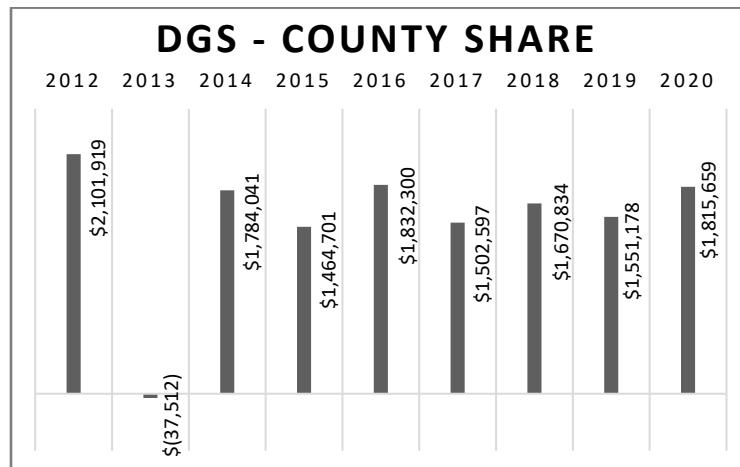


DEPARTMENT OF GENERAL SERVICES

1164, 1345, 1440, 1610, 1620, 1640, 1660, 1670, 6610, 8754



MISSION STATEMENT

The Department of General Services works to increase efficiencies, maximize cost effectiveness, streamlines operations and maximizes existing County resources by providing centralized, coordinated services.

WHO WE SERVE

The Department of General Services provides support to all County departments. The services provided include space management, real property leasing, building maintenance, security, communication systems support, vehicle fleet management, acquisition of goods and services, and design, engineering and project management.

ABOUT OUR DEPARTMENT

The Commissioner of General Services is appointed by the County Executive and confirmed by the Legislature. The Department is composed of four divisions: General Services Administration, Division of Building Services, Division of Plans and Projects, and the Division of Purchasing.

Under the direction of the Commissioner of General Services, the department provides direct oversight of the Offices of Fleet Management, Printing and Central Supply, space management, the leasing of real property and the operation of the County's telephone and mail systems. The administration of General Services also coordinates activities among the other departments and provides them with budgetary support and control as needed.

2019 ACCOMPLISHMENTS AND CHALLENGES

The accomplishments of the Department of General Services in 2019 include the following:

First, we completed the renovation / makeover of the luxury suites & lounge at the Times Union Center. This project was undertaken to address the need for an overhaul and modernization of outdated suites.

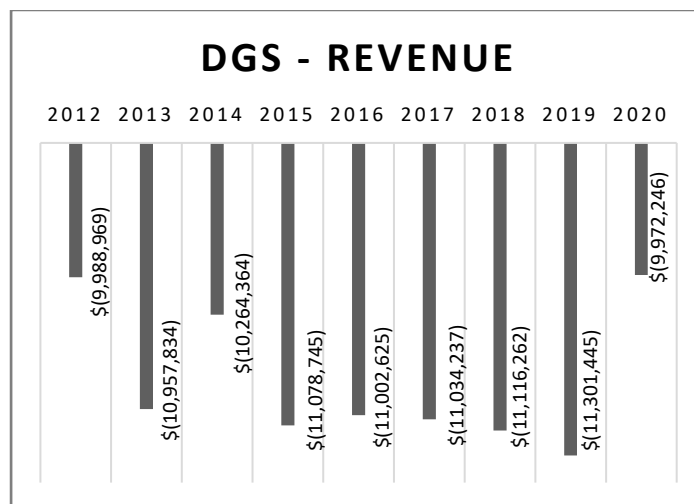
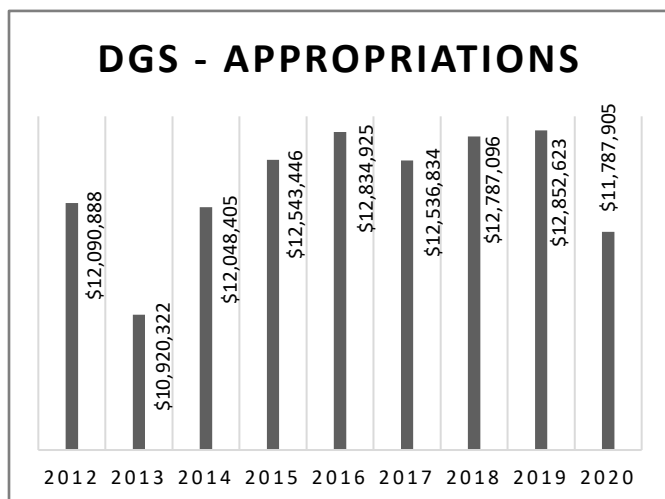
A second significant project was to address the need for an additional exit at the parking garage. The egress project was completed to alleviate the traffic congestion during both rush hour daily parkers and event attendees.

An additional venture was the renovation and expansion of the Albany County Hall of Records facility. This 40x150 s.f. project was undertaken to not only address various issues in the antiquated facility but to focus on the need for additional space by the Department as they maintain more and more documents.

During the course of the year, we also continued with the ongoing renovation of the County Office building to better manage office space and reduce energy consumption. In addition, we continued with the implementation of the program to replace fleet vehicles that have exceeded their useful life expectancy with new, more energy efficient vehicles of which one third will be hybrid vehicles. We also will continue to work with DPW at Lawson Lake to renovate and improve this facility for programs so that the County of Albany residents may enjoy the use of this facility.

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2020 GOALS AND PERFORMANCE TARGETS

In addition to focusing on the ongoing renovations at 112 State Street and the revamping of the vehicle fleet, the Department of General services will concentrate on several substantial projects. First, we shall address the necessity to overhaul our parking facilities at the Times Union Parking garage and the Spruce Street facility. These facilities are well past their useful life and are in need of significant upgrades.

Several projects at the Times Union Center shall be addressed in the near future including the locker rooms and the flooring in both the arena and the kitchen area.

Another notable project will focus on the stabilization and preservation of the historic Shaker Complex. The project will be completed with the partnership of the NYS Office of Parks, Recreation, and Historic Preservation thru a matching grant platform for the safeguarding of the structures and grounds.

Additionally, we will be initiating a plan to upgrade our aging mechanical systems in all county owned properties. The majority of the systems have outlived their useful life and it is essential that we replace them rather than continue to repair them. These costs have been escalating and it is not prudent to continue with the short term repairs.

As a result of the ongoing renovations and upgrades at 112 State Street and DSS, the buildings have been designated an Energy Star building by the U.S. Environmental Protection Agency (EPA) for the fourth consecutive year. Furthermore, Family Court received this designation for the second time. This is a voluntary program that helps businesses save money and protect the climate through energy efficiencies. The Department of General Services will continue to work to ensure we achieve Energy Star ratings in all of our buildings.

SUMMARY OF BUDGET CHANGES

The 2020 Executive budget for the Department of General Services does not include any substantial program changes.

The employees of the Department of General Services directly affect the experience of public individuals that come to County buildings. It is the goal of the Department to make sure that they encounter as pleasant and pleasurable a surrounding as possible. General Services does this by keeping the grounds around County buildings groomed and maintained. Staff also ensures that inside each building is safe and maintained at a high level portraying a level of safety to every visitor and employee of the County entering a County building. DGS will continue to set the customer service bar high and reach that goal.