

Request for Contract Approval	
Request ID #	5741
Contract #	5841
Contract Type	B) CAB Contracts
Contract Action	B) Amendment
Contract Action Type	N) None
Department	A3110 - Sheriff
Date submitted	9/29/20
Contact person	Wood, Dennis
Contact Phone	(518) 655-7848
Vendor	SIV AMBULANCE
Estimated Amount	\$2,000
Estimated Term	10/1/2020 THRU 12/31/2020
Scope of Services	TO AMEND CONTRACT # 5714 BY ADDING MORE WORK TO BE COMPLETED ON THE AMBULANCE
Budget Line Item	AA3110
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature

9/23/20

Bill To
ALBANY COUNTY SHERIFF
HON CRAIG D APPLE
16 EAGLE ST COURT HOUSE RM 79
ALBANY, NY
12207

Requisition 31100504-00 FY 2020

Acct No:
A9311033-22400-10000
Review:
Buyer:
Status: Released

Page 3

Vendor
SIV AMBULANCES
2400 BIG OAK ROAD

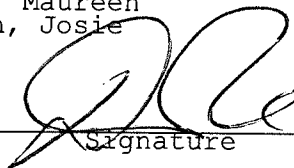
Ship To
SHERIFF'S OFFICE/EMS UNIT
21 VOORHEESVILLE AVE

LANGHORNE, PA 19047

VOORHEESVILLE, NY 12186

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
09/23/20	029366				SHERIFF
LN	Description / Account	Qty	Unit Price	Net Price	
	Queued 09/23/20				
	Pending				Cox, John
	Pending				Thompson, Kerry
	Pending				Cox, William
	Pending				Rice, William
	Pending				Shea, Maureen
	Pending				Lynch, Josie

Authorized By:


Signature

Date:

9/23/20

Bill To
ALBANY COUNTY SHERIFF
HON CRAIG D APPLE
16 EAGLE ST COURT HOUSE RM 79
ALBANY, NY
12207

Requisition 31100504-00 FY 2020

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A9311033-22400-10000
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Page 2

Vendor
SIV AMBULANCES
2400 BIG OAK ROAD

Ship To
SHERIFF'S OFFICE/EMS UNIT
21 VOORHEESVILLE AVE

LANGHORNE, PA 19047

VOORHEESVILLE, NY 12186

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
09/23/20	029366				SHERIFF	
LN Description / Account				Qty	Unit Price	Net Price
005	WHELEN 900 SERIES RED FLASHER WITH CLEAR LENS Vendor Item			1.00 EACH	200.85000	200.85
1	A9311033-22400-10000				200.85	
006	WHELEN 900 SERIES CHROME FLANGE Vendor Item			2.00 EACH	16.85000	33.70
1	A9311033-22400-10000				33.70	
007	WHELEN 900 SERIES SCENE LENS ONLY Vendor Item			2.00 EACH	105.00000	210.00
1	A9311033-22400-10000				210.00	

Requisition Total

1713.55

***** General Ledger Summary Section *****

Account
A9311033-22400-10000
Sheriff

Automobiles

Amount
1713.55

Remaining Budget
50423.63

***** Approval/Conversion Info *****

Activity Date

Clerk

Comment

Bill To
ALBANY COUNTY SHERIFF
HON CRAIG D APPLE
16 EAGLE ST COURT HOUSE RM 79
ALBANY, NY
12207

Requisition 31100504-00 FY 2020

Acct No:
A9311033-22400-10000
Review:
Buyer:
Status: Released

Page 1

Vendor
SIV AMBULANCES
2400 BIG OAK ROAD

Ship To
SHERIFF'S OFFICE/EMS UNIT
21 VOORHEESVILLE AVE

LANGHORNE, PA 19047

VOORHEESVILLE, NY 12186

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
09/23/20	029366				SHERIFF
LN	Description / Account	Qty	Unit Price	Net Price	
001	TYPE III COMPLETE REAR BUMPER WITH FLIP STEP Additional Description Notes THIS IS FOR CHASSIS REMOUNT Vendor Item	1.00 EACH	950.00000	950.00	
1	A9311033-22400-10000		950.00		
002	EXHAUST FAN Vendor Item	1.00 EACH	35.00000	35.00	
1	A9311033-22400-10000		35.00		
003	CABINET GAS SHOCKS Vendor Item	10.00 EACH	18.50000	185.00	
1	A9311033-22400-10000		185.00		
004	WHELEN 900 SERIES CLEAR LENS ONLY Vendor Item	2.00 EACH	49.50000	99.00	
1	A9311033-22400-10000		99.00		



A M B U L A N C E S

2400 Big Oak Rd
Langhorne PA 19047
Phone: 215-970-5007

QUOTE

DATE: 9/10/2020
QUOTE # 2939

Customer

Albany County Sheriff EMS
16 Eagle St
Albany NY 12207

Vehicle

Ambulance Remount 5583

PARTS		QTY	EACH	AMOUNT
Type III Complete Rear Bumper With flip step		1	\$950.00	\$950.00
Exhaust Fan		1	\$35.00	\$35.00
Cabinet Gas Shocks		10	\$18.50	\$185.00
Whelen 900 Series Clear Lens Only		2	\$49.50	\$99.00
Whelen 900 Series Red Flasher with Clear Lens		1	\$200.85	\$200.85
Whelen 900 Series Chrome Flange		2	\$16.85	\$33.70
Whelen 900 Series Scene Lens Only		2	\$105.00	\$210.00
Misc Shop Materials		1	\$25.00	\$25.00
LABOR		QTY	EACH	AMOUNT
Change Light Pattern		2	\$115.00	\$230.00
All other labor is included in bid				

Parts	\$1,738.55
Labor	\$230.00
Tax 6%	
TOTAL	\$1,968.55

Jail ☐

X Law Enforcement

Albany County Sheriff's Office
Request for Supplies and Equipment

Request Number _____

Date _____

Requisition Number _____

Date _____

Purchase Order Number _____

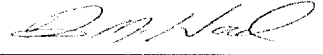
Date _____

I respectfully request the following equipment:

07096

Quantity required	Item	Vendor
1	See Attached: Additional items needed for ambulance re-chassis	SIV Ambulance

Date Filed 09/14/2020

Authorized Signature 
Dennis M. Wood

Request for Contract Approval	
Request ID #	5661
Contract #	5761
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	N) None
Department	NH6020 - Nursing Home
Date submitted	7/23/20
Contact person	Coffey, Thomas
Contact Phone	(518) 213-8937
Vendor	Dentserv Dental Services, P.C.
Estimated Amount	\$66,000
Estimated Term	1/01/2021-12/31/2021
Scope of Services	The contractor/dentist provides the dental services to the residents of the nursing facility. This includes, but is not limited to, providing a licensed dentist and dental assistant for a minimum of eight (8) hours per week, both of whom shall work additional hours when necessary to meet the resident's dental needs, without additional cost to the County.
Budget Line Item	NH6020
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - RFP

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature

MEMORANDUM

TO: The Honorable Daniel McCoy
Albany County Executive

The Honorable Sean Ward
Chairman, Albany County Legislature

The Honorable Bruce Hidley
Albany County Clerk

FROM: Larry Slatky
Executive Director, Albany County Department of
Residential Health Care Facilities

DATE: July 23, 2020

SUBJECT: Dental Services Contract

The Request for Contract Approval is for dental services for the residents of the Shaker Place Rehabilitation and Nursing Center. This request is to establish a renewal contract based on RFP #2018-102. There was only one respondent to the RFP and it was from the current provider of the dental service.

Dentserv Dental Services has been servicing the residents of the Shaker Place Rehabilitation and Nursing Center for many years. Although there have been changes in the dentist on site over the years, we have been very satisfied with each and every practitioner. The dentists have been well suited to our population and been very flexible in scheduling for every dental concern being presented to their service. The dental services are provided at the nursing home on a weekly basis and our contract also calls for twenty-four hour a day, seven days per week coverage for emergency dental care.

Dentserv provides a dentist and dental assistant who are responsible for the care, treatment and documentation required by the New York State Department of Health. The comprehensive services include, but are not limited to, review of medical histories and examination by the dentist, radiographs (x-rays), treatment, written plan of care and dental management of problems, restorative care and resident/staff education as it pertains to sound oral health care.

The dental services are conducted for a minimum of eight hours a day, once per week up to fifty-two weeks per year to meet the dental needs of our residents. The contract period will be from January 1, 2021 through December 31, 2021. The amount will remain the same at \$66,000.00 for the calendar year.



AGREEMENT
BETWEEN THE
COUNTY OF ALBANY
AND
DENTSERV DENTAL SERVICES, P.C.
FOR DENTAL SERVICES AT THE
SHAKER PLACE REHABILITATION AND NURSING CENTER

Contract No. 5109 of 2019

THIS AGREEMENT is made by and between the County of Albany, a municipal corporation, acting by and through its County Executive, with its principal office located at the Albany County Office Building, 112 State Street, Albany, New York 12207-2021 (hereinafter the "County"), and Dentserv Dental Services, P.C., a professional corporation, with its principal place of business located at 15 Canal Road, Pelham Manor, New York 10803 (hereinafter called the "Contractor." The Contractor and the County may be referred to as the "Parties," or either as the "Party").

WITNESSETH:

WHEREAS, the County has issued a request for proposals to provide dental services to the residents at the Shaker Place Rehabilitation and Nursing Center, said request having been conducted by the Albany County Division of Purchasing (hereinafter called the "Purchasing Division"), denominated as RFP #2018-102; and

WHEREAS, on September 28, 2018, the Contractor has submitted a proposal to provide aforesaid dental services for the Shaker Place Rehabilitation and Nursing Center (hereinafter called the "Proposal"); and

WHEREAS, the County has accepted the Proposal of the Contractor to perform aforesaid services; and

WHEREAS, this Agreement sets forth the understanding reached by the parties herein,

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY COVENANT AND AGREE AS FOLLOWS:

ARTICLE 1. THE CONTRACT DOCUMENTS; INTERPRETATION

- 1.1 The Contract Documents consist of the following: this Agreement and the RFP, which is incorporated herein and made a part hereof; and the Proposal, which is incorporated by reference and made a part hereof (collectively referred to as "the Agreement" hereinafter).
- 1.2 In the event of any discrepancy, disagreement or ambiguity among the Contract Documents, the documents shall be given preference in the following order to interpret and to resolve each discrepancy, disagreement, or ambiguity: 1) this Agreement, 2) the RFP 3) the Proposal.

ARTICLE 2. SCOPE OF SERVICES

2.1 The Contractors shall provide the dental services described in "SECTION 4 PLAN OF IMPLEMENTATION AND SCOPE OF SERVICES" of the RFP to the Shaker Place Rehabilitation and Nursing Center, in the time and manner also described therein. This includes, but is not limited to, providing a licensed dentist and dental assistant for a minimum of eight (8) hours per week, both of whom shall work additional hours when necessary to meet the residents' dental needs, without additional cost to the County

2.2 The Contractor shall augment and maintain dental equipment at the Shaker Place Rehabilitation and Nursing Center, supply all required dental supplies and provide and/or pay for all dental lab costs for dental fabrication, denture repair, identification of denture owner and single unit crowns.

2.3 In addition to the services described in paragraphs 2.1 and 2.2 above, the Contractor shall provide all services described in "SECTION 4" of the RFP.

2.4 The Contractor shall ensure that the individuals performing the dental services are duly qualified through experience, education and licensure. The Contractor shall ensure that all individuals providing services pursuant to this Agreement possess all required certifications and licenses necessary to perform the dental services and the Contractor shall render all services in a professional and workmanlike manner.

ARTICLE 3. COMPENSATION

3.1 In consideration of the terms and obligations of this Agreement, the County agrees to pay, and the Contractor agrees to accept, an amount not to exceed SIXTY SIX THOUSAND AND 00/100 DOLLARS (\$66,000.00) as full compensation for all services rendered under this Agreement. Payment shall be made on a monthly basis in equal monthly payments of FIVE THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS (\$5,500.00) for all services rendered.

3.2 The price set forth in the Proposal shall remain fixed for the entire term of this Agreement and any renewals.

ARTICLE 4. PAYMENT

Payment will be made at the completion of each month of service upon submission to the Shaker Place Rehabilitation and Nursing Center of a properly executed Albany County Claim Form documenting services rendered. Any supporting documentation with disbursement must be included. Upon acceptance of said Claim Form, it shall be forwarded to the Albany County Comptroller for payment, in accordance with Albany County's Prompt Payment Policy.

ARTICLE 5. TERM OF AGREEMENT

The Agreement shall commence on January 1, 2020 through December 31, 2020. At the end of this one year term, the Agreement may be renewed for one (1) additional year, for a one (1) year interval. Renewal of this Agreement shall be contingent upon renewal of all terms of this Agreement; partial renewals shall not be accepted by the County.

ARTICLE 6. TERMINATION OF THE AGREEMENT; REMEDY FOR BREACH

This Agreement may be terminated by the County upon thirty (30) days written notice to the Contractor. In the event of termination of this Agreement, the Contractor shall be entitled to compensation for services rendered as of the date of termination.

ARTICLE 7. ASSIGNMENT

7.1 The Contractor specifically agrees as required by Section 109 of the N.Y. General Municipal Law that the Contractor is prohibited from assigning, transferring, conveying, subcontracting, or otherwise disposing of this Agreement, or of the Contractor's right, title, or interest therein, without the prior written consent of the County.

7.2 The Contractor shall not subcontract for any portion of the services required under this Agreement without the prior written approval of the County. Any such subcontractor shall be subject to the terms and conditions of this Agreement and any additional terms and conditions the County may deem necessary or appropriate.

ARTICLE 8. AVAILABLE DATA

All technical data relative to this Agreement in the possession of the County or in the possession of the Contractor shall be made available to the other party to this Agreement without expense to the other party.

ARTICLE 9. COOPERATION

The Contractor shall cooperate with representatives, agents, and employees of the County and the County shall cooperate with representatives, agents, and employees of the contractor to the end that work may proceed expeditiously and economically.

ARTICLE 10. NON-DISCRIMINATION

In accordance with Article 15 of N.Y. Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor agrees that neither it nor any of its County-approved subcontractors shall, by reason of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status refuse to hire or employ or to bar or discharge from employment such individual or to discriminate against such individual in compensation or in terms, conditions, or privileges of employment.

ARTICLE 11 RELATIONSHIP

Contractor is, and will function as, an independent Contractor under the terms of this Agreement, and shall not be considered an agent or employee of the County for any purpose. The agents, representatives, and employees of the Contractor shall not in any manner be, or be held out to be, the agents, representatives, or employees of the County.

ARTICLE 12. INDEMNIFICATION

Contractor shall defend, indemnify and save harmless the County, its agents representatives and employees, from and against any and all claims, damages, losses and expenses (including, but not

limited to, reasonable attorney's fees) arising out of or in consequence of any negligent or intentional act or omission of the Contractor, its agents or employees, to the extent of its or their responsibility for such claims, damages, losses or expenses.

ARTICLE 13. NON-APPROPRIATIONS

Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to the County for payment under this Agreement. The County will immediately notify the Contractor of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the County of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

ARTICLE 14. APPLICABLE LAW

The laws of the State of New York shall govern this Agreement. The designated venue is Albany, New York.

ARTICLE 15. RECORDS

15.1 The Contractor shall maintain complete and proper accounting records that shall clearly identify all costs associated with and revenue derived from the work performed under this Agreement. Such records shall be subject to periodic and final audit by the County upon request.

15.2 The Contractor shall provide the County and authorized State and/or Federal personnel access to any and all books, documents, records, charts, software, or any other information relevant to performance under this Agreement, immediately upon request.

15.3 The Contractor shall retain all of the above information for six (6) years after final payment or termination of this Agreement, and shall make such information available to the County and authorized State and/or Federal personnel during such period.

ARTICLE 16. INSURANCE

16.1 The Contractor shall procure and maintain for the entire term of this Agreement, without additional expense to the County, insurance policies of the kinds and in the amounts provided in Schedule A, attached hereto and made a part hereof. The insurance policies shall name the County as an additional insured. Such policies may only be changed upon thirty (30) days prior written approval by the County.

16.2 Contractor shall, prior to commencing any of the services outlined herein, furnish the County with Certificates of Insurance showing that the requirements of this article have been met. The Contractor shall also provide the County with updated Certificates of Insurance prior to the expiration of any previously-issued certificate(s). No work shall be commenced under this Agreement until the Contractor has delivered the Certificates of Insurance to the County. Upon failure of the Contractor to furnish, deliver and maintain such insurance certificates as provided above, the County may declare this Agreement suspended, discontinued, or terminated.

16.3 As required by Section 108 of the N.Y. General Municipal Law, this Agreement shall be of no force and effect unless the Contractor shall secure compensation for the benefit of, and keep

insured during the life of this Agreement, all employees engaged thereon in compliance with the provisions of the N.Y. Workers' Compensation Law. The Contractor shall require any subcontractor authorized by the County to do likewise for all of their employees engaged thereon, all in compliance with the provisions of the N.Y. Workers' Compensation Law and of Schedule A of this Agreement.

ARTICLE 17. NO WAIVER OF PERFORMANCE

Failure of the County to insist upon strict and prompt performance of the provisions of this Agreement, or any of them, and the acceptance of such performance thereafter shall not constitute or be construed as a waiver or relinquishment of the County's right thereafter to enforce the same strictly according to the tenor thereof in the event of a continuous or subsequent default on the part of the Contractor.

ARTICLE 18. MODIFICATION

This Agreement may only be modified by a formal written amendment executed by the Parties.

ARTICLE 19. EXECUTION OF DOCUMENTS

This Agreement may be executed in one or more counterparts, each of which shall constitute an original Agreement, but all of which together shall constitute one and the same instrument.

ARTICLE 20. HEADINGS—CONSTRUCTION

The headings appearing in this Agreement are for the purpose of easy reference only and shall not be considered a part of this Agreement or in any way to modify, amend, or affect the provisions hereof.

ARTICLE 21. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the parties and no representations or promises have been made except as herein expressly set forth.

ARTICLE 22. COMPLIANCE WITH MacBRIDE PRINCIPLES

Contractor hereby represents that it is in compliance with the MacBride Principles of Fair Employment as set forth in Albany County Local Law No. 3 for 1993, in that Contractor either (a) has no business operations in Northern Ireland or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles, and shall permit independent monitoring of its compliance with such principles. In the event of a violation of this stipulation, the County reserves all rights to take remedial measures as authorized under § 4 of the said Local Law No. 3 for 1993 including, but not limited to, imposing sanctions, enforcing compliance, recovering damages, declaring the Contractor in default, and/or seeking debarment or suspension of the Contractor.

ARTICLE 23. NON-INTERRUPTION OF WORK

The Contractor agrees that it will not intentionally engage in any course of conduct or activity, or employ for the purposes of performing the public work, any subcontractors, employees, labor or materials which will or may result in the interruption of the performance of the public work due to

labor strife or unrest by workmen employed by the Contractor or by any of the trades working in or about the public works and/or premises where the work is being performed.

ARTICLE 24. EXTRA WORK

If the Contractor is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement and constitutes extra work, the Contractor shall promptly notify the County of that opinion. The County shall be the sole judge as to whether or not such work is in fact beyond the scope of this Agreement and whether or not it constitutes extra work. In the event the County determines such work does constitute extra work, it shall provide extra compensation to the Contractor on a negotiated basis.

ARTICLE 25. HIPAA COMPLIANCE

The parties agree to comply with the HIPAA Compliance provisions, attached hereto as Schedule B and made a part hereof.

ARTICLE 26 MISCELLANEOUS PROVISIONS

26.1 During the term of this Agreement, the Contractor agrees that, in the event of its reorganization or dissolution as a business entity or change in business, the Contractor shall give the County thirty (30) days written notice in advance of such an event.

26.2 The Contractor shall at all time obtain and maintain all licenses required by New York State, or other relevant regulating bodies, to perform the services required under this Agreement.

26.3 If any term, part, provision, section, subdivision of paragraph of this Agreement shall be held to be unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to invalidate the remaining terms, parts, provisions, sections, subdivisions, or paragraphs.

26.4 The County shall bear no responsibility other than that set forth in this Agreement.

26.5 All notices, consents, waivers, directions, requests, or other instruments or communications provided for under this agreement shall be deemed properly given if, and only if, delivered personally, sent by registered or certified United States mail, postage prepaid, or with the prior consent of the receiving party dispatched via facsimile transmission.

[The Rest of This Page Left Intentionally Blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year written below.

COUNTY OF ALBANY

DATE: _____

BY: Daniel P. McCoy

Daniel P. McCoy
Albany County Executive
or
Phillip Calderone
Deputy County Executive

DENTSERV DENTAL SERVICES P.C.

DATE: 11/20/19

BY: _____

STATE OF NEW YORK)
COUNTY OF ALBANY SS:)

On the 4 day of Nov December, 2019, before me, the undersigned, personally appeared Daniel McCoy or Phillip Calderone personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Michael A. Lalli
Notary Public
MICHAEL A. LALLI
NOTARY PUBLIC - STATE OF NEW YORK
No. 01LA6322012
Qualified in Albany County
My Commission Expires March 30, 2023

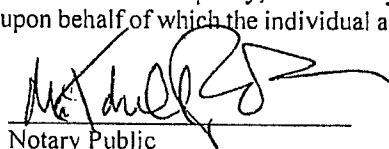
STATE OF NEW YORK)
COUNTY OF ALBANY SS:)

On the _____ day of _____, 2019, before me, the undersigned, personally appeared Phillip Calderone, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF New York
COUNTY OF Westchester

On the 28th day of November, 2017, before me, the undersigned, personally appeared Isaac Newman, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.


Notary Public

MITCHELL FARBER
Notary Public, State of New York
No. 31-1930139
Qualified in New York County
Commission Expires 5/9/22

SCHEDULE "A"

INSURANCE COVERAGE

Workers' Compensation and Employers' Liability Insurance: A policy or policies providing protection for employees in the event of job-related injuries.

Automobile Liability Insurance: A policy or policies with the limits of not less than \$500,000 combined for each accident because of bodily injury, sickness, or disease, sustained by any person, caused by accident, and arising out of the ownership, maintenance or use of any automobile for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance, or use of any automobile.

General Liability Insurance: A policy or policies of comprehensive all-risk insurance, including coverage for demolition of structures, with limits of not less than:

Liability For:	Combined Single Limit
Property Damage	\$1,000,000.00
Bodily Injury	\$1,000,000.00
Personal Injury	\$1,000,000.00

Professional Liability Insurance: A policy or policies of professional liability insurance with limits not less than \$1,000,000 per occurrence.

SCHEDULE B

OBLIGATIONS AND ACTIVITIES OF THE CONSULTANT AS A BUSINESS ASSOCIATE PURSUANT TO 45 CFR SECTION 164.504

The parties to the Agreement hereby agree to comply with the following provisions to ensure their compliance with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996.

Pursuant to the terms of the Agreement, and in accordance with the requirements of 45 CFR Sections 160 and 164, the CONSULTANT/CONTRACTOR herein shall be considered a "Business Associate." The following terms are hereby incorporated in this AGREEMENT and shall be binding upon the parties hereto:

A. DEFINITIONS

1. "Business Associate" – under the terms of this Agreement, the term "Business Associate" shall mean the Consultant/Contractor, Dentserv Dental Services, P.C.
2. "Covered Entity" – for purposes of this Agreement, the term "Covered Entity" shall mean the County of Albany and/or the Shaker Place Rehabilitation and Nursing Center.
3. "Individual" – under the terms of this Agreement, the term "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103, and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.502(g).
4. "Privacy Rule" – shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
5. "Protected Health Information" – shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created, received, maintained or transmitted by the Business Associate from or on behalf of the Covered Entity.
6. "Required by Law" – shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.
7. "Secretary" – shall mean the Secretary of the Department of Health and Human Services or his/her Designee.
8. "Subcontractor" – shall have the same meaning as the term "subcontractor" in 45 CFR Section 160.103.

B. OBLIGATIONS AND ACTIVITIES OF THE BUSINESS ASSOCIATE

1. Pursuant to the terms of the Agreement, the Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement, or as required by law.
2. The Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of electronic Protected Health Information other than as provided for by this Agreement in accordance with the requirements of 45 CFR Section 164.314(a)(2)(i).
3. Pursuant to the terms of the Agreement and as more particularly described in the INDEMNIFICATION provisions of the Agreement, the Business Associate hereby agrees, and shall be required to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of Protected Health Information by the Business Associate which is in violation of the requirements of the Agreement.
4. The Business Associate shall immediately report to the Covered Entity any use or disclosure of unsecured Protected Health Information not provided for by the Agreement, of which it shall become aware in accordance with the provisions of 45 CFR Section 164.410.
5. The Business Associate agrees to ensure that any agent, including a subcontractor, that creates, receives, maintains or transmits Protected Health Information on behalf of the Business Associate agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information pursuant to 45 CFR Section 164.502(e) (1) (ii) by entering into a contract or other arrangement in accordance with the requirements of 45 CFR Section 164.314.
6. Business Associate agrees to provide access, at the request of the Covered Entity, to Protected Health Information in a Designated Record Set, to the Covered Entity or as directed by the Covered Entity, to an Individual, in order to meet the requirements under 45 CFR Section 164.524.
7. Business Associate agrees to make any necessary amendments to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees pursuant to 45 CFR Section 164.526, at the request of Covered Entity or an Individual, in a timely manner.
8. Business Associate agrees to make its internal practices, books, and records, including policies and procedures relating to the use and disclosure of Protected Health Information received from, or created or received by the Business Associate on behalf of the Covered Entity, available to the Secretary for purposes of the Secretary determining the Covered Entity's compliance with the Privacy Rule.
9. Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with the requirements of 45 CFR Section 164.528.

10. Business Associate agrees to provide to the Covered Entity or an Individual, upon request, information which may be collected by the Business Associate during the term of this Agreement, for purposes of permitting the Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information, in accordance with the provisions of 45 CFR Section 164.528.
11. To the extent that the Business Associate is to carry out an obligation of the Covered Entity as a term of this Agreement, Business Associate agrees to comply with the requirements of the Privacy Rule under 45 CFR Section 164.504 that apply to the Covered Entity in the performance of such obligation.

C. PERMITTED USES AND DISCLOSURE

1. General Uses and Disclosure - Except as otherwise limited in this Agreement, the Business Associate may use or disclose Protected Health Information to perform the functions, activities, or services as defined in this Agreement, provided that such use or disclosure would not violate the Privacy Rule if said disclosure were done by the Covered Entity, or the minimum necessary policies and procedures of the Covered Entity, as well as the applicable provisions of the New York State Mental Hygiene Law.
2. Specific Uses and Disclosure – Except as otherwise limited in this Agreement, the Business Associate may disclose Protected Health Information for the proper management and administration of the services to be provided by the Business Associate in this Agreement, provided that disclosures are Required by Law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law, or for the purposes for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware that the confidentiality of the information has been breached.
3. Except as otherwise limited in this Agreement, the Business Associate may use Protected Health Information to provide information required to the Covered Entity as permitted by 45 CFR Section 164.504 (e)(2)(i)(B).
4. Except as otherwise limited in this Agreement, the Business Associate may use Protected Health Information to carry out the legal responsibilities of the Business Associate.
5. The Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR Section 164.502 (j)(1).
6. Nothing within this section shall be construed as to inhibit the disclosure of information as may be required by the New York State Mental Hygiene Law, Sections 33.13 or 33.16, or other provisions, as may be required by Law.

D. OBLIGATIONS OF COVERED ENTITY WITH REGARD TO PRIVACY PRACTICE AND RESTRICTIONS

1. The Covered Entity shall notify the Business Associate of any limitations in its notice of privacy practices in accordance with 45 CFR Section 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of Protected Health Information.
2. The Covered Entity shall notify the Business Associate of any changes in, or revocation of, permission by the Individual to use or disclose Protected Health Information, to the extent that such changes may affect the Business Associate's use or disclosure of Protected Health Information.
3. The Covered Entity shall notify the Business Associate of any restriction to the use or disclosure of Protected Health Information that the Covered Entity has agreed to in accordance with 45 CFR Section 164.522, to the extent that such restriction may affect the Business Associate's use or disclosure of Protected Health Information.

E. PERMISSIBLE REQUESTS BY COVERED ENTITY

The Covered Entity shall not request the Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by the Covered Entity.

F. COVERED ENTITY'S RESPONSIBILITIES UPON TERMINATION

1. The term of this Agreement shall be January 1, 2020 through December 31, 2020. Upon termination of this Agreement, the Covered Entity shall take such necessary precautions to ensure the confidentiality of the Protected Health Information, in accordance with the provisions of 45 CFR Section 164.
2. Termination for Cause – In the event that the Covered Entity becomes aware of a material breach by the Business Associate of the terms of this Schedule B, the Covered Entity shall have the right, at its sole discretion, to proceed as follows:
 - (a) Provide an opportunity to the Business Associate to cure the breach, and end the violation within ten (10) business days. If the Business Associate does not cure the breach and end the violation within ten (10) business days, the Covered Entity shall have the right to immediately terminate the agreement; or,
 - (b) Immediately terminate the agreement if the Business Associate has breached a material term of this Schedule B, and cure is not possible; or
 - (c) If neither termination of the agreement nor cure is feasible, the Covered Entity shall report the violation to the Secretary.

G. EFFECT OF TERMINATION

1. Upon termination of the Agreement, the Business Associate shall take all necessary precautions and extend the protections of this Agreement to all Protected Health Information, as if the Agreement were still in force and effect.

2. At the end of all audit and other relevant periods, as more particularly described in the RECORDS provisions of the Agreement, the Business Associate shall, if feasible, return or destroy all Protected Health Information received from or created or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form.

H. MISCELLANEOUS

1. Regulatory References – A reference in this Agreement to a section in the Privacy Rule or in the Mental Hygiene Law means the section as in effect or as amended.
2. Amendment – The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for the Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996.
3. Survival – The respective rights and obligations of the Business Associate with regard to this Schedule B shall survive the termination of this Agreement.
4. Interpretation – Any ambiguity in this Agreement shall be resolved to permit the Covered Entity to comply with the Privacy Rule.
5. Incorporation in the Agreement – The terms of this Schedule B are hereby incorporated into the Agreement between the parties hereto.

Request for Contract Approval	
Request ID #	5725
Contract #	5825
Contract Type	B) CAB Contracts
Contract Action	A) New
Contract Action Type	N) None
Department	G8130 - Sewage Treatment
Date submitted	9/16/20
Contact person	Gaudio, Angelo
Contact Phone	518 447-1611
Vendor	Wastequip Mfg. Co., LLC
Estimated Amount	\$33,450
Estimated Term	10/13/2020-10/13/2021
Scope of Services	Purchase of six (6) dumpsters
Budget Line Item	GG8130
Fiscal Impact	County 100.00%
	State 0.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	Yes - BID

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
WATER PURIFICATION DISTRICT
1 CANAL ROAD, SOUTH
ALBANY, NEW YORK 12204

REMITTANCE: 112 STATE ST., BASEMENT, ALBANY, NY 12207
PHONE: (518) 447-1611 FAX: (518) 433-0369
www.albanycounty.com

COMMISSION

JOHN R. ADAIR, JR.
CHAIRMAN

JOHN W. BISHOP, JR.
NICHOLAS W. FOGLIA
DENNIS RIGOSU
SEAN E. WARD

ANGELO GAUDIO, P.E.
EXECUTIVE DIRECTOR

September 16, 2020

Hon. Daniel P. McCoy
County Executive
112 State Street
Albany, NY 12207

Hon. Andrew Joyce
Chairman
Albany County Legislature
112 State Street – Suite 710
Albany, NY 12207

Hon. Bruce Hidley
County Clerk
112 State Street
Albany, NY 12207

Re: Wastequip Manufacturing LLC
RFB# 2020-097 – Dumpster Purchase

Dear Messrs. McCoy, Joyce, Hidley:

The Water Purification District is requesting authorization to purchase six dumpsters from Wastequip Manufacturing Company LLC (Wastequip) in the amount of \$33,450.00. Wastequip was the sole bidder for the above referenced RFB. A copy of the bid results, the District's award recommendation memo and the Purchasing Department's concurrence memo to award the contract to Wastequip is attached for your reference.

If you have any questions or concerns you may reach me at (518) 447-1617.

Sincerely,

Angelo Gaudio, P.E.
Executive Director

Enc. Bid Results
District Recommendation Memo
Purchasing Dept. Memo



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES
KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Angelo Gaudio
Water Purification District

FROM: Maureen Shea
Purchasing Division

DATE: September 3, 2020

RE: Request for Bids #2020-097
Purchase of 6 Dumpsters

Enclosed please find the tabulation of bids received for your RFB #2020-097 Purchase of Six Dumpsters. One bid was received. Please review and return your recommendation for award to the Purchasing Agent.

Official award notification will occur only when your department and purchasing agree on the vendor selection. This selection process should include the department head or, at minimum, the department head should be aware of the vendor selection.

Please do not forward to approving bodies or notify vendors until the above has been completed.

Please contact me if you require any additional information, or if I can be of further assistance.

enc.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
WATER PURIFICATION DISTRICT
1 CANAL ROAD, SOUTH
ALBANY, NEW YORK 12204

REMITTANCE: 112 STATE ST., BASEMENT, ALBANY, NY 12207
PHONE: (518) 447-1611 FAX: (518) 433-0369
www.albanycounty.com

COMMISSION

JOHN R. ADAIR, JR.
CHAIRMAN

JOHN W. BISHOP, JR.
NICHOLAS W. FOGLIA
DENNIS RIGOSU
SEAN E. WARD

ANGELOS. GAUDIO, P.E.
EXECUTIVE DIRECTOR

MEMORANDUM

To: Karen Storm, Purchasing Agent
From: Angelo Gaudio, Executive Director 
Subject: RFB-2020-097 Purchase of Six (6) Dumpsters
Date: September 10, 2020

The Water Purification District recommends award RFB-2020-097 Purchase of Six (6) Dumpsters to the sole bidder Wastequip Manufacturing Company LLC.

Please return a notice of concurrence so that I may submit the award to the Contract Management Board for approval.

If you have any questions, please feel free to contact me at 447-1617.



DANIEL P. McCOY
COUNTY EXECUTIVE

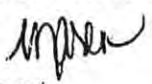
COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Angelo Gaudio
Water Purification District

FROM: Karen Storm 
Purchasing Agent

DATE: September 14, 2020

RE: RFB #2020-097 Purchase of Six (6) Dumpsters

I am in receipt of your recommendation to award the aforementioned Request for Bids to Wastequip Manufacturing Company in the amount of \$33,450.00.

As Wastequip Manufacturing Company is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board so that we may issue a Notice of Award to the successful bidder.

RFB-2020-097 Purchase of 6 Dumpsters
Tabulation

Bidder	Wastequip
Price Each	\$ 5,575.00
Total All 6	\$ 33,450.00
Hold Pricing 1 Year	No

deliver estimated 6-8 weeks

Request for Contract Approval	
Request ID #	5743
Contract #	5843
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6070 - Purchase of Services for Recipient
Date submitted	10/2/20
Contact person	DeAngelis, Joe
Contact Phone	518-447-7583
Vendor	Home Aide Service of Eastern NY, Inc. dba Eddy Health Alert
Estimated Amount	\$75,000
Estimated Term	1/1/2021-12/31/2021
Scope of Services	The provider will install and maintain electronic communication equipment in the home of frail, elderly or disabled DSS clients. The equipment is designed to signal a monitoring agency for help when activated by the individual.
Budget Line Item	AA6070
Fiscal Impact	County 53.00%
	State 47.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF SOCIAL SERVICES
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210-2304
(518) 447-7300
WWW.ALBANYCOUNTY.COM

MICHELE G. MCCLAVE
COMMISSIONER

ERIN M. STACHEWICZ
EXECUTIVE DEPUTY
COMMISSIONER

VALERIE SACKS
DEPUTY COMMISSIONER

October 5, 2020

Hon. Daniel P. McCoy, County Executive
Hon. Andrew Joyce, Chair of the Legislature
Hon. Bruce A. Hidley, County Clerk
112 State St.
Albany, NY 12207

Dear Sirs,

Authorization is requested to contract with Eddy Lifeline for Personal Emergency Response System (PERS) materials and services. The provider will deliver electronic communication equipment to the homes of frail, elderly or disabled persons, install it and maintain it. The equipment is designed to provide a signal to the monitoring agency for help when activated by the individual.

Having access to this service allows the participant to be maintained in their own home more safely, thus reducing the immediate need of the potential placement in a facility. The safety and well being of the frail elderly and handicapped adults participating in this program is better assured even though they may be geographically or physically isolated.

Authorization is requested to contract with Eddy Health Alert for "Personal Emergency Response System" (PERS) materials and services, which are mandated pursuant to SSL Section 505.33 of Title 18. The provider will deliver electronic communication equipment to the home of each frail, elderly or disabled person, install it and maintain it. The equipment is designed to provide a signal to the monitoring agency for help when activated by the individual or after a period of time if a mechanism has not been reset to alert the contractor when an emergency situation requires attention.

In order to be eligible for PERS services, clients must be assessed by an Albany County Department of Social Service (DSS) Adult Services caseworker who will determine if the use of the PERS services would enhance the plan of care; the client can then choose a provider from the agencies that have a contract with the County. The caseworker contacts the provider of client choice and makes a referral for the installation of the PERS equipment and subsequently an appointment is made with the client for the installation process through the Provider.

Having access to these services allows the participant to be maintained in their own home more safely, thus reducing the immediate need of the potential placement in a nursing facility. The safety and wellbeing of the frail elderly and handicapped adults participating in this program is better assured even though they may be geographically or physically isolated. Contracts are awarded absent an RFP as the department maintains contracts with all willing and qualified providers seeking to offer these services to our clients.

DSS currently contracts with two providers of PERS services. The contract request for GTL, Inc. will be requested via the Executive approval process.

Provider	EISEP Clients
GTL, Inc. d/b/a Link to	1
<u>EDDY Lifeline</u>	<u>223</u>
TOTAL	224

PERS RATES

AGENCY	Installation	Monthly fee
Eddy Health Alert 433 River St., Suite 3000 Troy, NY 12180	\$30	\$31
GTL, Inc. d/b/a Link to Life 27475 Meadowbrook Rd. Novi, MI 48377	\$50	\$28

Request for Contract Approval	
Request ID #	5715
Contract #	5815
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Catholic Charities Senior & Caregiver Support Services
Estimated Amount	\$50,825
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide services to Albany County caregivers of older adults age 60 and older and grandparents caring for a child/children. Their services shall include public information and assistance, support groups and caregiver training, respite, and MDS Compass Assessments.
Budget Line Item	AA6772
Fiscal Impact	County 25.00%
	State 0.00%
	Federal 75.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
ADMINISTRATION: (518) 447-7198
GENERAL INFORMATION: (518) 447-7177
FAX: (518) 447-7188
WWW.ALBANYCOUNTY.COM

DEBORAH RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board
From: Patrick Dillon, Contract Administrator
Date: September 11, 2020
Re: Request for CAB approval

Program:	III Elderly Caregiver
Provider:	Catholic Charities Senior & Caregiver Support Services
Contract Term:	1/1/21– 12/31/21
Contract Amount:	\$50,825.00
Older Adults Served:	200+ Care Receivers / Caregivers

This request is for approval to enter into a contract with the said Contractor to ensure the provision of caregiver support program for the stated contract term. The Contractor will provide the following services to older adults 60 years and older in Albany County:

1. Public Information – the Contractor provides a public and media activity that conveys information to caregivers about available services, which can include an in-person interactive presentation to the public: a booth/exhibit at a fair, conference, or other public event; and a radio, TV, or Web site event.
2. Information Assistance – the Contractor assists caregivers in obtaining access to the aging services and resources available within the community. An individual is provided with information on a one to one basis about available services and opportunities in the community, assisted in defining problems/needs and capacities, receives direction or guidance relative to those identified issues and is linked to services and opportunities to meet the problem/needs.
3. Counseling - a service designed to support caregivers and assist them in their decision making and problem solving. Support Groups – a service led by a trained individual, moderator, or professional, as required by state policy, to facilitate caregivers to discuss their common experiences and concerns and develop a mutual support system. Caregiver Training – the Contractor assists caregivers in with instruction to improve knowledge and performance of specific skills relating to their caregiving roles and responsibilities.

4. Grandparents Raising Grandchildren – the Contractor offers information and assistance for grandparents raising children under 19 years of age.

5. Respite - the Contractor offers a temporary break to the caregivers by providing direct services to the care recipient. Such services would include; personal care, companion, and social adult day health services.

6. Assessments – MDS – the Contractor does a comprehensive review to determine the functioning capacity of the care receiver. The assessment consists of care planning, arranging for services and follow up monitoring and discharge.

Request for Contract Approval	
Request ID #	5716
Contract #	5816
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Community Caregivers, Inc.
Estimated Amount	\$33,330
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide services to Albany County caregivers of older adults age 60 and older. Services shall include; public information and assistance, support groups and caregiver training, respite, supplemental services, MDS Compass Assessments.
Budget Line Item	AA6772
Fiscal Impact	County 25.00%
	State 0.00%
	Federal 75.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
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WWW.ALBANYCOUNTY.COM

DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board
From: Patrick Dillon, Contract Administrator
Date: September 11, 2020
Re: Request for CAB approval

Program:	III Elderly Caregiver
Provider:	Community Caregivers
Contract Term:	1/1/21 – 12/31/21
Contract Amount:	\$33,330.00
Older Adults Served:	160 Care Receivers / Caregivers

This request is for approval to enter into a contract with the said Contractor to ensure the provision of caregiver support program for the stated contract term. The Contractor will provide the following services to older adults 60 years and older in Albany County:

1. Public Information – the Contractor provides a public and media activity that conveys information to caregivers about available services, which can include an in-person interactive presentation to the public: a booth/exhibit at a fair, conference, or other public event; and a radio, TV, or Web site event.
2. Information Assistance – the Contractor assists caregivers in obtaining access to the aging services and resources available within the community. An individual is provided with information on a one to one basis about available services and opportunities in the community, assisted in defining problems/needs and capacities, receives direction or guidance relative to those identified issues and is linked to services and opportunities to meet the problem/needs.
3. Support Groups – a service led by a trained individual, moderator, or professional, as required by state policy, to facilitate caregivers to discuss their common experiences and concerns and develop a mutual support system. Caregiver Training – the Contractor assists caregivers in with instruction to improve knowledge and performance of specific skills relating to their caregiving roles and responsibilities.

4. Respite - the Contractor offers a temporary break to the caregivers by providing direct services to the care recipient. Such services would include; in-home contact and support, supervision, housekeeping, and shopping assistance.
5. Supplemental Services - Complement the care provided such as; transportation.
6. Assessments – MDS – the Contractor does a comprehensive review to determine the functioning capacity of the care receiver. The assessment consists of care planning, arranging for services, and follow up monitoring and discharge.

Request for Contract Approval	
Request ID #	5718
Contract #	5818
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Life Path
Estimated Amount	\$31,421
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide services to Albany County caregivers of older adults age 60 and older. Services shall include respite, counseling, training seminars, caregiver telephone support groups.
Budget Line Item	AA6772
Fiscal Impact	County 25.00%
	State 0.00%
	Federal 75.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
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WWW.ALBANYCOUNTY.COM

DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board
From: Patrick Dillon, Contract Administrator
Date: September 11, 2020
Re: Request for CAB approval

Program:	III Elderly Caregiver
Provider:	Life Path (SSA)
Contract Term:	1/1/21 – 12/31/21
Contract Amount:	\$31,421.00
Older Adults Served:	300+ Care Receivers / Caregivers

This request is for approval to enter into a contract with the said Contractor to ensure the provision of caregiver support program for the stated contract term. The Contractor will provide the following services to older adults 60 years and older in Albany County:

1. Counseling - a service designed to support caregivers and assist them in their decision making and problem solving. Support Groups – a service led by a trained individual, moderator, or professional, as required by state policy, to facilitate caregivers to discuss their common experiences and concerns and develop a mutual support system. Caregiver Training – the Contractor assists caregivers in with instruction to improve knowledge and performance of specific skills relating to their caregiving roles and responsibilities.
2. Respite - the Contractor offers a temporary break to the caregivers by providing direct services to the care recipient. Such services include; social adult day services.

Request for Contract Approval	
Request ID #	5719
Contract #	5819
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Town of Colonie Senior Resources
Estimated Amount	\$30,000
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide services to Albany County caregivers of older adults age 60 years and older. Services include counseling and information and assistance.
Budget Line Item	AA6772
Fiscal Impact	County 25.00%
	State 0.00%
	Federal 75.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
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WWW.ALBANYCOUNTY.COM

DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board
From: Patrick Dillon, Contract Administrator
Date: September 11, 2020
Re: Request for CAB approval

Program:	III Elderly Caregiver
Provider:	Town of Colonie Resource Center
Contract Term:	1/1/21 – 12/31/21
Contract Amount:	\$30,000.00
Older Adults Served:	375 Care Receivers / Caregivers

This request is for approval to enter into a contract with the said Contractor to ensure the provision of caregiver support program for the stated contract term. The Contractor will provide the following services to older adults 60 years and older in Albany County:

1. Caregiver Case Assistance/Consult and Program Placement and Caregiver Counseling – the Contractor assists caregivers in gaining knowledge and skills related to the caregiver role such as daily living, legal issues(power of attorney, living wills), managing difficult behaviors, nutrition, health and wellness.

IIIIE 2020 Caregiver Services Town of Colonie

[illegible]

Request for Contract Approval	
Request ID #	5720
Contract #	5820
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Colonie Senior Service Centers
Estimated Amount	\$44,996
Estimated Term	1/1/2021 -12/31/2021
Scope of Services	The Contractor shall provide adults day services to Albany County targeted older adults 60 years and older. Adult Day services include; supervision, monitoring, personal care and nutrition in a protective setting for less than a 24 hour period.
Budget Line Item	AA6772
Fiscal Impact	County 10.00%
	State 0.00%
	Federal 90.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
ADMINISTRATION: (518) 447-7198
GENERAL INFORMATION: (518) 447-7177
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WWW.ALBANYCOUNTY.COM

DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board

From: Patrick Dillon, Contract Administrator

Date: September 11, 2020

Regarding: Request for CAB Approval

Program:	Adult Day Services
Provider:	Colonie Senior Services Center
Contract Term:	1/1/2021 - 12/31/2021
Contract Amount:	\$44,996.00
Seniors Served:	17+

This request is for approval to enter into an agreement with the said Contractor to ensure the mission of the Department for Aging “to empower Albany County older adults and their families by providing access to adult day services of the highest quality, enabling them to maintain an independent lifestyle for as long as possible.”

The Contractor shall follow the scope of services set forth in the agreement and provide day care services that include structured, comprehensive programing that provides functionally – impaired older adults with components including socialization, supervision, monitoring, personal care and nutrition provided in a protective setting during the day that is less than a 24-hour period.

- **Colonie Senior Service Centers Awarded- \$7.00/unit – 6428 units.**

The Contractor will be providing services at their two site:

Bright Horizons at Beltrone
139 Troy Schenectady Road
Watervliet, New York 12110

Bright Horizons at Latham
6 Winners Circle
Albany, New York 12205

III-B SUPPORT SERVICES 2020

Colonie Senior Service Center		1/1-12/31/20							
Contract Amount: \$44,996.00	\$ 44,996.00								
Gross:	\$ 9,114.00								
Balance	\$ 36,157.00	19.64%							
	Income	Day Care	Total Units	Gross	Net	Check No.			
Units		6428	6428						
Jan	\$ -	504	504	\$ 3,528.00	\$ 3,528.00	3083014			
Feb	\$ 275.00	532	532	\$ 3,724.00	\$ 3,449.00	3084103			
Mar		266	266	\$ 1,862.00	\$ 1,862.00	3085074			
Apr (no claim)			0.00	\$ -	\$ -				
May (no claim)			0.00	\$ -	\$ -				
June			0.00	\$ -	\$ -				
July			0.00	\$ -	\$ -				
August			0.00	\$ -	\$ -				
Sept			0.00	\$ -	\$ -				
Oct			0.00	\$ -	\$ -				
Nov			0.00	\$ -	\$ -				
Dec			0.00	\$ -	\$ -				
Total Units		1302	1302.00						
Total Paid	\$ 275.00	\$ 9,114.00		\$ 9,114.00	\$ 8,839.00				
Unit Balance		5126.0	5126.00						
Subsidy Award		\$ 44,996.00		\$ 44,996.00					
Subsidy Rate		\$ 7.00							
				\$36,157.00					

Request for Contract Approval	
Request ID #	5721
Contract #	5821
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Legal Aid Society Northeastern New York
Estimated Amount	\$45,000
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide legal advise, advocacy, counseling and representation to targeted Albany County older adults 60 years and older. In addition services include community education and outreach to inform the older adults concerning their legal issues.
Budget Line Item	AA6772
Fiscal Impact	County 10.00%
	State 0.00%
	Federal 90.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



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DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board

From: Patrick Dillon, Contract Administrator

Date: September 11, 2020

Regarding: Request for CAB approval

Program:	Legal
Provider:	Legal Aid Society of NENY, Inc.
Contract Term:	1/1/21 – 12/31/21
Contract Amount:	\$45,000.00
Seniors Served	275+

This request is for approval to enter into a contract with the said Contractor to ensure the provision of Legal services for the stated contract term. The Contractor will provide the following services to older adults 60 years and older in Albany County:

The Legal Assistance Program: provides a legal advisor to the older adult population of Albany County, particularly those in greatest economic or social need, low income, minorities and rural elders.

The Legal Aid Society shall provide advice, advocacy, counseling, and representation that ensure priorities and limited resources will provide legal assistance where most needed. Case intake is provided through a combination of monthly on site visits at seven centers throughout the County and daily telephone intake. The Contractor will service an estimated 275+ unduplicated seniors per year and will provide at least three community legal education sessions, reaching at least 75 elders.

The Program provides legal advice and representation on a variety of issues facing elders including; Landlord/Tenant, Bankruptcy/Debt Collection, Wills /Estates, Social Security, and Medicaid.

Support Svcs 2020 Legal Aid

III-B SUPPORT SERVICES 2020

Legal Aid	1/1-12/31/20	Total Units	Gross	Net	Check No.
Contract Amount: \$45,000.00	\$ 45,000.00				
Gross:	\$ 31,369.50				
Balance	\$ 13,630.50				
	Income	Legal Services	Total Units	Gross	Net
Units	1000	1000			
Jan	140.7	140.7	\$ 6,331.50	\$ 6,331.50	3083630
Feb	95.2	95.2	\$ 4,284.00	\$ 4,284.00	3084171
Mar	104.4	104.4	\$ 4,698.00	\$ 4,698.00	3086310
Apr	54.8	54.8	\$ 2,466.00	\$ 2,466.00	3086439
May (no claim)	0	0	\$ -	\$ -	
June	56.9	56.9	\$ 2,560.50	\$ 2,560.50	3090452
July	132.4	132.4	\$ 5,958.00	\$ 5,958.00	
August	112.7	112.7	\$ 5,071.50	\$ 5,071.50	
Sept		0.00	\$ -	\$ -	
Oct		0.00	\$ -	\$ -	
Nov	\$ -	0.00	\$ -	\$ -	
Dec		0.00	\$ -	\$ -	
Total Units	697.1	697.10			
Total Paid	\$ -	\$ 31,369.50	\$ 31,369.50	\$ 31,369.50	
Unit Balance	302.9	302.90			
Subsidy Award	\$ 45,000.00		\$ 45,000.00		
Subsidy Rate	\$ 45.00				
			\$13,630.50		

Request for Contract Approval	
Request ID #	5722
Contract #	5822
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	A6772 - Aging
Date submitted	9/10/20
Contact person	Dillon, Patrick
Contact Phone	518 447 7733
Vendor	Community Careigvers, Inc.
Estimated Amount	\$22,800
Estimated Term	1/1/2021 - 12/31/2021
Scope of Services	The Contractor shall provide in home contact and support services for isolated and home bound older adults 60 years and older in Albany County. Services include friendly visiting to provide socialization, shopping assistance and telephone assurance counseling.
Budget Line Item	AA6772
Fiscal Impact	County 10.00%
	State 0.00%
	Federal 90.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



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DEBORAH C. RIITANO
COMMISSIONER

MEMORANDUM

To: Albany County Contract Approval Board
From: Patrick Dillon, Contract Administrator
Date: September 11, 2020
Re: Request for CAB approval

Program:	In Home Contact and Support
Provider:	Community Caregivers, Inc.
Contract Term:	1/1/21– 12/31/21
Contract Amount:	\$22,800.00
Older Adults Served	138

This request is for approval to enter into a contract with the said Contractor to ensure the provision of In-Home Contact Support Services for the stated contract term. The Contractor will provide the following services to older adults year and older in Albany County;

- Shopping Assistance – Shopping on behalf of an older person.
- Friendly Visiting – A scheduled visit to an older person to provide socialization, recreation and the opportunity to observe and report the person's condition and circumstances.
- Telephone Reassurance – Regularly schedule telephone contact with an older adult with follow-up as necessary and appropriate.

Home bound or isolated seniors will receive supportive contacts through the friendly home visitor program, assistance in obtaining daily necessities, including food and medicine, through the shopping assistance program, and telephone assurance counseling. These contacts with homebound and isolated individuals also provide opportunities to observe their circumstances and follow up on their well-being.

10/1/2020 11:54 AM

Request for Contract Approval	
Request ID #	5731
Contract #	5831
Contract Type	B) CAB Contracts
Contract Action	C) Renewal
Contract Action Type	
Department	3140 - Probation
Date submitted	9/24/20
Contact person	Connors, William (Probation Dept)
Contact Phone	518-487-5194
Vendor	Satellite Tracking of People, LLC
Estimated Amount	\$90,000
Estimated Term	01/01/2021 - 12/31/21 plus one year renewal
Scope of Services	Albany County Probation has maintained an electronic monitoring services program since 2003 to Probationers who were identified as higher risk to recidivate. In 2018, New York State passed new laws, removing 16/17 year old youth from the Adult Criminal System. This Legislation entitled Raise the Age also created a new Youth Court. The Legislation allows the Court to place youth on GPS and refer to the Probation Department for monitoring as an alternative to detention. In 2020, New York State passed Bail Reform Legislation. Bail Reform allows Courts to release defendants under non-monetary conditions. This allows courts to order enhanced Pre Trial Release, including electronic monitoring. Albany County Probation provides Pre Trial Services to all Courts in Albany County having been identified as the Pre Trial Agency. This contract will allow a services of electronic monitoring to be available as ordered by Courts in Albany County.
Budget Line Item	AA3140
Fiscal Impact	County 72.00%
	State 28.00%
	Federal 0.00%
BID,RFP,RFQ Completed?	N/A

Budget Analyst

Date

For Contract Board Use:

Date Approved

Daniel P. McCoy
Albany County Executive

Bruce A. Hidley
Albany County Clerk

Andrew Joyce, Chairman
Albany County Legislature



**COUNTY OF ALBANY
PROBATION DEPARTMENT
60 SOUTH PEARL STREET
ALBANY, NEW YORK 12207**

PHONE: (518) 487-5200
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DANIEL P. MCCOY
County Executive

WILLIAM CONNORS
Director

COLLEEN BRESLIN
Deputy Director

LORI HAGGERTY
Principal Probation Officer

September 30, 2020

Albany Contract Board:

Hon. Daniel P. McCoy, County Executive
112 State Street, Room 1200
Albany, NY 12207

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Hon. Bruce A. Hidley, County Clerk
Albany County Court House, Room 128
16 Eagle Street
Albany, NY 12207

Re: Satellite Tracking of People Contract renewal

Dear Sirs:

Authorization is requested to contract with Satellite Tracking of People, LLC, to provide Global Position System ankle brackets to the Probation Department.

Albany County Probation has maintained an electronic monitoring services program since 2003 to Probationers who were identified as higher risk to recidivate.

In 2018, New York State passed new laws, removing 16/17-year-old youth from the Adult Criminal System. This Legislation, entitled Raise the Age, also created a new Youth Court. The Legislation allows the Court to place youth on GPS and refer to the Probation Department for monitoring as an alternative to detention.

In 2020, New York State passed Bail Reform Legislation. Bail Reform allows Courts to release defendants under non-monetary conditions. This allows courts to order enhanced Pre Trial Release, including electronic monitoring. Albany County Probation provides Pre Trial Services to all Courts in Albany County having been identified as the Pre Trial Agency. This contract will allow services of

PROVIDING PROBATION SERVICES TO ALL COURTS WITHIN ALBANY COUNTY, NEW YORK

electronic monitoring to be available as ordered by Courts in Albany County. Satellite Tracking of People, LLC is authorized under New York State Contract at a rate of \$3.08 per day for this service.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "William Connors". The signature is written in a cursive, flowing style.

William Connors
Director

WC/km