



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

January 14th, 2021 MEETING MINUTES

Rachel Bledi, Board of Elections

Lisa Ramundo, Public Works

Dave Reilly, *Mgt. & Bdgt.*

Kathleen Donovan, Board of Elections

Angelo Gaudio, Water Purification District

Chandra Williams, *Mgt & Bdgt*

Lucas Rogers, County Executive's Office

Joe DeAngelis, Social Services

Sameer Modasra, *Mgt & Bdgt*

Karen Storm, Purchasing

Eugenia Condon, Law

Carleen Dettman, *Mgt & Bdgt*

Alyssa Ricciardi, *Mgt & Bdgt*

Sarah Cantwell, *Mgt & Bdgt*

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature/ Daniel Lynch- Deputy County Executive

The Board members will approve the minutes of the previous meeting.

Mr. Hidley opens the meeting at 4:00pm, he notes that in attendance are Daniel Lynch and Andrew Joyce. Mr. Hidley brings the minutes from the December 14th CAB meeting up for approval. Mr. Joyce motions to approve minutes, Mr. Lynch seconds the motion. The minutes are approved.

5995	C)Renewal	A1450 - Board of Elections	NTS Data Services	The Albany County Board of Elections is seeking renewal of its maintenance agreement with NTS Data Services, LLC, which is the developer and sole point of support and maintenance for the TEAM voter registration, WorkFlow, Sign-It! signature digitization, full document imaging and PACETS election management applications currently installed in the Board of Elections. It also prints our April countywide mail check card and poll books. NTS is the only company that can practically and legally maintain the software and supplies these systems to forty-nine other counties in New York State. The cost of the agreement is \$99,803	1/1/2021-12/31/2021	\$99,802.88
------	-----------	----------------------------	-------------------	---	---------------------	-------------

Mr. Hidley reads the details of the contract. R. Bledi, Republican Commissioner states that it is herself and and K. Donovan, the new Democratic Commissioner. Mr. Hidley, on behalf of Mr. Joyce and Mr. Lynch, welcomes and congratulates Kathleen to Albany County. R.Bledi, this maintains and administers the voter registration system along with all components that come with it. Mr. Lynch motions to approve the contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

6009	A)New	D5510- Maintance of Roads and Buildings	Brodner Equipment, Inc.	The purchahse of Mean Green EVO 74 Electric Mower.	4/1/2021-9/30/2021	\$32,693
------	-------	---	-------------------------	--	--------------------	----------

Mr. Hidley reads the details of the contract. L. Ramundo, requesting approval to purchase first commerical grade, zero emmision electric mower. This would be first electric mower in the fleet, the battery would go for about six hours on its own. Additional purchase of a canopy that attaches to the mower would extend the battery by two hours. Power is equivilant to the diesel mowers used, it will be a great addition. This will be used on the Rail Trail and is funded by NYSERDA. Mr. Hidley, happy to see that we are going green and using these types of motors is a wonderful thing. Mr. Lynch seconds that sentiment and notes the strides that the County has taken towards going green in the past few years. Mr. Joyce congratulates L.Ramundo, then makes the motion to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

6001	A)New	G8130-Sewage Treatment	GP Jager, Inc.	Supply Primary Clarifier Chain and Components to the North Plant Facility	1/14/2021-1/15-2022	\$85,000
Mr. Hidley reads the details of the contract. A. Gaudio, went to bid, this is the lowest responsible bidder. One other bidder was slightly lower but the product did not meet the specifications, disqualifying them. Price includes two full sets of chains and miscellaneous parts if needed. Mr. Lynch motions to approve the contract, Mr. Joyce seconds the motion. The contract is unanimously approved.						
6006	C)Renewal	A6140 - Safety Net; A6142 - Emergency Aid for Adult	Interfaith Partnership for the Homeless	IPH will operate the Sister Mavis Jewell Medical Respite for the Homeless which will house and serve adult men and women who are homeless and being discharged from an inpatient hospital setting with ongoing medical needs.	4/1/2021-3/31/2022	\$73,000.00
Mr. Hidley reads the details of the contract. J.DeAngelis, this is the only shelter that provides this type of service. It provides a safe space for homeless individuals to recover from illness, surgery, or injury and receive supportive services to enhance their recovery. Mr. Joyce motions to approve the contract, Mr. Lynch seconds the motion. The contract is unanimously approved.						
6008	B)Amendment	A8020 - Economic Development	Camoin Associates	No cost extension to continue work on Phase II of Albany County Economic Development Initiative. Assistance in enacting plan recommendations, including Communications plan, website, project development, and business retention campaign.	12/21/2020 - 4/21/2021	\$0.00
Mr. Hidley reads the details of the contract. He asks for clarification on the cost listed for this contract. D. Reilly states that this is a no cost amendment and is just an extension to the term. L. Rogers, Camoin Associates completed the County's strategic economic development plan and following that plan we entered into a nine month implementation contract. Camoin provides invaluable support and advisory services, with the County making a lot of progress, included the launch of the LDC. We have not fully utilized the amount in the contract term, this is an extension in order to use the remainder of this contract. Mr. Lynch motions to approve the contract. Mr. Joyce seconds the motion. The contract is unanimously approved.						
5999	A)New	A1345 - Purchasing - County Wide	DS Service of America DBA Primo Water North America	The supply and delivery of bottled water and rental of water coolers as requested by Various Albany County Facilities. The full scope of services are attached.	12/1/2020 - 12/31/2021	\$26,650.00
Mr. Hidley reads the details of the contract. K. Storm, this is a new bid. We are coming off a previous bid with W.B. Mason. She expresses dissatisfaction with the previous vendor and is looking forward to use a new one. She lists the issues with the billing, delivery, and quality of water being received by W.B.Mason. Mr. Joyce motions to approve the contract, Mr. Lynch seconds the motion. The contract is unanimously approved.						
Mr. Hidley entertains a motion to close the meeting at 4:15 pm. Mr Lynch makes the motion, Mr. Joyce seconds the motion. The meeting is adjourned.						