a corrective action plan under a Stipulation Agreement with the Department of Environmental Conservation of the State of New York; and therefore, the project is exempt from SEQRA.

Section 12. The County may initially use funds from the General Fund or such other funds that may be available to pay the cost of the specific objects or purposes authorized by this resolution, pursuant to Section 165.10 of the Law. The County then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 5 of this resolution. This resolution shall constitute the declaration of the County's "official intent" to reimburse the expenditures authorized by Sections 1, 2, 3, and 4 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

Section 13. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) (1) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(2) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(b) such obligations are authorized in violation of the provisions of the constitution.

Section 14. This bond resolution shall take effect immediately and the Clerk of the County Legislature is hereby authorized and directed to publish the foregoing resolution in full, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the newspaper(s) designated as the official newspaper(s) of the County for such publication.

On long roll call vote the following members voted in favor: Messrs. Beston, Bruschi, Burgdorf, Ms. Chapman, Messrs. Clay, Cleary, Commisso, Ms. Cunningham, Messrs. Domalewicz, Drake, Efekoro, Ethier, Feeney, Fein, Grimm, A. Joyce, R. Joyce, Kuhn, Langdon, Mss. Lekakis, Lockart, Messrs. Mauriello, Mayo, Mss. McLaughlin, McLean Lane, Messrs. Miller, O'Brien, Perlee, Peter, Ms. Plotsky, Messrs. Reidy, Reinhardt, Ricard, Simpson, Tunny, Ward, Mss. Whalen and Willingham - 38

Those opposed - 0

Resolution was adopted - 12/7/20

Request for Contract Approval	
Request ID #	6323
Contract #	6423
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A7128 - Civic Center
Date submitted	6/3/21
Contact person	Reilly, David
Contact Phone	518-447-5525
Vendor	Walsh Duffield Companies, Inc.
Estimated Amount	\$84,897
Estimated Term	7/1/2021 - 7/1/2022
Scope of Services	1 year renewal of the Commercial Property Insurance for the TU Center.
Budget Line Item	AA7128
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



TIMES UNION CENTER

ALBANY, NEW YORK



AN  MANAGED FACILITY

51 South Pearl Street Albany, New York 12207 (518) 487-2000 Fax (518) 487-2020

MORANDUM

To: Honorable Members of the Albany County Legislature's Capital Committee
Honorable Albany County Executive – Daniel McCoy

From: Bob Belber – General Manager

Date: May 18, 2021

Re: Request for Approval – Commercial Property Insurance for TU
Center Walsh Duffield Companies, Inc. - \$84,897
NYS Fire Fee – \$504

I am submitting the proposal from Walsh Duffield Companies, Inc. for the Commercial Property Insurance for the TU Center. This company has been engaged by Albany County to procure the best possible insurance coverage at the best rates for the TU Center and County.

Travelers Insurance Company has been the carrier that has insured the arena for property insurance in the past. Their quote for the same insurance going forward was deemed the best by our insurance consultant, Walsh Duffield Companies, Inc. This policy had a deductible in the amount of \$25,000, which is lower than the previous policy deductible (which was \$50,000). This is the reason for the higher premium.

The current policy expires on June 30, 2021 and it is very important that we approve this quote and Walsh Duffield will then ensure that our insurance coverage will continue for another twelve-month period thereafter. Thank you very much for your assistance.

Who is Walsh Duffield?

Walsh Duffield Companies, Inc. has been a trusted insurance advisor to individuals and businesses since 1860. This 5th generation family owned business operates with offices in Buffalo, Rochester and Medina. Our organization is made up of 105 associates, across four divisions: Commercial Insurance, Personal Insurance, Group Benefits and Individual Life Insurance. We are an independent agent, which means that we represent many of the leading insurance carriers that enable us to provide our clients with the broadest range of coverage, competitively priced products, along with loss control and claims services tailored to your business.

Our Mission is to create solutions that keep you safe & well.

We do this by providing you with access to group benefits, personal and commercial insurance products from the nation's leading carriers. As a partner, we're here to listen and discover what makes your business unique. We continually strive to provide advice, education and the guidance necessary to manage risk and help you make the best decisions regarding your insurance coverage options.

Our Values

- **Integrity** - Our associates are treated fairly, play by the rules and always operate honestly and ethically.
- **Wellness** - With the support of our leadership, our associates show awareness and strive to take control of all dimensions of their wellness: physical, emotional and financial.
- **Teamwork** - Our associates are expected to take personal responsibility and fully support each other as members of a team.
- **Innovation** - Our associates will always be creative and innovative in pursuit of constant quality improvement.
- **Performance** - Our associates are profit and performance driven based on good data, goals and incentives.

SMG as Agent for the County of Albany dba Times Union Center

Service Team

Individual/Title	Functional Position
Donna J. Bryk, MBA Vice President	Responsible for coordination of all client services E-mail: dbryk@walshduffield.com Phone: 716-362-7393
Karen A. Peterson Client Relationship Manager	Responsible for day-to-day service coverage questions, correspondence, billing, etc. E-mail: kpeterson@walshduffield.com Phone: 585-267-8721
Nicholas Hefner Client Services Coordinator	Contact for Direct Bill questions and Certificates of Insurance E-mail: nhefner@walshduffield.com Phone: 585-267-8709
Charmaine Derenda AIC Claims Representative	Contact person for claims reporting/ follow-up with insurance company claims personnel E-mail: cderenda@walshduffield.com Phone: 716-362-7336

Address:	801 Main Street Buffalo, New York 14203	155 Culver Road, Suite 220 Rochester, New York 14620
Phone:	716-853-3820	585-586-8000
Fax:	716-847-1360	844-847-1360
Website:	www.walshduffield.com	

7/1/2021 - 7/1/2022

Coverage	2020-2021 Travelers \$50K Deductible	2021-2022 Travelers \$50K Deductible	2021-2022 Travelers \$25K Deductible
Property NYS Fire Fee	\$70,483.00 \$367.00	\$77,483.00 \$457.00	\$84,897.00 \$504.00
Rate	2020-2021 Travelers	2021-2022 Travelers	2021-2022 Travelers
Building	0.043	0.046	0.052
Business Personal Property	0.740	0.134	0..122
Business Income	0.033	0.113	0.109

Exposure Changes

Business Income & Extra Expense:

Limit increased from \$2,905,497 to \$3,873,633

Reducing deductible from \$50,000 per occurrence to \$25,000 per occurrence

Payment Terms

Direct Billed
Quarterly

10 Monthly

This is not a substitute for your insurance policies. Determination and/or application of coverage is totally dependent upon the circumstances surrounding the occurrence and the allegations within the claim and/or lawsuit.

7/1/2021 - 7/1/2022

Commercial Property Coverage

Coverage	2020-2021 Travelers	2021-2022 Travelers
Blanket Real Property & Personal Property	\$126,075,991	\$126,075,991
Loss of Business Income	\$2,905,497	\$3,873,633
Equipment Breakdown	Included	Included
Earth Movement	\$25,000,000	\$25,000,000
Flood	\$25,000,000	\$25,000,000

Coverage: Deluxe Property Coverage Form
 Business Income & Extra Expense
 Rental Value included; Ordinary Payroll Excluded
 Broad Form Flood
 Equipment Breakdown
 Earthquake

Valuation: Replacement Cost
 Co-Insurance not applicable

Additional Covered Property	Limit
Personal Property at Undescribed Premise	\$100,000
At any "exhibition" premises	\$100,000
At any installation premises or temporary storage premises	\$100,000
At any other not owned, leased or regularly operated premises	
Sales Representative Property	\$100,000
Personal Property in Transit	\$100,000

Utility Services	Limit
Combined Direct Damage & Time Element - any one occurrence for	\$1,000,000
Water Supply	
Communication Supply	
Power Supply	
Coverage for Overhead Transmission Lines	Excluded

7/1/2021 - 7/1/2022

Commercial Property Coverage

Included means included in applicable Covered Property Limit of Insurance

Additional Coverages & Coverage Extensions	Limit
Non-Owned Detached Trailers	\$25,000
Ordinance or Law Coverage	\$10,000,000
Outdoor Property - any one tree, shrub, plant	\$100,000
Outside signs	
At all described premises	\$100,000
At all undescribed premises	\$5,000
Personal Effects	\$25,000
Personal Property	
At Premises outside of the coverage territory	\$50,000
In Transit outside of the coverage territory	\$25,000
Pollutant Cleanup & Removal - Annual Aggregate	\$500,000
Preservation of Property	
Expenses to move & temporarily stored property	\$250,000
Direct loss or damage to moved property	Included
Reward Coverage - 25% of covered loss up to a maximum of	\$25,000
Store Water	\$25,000
Theft of Damage to Rented Property	Included
Undamaged Parts of stock in process	\$50,000
Valuable Papers & Records - Cost of Research	
At all described premises	\$50,000
In transit or at all undescribed premises	\$25,000
Water or other substance loss - Tear out & replacement expense	Included
Equipment Breakdown Coverage Extension	Limits
Ammonia Contamination	\$250,000
Hazardous Substance Expenses	\$250,000
Spoilage	\$250,000

Brief Description of Miscellaneous Coverages/Terms

This section is intended to provide a brief highlight of various coverage issues. Please review the forms specifically being offered for details.

Agreed Amount -

Suspends the coinsurance clause eliminating the penalty for under-insurance normally contained in property policies. This endorsement usually requires verification of values through appraisal or recognized valuation methods.

Ordinance or Law -

Undamaged Portion:

Covers loss of value to the undamaged portion of an existing building that an ordinance or law requires to be demolished.

Demolition Cost - Covers the cost to demolish the undamaged portion.

Increased Cost of Construction -

Covers increases in expense to repair or replace the building arising from requirements to bring it up to code or conform in other ways to current laws, such as ADA accessibility requirements.

Business Income / Extra Expense -

Provides money for lost income, should your business suffer a covered loss that prevents you from operating. An extended period of indemnity endorsement will continue to pay loss of income from the time your operations begin again until the specified time period is over. This allows you time to rebuild your clientele to the point you were at before the loss.

Service Interruption Coverage -

Can be on a direct damage basis (covering damage to your property) or on an indirect damage basis (covering your loss of income) which results from damage to properties that provide water, communications or power supply services. A broader form covers damage to overhead power transmission and communication lines. Needs to be considered for property and boiler / machinery perils.

Boiler & Machinery Coverage

Provides coverage for boilers and other machinery used to service the building. The policy can be broadened to include production machinery as well. Coverage is provided for damage due to explosion or breakdown of machinery, however, wear and tear losses are excluded.

Thank you for your business.

*If you are satisfied with our service, please tell others.
If we can improve in some way, please tell us.*

*We appreciate our relationship with
SMG as Agent for the County of Albany dba
Times Union*

Discussed With: _____

Company Name: _____

Signature: _____

Date: _____