



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

July 13, 2020 MEETING MINUTES

Doug Miller, <i>Sheriff</i>	Angelo Gaudio, <i>Water Purif. District</i>	Shawn Thelen, <i>Mgt. & Budgt.</i>
Dennis Wood, <i>Sheriff</i>	Joe DeAngelis, <i>Social Services</i>	Dave Reilly, <i>Mgt. & Budgt.</i>
William Rice, <i>Sheriff</i>	Eugenia Condon, <i>Law</i>	Sarah Cantwell, <i>Mgt & Bdgt.</i>
Ronald Messen, <i>Sheriff</i>	George Penn, <i>County Exec. Office</i>	Chandra Williams, <i>Mgt & Bdgt</i>
Kevin Demarest, <i>Sheriff</i>		Sameer Modasra, <i>Mgt & Bdgt</i>
		Carleen Dettman, <i>Mgt & Bdgt</i>
		Alyssa Ricciardi, <i>Mgt & Bdgt</i>

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive.

The Board members will approve the minutes of the previous meeting.

Mr. Hidley opens the meeting at 4:05pm, he notes that in attendance are Dan Lynch and Andrew Joyce. Mr. Hidley brings the minutes from the June 8th CAB meeting up for approval. Mr. Joyce motions to approve minutes, Mr. Lynch seconds the motion. The minutes are approved.

Cont. #	Contract Action	Department	Vendor Name	Scope of Service	Estimated Term	Estimated Amount
5702	A) New	A3110 - Sheriff	DEPAULA CHEVROLET	THE SHERIFF'S OFFICE WISHES TO PURCHASE 2 VEHICLES. DEPAULA CHEVROLET WAS THE LOWEST BIDDER.	6/1/2020 THRU 12/31/2020	\$67,760.00

Mr. Hidley reviews details of the contract. William Rice, using an encumbrance from 2019 for this purchase. Mr. Joyce states he is glad that it is an Albany County vendor. Mr. Lynch motions to approve contract, Mr. Joyce seconds the motion. The contract is unanimously approved.

5708	A) New	A3110 - Sheriff	Amchar Wholesale Inc.	TO REPLACE GUNS WITHIN SHERIFF'S OFFICE	7/1/2020- 12/31/2020	\$28,000.00
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Mr. Hidley reviews details of the contract. Ronald Messen, using budget line 3150-22750. Mr Joyce asks if department is replacing everything. Messen states all rifles and three pistols. Mr. Joyce asks for the make of replacements. Nessen responds Colt Slimline Magbox. Mr. Joyce motions to approve contract, Mr. Lynch seconds the motion. The contract is unanimously approved.

5714	A) New	A3110 - Sheriff	SIV AMBULANCES	SIV AMBULANCES WAS LOW BIDDER TO REMOUNT AN EXISTING FORD E450 AMBULANCE BODY ONTO A NEW 2021 FORD E450 CHASSIS.	6/3/20 THRU 12/31/20	\$82,500.00
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Mr. Hidley reviews details of contract. Dennis Wood, re-chassisng 2009 model ambulance. Full replacement would cost \$200,000, they are saving about \$100,000 by doing this. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5746	A) New	A3110 - Sheriff	VAN BORTEL FORD	THE SHERIFF'S OFFICE IS LOOKING TO PURCHASE A 2020 FORD POLICE UTILITY VEHICLE USING GRANT FUNDS.	6/26/2020 THRU 12/31/2020	\$39,500.00
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Mr. Hidley reviews details of contract. Doug Miller, 100% grant money. Vehicle will be used for canine. Mr. Joyce motions to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

5717	C) Renewal	A3020-Emergency Telephone/E-911	MOTOROLA SOLUTIONS	VERINT SUPPORT AND MAINTENANCE ON OUR 911 RECORDERS	8/1/2020 THRU 7/31/2021	\$94,754.00
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Mr. Hidley reviews details of the contract. Kevin DeMarest, annual maintenance of of all 911 radio traffic. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5709	A) New	A1410-County Clerk	Info Quick Solutions Inc	Continuation of the Cashiering, Scanning & Indexing System for Land and Court Records, Pistol Permits, Liens, Notary Public, Maps and various miscellaneous filings, also allowing online access to County Records	1 yr with 4 optional 1 yr renewal	\$96,000.00
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Mr. Hidley reviews details of the contract. Mr. Hidley, it is the same contract they have had for years. Pricing has stayed the same. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5704	A) New	G8130 - Sewage Treatment	William J. Keller & Sons Construction Corp.	Emergency Repair of South Water Plant Line	6/15/2020-7/31/2020	\$39,000.00
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Mr. Hidley reviews details of contract. Angelo Gaudio, water line break at South Plant. The work was completed on June 17th, the amount of money needed was less. Mr. Hidley clarifies that the amount on the contract was an estimate. Angelo says yes. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5721	A) New	G8130 - Sewage Treatment	RESA Power LLC	Preventative maintenance to the high voltage substations and switches at the District's South Plant	7/14/2020-12/31/2020	\$22,580
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Mr. Hidley reviews details of contract. Angelo Gaudio, this is for preventative maintenance for the high voltage systems at the South Plant, which are original to the facility. Mr. Joyce makes a motion to approve the contract. Mr. Lynch second the motion. The contract is unanimously approved.

5740	B) Amendment	G8130 - Sewage Treatment	BDI, Inc.	Purchase and delivery of 120' #720S Chain for North Plant Grit Collector. Additional \$2,300.00 to original contract amount of \$35,081.83	7/14/2020-8/31/2020	\$2,300.00
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Mr. Hidley reviews details of contract. Angelo Gaudio, amendment to a previous contract, originally \$35, 000. An additional 100 feet of chain is needed. Mr. Hidley asks if the money is in the budget? Angelo says yes. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5713	B) Amendment	A6140- Safety Net	Capital Area Council of Churches	This is a seasonal shelter which serves homeless men 18 years and older who are chronically homeless with no other shelter options	5/1/2020-6/30/2020	\$22,000.00
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Mr. Hidley reviews details of contract. Joe DeAngelis, Covid-19 shelter will be staying open longer. This will be covered in the budget. Mr. Joyce motions to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

5724	B) Amendment	A6010 - Social Services	ACF Technologis	ACF Technologies is in the process of finalizing the development of our new multi-channel, multi-phase queuing system. This queuing system has the capacity to serve 400 plus clients/customers daily and will enhance and manage client flow and improve the customer experience. An additional \$3,645 is required to purchase additional licenses for staff in multiple divisions within DSS to manage and monitor the flow of clients.	5/1/19-10/31/20	\$3,645.00
Mr. Hidley reviews details of the contract. Joe DeAngelis, after meeting with vendor it was stated that three additional licenses are needed to administer queuing system. There is money in the budget for this. The contract needs to be extended due to Covid-19. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.						
Mr. Hidley takes a motion to adjourn the meeting at 4:20pm. Mr. Joyce motions to adjourn the meeting, Mr. Lynch seconds the motion. The meeting is adjourned.						



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