



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

June 8, 2020 MEETING MINUTES

Doug Miller, <i>Sheriff</i>	Larry Slatky, <i>Shaker Place</i>	Shawn Thelen, <i>Mgt. & Budgt.</i>
Joe DeAngelis, <i>Social Services</i>	Bob Belber, <i>Times Union Center</i>	Dave Reilly, <i>Mgt. & Budgt.</i>
Lisa Ramundo, <i>Public Works</i>	Pat Dillon, <i>Aging</i>	Sarah Catnwell, <i>Mgt & Bdgt.</i>
Dave Latina, <i>General Services</i>	Deb Riitano, <i>Aging</i>	
Pat Collins, <i>Chairman's Office</i>		

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Attorney

The Board members will approve the minutes of the previous meeting.

Mr. Hidley opens the meeting at 4:05pm, he notes that in attendance are Dan Lynch and Andrew Joyce. Mr. Hidley brings the minutes from the March 9th CAB meeting up for approval. Mr. Joyce motions to approve minutes, Mr. Lynch seconds the motion. The minutes are approved. Mr. Hidley brings the minutes from the April 13th CAB meeting up for approval. Mr. Lynch motions to approve minutes, Mr. Joyce seconds the motion. The minutes are approved.

Cont. #	Contract Action	Department	Vendor Name	Scope of Service	Estimated Term	Estimated Amount
5623	A) New	A3110 - Sheriff	FLYMOTION	THE SHERIFF'S OFFICE IS LOOKING TO PURCHASE A DRONE USING GRANT FUNDS	1 YEAR	\$32,424.00

Mr. Hidley reviews details of the contract. Doug Miller, it has been a long process to get this grant. It is both a Federal and NYS requirement. The reason for purchase is to work on issues of terrorism and to help keep people safe. This technology is up and coming. Mr. Joyce motions to approve contract, Mr. Lynch seconds the motion. The contract is unanimously approved.

5668	A) New	A3110 - Sheriff	LION	THE SHERIFF'S OFFICE WISHES TO PURCHASE A LION ATTACK FIRE SIMULATOR USING GRANT FUNDS.	5/1/20 - 8/31/20	\$28,164.80
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Mr. Hidley reviews details of the contract. Doug Miller, this stimulator allows for fire fighting training on a better level. There are many regulations hindering current training. It allows for better, cheaper, safer training. Mr. Lynch motions to approve contract, Mr. Joyce seconds the motion. The contract is unanimously approved.

5699	C) Renewal	A1010 - Legislature	Granicus Government at Carahsoft	Meeting Efficiency Suite, Government Transparency Suite, Open Platform Suite, Granicus Encoding Appliance Software(GT) and VoteCast Standard Package (Tablet)(ME).	6-29-20 - 6-28-2021	\$31,131.00
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Mr. Hidley reviews details of contract. Pat Collins, the software runs agendas and meetings. Mr. Joyce motions to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

5627	A) New	D5110 - Maintenance Roads Buildings	Madsen Overhead Doors, Inc.	The purchase and installation of overhead doors and openers for the Departments Berne and Colonie Divisions. Bond HHSB5197.22000F to be used	2 Months (7/1-8/31)	\$21,531.00
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Mr. Hidley reviews details of contract. Lisa Ramundo, new garage doors will help with heating cost by providing more insulation. Madsen was the lowest bidder. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5692	A) New	D5110 - Maintenance Roads Buildings	KS Engineers, P.C.	Design and Construction Administration Services for CR412 (Airport Rd.) over Hannacrois Creek Culvert Replacement Project	16 Months (8/1/20-11/30/20)	\$54,705.00
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Mr. Hidley reviews details of the contract. Lisa Ramundo,

5615	A) New	NH6020 - Nursing Home	DeNooyer Chevrolet, Inc.	Shaker Place Rehabilitation and Nursing Center will be purchasing two (2) Chevrolet Silverado's 2500 of the NYS Contract Mini Bid #4300 (see attachment), that will be utilized by the Maintenance and Grounds Department.	3 months	\$96,638.00
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Mr. Hidley reviews details of the contract. Lisa Ramundo, part of the Capital Plan-State contract. Current vehicles are a couple of decades old. Mr. Hidley inquires if \$96,638 is the amount for both vehicles, Lisa Ramudo confirms that the dollar amount is for both vehicles. Mr. Lynch motions to approve contract. Mr. Joyce seconds the motion. The contract is unanimously approved.

5689	A) New	NH6020 - Nursing Home	Stanley Convergent Security Solutions	Stanley Convergent Security Solutions will install their S2 Magic Monitor System, that will expand the capabilities of our existing Stanley Security system. This installation will include, software, hardware, licensing fees, one year warranty and labor.	12 months	\$27,056.00
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Mr. Hidley reviews details of contract. Larry Slatky, enhanced security system installed in new wing. Realized breach was not seen at nurse's station. This will allow security and nurses to see breach. It is in the 2020 Capital Plan. Mr. Hidley states that it is a great way to keep track of residents. Mr. Joyce motions to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

5691	A) New	NH6020 - Nursing Home	Factory Direct Bus Sales	Factory Direct Bus Sales to purchase a Ford Allstar 24' E350 7.3L V8 Gas Engine Bus in White, as per the scope of RFB-2020-052.	10 months	\$66,527.00
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Mr. Hidley reviews details of contract. Larry Slatky, Factory Direct Bus Sales was the lowest responsible bidder. In the Capital Plan. Bus must be manufactured. Mr. Lynch makes a motion to approve the contract. Mr. Joyce second the motion. The contract is unanimously approved.

5688	A) New	NH6020 - Nursing Home	DeNooyer Chevrolet	To purchase a 2020 3500 Chevrolet Silverado, with Air Flo Dump Body. (see attachment)	4 months	\$56,450.00
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Mr. Hidley reviews details of contract. Larry Slatky, last item on Capital Plan. Replacing dump truck that is 20 years old. Plow does not work. New truck has better parts and a salter. Mr. Joyce motions to approve the contract. Mr. Lynch seconds the motion. The contract is unanimously approved.

5671	C) Renewal	A6010 - Social Services	Laboratory Corporation of America (LabCorp.)	LabCorp will provide Genetic Testing on-site at Family Court for the purpose of establishing paternity pursuant to Social Services Regulation 111K (Social Services Law) and NY Family Law Statute, FCA532. LabCorp will coordinate the collection of DNA samples from persons within Albany County and provide notarized reports summarizing genetic testing data.	8/1/2020- 7/31/2021	\$50,000.00
Mr. Hidley reviews details of contract. Joe DeAngelis states they have been with LabCorp for 15 years, they provide good service. Mr. Lynch motions to approve the contract. Mr. Hidley seconds the motion. The contract is unanimously approved.						
5670	C) Renewal	A6010 - Social Services	Homeless and Travelers Aid Society	The provision of a Homeless/Housing Emergency Services Program that provides after hours, weekends and holiday coverage to serve individuals and families, who present as homeless, by assisting them to access needed emergency shelter.	10/1/2020 - 9/30/2021	\$98,700.00
Mr. Hidley reviews details of contract. Joe DeAngelis, HATAS provides services for many many years. Provides very good service. HATAS provides services for clients during off hours. Mr Joyce motions to approve the contract. Mr. Lynch seconds the motion. The contract is unanimously approved.						
Mr. Hidley asks for a motion to consolidate Aging's contracts, 5665-5661. Mr. Lynch motions to consolidate. Mr. Joyce seconds the motion.						
5665	B) Amendment	A6772 - Aging	Tesoro's Restaurant	Albany County Department for Aging was awarded a Federal Innovations in Nutrition grant from the Administration on Community Living (ACL) for the purpose of implementing the Senior Restaurant Dining Pilot Program. The initial term of this agreement was 9/1/2018 – 8/31/2020 and has been extended to 12/31/2020. Due to the term extension, the Contractor shall need additional funding to the original contract amount to meet the demand of the older adults in Albany County for this program.	7/1/2019 - 12/31/2020	\$10,000.00
5664	B) Amendment	A6772 - Aging	Emma Cleary's Restaurant	Albany County Department for Aging was awarded a Federal Innovations in Nutrition	7/1/2019 - 12/31/2020	\$10,000.00

5663	B) Amendment	A6772 - Aging	Martel's Restaurant	Albany County Department for Aging was awarded a Federal Innovations in Nutrition grant from the Administration on Community Living (ACL) for the purpose of implementing the Senior Restaurant Dining Pilot Program. The initial term of this agreement was 9/1/2018 – 8/31/2020 and has been extended to 12/31/2020. Due to the term extension, the Contractor shall need additional funding to the original contract amount to meet the demand of the older adults in Albany County for this program.	7/1/2019 - 12/31/2020	\$10,000.00
5662	B) Amendment	A6772 - Aging	Bob's Diner	Albany County Department for Aging was awarded a Federal Innovations in Nutrition grant from the Administration on Community Living (ACL) for the purpose of implementing the Senior Restaurant Dining Pilot Program. The initial term of this agreement was 9/1/2018 – 8/31/2020 and has been extended to 12/31/2020. Due to the term extension, the Contractor shall need additional funding to the original contract amount to meet the demand of the older adults in Albany County for this program.	7/1/2019 - 12/31/2020	\$10,000.00
5661	B) Amendment	A6772 - Aging	Restaurant at the Point	Albany County Department for Aging was awarded a Federal Innovations in Nutrition grant from the Administration on Community Living (ACL) for the purpose of implementing the Senior Restaurant Dining Pilot Program. The initial term of this agreement was 9/1/2018 – 8/31/2020 and has been extended to 12/31/2020. Due to the term extension, the Contractor shall need additional funding to the original contract amount to meet the demand of the older adults in Albany County for this program.	7/1/2019 - 12/31/2020	\$10,000.00
Mr. Hidley reviews details of contracts 5665-5661. Pat Dillon, working on social isolation In the community. This was a new program last year. Due to Covid restaurants offered take out. These are extending terms of contracts. Mr. Hidley extends a thank you, noting how important this program is at this time. Mr. Joyce motions to approve contract. Mr. Lynch seconds the motion. The contract is unanimously approved.						
5693	A) New	A7128 - Civic Center	Walsh Duffield	Walsh Duffield is the broker for the Times Union Center, this policy is with Tavelers Insurance Company. The rate for this coverage is \$70,850, the policy that this is replacing was \$75,380	7/1/2020- 6/30/2021	\$70,850.00

Mr. Hidley reviews details of the contract. Bob Belber, this contract is for insurance for the Times Union Center. Coverage ends at the end of June, this contract will begin July 1st. The amount will go down while the coverage will stay the same. Bob will look into additional coverage for pandemics. Mr. Lynch motions to approve the contract. Mr. Joyce second the motion. The contract is unanimously approved.

5625	A) New	A1164 - Unified Court—Administrati on; A1620 - Building Services	Liberty Elevator Experts LLC	Annual required elevator inspection services for various County buildings.	7/1/2020 - 6/30/25	\$35,295.00
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Mr. Hidley reviews details of the contract. Dave Latina, service is required for all elevators in the county. Liberty was the sole bidder. Mr. Hidley asks is \$35,295 is the total for the year. Dave states that it is the total for 5 years. Mr. Joyce motions to approve

Mr. Hidley takes a motion to adjourn the meeting at 2:40pm. Mr. Lynch motions to adjoun the meeting, Mr. Joyce seconds the motion. The meeting is adjourned.