



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

August 10, 2020 MEETING MINUTES

Thomas Stover, *General Services*

Debora Riitano, *Aging*

Joseph DeAngelis, *Social Services*

Nicole Ward, *CYF*

Eugenia Condon, *Law*

John Ligouri, *Law*

Matthew Clyne, *Board of Elections*

Jeffery Jamison, *CEO*

Dave Reilly, *Mgt. & Budgt.*

Sarah Cantwell, *Mgt & Bdgt.*

Chandra Williams, *Mgt & Bdgt*

Sameer Modasra, *Mgt & Bdgt*

Carleen Dettman, *Mgt & Bdgt*

Alyssa Ricciardi, *Mgt & Bdgt*

Board Members: Hon. Daniel McCoy- County Executive / Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature

The Board members will approve the minutes of the previous meeting.

Mr. Hidley opens the meeting at 4:00pm, he notes that in attendance are County Executive Daniel McCoy and Andrew Joyce. Mr. Hidley brings the minutes from the July 13th CAB meeting up for approval. Mr. Joyce motions to approve minutes, Mr. McCoy seconds the motion. The minutes are approved.

Cont. #	Contract Action	Department	Vendor Name	Scope of Service	Estimated Term	Estimated Amount
5776	A) New	A1450-Board of Election	Vincy's Printing	Purchase of ballot stock paper on an as needed basis for any Primary. General & Special election until June 30, 2021.	1 year	\$99,999.00

Mr. Hidley reviews details of the contract. Matthew Clyne, this is an annual contract renewed each year. Vendor is used by Rockland, Schenectady, and Albany County. Mr. McCoy motions to approve contract, Mr. Joyce seconds the motion. The contract is unanimously approved.

5,751	A) New	NH6020 - Nursing Home	Emergency Power Systems, LLC	Emergency Power Systems will provide maintenance, parts, labor and annual generator load testing.	1/1/2021-12/31/2026	\$43,600.00
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Mr. Hidley reviews details of the contract. With no one in attendance from the Nursing Home, David Reilly states that Karent Storm signed off on contract. It is for five years, this vendor was the lowest bidder. Mr. Joyce motions to approve contract, Mr. McCoy seconds the motion. The contract is unanimously approved.

5765	C) Renewal	A6010- Social Services; A6119 - Children, Youth and Families	West ®	CLEAR is an online tool designed specifically for use with law enforcement and government investigators. It is currently utilized by DSS and DCYF to access online, public and proprietary client data to determine eligibility and/or obtain pertinent information for fraud and child support investigations. We are opting for the 3 year contract as it provides the best pricing and allows for fixed pricing over the term of the agreement. Year one: \$15,266.76, year two \$16,030.10 and year three 16,831.56.	1/1/21-12/31/23	\$48,129.00
Mr. Hidley ewviews details of the contract. Nicole Ward, CYF states that this provides kinship resources which saves money preventing foster care. The funding breakdown is as followed: 16.5% County, 52% State, 31.5% Federal. Mr. McCoy motions to approve contract, Mr. Joyce seconds the motion. The contract is unanimously approved.						
5,769	B) Amendmen t	A6772 - Aging	Jewish Federation of Northeastern New York	Contractor shall continue to provide home delivered meals to older adults residing in Albany County on an emergency basis due to the increased need and COVID outbreak. The population being served is the Jewish and Muslim community. The initial term of this agreement was 3/28/20 – 6/30/2020 and has been extended to 12/31/2020. Due to the term extension, the Contractor shall need additional funding to the original contract amount to meet the demand	7/1/2020 - 12/31/2020	\$60,000.00
Mr. Hidley reviews details of contract. D. Riitano, states that the Kosher and Halal meals meet the requirements for the community. Mr. Hidley states his appreciation for what they are doing within the community. Mr. Joyce motions to approve contract, Mr. McCoy seconds the motion. The contract is unanimously approved.						
5,753	A) New	A1620 - Building Services	A Cut Above Landscaping & Design LLC	Snow plowing and salting of the parking lots and walkways of the Department of Health and Board of Elections complex.	6/1/2020 - 5/31/2021	\$50,200.00
Mr. Hidley reviews details of the contract. T. Stover present for Commissioner David Latina, states that this contract was put out 3 times as an RFB but did not get any responses so we had to reach out to this vendor. We are familiar with the vendor. The projected cost is per storm/level of storm/satling needs, based on average snow in Albany. We do not know the actual price. Mr. McCoy motions to approve contract, Mr. Joyce seconds the motion. The contract is unanimously approved.						
5,605	C) Renewal	A1420- Law	Arthur J. Gallgher Risk Management Services	Acts as broker of record for county Insurance coverages. Fees are paid by insurance carriers and are estimated based upon premiums. No fees are paid directly by the County	1 year	\$99,999.00

Mr . Hidley reviews details of contract. E.Condon, Vendor is paid by insurance companies, the commission percentage depends upon whatever total premiums are, differs by company.This is second RFB with vendor. Gallagher has access to insurance companies all over the country/world, handles marketing for us. Mr. Hidley asks about the fiscal impact, Eugenia states that there is no fiscal impact for the County. Mr. Joyce motions to approve contract, Mr. McCoy seconds the motion. The contract is unanimously approved.

Mr. Hidley motions to adjourn meeting into Executive session, to discuss a confidential settlement. Mr. McCoy motions, Mr. Joyce seconds motion.

		A1420- Law		Confidential Settlement		
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Mr.Hidley motions to accept confidential statement that Law Committee has addressed. Mr. Joyce motions to approve, Mr.Hidley seconds the motion. Mr. Mcoy abstains. Mr. Hidley motions to conclude the meeting. Mr. Joyce makes a motion, Mr.Mccoy seconds the motion. Meeting is adjourned at 4:32 PM.